

**San Jacinto College District
Regular Board Meeting Minutes**

September 9, 2019

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, September 9, 2019, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Chancellor: Brenda Hellyer

Others Present:	Rodolfo Ayala	Jim Griffin	Antonio Puerto
	Dean Barnes	Kevin Hale	Bill Raffetto
	Tim Bell	Allatia Harris	JR Ragaisis
	Lee Benjamins	Joseph Hebert	Sandra Ramirez
	Marsha Bowder	Rosie Helms	Dan Reilly
	Julie Broker	Christine Irvin	Laria Redjimi
	Michelle Callaway	Mini Izaguirre	Sherilyn Reynolds
	Pam Campbell	Sallie Kay Janes	Heather Rhodes
	Donnie Campbell	Robert Jeter, III	Shelley Rinehart
	Cristina Cárdenas	Irasema Jimenez	Martha Robertson
	Mitchell Clark	Brenda Jones	Ali Shah
	Janet Cowey	Tami Kelly	Shaun Silman
	Teri Crawford	Ross Kelsey	Debbie Smith
	Suzanne DeBlanc	Emily Kelsey	Danny Snooks
	Kimberly DeLauro	Ann Kokx-Templet	Sabrina Starns
	Karina Equren Guajardo	Patricia McGeeWelch	Janice Sullivan
	Teddy Farias	Kevin McKisson	Bianka Torres
	Amanda Fenwick	DeRhonda McWaine	Andrea Vasquez
	Robb Flynn	Robert Merino	Niki Whiteside
	Yenifer Garcia	Johnny Morales	Van Wigginton
	Lyn Garner	Kevin Morris	Chris Wild
	Scott Gernander	Courtney Morris	Laurel Williamson
	George González	Jose Nunez	Teri Zamora
	Rebecca Goosen	Alexander Okwonna	Joanna Zimmermann

Call the Meeting to order:	Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:00 p.m.
Roll Call of Board Members:	Erica Davis Rouse Dan Mims John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
Invocation and Pledges to the Flags:	The invocation was given by Allatia Harris. The pledges to the American flag and the Texas flag were led by Keith Sinor.
Special Announcements, Recognitions, Introductions, and Presentations:	<ol style="list-style-type: none"> 1. Dr. Brenda Jones recognized the Students who Participated in Research at the University of Iowa. 2. Dr. Brenda Jones recognized the Students who Participated in Research at Rice University and CERN in Geneva, Switzerland. 3. Julie Broker recognized Occidental Petroleum Corporation for Contributions to the San Jacinto College Foundation and Student Scholarships. 4. Teri Zamora recognized San Jacinto College for Being Named a StormReady College by the Houston/Galveston StormReady Advisory Board. 5. Dr. Brenda Hellyer and Sandra Ramirez recognized the Outgoing and Incoming Officers of the Faculty Senate, Staff Organization, and Administrative Organization.
Student Success Presentations:	<ol style="list-style-type: none"> 1. George González presented a review of the Texas Higher Education Coordinating Board (THECB) Almanac 2019 Comparison Metrics for San Jacinto College. Dr. Rebecca Goosen and Tim Bell presented to provide additional context to the data presented.
Communications to the Board:	<ol style="list-style-type: none"> 1. A thank you was sent to the Board from Debbie Westmoreland for the plant sent in memory of her sister. 2. A thank you was sent to the Board from Neva Howard for the plant sent in memory of her mother. 3. A thank you was sent to the Board from Diane Duron for the plant sent in memory of her father. 4. An article from Community Impact Newspaper regarding Edge Center was distributed. 5. A copy of the September Opportunity News was distributed. 6. A copy of the Fall 2019 Senior Focus was distributed.

Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board: Robert Jeter, III requested to be heard before the Board of Trustees.

Informative Reports: Chair Marie Flickinger indicated such reports were in the Board documents and online.

- A. San Jacinto College Financial Statements
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program
- D. San Jacinto College Building Committee Minutes
- E. San Jacinto College Finance Committee Minutes

Motion 9982 Consideration of Approval of Amendment to the 2018-2019 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants Motion was made by Larry Wilson, seconded by John Moon, Jr., for approval of Amendment to the 2018-2019 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

Motion 9983 Consideration of Approval of 2019 Proposed Tax Rate, Review of Effective and Rollback Tax Rate Calculations and Approval of Date to Adopt Tax Rate. Motion was made by Keith Sinor, seconded by Dan Mims, for approval of 2019 Proposed Tax Rate, Review of Effective and Rollback Tax Rate Calculations and Approval of Date to Adopt Tax Rate.

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

Motion 9984 Consideration of Approval of Adopting Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr, for Approval of Adopting Prevailing Wage Scale.

Prevailing Wage Scale **Motion Carried.**

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9985
Consideration of Approval of Naming of the Facility and Specified Rooms and Spaces within the Center for Petrochemical, Energy, and Technology

Motion was made by Erica Davis Rouse, seconded by John Moon, Jr., for approval of Naming of the Facility and Specified Rooms and Spaces within the Center for Petrochemical, Energy, and Technology.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Consideration of Approval of Policy #, Animals on College Property – First Reading (Informational Item)

Informational Item on Policy #, Animals on College Property – First Reading (Informational Item).

No vote required.

Consideration of Approval of Policy #, Budget Preparation – First Reading (Informational Item)

Informational Item on Policy #, Budget Preparation – First Reading (Informational Item).

No vote required.

Consideration of Approval of Policy #, Contract Authority – First Reading (Informational Item)

Informational Item on Policy #, Contract Authority – First Reading (Informational Item).

No vote required.

Motion 9986
Consideration of Purchasing Requests

Motion was made by Dan Mims, seconded by Keith Sinor, for approval of the purchasing requests.

Purchase Request #1

Additional Funds for Architect Services

\$88,000

Purchase Request #2 Contract for Construction Manager at Risk For Central Campus Davison Renovation	745,083
Purchase Request #3 Additional Contingency Funds for South Campus Chilled Water Infrastructure Upgrades	144,000
Purchase Request #4 Method of Procurement for College-Wide Elevator Modernization	1,000,000
Purchase Request #5 Additional Funds for Architect Services for South Campus Longenecker Renovation	100,000
Purchase Request #6 Method of Procurement for College-Wide Access Controls Expansion	1,000,000
Purchase Request #7 Funds for Custodial Services	3,520,000
Purchase Request #8 Renew a Contract for Training Program Services with ACC, COM, and LEE	<u>235,000</u>
TOTAL OF PURCHASE REQUESTS	\$6,832,083

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Motion 9987
Consent Agenda**

Motion was made by Larry Wilson, seconded by John Moon, Jr., to approve the consent agenda.

- A. Approval of the Minutes for the August 5, 2019 Board Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, Extra Service Agreements (ESA), and 2019-2020 Part-Time Hourly Rate Schedule
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Items for
Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Meeting Adjourned at 7:59 p.m.