

San Jacinto Community College District
Regular Board Meeting Minutes
April 6, 2026

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m. for a regularly scheduled Board meeting on Monday, April 6, 2026, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas

Attendance

Present:

Members: Chad Burke, Dr. Michelle Cantú-Wilson, Erica Davis Rouse, Judy Harrison, Dan Mims, Keith Sinor, Larry Wilson

Chancellor: Brenda Hellyer

Others Present: Lisa Aguilar, Robert Aguilar, Desirae Alexander, Elaine Amason, Cornellia Angelle, Carla Aurine, Areli Barajas, Ann Beeman, Rhonda Bell, Jesse Bernal, Christian Bionat, Oletha Brown, Tiffany Burton, Merleta Byers, Cindy Celaya, Yadira Chavez, Matt Crow, Richard Davis, Vickie Del Bello, Kim DeLauro, Durrell Dickens, Chris Duke, Dianne Duron, Lupe Erwin, Teddy Farias, Elizabeth Farrell, Calvin Flowers, Pandora Freestone, Rachel Garcia, Kristin Gore, Sascha Guenzel, Damon Harris, Kerri Hines, Carin Hutchins, Sallie Kay Janes, Kim Johnson, Bryan Jones, April Kearns, Matt Keim, Kara Kennebrew, Asad Khan, Duvelza Marroquin, Donna Matthews, Patricia McGee-Welch, Kim Miller-Davis, Kevin Morris, Lambrini Nicopoulos, LaTonya Patton, Joe Pena, Diana Perez, Maritza Perez, Joe Perez III, JoEllen Price, James Ragaisis, Angela Ramirez, David Ramirez, Sandra Ramirez, Mandi Reiland, Patricia Rey-Prejean, Shelley Rinehart, Theresa Rudisell, Tina Sanchez, Bob Seagraves, Velma Seagraves, Shawn Silman, Chuck Smith, Jessica Tello, Roger Watkins, Niki Whiteside, Laurel Williamson, Michael Yates

I. Call the Meeting to Order

Chair Dan Mims called the regular meeting of the Board of Trustees to order at 7:08 p.m.

II. Roll Call of Board Members

Chair Mims conducted a roll call of the Board members.

Chad Burke
Dr. Michelle Cantú-Wilson, Vice Chair
Erica Davis Rouse, Assistant Secretary
Judy Harrison
Dan Mims, Chair
Keith Sinor, Secretary
Larry Wilson

III. Invocation and Pledge to the Flags

The invocation was given by Laurel Williamson. The pledges to the American and Texas flags were led by Michelle Cantú-Wilson.

IV. Special Announcements, Recognitions, Introductions, and Presentations

1. Sandra Ramirez recognized the Monument Award for the LIFT Team (Licensure Integration & Fast Transition).
2. Laurel Williamson recognized the College for its Achieving the Dream Leader College of Distinction.

V. Student Success Presentations

Chris Duke provided an update on the College's Bachelor Degree programs.

VI. Communications to the Board of Trustees

1. The April Opportunity News was provided to the Board.
2. A thank you was sent to the Board from Ryan Navejar for the plant sent in memory of his father.

VII. Public Comment

There were no citizens desiring to speak to the Board of Trustees.

VIII. Informative Reports to the Board

Chair Mims indicated such reports were available in the Board documents and online.

A. San Jacinto College Financial Statements

1. San Jacinto College Monthly Financial Statements - February 2026
2. San Jacinto College Monthly Investment Reports - February 2026
3. San Jacinto College Quarterly Investment Report - December 2025-February 2026

B. San Jacinto College Foundation Financial Statements - February 2026

C. Capital Improvement Program

IX. Consideration of Approval of Amendment to the 2025-2026 Budget for Restricted Revenue and Expenses Relating to Federal, State and Local Grants/Contracts

Motion 10542:

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Erica Davis Rouse. Motion carried.

Yeas: Burke, Cantú-Wilson, Davis Rouse, Harrison, Sinor, Wilson

Nays: None

X. Consideration of Approval of Resolution Establishing the Ad Valorem Tax Homestead and Over 65/Disabled Exemptions

Motion 10543:

Motion moved by Larry Wilson and motion seconded by Judy Harrison. Motion carried.

Yeas: Burke, Cantú-Wilson, Davis Rouse, Harrison, Sinor, Wilson
Nays: None

XI. Consideration of Approval of Policy IV.4005.C, Equal Opportunity Institution - First Reading (Informational Item)

No vote required. Informational item - first reading.

XII. Consideration of Approval of Policy III.3003.A, Ethical Conduct and Conflicts of Interest - First Reading (Informational Item)

No vote required. Informational item - first reading.

XIII. Consideration of Approval Policy III.3008.E, Workplace Violence - First Reading (Informational Item)

No vote required. Informational item - first reading.

XIV. Consideration of Approval of Policy III.3008.D, Business Continuity - First Reading (Informational Item)

No vote required. Informational item - first reading.

XV. Consideration of Purchasing Requests

#1	Consideration of Approval to Exercise the First One-Year Renewal of the Contract for Property Insurance Brokerage and Risk Management Services	\$	3,972,651
#2	Consideration of Approval of a Five-Year Contract for Grant Development Services		927,500
#3	Consideration of Approval to Purchase Additional Welding Consumables and Supplies		161,184
#4	Consideration of Approval of a One-Year Contract for Third-Party Risk Management Solution		130,932
#5	Consideration of Approval of a One-Year Contract for Enterprise Security Services		121,728
#6	Consideration of Approval of a One-Year Contract for Anti-Ransomware Solution		102,880

TOTAL OF PURCHASE REQUESTS \$ 5,416,875

Motion 10544:

Motion moved by Judy Harrison and motion seconded by Keith Sinor. Motion carried.

Yeas: Burke, Cantú-Wilson, Davis Rouse, Harrison, Sinor, Wilson
Nays: None

XVI. Consent Agenda

- A. Approval of the Minutes for the March 2, 2026, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, 2025-2026 Part-Time Hourly Rate Schedule, Extra Service Agreements (ESA), and Honorarium Payments
- D. Approval of the Next Regularly Scheduled Meeting on May 4, 2026

Motion 10545:

Motion moved by Larry Wilson and motion seconded by Dr. Michelle Cantú-Wilson.
Motion carried.

Yeas: Burke, Cantú-Wilson, Davis Rouse, Harrison, Sinor, Wilson
Nays: None

XVII. Items for Discussion/Possible Action

There were no additional items discussed.

XVIII. Adjournment

Chair Mims adjourned the meeting at 7:45 p.m.