

**San Jacinto College District
Board Meeting Minutes**

February 1, 2016

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, February 1, 2016, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Marie Flickinger
Brad Hance
Dan Mims, Chair
John Moon, Jr., Secretary
Keith Sinor, Assistant Secretary
Dr. Ruede Wheeler
Larry Wilson, Vice Chair

Chancellor: Brenda Hellyer

Others Present:

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|-------------------|--------------------|-----------------|
| Richard Bailey | Larry Logsdon | Betty Woodfill |
| Joshua Banks | Kevin McKisson | Craig Zimmerman |
| Dean Barnes | Kerry Mix | |
| Paul Bourds | Sandi Morgan | |
| Cristina Cardenas | Kevin Morris | |
| Janet Cowey | Wanda Munson | |
| Teri Crawford | Sharon Nelson | |
| Suzanne DeBlanc | Catherine O'Brien | |
| Anita Dewease | Jeff Parks | |
| Connie Duren | Tim Peterson | |
| Amanda Fenwick | Christina Potts | |
| George González | Bill Raffetto | |
| Rebecca Goosen | Shelley Rinehart | |
| Allatia Harris | Barbara Schumacher | |
| Judy Harrison | Michelle Selk | |
| Joseph Hebert | Kelly Simons | |
| Clare Iannelli | Debbie Smith | |
| Sallie Kay Janes | Danny Snooks | |
| Brenda Jones | Ann Tate | |
| Bryan Jones | Steve Trncak | |
| Michael Kane | Imelda Umansor | |
| Tami Kelly | Van Wigginton | |
| David LeMaster | Laurel Williamson | |
| Chet Lewis | Jerry Woodfill | |

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| Call the Meeting to order: | Chair Dan Mims called the regular meeting of the Board of Trustees to order at 7:00 p.m. |
| Roll Call of Board Members: | Marie Flickinger Brad Hance John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson |
| Invocation and Pledges to the Flags: | The invocation was given by Van Wigginton. The pledges to the American flag and the Texas flag were led by Brad Hance. |
| Special Announcements, Recognitions, and Presentations: | <ol style="list-style-type: none"> 1. Dr. Allatia Harris recognized the Volleyball team, Coach Sharon Nelson for her 400th win, Kelly Saenz for induction into the Canadian Hall of Fame, and Tom Arrington for induction into the College of Marin Hall of Fame. 2. Dr. Laurel Williamson recognized the 2015-2016 Excellence Award Recipients: Betty Woodfill, Barbara Schumacher, and Imelda Umansor. She also recognized the Minnie Piper Nominee, Barbara Schumacher. Laurel recognized the 2014-2015 League Innovation of the Year for the teams work on College Community Day. The team included: Susan Temple, Martha Robertson, Ann Pearson, Jeannie Wright, Donna Cubstead, and Laurel Williamson. |
| Student Success Presentations: | <ol style="list-style-type: none"> 1. George González provided an overview of the Fall Certified Headcount and FTIC Fall-to-Fall Persistence Rates. |
| Communications to the Board: | <ol style="list-style-type: none"> 1. A thank you was sent to the Board from Amanda Fenwick, for the plant sent in memory of her mother in law. 2. A thank you was sent to the Board from The Niday Family, for the plant sent in memory of Jack Niday. 3. A thank you was sent to the Board from Ann Kokx-Templet, for the plant sent in memory of her father. |
| Response from Board of Trustees Regarding December 14, 2015 Resolution from Faculty Organization | <p>Dan Mims read the official response from the Board of Trustees regarding the December 14, 2015 Resolution from the Faculty Organization presented under the Hearing of Such Citizens or Groups desiring to be Heard Before the Board.</p> <p>Response from Board of Trustees Regarding December 14, 2015 Resolution from Faculty Organization:</p> <p>At the December 14, 2015, Board of Trustees Meeting, comments and a resolution were presented by the president of the Faculty Organization.</p> |

This evening, the Board of Trustees would like to take a few minutes to respond to those comments.

First, I would like to clarify that the Board of Trustees directed the Chancellor and SLT to work toward the adoption of college-wide text books.

The Board of Trustees appreciates and values the input of the College's employee groups. We take issues seriously and balance employee input with the external pressures that are impacting higher education, but more specifically, impacting San Jacinto College. As a Board, we believe San Jacinto College must be proactive rather than reactionary in addressing external pressures and trends.

Furthermore, we are an institution anchored by a student success agenda that is focused on credential completion and providing the highest quality education. We are thankful for all of the College's employees. We know all of the faculty, staff and administrators are committed to this important and difficult work of student success which requires that we are continuously striving to improve through innovative methods. We know that it takes all of us working in alignment and collaboratively to continue on this path to reach successful results.

As a Board, we are committed to doing what is right for students, employees and our community. To this end, we believe as a college community, we must attack the runaway costs of textbooks and course materials. Such costs are a barrier to our current, future, and potential students, especially in light of the large economically disadvantaged population that San Jacinto College serves.

We want to thank the members of the Textbook Procedures Task Force. Their work identified several significant issues that need to be addressed regarding textbook and course material adoptions. We realize reducing the costs of textbooks is a multi-faceted and complex issue and only one of these issues is about college-wide adoption. We understand that faculty make the decisions about course material adopted, but we also understand that there are a multitude of changing options available. To understand and explore these options requires an integrated learning experience with our vendors, publishers, peers, students, and other constituents. Such exploration must be accomplished through a college-wide dedicated process of discovery. It also requires that we re-evaluate assumptions, data, processes, policies, and procedures.

Our charge to the employees of San Jacinto College – all faculty, staff, and administrators, – is to reduce the cost of textbooks and course materials to students, while maintaining or enhancing the quality of the

resources utilized and the educational experience of all of our students.

As a part of this charge, we request regular updates at the end of each semester on how cost reductions to students have been achieved and a highlight of specific milestones and successes. We know this is not a short term goal, and we are committed to see this work over the next three years.

We thank each of you for committing to address this significant change and for realizing that the reduction in the cost of textbooks and course materials is imperative for the success of our students.

Additional comments:

Larry Wilson made a statement that he attends Trustee conferences and likes to attend the sessions on cutting textbooks costs. We have done numerous things so far to reduce costs, but we have been asking the Chancellor for the last seven years or so to keep reducing the costs to students. It is not just tuition that is a concern, but also the high costs of textbooks.

Marie Flickinger made a statement that this has been a concern of the Board for many years starting in about 2007 when we first outsourced the bookstore to Barnes and Noble. She explained that of all the complaints, she receives the most are on textbook costs. With today's technology there has to be a way that we can work together to develop not just textbook solutions but course material solutions. She stated that she knows that those working on this problem will be able to achieve this.

**Hearing of Such
Citizens or Groups
of Citizens Desiring
to be Heard Before
the Board:**

There were no citizens desiring to be heard before the Board.

**Informative
Reports:**

Dan Mims indicated such reports were in the board documents.

**Motion 9684
Consideration of
Approval of
Amendment to the
2015-2016 Budget
for Restricted
Revenue and
Expenses Relating
to Federal and State
Grants**

Motion was made by Keith Sinor, seconded by Brad Hance, for Approval of Amendment to the 2015-2016 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

**Consideration of
Policy IV-B-4:
Policy on
Communicable
Disease – First
Reading
(Information Only)**

Informational item. Dr. Brenda Hellyer explained the informational item on Policy IV-B-4: Policy on Communicable Disease – First Reading.

No vote needed.

**Motion 9685
Consideration of
Approval of the
2016 – 2017
Academic Calendar**

Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor, for Approval of the 2016 – 2017 Academic Calendar.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

**Motion 9686
Consideration of
Ratification of the
Interlocal
Agreement with the
City of Shoreacres
to Provide Security
and Police Services
at the Maritime
Technology and
Training Center**

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, for Ratification of the Interlocal Agreement with the City of Shoreacres to Provide Security and Police Services at the Maritime Technology and Training Center.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

**Motion 9687
Consideration of
Approval of the
Naming of the
North Campus
Library**

Motion was made by Marie Flickinger, seconded by Larry Wilson, Approval of the Naming of the North Campus Library.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

**Motion 9688
Consideration of
Approval of
Contract with RBC
Capital Markets**

Motion was made by Dr. Ruede Wheeler, seconded by Brad Hance, for Approval of Contract with RBC Capital Markets.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

**Motion 9689
Consideration of
Approval of an
Order Authorizing
the Issuance of San
Jacinto Community
College District
Limited Tax
General Obligation
Building and/or
Refunding Bonds;
Setting Certain
Parameters for the
Bonds; Authorizing
the Vice Chancellor
of Fiscal Affairs to
Approve the
Amount, the
Interest Rate, Price,
including the Terms
thereof and Certain
Other Procedure
and Provisions
Related Thereto**

Motion was made by Marie Flickinger, seconded by John Moon, Jr., for Approval of an Order Authorizing the Issuance of San Jacinto Community College District Limited Tax General Obligation Building and/or Refunding Bonds; Setting Certain Parameters for the Bonds; Authorizing the Vice Chancellor of Fiscal Affairs to Approve the Amount, the Interest Rate, Price, including the Terms thereof and Certain Other Procedure and Provisions Related Thereto.

Motion Carried.

Yeas: Flickinger, Hance, Mims, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

**Motion 9690
Consideration of
Construction
Requests**

Motion was made by Brad Hance, seconded by Keith Sinor, for approval of the construction requests.

Construction Request #1
Guaranteed Maximum Price for North Campus
Center for Industrial Technology, Phase III \$21,766,675

Construction Request #2
Contract for Master Planning Services (pgs. 6-7) 90,000

Total: \$21,856,675

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

**Motion 9691, 9692,
9693, 9694
Consideration of
Purchasing
Requests**

Motion 9691 was made by Keith Sinor to divide the action items for purchasing. Specifically, he motioned to call for a separate vote on CSP #16-08 North Campus Baseball Facility and Purchase Request #6 for Method of Procurement for South Campus Softball Field Press Box. The motion was seconded by Brad Hance.

A vote was taken for the Board to divide the action items for purchasing as specified in the motion.

Yeas: Hance, Flickinger, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

Motion 9691 Carried.

Motion 9692 was made by John Moon, Jr., seconded by Marie Flickinger, for approval of the remaining purchasing requests (Purchase Requests 1 through 5) totaling \$581,000.

A vote was taken on the remaining purchasing requests (Purchase Requests 1 through 5) in the amount of \$581,000.

Yeas: Hance, Flickinger, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

Motion 9692 Carried.

Motion 9693 was made by Larry Wilson, seconded by Dr. Ruede Wheeler, for CSP #16-08 North Campus Baseball Facility in the amount of \$809,808.

A vote was taken for CSP #16-08 North Campus Baseball Facility in the amount of \$809,808.

Motion 9693 Carried.

Yeas: Flickinger, Hance, Moon, Jr., Wilson, Wheeler

Nays: Sinor

Motion 9694 was made by Brad Hance, seconded by Marie Flickinger, for Purchase Request #6 Method of Procurement for South Campus Softball Field Press Box.

A vote was taken for Purchase Request #6 Method of Procurement for South Campus Softball Field Press Box.

Motion 9694 Carried.

Yeas: Flickinger, Hance, Moon, Jr., Wilson, Wheeler

Nays: Sinor

**Motion 9695
Consent Agenda**

Motion was made by Marie Flickinger, seconded by John Moon, Jr. to approve the consent agenda.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

Adjournment:

Meeting Adjourned at 7:41 p.m.