

SJC Honors Program

Fall 2023

### **San Jacinto College Honors Contracts**

**DUE DATE FOR FALL 2023: Wednesday, September 20, 2023 by Noon**

#### **What is an Honors contract?**

An Honors contract allows students who are not in designated Honors courses to earn Honors credit for a course. The goal of the Honors contract is to simulate, as closely as possible, the experience of Honors coursework. Projects, research, or other activities should be a collaborative effort between the student and the professor in the non-Honors course. The work proposed in the contract should go above and beyond regular course work. Novel and creative approaches to the subject matter are highly encouraged.

#### **Information you need to know before you attempt an Honors contract:**

1. Contracts are only allowed in face-to-face courses. You cannot complete a contract if you are enrolled in an online course.
2. You must get approval from the Honors Coordinator on your campus before you approach your professor.
3. It is not the professor's responsibility to develop the project. You, the student, should take the initiative in the development of the project with guidance from the professor.
4. Remember that professors are under no obligation to agree to an Honors contract in their class.
5. You may only attempt two contracts per semester.
6. You may only earn credit in one course per contract.
7. You must meet all deadlines as stipulated in the contract instructions
8. Contracts will be vetted twice—once at the campus level and once at the district level. The Honors Coordinator on your campus will inform you of the status of the contract, including any corrections or additions that may be suggested. It is your responsibility to make any corrections or additions and resubmit the contract in a timely manner.
9. Completion of the Honors contract forms does not guarantee acceptance of the contract. The vetting committees can choose to accept or reject a contract for a variety of reasons.
10. You must complete all requirements in class, earn an A or B in the class, and complete the contract to your professor's satisfaction to earn Honors credit.

#### **Once you have decided to attempt an Honors contract, you must:**

1. Speak to the Honors Coordinator on your campus and inform him/her of your intention to pursue an Honors contract for the semester. It is helpful to let the Coordinator know which class and professor you will be approaching regarding the Honors contract.

2. Attend the class for a week, familiarize yourself with the course syllabus, and begin to formulate project ideas that you can discuss with the professor.
3. Schedule an appointment with your professor. You may approach the professor during office hours or send an email requesting an appointment. Make sure that you are punctual and prepared when you meet with your professor.
4. On the day of the appointment, bring your idea(s). Your idea(s) may not be fully fleshed-out but it helps to have a starting point for discussion.
5. Once your professor has agreed to work with you, set up a consistent meeting schedule to help track your progress and overcome any obstacles that may occur. Be polite and professional and keep your appointments. Make sure to check your official San Jac email for updates or changes regularly.
6. It helps to keep communication lines open with your professor and Honors Coordinator. They are there to assist you if you run into any trouble.
7. If part of your contract includes a presentation, make sure to practice before your actual presentation takes place. You may want to practice with an audience. It may be possible for your Honors Coordinator to set up a time in the Honors Lounge on your campus to do a trial run with your Honors peers.
8. Make sure to turn in your completed project on time to your professor and to the Honors Coordinator on your campus.

**Honors Coordinators on each campus:**

**Central Campus**

Dillon Miller

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(281) 998-6150 ext. 1662

**South Campus**

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**North Campus**

Cody Pogue

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