

**San Jacinto College District
Regular Board Meeting Minutes**

November 6, 2017

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, November 6, 2017, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims, Vice Chair
John Moon, Jr.
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Chancellor: Brenda Hellyer

Others Present:

Joshua Banks	Ann Kokx-Templet
Rhonda Bell	Kevin McKisson
Marsha Bowden	Kenley Miller
Michelle Callaway	Kevin Morris
Pam Campbell	Alexander Okwonna
Cristina Cardenas	Jeff Parks
Teri Crawford	Bill Raffetto
Suzanne Deblanc	Kevin Rodriguez
Joanie Deforest	Shawn Silman
William Dickerson	Kelly Simons
Ken English	Debbie Smith
Amanda Fenwick	Danny Snooks
George Gonzalez	Rob Stanicic
Rebecca Goosen	Janice Sullivan
Allatia Harris	Ann Tate
Clare Iannelli	Steve Trncak
Nestor Infanzon	Trung Vu
Mini Izaguirre	Van Wigginton
Sallie Kay Janes	Chris Wild
Mark Johnson	Laurel Williamson
Brenda Jones	Bill Wolfe
Bryan Jones	Joanna Zimmerman
Ruth Keenan	Craig Zimmerman
Tami Kelly	

Call the Meeting to order:	Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:01 p.m.
Roll Call of Board Members:	Erica Davis Rouse Dan Mims John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
Moment of Silence, Invocation, and Pledges to the Flags:	Marie Flickinger led a moment of silence in honor of the passing of Chet Lewis, Vice Chancellor of Fiscal Affairs and Alberto Almanza who lost his life in an accident at a construction site. The invocation was given by Ruth Keenan. The pledges to the American flag and the Texas flag were led by Larry Wilson.
Special Announcements, Recognitions, and Presentations:	<ol style="list-style-type: none"> 1. Dr. Brenda Jones recognized Dr. Joanie DeForest for Receiving the Susan E. Hashway Award of Excellence in Dissertation.
Student Success Presentations:	<ol style="list-style-type: none"> 1. Dr. Brenda Jones and Dr. Christopher Wild provided a review of the research conducted by San Jacinto College students at University of Iowa. Students present: Kenley Miller, Kevin Rodriquez, and Trung Vu. 2. George González presented an update on the Awards and Graduation Rates through the Lens of Diversity.
Communications to the Board:	<ol style="list-style-type: none"> 1. A thank you was sent to the Board from Julianne Bautista, for the plant sent in memory of her aunt. 2. A thank you was sent to the Board from Patricia House, for the plant sent in memory of her mother. 3. A thank you was sent to the Board from Mary Johnson, for the plant sent in memory of her mother. 4. A thank you was sent to the Board from the family of Chet Lewis, for the plant sent in his memory. 5. A thank you was sent to the Board from Nicholas Allen, for the plant sent in memory of his mother. 6. A thank you was sent to the Board from Laurel Williamson, for the plant sent in memory of her sister. 7. Brenda Hellyer communicated that several thank you's have been received from employees and students for Harvey relief contributions.

**Hearing of Such
Citizens or
Groups of
Citizens Desiring
to be Heard
Before the Board:**

There were no citizens desiring to be heard before the Board.

**Informative
Reports:**

Chair Marie Flickinger indicated such reports were in the Board documents.

**Motion 9818
Consideration of
Approval of
Amendment to
the 2017-2018
Budget for
Restricted
Revenue and
Expenses Relating
to Federal and
State Grants**

Motion was made by John Moon Jr., seconded by Larry Wilson, for Approval of Amendment to the 2017-2018 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 9819
Consideration of
Approval of a
Budget
Amendment for
Donation
Revenue**

Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor for approval of a Budget Amendment for Donation Revenue.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 9820
Consideration of
Approval of
Interlocal
Agreement
Between San
Jacinto
Community
College District
and Alvin
Community
College**

Motion was made by Erica Davis Rouse, seconded by Dan Mims, for approval of Interlocal Agreement Between San Jacinto Community College District and Alvin Community College.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9821
Consideration of
Approval of
Policy II.2001.A:
Substantive
Change – Second
Reading

Motion was made by Larry Wilson, seconded by Erica Davis Rouse, for approval of Policy II.2001.A: Substantive Change – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9822
Consideration of
Approval of
Policy
VII.7000.A:
Electioneering –
Second Reading

Motion was made by Dan Mims, seconded by Erica Davis Rouse, for approval of Policy VII.7000.A: Electioneering – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9823
Consideration of
Purchasing
Requests

Motion was made by Dan Mims, seconded by Dr. Ruede Wheeler for approval of the purchasing requests.

RFP #18-04	
Website Redesign	\$200,000
Purchase Request #1	
Material Testing Services for the Center for Petrochemical, Energy and Technology	180,030
Purchase Request #2	
Commissioning Services for North Campus Cosmetology-Culinary Center	59,930
Purchase Request #3	
Commissioning Services for South Campus Cosmetology Center	57,860
Purchase Request #4	
Commissioning Services for South Campus Engineering and Technical Center	70,000
Purchase Request #5	
Architectural Services for South Campus HVAC Tech Building Renovation	100,763
Purchase Request #6	
Architectural Programming Services for the South Campus Longenecker Building	64,700
Purchase Request #7	
Additional Funding for Asphalt and Concrete	

Paving Services	60,000
Purchase Request #8 Medical Simulation Equipment and Components	<u>117,292</u>
TOTAL OF PURCHASE REQUESTS	\$910,575

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Motion 9824
Consent Agenda**

Motion was made by John Moon Jr., seconded by Larry Wilson, to approve the consent agenda.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Items for
Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Meeting Adjourned at 7:37 p.m.