

**San Jacinto Community College District**  
**Regular Board Meeting Minutes**  
**February 2, 2026**

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m. for a regularly scheduled Board meeting on Monday, February 2, 2026, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

**Attendance**

**Present:**

**Members:** Chad Burke, Dr. Michelle Cantú-Wilson, Erica Davis Rouse, Judy Harrison, Dan Mims, Keith Sinor, Larry Wilson

**Chancellor:** Brenda Hellyer

**Others Present:** Femi Alakija, Tanesha Antoine, John Bass, Rhonda Bell, Nelson Beniten, Jesse Bernal, Christian Bionat, Nicole Bradley, Carey Burling, Tiffany Burton, David Carpenter, Anna Chenier, Matt Crow, Chris Diaz, Chris Duke, Dianne Duron, Teddy Farias, Haley Ford, Yvonne Frear, Rachel Garcia, Jessica Gnwere, Damon Harris, Julie Harvell, Khenley Harvell, Joseph Hebert, Carin Hutchins, Bryan Jones, Matt Keim, Kara Kennebrew, Aaron Knight, Mary Ellen Laurel, Mr. Leo Laurel, Mrs. Leo Laurel, Mary Lindsay, Cheryl Mallant, Chris McLaren, DeRhonda McWaine, Lamar McWaine, Emma Meyer, Kevin Morris, Jose Nicolas, Lambrini Nicopoulos, Alexander Okwonna, Brad Parmer, Joe Pena, JoEllen Price, JR Ragaisis, Sandra Ramirez, Mandi Reiland, Shelley Rinehart, Kevin Rodriguez, Ruby Rodriguez, Liana Russell, Shawn Silman, Christy Stewart, Albert Talley, Jessica Tello, Sonia Townsend, Jose Valentine, Niki Whiteside, Chris Wild, Laurel Williamson, Loyda Ylisatigui, Joanna Zimmermann

I. Call the Meeting to Order

Chair Dan Mims called the regular meeting of the Board of Trustees to order at 7:01 p.m.

II. Roll Call of Board Members

Chair Mims conducted a roll call of the Board members.

Chad Burke

Dr. Michelle Cantú-Wilson, Vice Chair

Erica Davis Rouse, Assistant Secretary

Judy Harrison

Dan Mims, Chair

Keith Sinor, Secretary

Larry Wilson

III. Invocation and Pledge to the Flags

The invocation was given by Alexander Okwonna. The pledges to the American and Texas flags were led by Judy Harrison.

IV. Special Announcements, Recognitions, Introductions, and Presentations

1. Laurel Williamson presented a recognition for San Jac Online.
2. Laurel Williamson and Sandra Ramirez recognized the 2025-2026 Excellence Award Recipients and Minnie Piper Recipient Nominee.
3. Chris Wild presented the Texas Higher Education Coordinating Board Star Award Recognizing the Biomanufacturing Program.

V. Student Success Presentations

Chris Duke provided an update on Fall 2025 Student Success Data.

VI. Communications to the Board of Trustees

1. The January Opportunity News was provided to the Board.
2. The Fall 2025 Career Focus was provided to the Board.
3. The 2025 Annual Report to the Community was provided to the Board.
4. The Annual Comprehensive Financial Report for fiscal years ended August 31, 2025 and 2024, was provided to the Board.
5. A thank you was sent to the Board from Natasha Goins for the plant sent in memory of her uncle.
6. A thank you was sent to the Board from Cindy McMahon for the plant sent in memory of her husband.

VII. Public Comment

There were no citizens desiring to speak to the Board of Trustees.

VIII. Informative Reports to the Board

Chair Mims indicated such reports were available in the Board documents and online.

A. San Jacinto College Financial Statements

1. San Jacinto College Monthly Financial Statements
  - a. December 2025
  - b. November 2025
2. San Jacinto College Monthly Investment Reports
  - a. December 2025
  - b. November 2025
3. San Jacinto College Quarterly Investment Report

B. San Jacinto College Foundation Financial Statements

1. December 2025
2. November 2025

C. Capital Improvement Program

1. December 2025
2. November 2025

IX. Consideration of Approval of Amendment to the 2025-2026 Budget for Restricted Revenue and Expenses Relating to Federal, State and Local Grants/Contracts

**Motion 10522:**

Motion moved by Judy Harrison and motion seconded by Dr. Michelle Cantú-Wilson.  
Motion carried.

Yeas: Burke, Cantú-Wilson, Davis Rouse, Harrison, Sinor, Wilson

Nays: None

X. Consideration of Approval of Policy III.3001.H, Fixed Assets – Second Reading

**Motion 10523:**

Motion moved by Erica Davis Rouse and motion seconded by Keith Sinor. Motion carried.

Yeas: Burke, Cantú-Wilson, Davis Rouse, Harrison, Sinor, Wilson

Nays: None

XI. Consideration of Adoption of Authorized Broker/Dealer List

**Motion 10524:**

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Erica Davis Rouse.  
Motion carried.

Yeas: Burke, Cantú-Wilson, Davis Rouse, Harrison, Sinor, Wilson

Nays: None

XII. Consideration of Approval of Designation of Unrestricted Cash Reserves to Fund Future Capital Projects

**Motion 10525:**

Motion moved by Larry Wilson and motion seconded by Keith Sinor. Motion carried.

Yeas: Burke, Cantú-Wilson, Davis Rouse, Harrison, Sinor, Wilson

Nays: None

XIII. Consider Approval of Orders Authorizing the Issuance of General Obligation Refunding Bonds and Combined Fee Revenue Refunding Bonds and Other Matters Related Thereto

**Motion 10526:**

Motion moved by Judy Harrison and motion seconded by Chad Burke. Motion carried.

Yeas: Burke, Cantú-Wilson, Davis Rouse, Harrison, Sinor, Wilson

Nays: None

XIV. Consideration of Purchasing Requests

#1	Consideration of Approval to Contract for College-Wide Copier Lease and Maintenance Program	\$	629,500
#2	Consideration of Approval to Contract for Service Desk Software		661,973
#3	Consideration of Approval to Renew the Contract for Elevator Maintenance Services		400,000
#4	Consideration of Approval to Contract for Promotional Items		300,000
#5	Consideration of Approval to Purchase a 3D Metal Printing Unit		250,000
#6	Consideration of Approval to Renew the Contract for Direct Mail Magazine Services		200,000
#7	Consideration of Approval to Purchase Medical Equipment and Consumables		130,000
#8	Consideration of Approval to Purchase Synthetic Whole Human Cadavers		118,302
#9	Consideration of Approval to Contract for Cloud ERP Software Licenses		6,989,927
	<b>TOTAL OF PURCHASE REQUESTS</b>	<b>\$</b>	<b><u>9,679,702</u></b>

**Motion 10527:**

Motion moved by Keith Sinor and motion seconded by Larry Wilson. Motion carried.

Yeas: Burke, Cantú-Wilson, Davis Rouse, Harrison, Sinor, Wilson

Nays: None

XV. Consent Agenda

- A. Approval of the Minutes for the December 1, 2025, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, Extra Service Agreements (ESA), and 2025-2026 Part-Time Hourly Rate Schedule
- D. Approval of the Next Regularly Scheduled Meeting of March 2, 2026

**Motion 10528:**

Motion moved by Larry Wilson and motion seconded by Judy Harrison. Motion carried.

Yeas: Burke, Cantú-Wilson, Davis Rouse, Harrison, Sinor, Wilson

Nays: None

XVI. Items for Discussion/Possible Action

There were no additional items discussed.

XVII. Adjournment

Chair Mims adjourned the meeting at 7:38 p.m.