

**San Jacinto College District
Regular Board Meeting Minutes**

June 7, 2021

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, June 7, 2021, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Chancellor: Brenda Hellyer

Others Present:

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| Tom Arrington | Warren Laster |
| Madyson Bailey | Victoria Lindsey |
| Thomas Burbank | Mason Lytle |
| Tabitha Burnett | David Martin |
| Bruce Caldwell | Mary Mims |
| Catalina Cavazos | Alexander Okwonna |
| Teri Crawford | Sandra Ramirez |
| Destry Dokes | Mandi Reiland |
| Robb Flynn | Kelly Saenz |
| Abigayle Forrester | Alexis Saenz |
| Ruben Gamboa | Melinda Saenz |
| Marisol Gamboa | Rae Sinor |
| Juliana Garcia | Chuck Smith |
| George González | Danny Snooks |
| Rebecca Goosen | Rob Stanicic |
| Benjamin Greer | Chris Stuart |
| Ronni Grofman | Alexis Uresti |
| Allatia Harris | Andrea Vasquez |
| Bo Hopper | Kelsey Walters |
| Carin Hutchins | Van Wigginton |
| Victoria Jimenez | Jordan Williams |
| Bryan Jones | Laurel Williamson |
| Matt Keim | Kaurie Winters |
| Aaron Knight | Teri Zamora |
| Ann Kokx-Templet | Joanna Zimmermann |
| Raegan Kotrla | |

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| Call the Meeting to order: | Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:05 p.m. |
| Roll Call of Board Members: | Chair Marie Flickinger conducted a roll call of the Board members: Erica Davis Rouse Dan Mims John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson |
| Invocation and Pledges to the Flags: | The invocation was given by Dr. Alexander Okwonna. The pledges to the American flag and the Texas flag were led by Dan Mims. |
| Special Announcements, Recognitions, Introductions, and Presentations: | <ol style="list-style-type: none"> 1. Dr. Allatia Harris recognized the baseball team for advancing to the national tournament. She also recognized Coach Tom Arrington to celebrate his 900th win. 2. Dr. Allatia Harris recognized the softball team for advancing to the national tournament. 3. Teri Zamora recognized the San Jacinto Community College District Police Department by Lexipol Connect for Excellence in Law Enforcement Policy Management. 4. Faculty Senate President Robert Flynn reviewed the Faculty Senate Annual Report. |
| Student Success Presentations: | <ol style="list-style-type: none"> 1. George González provided an overview of the Texas Higher Education Coordinating Board Almanac/Accountability System 2020. |
| Communications to the Board: | <p>The following items were reviewed and distributed to the Board as communication items.</p> <ol style="list-style-type: none"> 1. June Opportunity News 2. Summer 2021 Career Focus |
| Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board: | <p>Citizens desiring to speak before the Board:</p> <ol style="list-style-type: none"> 1. David Martin |
| Informative Reports: | <p>Chair Marie Flickinger indicated such reports were available in the Board documents and online.</p> <ol style="list-style-type: none"> A. San Jacinto College Financial Statements <ol style="list-style-type: none"> a. San Jacinto College Financial Statements April 2021 b. San Jacinto College Monthly Investment Report April 2021 B. San Jacinto College Foundation Financial Statements |

- C. Capital Improvement Program
- D. San Jacinto College Board Building Committee Minutes

**Oath of Office
Administered to
Recently Elected
Trustees**

Mr. Danny Snooks swore in re-elected Trustees John Moon, Jr., Dan Mims, and Keith Sinor.

**Motion 10105
Consideration of
Approval of Election
of Officers for the
Board of Trustees**

Dr. Ruede Wheeler nominated Marie Flickinger for the office of Chair. No further nominations were received for Chair.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Larry Wilson nominated John Moon, Jr. for the office of Vice Chair. No further nominations were received for Vice Chair.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Larry Wilson nominated Keith Sinor for the office of Secretary. No further nominations were received for Secretary.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Larry Wilson nominated Erica Davis Rouse for the office of Assistant Secretary. No further nominations were received for Assistant Secretary.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10106
Consideration of
Approval of Policy
VI.6000.C, Transcript
Notation – Second
Reading**

Motion was made by Larry Wilson, seconded by John Moon, Jr., for approval of Policy VI.6000.C, Transcript Notation – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson
Nays: None

**Motion 10107
Consideration of
Approval of Policy
III.3009.A, Grants
Management –
Second Reading**

Motion was made by Keith Sinor, seconded by Dan Mims, for approval of Policy III.3009.A, Grants Management – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson
Nays: None

**Motion 10108
Consideration of
Approval of Policy
VI.6000.D, Awarding
Honorary Degrees –
Second Reading**

Motion was made by Dr. Ruede Wheeler, seconded by Dan Mims, for approval of Policy VI.6000.D, Awarding Honorary Degrees – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson
Nays: None

**Motion 10109
Consideration of
Approval of Policy
VI.6000.E, Awarding
Posthumous Degrees
– Second Reading**

Motion was made by Larry Wilson, seconded by Keith Sinor, for approval of Policy VI.6000.E, Awarding Posthumous Degrees – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson
Nays: None

**Motion 10110
Consideration of
Rescission of Policy
V-L: Policy on
College
Emergencies/Natural
Disasters/Business
Continuity and
Approval of Policy
III.3008.C,
Emergency Incidents
– Second Reading**

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for rescission of Policy V-L: Policy on College Emergencies/Natural Disasters/Business Continuity and Approval of Policy III.3008.C, Emergency Incidents – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson
Nays: None

**Motion 10111
Consideration of
Approval of Policy
IV.4003.D,
Acceptance of
Resignation or
Retirement - Second
Reading**

Motion was made by Dan Mims, seconded by Erica Davis Rouse, for approval of Policy IV.4003.D, Acceptance of Resignation or Retirement - Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson
Nays: None

**Motion 10112
Consideration of
Approval of
Memorandum of
Understanding with
Local Jurisdictions**

Motion was made by Keith Sinor, seconded by John Moon, Jr., for approval of Memorandum of Understanding with Local Jurisdictions.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson
Nays: None

**Motion 10113
Consideration of
Approval of an
Interlocal Agreement
with La Porte
Independent School
District**

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, for approval of an Interlocal Agreement with La Porte Independent School District.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson
Nays: None

**Motion 10114
Consideration of
Approval of the
Board of Trustees
Bylaws**

Motion was made by Dr. Ruede Wheeler, seconded by Dan Mims, for approval of the Board of Trustees Bylaws.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson
Nays: None

**Motion 10115
Consideration of
Settlement Proposal
in Cause No. 2016-
83500; In the District
Court of Harris
County, 234th
Judicial District**

Motion was made by John Moon, Jr., seconded by Keith Sinor, for approval of Settlement Proposal in Cause No. 2016-83500; In the District Court of Harris County, 234th Judicial District.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson
Nays: None

**Motion 10116
Consideration of
Purchasing Requests**

Motion was made by Dan Mims, seconded by John Moon, Jr., for approval of the purchasing requests.

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| Purchase Request #1 | |
| Contract for Generation Park New Parking Lot | \$2,379,000 |
| Purchase Request #2 | |
| Contract for College-Wide Fire Alarm Upgrade and Integration Services | 1,086,525 |
| Purchase Request #3 | |
| Contract for Direct Digital Controls Network Upgrades, Package VII | 400,000 |
| Purchase Request #4 | |
| Contract for Exterior Lighting at Fairmont Parkway Entrance | 176,800 |

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|--|---------------------|
| Purchase Request #5 Renew Contract for Disaster Recovery Services | 3,000,000 |
| Purchase Request #6 Renew Contract for Landscaping Services | 670,000 |
| Purchase Request #7 Contract for Vacuum Truck Principles and Operations Training | 237,000 |
| Purchase Request #8 Purchase Phone System Upgrades | 180,000 |
| Purchase Request #9 Amend the Contract for Collection of Delinquent Ad Valorem Taxes | - |
| Purchase Request #10 Ratify Emergency Purchases Due to Severe Winter Weather | 3,667,043 |
| Purchase Request #11 Additional Funds for Technology Purchases | <u>388,000</u> |
| TOTAL OF PURCHASE REQUESTS | \$12,184,368 |

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson
Nays: None

**Motion 10117
Consent Agenda**

Motion was made by Larry Wilson, seconded by Keith Sinor, to approve the consent agenda.

- A. Approval of the Minutes for the May 3, 2021, Workshop and Regular Board Meeting
- B. Approval of Corrections to the Minutes for the April 5, 2021 Regular Board Meeting
- C. Approval of the Budget Transfers
- D. Approval of Personnel Recommendations and 2020-2021 Part-Time Hourly Salary Schedule
- E. Approval of the Affiliation Agreements
- F. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson
Nays: None

**Items for Discussion/
Possible Action** There were no additional items discussed.

Adjournment: Chair Marie Flickinger adjourned the meeting at 8:06 p.m.