

**San Jacinto College District Board Workshop
May 1, 2017
District Administration Building, Suite 201**

MINUTES

	Board Workshop Attendees:	Board Members: Marie Flickinger, Brad Hance, Dan Mims, John Moon, Jr., Keith Sinor, Dr. Ruede Wheeler, Larry Wilson Chancellor: Brenda Hellyer Others: Amy Austin, Cristina Cárdenas, David LeMaster, Chet Lewis, Mandi Reiland, Steve Trncak, Laurel Williamson
	Agenda Item:	Discussion/Information
I.	Call the Meeting to Order	Workshop began at 5:32 p.m.
II.	Roll Call of Board Members	Board Members: Dan Mims, Marie Flickinger, Brad Hance, John Moon, Jr., Keith Sinor, Dr. Ruede Wheeler, Larry Wilson
III.	Adjournment to closed or executive session pursuant to Texas Government Code Section 551.074 of the Texas Open Meetings Act, for the following purposes: Personnel	Adjourned to closed session at 5:33 p.m. Chet Lewis, Mandi Reiland, and Steve Trncak were present for the executive session. a. Personnel - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
IV.	Reconvene in Open Meeting	Reconvened in open meeting at 5:56 p.m.
V.	Update on Faculty Organization/Senate	Brenda Hellyer provided an introduction. Amy Austin explained the process of transitioning from Faculty Organization to Faculty Senate. She explained the major changes including the name change, number of senators at 18 total, and the added officer position of historian/treasurer. David LeMaster reviewed the minor changes which includes the new order of progression. He also explained language was updated throughout the constitution and bylaws to reflect wording changes and consistency.

		<p>Cristina Cárdenas explained the executive teams and the campus leadership.</p> <p>Laurel Williamson asked if the vice president is also a senator. Amy answered yes. The Parliamentarian is the only non-elected position because it is past president.</p> <p>Cristina went into detail on the process of electing the senators.</p> <p>Brenda referenced the constitution purpose which is as follows:</p> <ol style="list-style-type: none"> 1. To promote excellence in education, and thus resulting in student success. 2. To represent the professional interests of the collective faculty throughout the district. 3. To promote communication. <p>Brenda emphasized the importance of promoting communication. She explained that currently, the Faculty Organization is contacted for volunteers to serve on College working groups and those faculty representatives are expected to collect input from other faculty members. This process will continue with the Faculty Senate.</p> <p>Brenda thanked Amy, Cristina, and David for their leadership.</p> <p>Dr. Wheeler asked the officers to explain how they communicate.</p> <p>Amy explained there are campus meetings, monthly full faculty organization meetings, and college community week which includes a face to face meeting.</p> <p>Cristina explained committee structures and surveys they utilize. They also heavily use the blackboard site that goes to all faculty.</p> <p>Marie asked why they decided to change to a senate.</p> <p>Amy explained that it gives more representation.</p> <p>Laurel Williamson, Amy Austin, David LeMaster, and Cristina Cárdenas left after this item.</p>
<p>VI.</p>	<p>Update on Campus Carry Task Force Progress & Policy/Procedure Review</p>	<p>Brenda explained that the revised draft policy was sent to the College community a second time for comments which were received through April 26, 2017. Ten responses were received from the College community. The Campus Carry Taskforce met on April 27, 2017 (which is subsequent to the compilation of the Board items included in this document) to review the comments and provide</p>

		<p>recommended changes, if necessary. Any changes will be incorporated in the second reading of the policy.</p> <p>Chet showed an example of the size of the 30.06 sign. The College will be using the standard signage rather than personalizing it for San Jacinto College.</p> <p>Marie asked how many of these will be around the campuses.</p> <p>Chet explained the goal is to put as few signs up as possible. Dan wants to make sure the sign is prominent where everyone can see it. Chet explained that they will be.</p> <p>The estimate cost of the signage is between \$30,000 – 40,000.</p> <p>Brenda explained that Chet and Chief Caldwell are working on training. Training will begin this summer and faculty will complete training when they return in August.</p> <p>Dan asked how we will educate students.</p> <p>Chet stated that adjustments will be made to the student handbook, and the plan is to utilize any other opportunity to present and educate.</p> <p>Brenda said we will add it to student orientation for new students.</p> <p>Chet explained that they are still working through this information and education process.</p> <p>Keith asked the estimate total cost of this endeavor. Chet estimated, including labor, the total cost would be \$100,000 – 200,000 range.</p>
<p>VII.</p>	<p>Update on 85th Legislative Session</p>	<p>Brenda explained that at a recent legislative meeting Senator Garcia honored San Jacinto College with a proclamation for being an Aspen Rising Star. Senator Bettencourt and the Lt. Governor also recognized San Jacinto College.</p> <p>She explained that it was a very humbling experience. Three students were also in attendance with Dan and Brenda.</p> <p>Additionally, Dan, Brenda, and Teri Crawford met with several legislators while they were in Austin.</p> <p>Brenda gave an overview of the bills that are currently moving forward that could impact community colleges:</p> <ul style="list-style-type: none"> • HB 2975 - Relating to requiring public junior colleges to report certain financial and instructional information for certain instructional locations. • SB 2118 - Authorize public junior colleges to offer baccalaureate degree programs in the fields of applied science, applied technology, and nursing

		Additionally, we are monitoring the budget process.
VIII.	Review Of Board of Trustees Bylaws	<p>Brenda gave an overview of the handouts that were distributed to the Board members. She thanked Keith Sinor and Dan Mims for their help with this draft. She explained that they changed the order significantly. Marie suggested adding a note about State law determining the election dates which could limit future changes. . Brenda explained each paragraph in the document. The Board members discussed including over 50% as the definition of majority. Marie asked if we can change to plurality because it would prevent run-off election. Dr. Wheeler does not agree with that. He agrees that run offs are expensive, but the College must ensure that a majority or over 50% is achieved by the candidate. Several members expressed concern over going to plurality.</p> <p>The Board members discussed the process of filling a position of a Board member resigns. Dr. Wheeler explained that he thinks the Board cannot wait until the next term. Brenda said we will check with legal and reference the code. Brenda asked the members to review the section on appointing Board members. Keith and Dan thought a process was needed. The members discussed appointments. Keith stated he does not want to appear like a “good ol boy” Board. Dan agreed with him. Keith said we should check with legal for recommendations on the appointment process. Brenda asked if the members are comfortable adding the section on for censure of a Board member. Members were supportive of the changes. Marie suggested having five minutes each for citizens wishing to speak whether or not the item is on the agenda</p> <p>Brenda explained that the next step will be to have legal review the bylaws and then the anticipated approval will be at the Board meeting on June 5, 2017.</p>
IX.	Review of Calendar	Brenda Hellyer reviewed the calendar with the Board.

X.	General Discussion of Meeting Items	There were no additional items discussed.
XI.	Adjournment	Workshop adjourned at 7:00 p.m.