

**San Jacinto College District
Regular Board Meeting Minutes**

April 6, 2020

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, April 6, 2020. Due to health and safety concerns related to COVID-19, this meeting was conducted by teleconference. At least a quorum of the Board participated by teleconference in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

- Board of Trustees:** Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson
- Chancellor:** Brenda Hellyer
- Others Present:** Bo Hopper
Joseph Pena
Mandi Reiland
Teri Zamora
- Call the Meeting to order:** Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:05 p.m.
- Roll Call of Board Members:** Chair Marie Flickinger conducted a roll call of the Board members:
Erica Davis Rouse
Dan Mims
John Moon, Jr.
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson
- Special Announcements, Recognitions:**
1. Mandi Reiland read an announcement regarding the meeting process.
 2. Dr. Brenda Hellyer provided an update on COVID-19.
- Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:** There were no citizens desiring to be before the Board of Trustees.

Informative Reports:

Chair Marie Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Financial Statements February 2020
 - b. San Jacinto College Monthly Investment Report February 2020
 - c. San Jacinto College Quarterly Investment Report December 2019 – February 2020
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program
- D. San Jacinto College Building Committee Minutes

Motion 10027 Consideration of Purchasing Requests

Motion was made by Larry Wilson, seconded by Dan Mims, for approval of the purchasing requests.

Purchase Request #1 Contract for Architectural Services for an Additional Parking Lot at Generation Park	\$260,000
Purchase Request #2 Contract for Engineering Services for South Campus Central Plant	575,000
Purchase Request #3 Contract for Direct Digital Control Network Upgrades, Package III	705,101
Purchase Request #4 Purchase Computers	200,000
Purchase Request #5 Renew the Contract for Casualty Insurance	270,017
Purchase Request #6 Renew the Contract for Property Insurance	2,820,984
Purchase Request #7 Renew Contracts for Asphalt and Concrete Paving and Parking Lot Striping Services	850,000
Purchase Request #8 Contract for Grant Development Services	162,000
Purchase Request #9 Contract for Budget Software Services	200,000
Purchase Request #10 Purchase Police Vehicles	<u>213,000</u>

TOTAL OF PURCHASE REQUESTS

\$6,256,102

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wheeler, Wilson

Nays: None

**Motion 10028
Consent Agenda**

Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor, to approve the consent agenda.

- A. Approval of the Minutes for the March 2, 2020 Board Workshop and Regular Board Meeting
- B. Approval of the Minutes for the February 21, 2020 Board Strategic Planning Retreat
- C. Approval of the Minutes for the March 17, 2020 Special Board Meeting
- D. Approval of the Budget Transfers
- E. Approval of Personnel Recommendations
- F. Approval of the Affiliation Agreements
- G. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wheeler, Wilson

Nays: None

**Items for
Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Meeting Adjourned at 7:26 p.m.