

**San Jacinto Community College District  
Public Tax Hearing and Regular Board Meeting Minutes  
October 2, 2023**

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m. for a public tax hearing and a regularly scheduled Board meeting on Monday, October 2, 2023, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

**Attendance**

**Present:**

Members: Dr. Michelle Cantú-Wilson, Marie Flickinger, John Moon, Jr., Dan Mims, Erica Davis Rouse, Keith Sinor, Larry Wilson

Chancellor: Dr. Brenda Hellyer

Others Present: Rhonda Bell, Jacquelynn Conger, Teri Crawford, Kim DeLauro, Destry Dokes, Chris Duke, Teddy Farias, Amanda Fenwick, Scott Gernander, Allatia Harris, Damon Harris, Bo Hopper, Carin Hutchins, Bryan Jones, Sallie Kay Janes, Matt Keim, Aaron Knight, DeRhonda McWaine, Lamar McWaine, Kevin Morris, Alexander Okwonna, JR Ragaisis, Sandra Ramirez, Mandi Reiland, Chuck Smith, Rob Stanicic, Ken Tidwell, Van Wigginton, Laurel Williamson, Teri Zamora, Joanna Zimmermann

**Public Tax Hearing:**

Chair Flickinger called the public tax hearing to order at 7:01 p.m.

Teri Zamora reviewed the presentation on the proposed tax rate.

There were no citizens desiring to speak in the public comment portion of the hearing.

Chair Flickinger announced that the Board of Trustees would vote on the tax rate today, Monday, October 2, 2023, directly following the public tax hearing in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, TX 77504.

The hearing was adjourned at 7:11 p.m.

**Regularly Scheduled Board Meeting:**

- I. Call the Regularly Scheduled Board Meeting to Order

Chair Flickinger called the regular meeting of the Board of Trustees to order at 7:12 p.m.

- II. Roll Call of Board Members

Chair Flickinger conducted a roll call of the Board members.

Dr. Michelle Cantú-Wilson  
Erica Davis Rouse, Assistant Secretary

Marie Flickinger, Chair  
Dan Mims  
John Moon, Jr., Vice Chair  
Keith Sinor, Secretary  
Larry Wilson

III. Moment of Silence, Invocation, and Pledge to the Flags

The moment of silence and invocation were given by Sandra Ramirez. The pledges to the American and Texas flags were led by Keith Sinor.

IV. Special Announcements, Recognitions, Introductions, and Presentations

Brenda Hellyer recognized Teri Zamora for receiving the Outstanding Chief Business Officer Award from the Community College Business Officers.

V. Student Success Presentations

There were no student success presentations.

VI. Communications to the Board of Trustees

1. October Opportunity News
2. San Jacinto Community College Budget 2023-2024

VII. Public Comment

There were no citizens desiring to speak before the Board.

VIII. Informative Reports to the Board

Chair Flickinger indicated such reports were available in the Board documents and online.

A. San Jacinto College Financial Statements

1. San Jacinto College Monthly Financial Statements August 2023
2. San Jacinto College Monthly Investment Report August 2023
3. San Jacinto College Quarterly Investment Report June - August 2023

B. San Jacinto College Foundation Financial Statements

C. Capital Improvement Program

IX. Consideration of Adoption of Ad Valorem Property Tax Rate

Chair Flickinger stated that this year's proposed tax rate exceeds the no-new-revenue tax rate. The vote on the ordinance, resolution, or order setting the tax rate must be a record vote and 60 percent of the governing body must vote in favor of the adoption of the tax rate.

**Motion 10302:**

Motion was made by Dan Mims, that the property tax rate be increased by the adoption of a tax rate of 0.146195, which is effectively a 4.22 percent increase in the tax rate.

Motion moved by Dan Mims and motion seconded by Dr. Michelle Cantú-Wilson.  
Motion Carried.

Yeas: Cantú-Wilson, Davis Rouse, Flickinger, Mims, Moon, Jr., Sinor, Wilson  
Nays: None

- X. Consideration of Approval of Amendment to the 2023-2024 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants

**Motion 10303:**

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by John Moon, Jr.  
Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor, Wilson  
Nays: None

- XI. Consideration of Approval of the Bachelor of Applied Technology Degree in Information Technology with an Emphasis in Cybersecurity

**Motion 10304:**

Motion moved by Erica Davis Rouse and motion seconded by Larry Wilson. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor, Wilson  
Nays: None

- XII. Consideration of Approval of the Education Aide Optional Tuition Exemption for Fiscal Year 2024

**Motion 10305:**

Motion moved by John Moon, Jr. and motion seconded by Keith Sinor. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor, Wilson  
Nays: None

- XIII. Adopt a Resolution Authorizing The Issuance of San Jacinto Community College District Combined Fee Revenue Bonds; Setting Certain Parameters For The Bonds; Authorizing The Vice Chancellor of Fiscal Affairs to Approve the Amount, the Interest Rate, Price,

Including the Terms Thereof and Certain Other Procedures and Provisions Related Thereto

**Motion 10306:**

Motion moved by Keith Sinor and motion seconded by John Moon, Jr. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor, Wilson

Nays: None

- XIV. Consideration of Approval of Memorandum of Understanding with Sheldon ISD to Establish a Pathways to Technology Early College High School

**Motion 10307:**

Motion moved by Larry Wilson and motion seconded by John Moon, Jr. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor, Wilson

Nays: None

- XV. Consideration of Approval of Policy IV.4003.C, Outside Employment – First Reading (Informational Item)

No vote required.

- XVI. Consideration of Approval of Employee Relations Related Policies - First Reading (Informational Item)

No vote required.

- XVII. Consideration of Purchasing Requests

Purchase Request #1

Consideration of Approval of Additional Funds for Asphalt and Concrete Paving and Parking Lot Striping Services

\$1,000,000

Purchase Request #2

Consideration of Approval of Additional Funds for Talent Management Software

\$365,721

TOTAL OF PURCHASE REQUESTS \$1,365,721

**Motion 10308:**

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Dan Mims.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor, Wilson

Nays: None

- XVIII. Consent Agenda

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- A. Approval of the Minutes for the September 11, 2023, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations and Extra Service Agreements
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting on November 6, 2023

**Motion 10309:**

Motion moved by Larry Wilson and motion seconded by Erica Davis Rouse. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor, Wilson

Nays: None

XIX. Items for Discussion/Possible Action

There were no additional items discussed.

XX. Adjournment

Chair Flickinger adjourned the meeting at 7:29 p.m.