

**Purchase Request #6**  
**Regular Board Meeting August 11, 2025**  
**Consideration of Approval to Contract for Electrical Maintenance**

**ADMINISTRATION RECOMMENDATION/REPORT**

The administration recommends that the Board of Trustees approve a contract with Prism Electric, Inc. for electrical services for the facilities services department.

**BACKGROUND**

The facilities services department is responsible for the operation, maintenance, and repair of the College's electrical systems, including interior and exterior lighting, distribution panels, switchgear, conduit systems, outlets, controls, and related infrastructure across all campuses and facilities.

Request for proposals (RFP) 25-34 was issued on June 17, 2025, to procure electrical maintenance services, which complies with the competitive procurement requirements per Texas Education Code §44.031(a). Four responses were received and evaluated by a team comprised of representatives from the facilities services department who determined the proposal submitted by Prism Electric, Inc. will provide the best value to the College.

**IMPACT OF THIS ACTION**

While many routine electrical maintenance tasks are handled in-house, there is an ongoing need for the support of a qualified and licensed electrical services contractor to supplement internal resources. External services are critical for larger capital improvement projects, system upgrades, infrastructure renovations, and other work that exceeds the capacity, scheduling availability, or scope of the College's internal team. Additionally, emergency electrical repairs may arise throughout the year due to unexpected equipment failures, utility disruptions, weather-related damage, or code compliance issues. In these instances, a timely response by a licensed electrical firm is essential to ensure the safety of students, staff, and visitors, and to minimize disruption to the College's operations.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The estimated annual expenditure is \$200,000 and will be funded from the facilities services department's 2025-2026 operating budget.

**MONITORING AND REPORTING TIMELINE**

The initial one-year award term will commence on September 1, 2025, through August 31, 2026, with four one-year renewal options.

**ATTACHMENTS**

Attachment 1 - Tabulation

**RESOURCE PERSONNEL**

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**RFP 25-34**  
**Electrical Maintenance Service**  
**Attachment 1 – Tabulation**

**QUALIFICATIONS**

#	Vendors	Section 1: Firm Experience	Section 2: Scope Understanding	Section 3: Safety Ratings	Section 4: Equip. & Supplies	Section 5: References	Section 6: Exceptions to T&C's	Total Points
	<i>Total Points</i>	<i>20</i>	<i>20</i>	<i>5</i>	<i>10</i>	<i>10</i>	<i>5</i>	<i>70</i>
1	<b>Prism Electric, Inc.</b>	17.60	17.44	4.36	8.20	4.00	3.10	<b>54.70</b>
2	<b>Boyer, Inc.</b>	17.40	17.16	3.70	8.40	3.40	4.50	<b>54.56</b>
3	<b>Wingo Service Company</b>	14.20	16.20	3.90	6.60	3.40	4.20	<b>48.50</b>
4	<b>TDIndustries, Inc.</b>	17.20	17.00	3.84	4.60	0.00	2.50	<b>45.14</b>

**FINAL SCORES**

#	Vendors	Qualification Score	Price Score	Final Score
	<i>Total Points</i>	<i>70</i>	<i>30</i>	<i>100</i>
1	<b>Prism Electric, Inc.</b>	54.70	26.36	<b>81.06</b>
2	<b>Boyer, Inc.</b>	54.56	22.92	<b>77.48</b>
3	<b>Wingo Service Company</b>	48.50	26.21	<b>74.71</b>
4	<b>TDIndustries, Inc.</b>	45.14	14.04	<b>59.18</b>