



**SAN JACINTO COMMUNITY COLLEGE DISTRICT (SJCCD)
INSURANCE REQUIREMENTS**

1. Commercial General Liability

The Contractor shall carry commercial general liability insurance covering third party bodily injury, property, damage and personal injury arising from all duties, services, or work to be performed under the contract.

- Products/Completed Operations Aggregate \$1,000,000. CSL
- Personal Injury Liability \$1,000,000. CSL
- Medical Expense \$5,000 Per Person
- Policy Aggregate \$2,000,000. CSL

2. Automobile Liability

- Bodily Injury \$1,000,000. CSL
- Property Damage \$1,000,000. CSL

3. Workers' Compensation

- Part A – Statutory
- Part B – \$1,000,000. In the aggregate
\$1,000,000. Each Person
\$1,000,000. Each person for occupational disease.

4. Additional Liability

The following liability coverages shall be included if applicable to the services being provided to SJCCD; applicability to be determined by SJCCD:

- Cyber Liability TDB per contract/project
- Garage Liability; Garage Keepers \$1,000,000
- Professional Liability \$1,000,000 per claim
\$2,000,000 aggregate

5. Endorsements

The following endorsements and other stated information are required on the original certificate of insurance:

- 30 days Notice of Cancellation;
- San Jacinto Community College District (SJCCD) to be named as Additional Insured on all policies except Worker's Compensation;
- Waiver of Subrogation on all policies;
- Contractor's coverage shall be primary and non-contributory.

6. Submission of Certificate of Insurance & Copy of Policy

- A certificate of insurance, indicating the coverage and limits stated herein, with copies of all endorsements, shall be furnished to SJCCD prior to issuance of a purchase order.
- Email a copy of certificate of insurance to contracts.purchasing@sjcd.edu
- Upon request by SJCCD, the supplier shall be required to provide copies of all policies required under the contract to SJCCD.