

**San Jacinto College District
Regular Board Meeting Minutes**

November 4, 2019

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, November 4, 2019, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Dr. Ruede Wheeler
Larry Wilson

Absent: Keith Sinor, Secretary

Chancellor: Brenda Hellyer

Others Present:

Joshua Banks	Brenda Jones	Van Wigginton
Dean Barnes	Bryan Jones	Laurel Williamson
Rhonda Bell	April Kearns	Teri Zamora
Lee Benjamins	Ruth Keenan	
Michelle Callaway	Tami Kelly	
Pam Campbell	Ann Kokx-Templet	
Teri Crawford	DeRhonda McWaine	
Suzanne DeBlanc	Kevin Morris	
Jose DeJesus-Gil	Alexander Okwonna	
Kim DeLauro	Tomoko Olson	
William E. Dickerson	Ros Parker	
Destry Dokes	Bill Raffetto	
Chris Duke	JR Ragaisis	
Teddy Farias	Sandra Ramirez	
Robb Flynn	Shelley Rinehart	
Scott Gernander	Martha Robertson	
George González	Shawn Silman	
Jim Griffin	Debbie Smith	
Scott Hairston	Danny Snooks	
Allatia Harris	Rob Stanicic	
Rosie Helms	John Stauffer	
Clare Iannelli	Janice Sullivan	
Mini Izaguirre	Andrea Vasquez	
Sallie Kay Janes	Debbie Westmoreland	

Call the Meeting to order:	Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:00 p.m.
Roll Call of Board Members:	Erica Davis Rouse Dan Mims John Moon, Jr. Keith Sinor (absent) Dr. Ruede Wheeler Larry Wilson
Invocation and Pledges to the Flags:	The invocation was given by Dr. Bill Raffetto. The pledges to the American flag and the Texas flag were led by Erica Davis Rouse.
Special Announcements, Recognitions, Introductions, and Presentations:	<ol style="list-style-type: none"> 1. Teri Crawford recognized the Monument Award recipients for the Courseleaf Catalog Project Team. Dr. Laurel Williamson recognized the Monument Award recipients for the Perkins Grant Workgroup. 2. Ruth Keenan recognized the Houston Livestock Show & Rodeo for contributions to the San Jacinto College Foundation and Student Scholarships. 3. Erica Davis Rouse, Dan Mims, and Larry Wilson provided an update on the recent ACCT Leadership Congress.
Student Success Presentations:	<ol style="list-style-type: none"> 1. George González presented an overview of High School Capture Rates. Dr. Pam Campbell and Joanna Zimmermann presented a context overview on high school outreach and recruitment efforts.
Communications to the Board:	<ol style="list-style-type: none"> 1. A thank you was sent to the Board from Kevin Pinegar for the plant sent in memory of his mother. 2. November Opportunity News
Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:	There were no citizens desiring to be before the Board of Trustees.
Informative Reports:	<p>Chair Marie Flickinger indicated such reports were in the Board documents and online.</p> <ol style="list-style-type: none"> A. San Jacinto College Financial Statements B. San Jacinto College Foundation Financial Statements C. Capital Improvement Program D. San Jacinto College Building Committee Minutes

- Motion 10001**
Consideration of
Approval of
Amendment to
the 2019-2020
Budget for
Restricted
Revenue and
Expenses
Relating to
Federal and
State Grants
- Motion was made by Larry Wilson, seconded by John Moon, Jr., for approval of Amendment to the 2019-2020 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.
- Motion Carried.**
- Yeas:** Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson
Nays: None
- Motion 10002**
Consideration of
Approval of
Sheldon ISD T-
STEM Academy
Memorandum of
Understanding
- Motion was made by Dan Mims, seconded by Erica Davis Rouse, for approval of Sheldon ISD T-STEM Academy Memorandum of Understanding.
- Motion Carried.**
- Yeas:** Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson
Nays: None
- Consideration of**
Approval of
Policy #,
Sustainable
Energy
Management –
First Reading
(Informational
Item)
- Informational item on Policy # Sustainable Energy Management – First Reading.
- No vote required.**
- Consideration of**
Approval of
Policy #, Tuition
and Related
Items – First
Reading
(Informational
Item)
- Informational item on Policy #, Tuition and Related Items – First Reading.
- No vote required.**
- Consideration of**
Approval of
Policy #,
Resident Status
– First Reading
(Informational
Item)
- Informational item on Policy #, Resident Status – First Reading.
- No vote required.**

Motion 10003
Consideration of
Purchasing
Requests

Motion was made by Dan Mims, seconded by Dr. Ruede Wheeler, for approval of the purchasing requests.

Purchase Request #1 Method of Procurement for Maritime Expansion	\$ -
Purchase Request #2 Purchase Modular Fire Trainer	310,000
Purchase Request #3 Method of Procurement for CPET Extended Site Development	-
Purchase Request #4 Contract for Direct Digital Controls Network Upgrades, Package IV	246,221
Purchase Request #5 Purchase Laundry Equipment for North and South Cosmetology Centers	128,500
Purchase Request #6 Renew Contracts for Temporary Personnel Services	2,000,000
Purchase Request #7 Renew Contracts for Promotional Items	300,000
Purchase Request #8 Renew Contracts for Printing Collaterals	235,000
Purchase Request #9 Additional Funds for Carpet and Flooring Services	250,000
Purchase Request #10 Approval of GMP for Central Campus Davison Renovation	<u>9,906,083</u>
TOTAL OF PURCHASE REQUESTS	\$13,375,804

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson

Nays: None

Motion 10004
Consent Agenda

Motion was made by John Moon, Jr., seconded by Dr Ruede Wheeler, to approve the consent agenda.

- A. Approval of the Minutes for the October 7, 2019 Board Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers

- C. Approval of Personnel Recommendations, Extra Service Agreements (ESA), 2019 Educational Advancement Incentives, and 2019-2020 Part-Time Hourly Rate Schedule
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson

Nays: None

**Items for
Discussion/
Possible Action**

There were no additional items discussed.

Adjournment: Meeting Adjourned at 8:00 p.m.