

San Jacinto Community College District
Regular Board Meeting Minutes
December 4, 2023

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m. for a regularly scheduled Board meeting on Monday, December 4, 2023, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

Attendance

Present:

Members: Marie Flickinger, John Moon, Jr., Dan Mims, Keith Sinor, Larry Wilson

Chancellor: Dr. Brenda Hellyer

Others Present: Eliud Acevedo, Amberly Barnhart-Dalton, Vickie Del Bello, Robert Cage, Raul Cantu, Jacquelynn Conger, Matt Crow, Shanna Dement, Abby Dias, Destry Dokes, Andrea DuBois, Dianne Duron, Teddy Farias, Noel Garcia, Rachel Garcia, George González, Susanna González, Allatia Harris, Damon Harris, Richard Herrera, Neesha Hosein, Jerelyn Hughes-Glenn, Carin Hutchins, Sallie Kay Janes, Bryan Jones, Matt Keim, Erica Kemper, Aaron Knight, DeRhonda McWaine, Lamar McWaine, Alexander Okwonna, Tomoko Olson, Joe Pena, Linda Pennington, JoEllen Price, JR Ragaisis, Sandra Ramirez, Mandi Reiland, Shelley Rinehart, Shawn Silman, Rob Stanicic, Janice Sullivan, Marie Tate, Earle Thomas, Ken Tidwell, Carol Tillman, Becky Turner, Nathan Warner, Van Wigginton, Laurel Williamson, Noveta Wimbley, Teri Zamora, Joseph Zwiercan

Absent:

Members: Dr. Michelle Cantú-Wilson, Erica Davis Rouse

I. Call the Meeting to Order

Chair Flickinger called the regular meeting of the Board of Trustees to order at 7:02 p.m.

II. Roll Call of Board Members

Chair Flickinger conducted a roll call of the Board members.

Dr. Michelle Cantú-Wilson (absent)

Erica Davis Rouse, Assistant Secretary (absent)

Marie Flickinger, Chair

Dan Mims

John Moon, Jr., Vice Chair

Keith Sinor, Secretary

Larry Wilson

III. Invocation and Pledge to the Flags

Regular Board Meeting Minutes

December 4, 2023

Page 1 of 6

The invocation was given by Dr. Destry Dokes. The pledges to the American and Texas flags were led by Dan Mims.

IV. Special Announcements, Recognitions, Introductions, and Presentations

1. Provost Van Wigginton recognized students who received awards at the First Annual Welding Competition hosted on Central Campus in partnership with other institutions.
2. Teri Zamora recognized the Fiscal Affairs Department for Receiving the Certificate of Achievement for Excellence in Financial Reporting.
3. Teri Zamora recognized the Fiscal Affairs Department for Receiving the Certificate of Distinction for its College Investment Policy from the Government Treasurers' Organization of Texas.
4. The recognition of the External Relations team was tabled until the next meeting.

V. Student Success Presentations

1. George González and Allatia Harris presented on Reaching our High School Population.

VI. Communications to the Board of Trustees

1. A thank you was sent to the Board from Carliss Ramos for the plant sent in memory of her father.
2. Included at each Board members place at the dais was the December Opportunity News and Accents – The Student Literary Magazine of San Jacinto College.

VII. Public Comment

There were no citizens desiring to speak before the Board.

VIII. Informative Reports to the Board

Chair Flickinger indicated such reports were available in the Board documents and online.

A. San Jacinto College Financial Statements

1. San Jacinto College Monthly Financial Statements October 2023
2. San Jacinto College Monthly Investment Report October 2023

B. San Jacinto College Foundation Financial Statements

1. October 2023
2. Financial Audit Years Ended June 30, 2023 and 2022

C. Capital Improvement Program

- IX. Consideration of Approval of Amendment to the 2023-2024 Budget for Restricted Revenue and Expenses Relating to Federal, State, and Local Grants/Contracts

Motion 10318:

Motion moved by Larry Wilson and motion seconded by Dan Mims. Motion carried.

Yeas: Mims, Moon, Jr., Sinor, Wilson

Nays: None

- X. Consideration of Acceptance of the 2022-2023 Annual Comprehensive Financial Report

Motion 10319:

Motion moved by Dan Mims and motion seconded by John Moon, Jr. Motion carried.

Yeas: Mims, Moon, Jr., Sinor, Wilson

Nays: None

- XI. Consideration of Approval of the 2024-2025 Academic Calendar

Motion 10320:

Motion moved by Keith Sinor and motion seconded by Larry Wilson. Motion carried.

Yeas: Mims, Moon, Jr., Sinor, Wilson

Nays: None

- XII. Consideration of Approval of the Awarding of a Posthumous Certificate - Gary Williams

Motion 10321:

Motion moved by Larry Wilson and motion seconded by Keith Sinor. Motion carried.

Yeas: Mims, Moon, Jr., Sinor, Wilson

Nays: None

- XIII. Consideration of Approval of the Awarding of a Posthumous Degree – Jeffery Alberti

Motion 10322:

Motion moved by John Moon, Jr. and motion seconded by Dan Mims. Motion carried.

Yeas: Mims, Moon, Jr., Sinor, Wilson

Nays: None

- XIV. Consideration of Approval of Course-based Competency-based Education Instructional Modality

Motion 10323:

Motion moved by Keith Sinor and motion seconded by Dan Mims. Motion carried.

Yeas: Mims, Moon, Jr., Sinor, Wilson

Nays: None

- XV. Consideration of a Resolution for Casting a Ballot for the Election of a Person to the Board of Directors of the Harris County Appraisal District

Motion 10324:

Larry Wilson moved that Martina Lemond Dixon be selected as San Jacinto College's selection for member of the Harris County Appraisal District Board of Directors.

Motion moved by Larry Wilson and motion seconded by Dan Mims. Motion carried.

Yeas: Mims, Moon, Jr., Sinor, Wilson

Nays: None

- XVI. Consideration of Approval of Revisions to 2019-2024 Strategic Plan

Motion 10325:

Motion moved by John Moon, Jr. and motion seconded by Dan Mims. Motion carried.

Yeas: Mims, Moon, Jr., Sinor, Wilson

Nays: None

- XVII. Consideration of Rescission of Policy VI-Y Policy on Historically Underutilized Business Program

Motion 10326:

Motion moved by Dan Mims and motion seconded by John Moon, Jr. Motion carried.

Yeas: Mims, Moon, Jr., Sinor, Wilson

Nays: None

- XVIII. Consideration of Approval of Policy VI.6004.D, Pregnancy and Parenting - First Reading (Informational Item)

No voted required.

- XIX. Consideration of Approval of Policy #, Use of Equipment - First Reading (Informational Item)

No vote required.

XX. Consideration of Purchasing Requests

Purchase Request #1 Consideration of Delegation of Authority to Purchase Benchtop Bioreactors

\$383,000

Purchase Request #2 Consideration of Approval of Additional Funds for Landscaping Services

300,000

Purchase Request #3 Consideration of Approval to Renew the Contract for Printing Services

200,000

Purchase Request #4 Consideration of Approval to Purchase Graduation Event License

130,000

Purchase Request #5 Consideration of Approval to Contract for Steel Supplies

TOTAL OF PURCHASE REQUESTS \$ 1,133,000

Motion 10327:

Motion moved by Keith Sinor and motion seconded by John Moon, Jr. Motion carried.

Yeas: Mims, Moon, Jr., Sinor, Wilson

Nays: None

XXI. Consent Agenda

(Any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of the Board, otherwise all items will be voted on with one (1) motion.)

- A. Approval of the Minutes for the November 6, 2023, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations and Extra Service Agreements
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting on January 29, 2024

Motion 10328:

Motion moved by Larry Wilson and motion seconded by John Moon, Jr. Motion carried.

Yeas: Mims, Moon, Jr., Sinor, Wilson

Nays: None

XXII. Items for Discussion/Possible Action

There were no additional items discussed.

XXIII. Adjournment

Chair Flickinger adjourned the meeting at 7:43 p.m.