

***Board of Trustees  
Meeting***

***April 4, 2016***

**NOTICE OF MEETING  
BOARD OF TRUSTEES  
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto College Community District will meet at 5:00 p.m., Monday, April 4, 2016, in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

**BOARD WORKSHOP  
AGENDA**

- I. Call the Meeting to Order**
- II. Roll Call of Board Members**
- III. Adjournment to closed or executive session pursuant to Texas Government Code Section 551.072 & 551.074 the Texas Open Meetings Act, for the following purposes:**
  - Real Estate –**
    - a. For the purpose of discussing the purchase, exchange, lease or value of real property.
  - Personnel Matters-**
    - a. For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
- IV. Reconvene in Open Meeting**
- V. Review Outcomes of Bond Sale**
- VI. Review Property Insurance Renewal**
- VII. Review Tuition and Fees and Dual Credit Exemption Proposal**
- VIII. Review Incidental and Lab Fee Changes**
- IX. Review Construction Manager at Risk for Center for Petrochemical, Energy, and Technology**
- X. Review Pilot Programs for Alternate Work Schedules and Recognition**
- XI. General Discussion of Meeting Items**
- XII. Review Calendar**
- XIII. Adjournment**

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

Certification as to Posting or Giving of Notice

On this day, April 1, 2016, this notice was posted on a bulletin board located at a place convenient to the public in the central administrative office of the San Jacinto Community College District, 4624 Fairmont Parkway, Pasadena, Texas, the College’s website, and is readily accessible to the public upon request.

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Brenda Hellyer, Ed.D.

**NOTICE OF MEETING  
BOARD OF TRUSTEES  
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto College Community District will meet at 7:00 p.m. on Monday, April 4, 2016, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

**BOARD MEETING  
AGENDA**

- I. Call the Meeting to Order**
- II. Roll Call of Board Members**
- III. Invocation and Pledge to the Flags**
- IV. Special Announcements, Recognitions, Introductions, and Presentations**
  - Mindtrekkers Allatia Harris
  - Recognition of San Jacinto College for Receiving the Hispanic Serving Institutions Excellence in Retention and Transition Award Laurel Williamson
- V. Student Success Presentations**
  - Engineering Program Update Andrew Vines
  - Fall Course Retention and Success Rates George González
  - Report on Board of Trustees Institute Dan Mims  
Dr. Ruede Wheeler
- VI. Communications to the Board of Trustees**
- VII. Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board**
- VIII. Informative Reports to the Board**
  - A. San Jacinto College Financial Statement
  - B. San Jacinto College Foundation Financial Statement
  - C. Capital Improvement Program

**ACTION ITEMS**

- IX. Consideration of Approval of Amendment to the 2015-2016 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants**
- X. Consideration of Approval of Closure of the Central Campus Golf Course**

**XI. Consideration of Approval of Increase in Tuition and Fees and an Increase in Dual Credit Exemption**

**XII. Consideration of Approval to Modify Incidental & Lab Fees**

**PURCHASING REQUESTS**

**XIII. Consideration of Purchasing Requests**

**CONSENT AGENDA**

**XIV. Consent Agenda**

(Any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of the Board, otherwise all items will be voted on with one (1) motion.)

**A. Approval of the Minutes for the March 7, 2016 Board Workshop and Regular Board Meeting**

**B. Approval of the Budget Transfers**

**C. Approval of Personnel Recommendations**

**D. Approval of the Affiliation Agreements**

**E. Approval of the Next Regularly Scheduled Meeting**

**XV. Items for Discussion/Possible Action**

(Items removed from the Consent Agenda, will be considered at this time)

**XVI. Adjournment**

**Closed Session Authority**

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Section 551.071 – For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

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Brenda Hellyer, Ed.D.

SAN JACINTO COMMUNITY COLLEGE DISTRICT  
Statement of Net Position  
February 29,

<u>Assets</u>	<u>2016</u>	<u>2015</u>
<b>Current assets:</b>		
Cash and cash equivalents	\$ 101,662,277	\$ 101,941,329
Investments	627,460	10,227,084
Accounts receivable - taxes	7,238,595	6,851,969
Accounts receivable	8,213,570	11,349,181
Deferred charges	454,542	509,364
Inventories	462,236	522,096
Total current assets	<u>118,658,680</u>	<u>131,401,023</u>
<b>Noncurrent assets:</b>		
Restricted cash and cash equivalents	73,702,193	56,786,429
Restricted investments	-	1,011,812
Other long term investments	-	624,481
Capital assets, net	404,728,593	370,797,579
Total noncurrent assets	<u>478,430,786</u>	<u>429,220,301</u>
Total assets	<u>597,089,466</u>	<u>560,621,324</u>
<b>Deferred outflows of resources:</b>		
Deferred outflow related to pensions	<u>4,542,533</u>	<u>-</u>
<u>Liabilities</u>		
<b>Current liabilities:</b>		
Accounts payable	11,205,712	13,387,103
Accrued liabilities	575,692	443,370
Accrued compensable absences and deferred compensation	2,592,077	2,747,035
Deferred revenues	5,787,205	6,319,486
Total current liabilities	<u>20,160,686</u>	<u>22,896,994</u>
<b>Noncurrent liabilities:</b>		
Net pension liability	24,842,147	-
Bonds and notes payable	327,726,637	287,993,732
Total noncurrent liabilities	<u>352,568,784</u>	<u>287,993,732</u>
Total liabilities	<u>372,729,470</u>	<u>310,890,726</u>
<b>Deferred inflows of resources -</b>		
Deferred inflow related to pensions	<u>7,599,287</u>	<u>-</u>
<u>Net assets</u>		
Beginning of year	176,203,176	208,536,020
Current year addition	45,100,066	41,194,578
Total net position	<u>\$ 221,303,242</u>	<u>\$ 249,730,598</u>

San Jacinto Community College District  
Statement of Revenues, Expenditures and Changes In Net Position  
For the Six Months Ended February 29, 2016

Consolidated -All Funds  
(Not Including Capital Improvement Program)

	Adjusted Budget	Actual (50%)	% Actual to Adjusted Budget	Prior Year Actual 2/28/15	% of 8/31/15 Actual
<b>REVENUES:</b>					
State Appropriations	\$ 46,094,872	\$ 20,460,775	44.39	\$ 20,581,852	44.32
Local Taxes - Maintenance & Operations	59,125,000	58,286,303	98.58	52,474,900	92.70
Local Taxes - Debt Service	22,879,299	21,334,435	93.25	24,392,239	93.40
Credit Tuition	41,169,879	35,015,218	85.05	33,766,185	86.32
Credit Fees	14,514,415	10,532,135	72.56	10,807,861	78.72
Credit Exemptions & Waivers	(2,843,954)	(3,492,105)	122.79	(3,083,026)	88.93
Bad Debt	(800,000)	(400,000)	50.00	(534,000)	33.38
Continuing Professional Development	6,445,000	3,373,853	52.35	2,707,554	45.26
Sales & Services	1,507,900	1,386,742	91.97	1,169,212	55.35
Investment Income	600,000	141,581	23.60	137,845	52.11
Auxiliary Services	3,590,000	2,173,381	60.54	2,037,151	54.22
Grants	68,402,856	38,023,310	55.59	39,882,327	80.56
Local Grants	2,273,897	1,512,940	66.54	1,833,217	86.66
Total	<u>262,959,164</u>	<u>188,348,568</u>	<u>71.63</u>	<u>186,173,317</u>	<u>77.36</u>
<b>EXPENDITURES:</b>					
Instruction	70,900,005	37,657,779	53.11	36,829,185	54.14
Public Service	5,512,453	3,136,044	56.89	2,550,732	43.73
Academic Support	29,323,238	8,100,810	27.63	7,601,928	52.08
Student Services	13,912,346	6,936,920	49.86	6,962,349	47.36
Institutional Support	67,948,619	30,516,409	44.91	30,902,620	52.96
Physical Plant	18,245,391	8,208,568	44.99	10,426,353	48.65
Scholarships and Fellowships	53,031,137	38,557,586	72.71	40,740,316	83.10
Auxiliary Enterprises	3,811,798	2,602,211	68.27	2,718,419	53.25
Depreciation	19,589,384	8,000,555	40.84	7,918,402	49.12
Capital Purchases	-	(468,380)	-	(1,671,565)	28.23
Total	<u>282,274,371</u>	<u>143,248,502</u>	<u>50.75</u>	<u>144,978,739</u>	<u>58.63</u>
<b>TRANSFERS AMONG FUNDS:</b>					
Transfers In	2,805,050	(2,769,485)	-	(509,772)	-
Transfers Out	(2,805,050)	2,769,485	-	509,772	-
Net Increase (Decrease) in Net Position	<u>\$ (19,315,207)</u>	<u>\$ 45,100,066</u>		<u>\$ 41,194,578</u>	



San Jacinto Community College District  
Statement of Revenues, Expenditures and Changes In Net Position  
For the Six Months Ended February 29, 2016

11 Unrestricted Funds

	<u>Adjusted Budget</u>	<u>Actual (50%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 2/28/15</u>	<u>% of 8/31/15 Actual</u>
<b>REVENUES:</b>					
State Appropriations	\$ 36,486,413	\$ 15,679,638	42.97	\$ 15,971,427	43.00
Local Taxes - Maintenance & Operations	59,125,000	58,286,303	98.58	52,474,900	92.70
Credit Tuition	39,342,879	33,536,314	85.24	32,332,564	86.52
Credit Fees	14,514,415	10,532,135	72.56	10,807,861	78.72
Credit Exemptions & Waivers	(2,843,954)	(3,492,105)	122.79	(3,083,026)	88.93
Bad Debt	(800,000)	(400,000)	50.00	(534,000)	33.38
Continuing Professional Development	6,445,000	3,373,853	52.35	2,707,554	45.26
Sales & Services	1,507,900	1,321,459	87.64	1,124,356	55.44
Investment Income	600,000	54,422	9.07	82,683	61.59
Total	<u>154,377,653</u>	<u>118,892,019</u>	<u>77.01</u>	<u>111,884,319</u>	<u>75.64</u>
<b>EXPENDITURES:</b>					
Instruction	65,932,663	35,260,036	53.48	34,533,544	54.41
Public Service	4,835,116	2,836,630	58.67	2,237,472	43.24
Academic Support	13,757,475	6,383,217	46.40	6,105,018	52.94
Student Services	12,640,870	6,220,634	49.21	6,310,402	47.42
Institutional Support	35,887,242	19,909,025	55.48	18,870,538	49.48
Physical Plant	18,245,391	8,208,568	44.99	10,426,353	48.65
Total	<u>151,298,757</u>	<u>78,818,110</u>	<u>52.09</u>	<u>78,483,327</u>	<u>51.28</u>
<b>TRANSFERS AMONG FUNDS:</b>					
Transfers In	-	(445,354)	-	(8,149)	-
Transfers Out	2,805,050	2,317,949	-	506,574	-
Net Increase (Decrease) in Net Position	<u>\$ 273,846</u>	<u>\$ 38,201,314</u>		<u>\$ 32,902,567</u>	

San Jacinto Community College District  
Statement of Revenues, Expenditures and Changes In Net Position  
For the Six Months Ended February 29, 2016

Federal Restricted Funds

	<u>Adjusted Budget</u>	<u>Actual (50%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 2/28/15</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
Grants	\$ 64,985,939	\$ 36,261,762	55.80	\$ 38,328,944	80.85
Total	<u>64,985,939</u>	<u>36,261,762</u>	<u>55.80</u>	<u>38,328,944</u>	<u>80.85</u>
EXPENDITURES:					
Instruction	673,246	315,800	46.91	284,303	56.21
Public Service	231,298	87,352	37.77	95,864	49.67
Academic Support	14,444,407	1,036,768	7.18	634,269	41.96
Student Services	390,105	195,137	50.02	125,908	74.43
Institutional Support	1,935,325	491,491	25.40	394,275	39.63
Scholarships and Fellowships	47,311,558	34,135,214	72.15	36,794,325	83.56
Total	<u>64,985,939</u>	<u>36,261,762</u>	<u>55.80</u>	<u>38,328,944</u>	<u>80.85</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	

San Jacinto Community College District  
Statement of Revenues, Expenditures and Changes In Net Position  
For the Six Months Ended February 29, 2016

State Restricted Funds

	<u>Adjusted Budget</u>	<u>Actual (50%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 2/28/15</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
State Paid Benefits	\$ 9,608,459	\$ 4,781,137	49.76	\$ 4,610,425	49.62
Grants	<u>3,416,917</u>	<u>1,761,548</u>	<u>51.55</u>	<u>1,553,383</u>	<u>73.99</u>
Total	<u>13,025,376</u>	<u>6,542,685</u>	<u>50.23</u>	<u>6,163,808</u>	<u>54.11</u>
EXPENDITURES:					
Instruction	4,238,480	2,014,435	47.53	1,986,136	49.56
Public Service	227,487	134,075	58.94	136,364	45.20
Academic Support	773,672	580,000	74.97	471,300	54.18
Student Services	800,179.00	495,643	-	494,609	42.81
Institutional Support	4,629,550	1,768,227	38.19	1,758,517	57.28
Scholarships and Fellowships	<u>2,356,008</u>	<u>1,550,305</u>	<u>65.80</u>	<u>1,316,882</u>	<u>66.27</u>
Total	<u>13,025,376</u>	<u>6,542,685</u>	<u>50.23</u>	<u>6,163,808</u>	<u>54.11</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	

San Jacinto Community College District  
Statement of Revenues, Expenditures and Changes In Net Position  
For the Six Months Ended February 29, 2016

Local Restricted Funds

	<u>Adjusted Budget</u>	<u>Actual (50%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 2/28/15</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
Local Grants	<u>\$ 2,273,897</u>	<u>\$ 1,512,940</u>	<u>66.54</u>	<u>\$ 1,833,217</u>	<u>86.66</u>
Total	<u>2,273,897</u>	<u>1,512,940</u>	<u>66.54</u>	<u>1,833,217</u>	<u>86.66</u>
EXPENDITURES:					
Instruction	55,616	53,328	95.89	14,455	58.25
Public Service	218,552	77,987	35.68	81,032	49.51
Academic Support	347,684	100,825	29.00	391,341	57.19
Student Services	81,192	25,506	31.41	31,430	45.10
Institutional Support	33,951	5,547	16.34	21,830	24.12
Scholarships and Fellowships	<u>1,536,571</u>	<u>1,288,633</u>	<u>83.86</u>	<u>1,213,320</u>	<u>98.20</u>
Total	<u>2,273,566</u>	<u>1,551,826</u>	<u>68.26</u>	<u>1,753,408</u>	<u>77.30</u>
TRANSFERS AMONG FUNDS:					
Transfers In	(331)	(127,085)	-	(75,981)	-
Transfers Out	<u>-</u>	<u>89,804</u>	<u>-</u>	<u>3,198</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ (1,605)</u>		<u>\$ 152,592</u>	

San Jacinto Community College District  
Statement of Revenues, Expenditures and Changes In Net Position  
For the Six Months Ended February 29, 2016

27 Texas Public Education Grant

	<u>Adjusted Budget</u>	<u>Actual (50%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 2/28/15</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
Credit Tuition	<u>\$ 1,827,000</u>	<u>\$ 1,478,904</u>	<u>80.95</u>	<u>\$ 1,433,621</u>	<u>82.02</u>
Total	<u>1,827,000</u>	<u>1,478,904</u>	<u>80.95</u>	<u>1,433,621</u>	<u>82.02</u>
EXPENDITURES:					
Scholarships and Fellowships	<u>1,827,000</u>	<u>1,583,434</u>	<u>86.67</u>	<u>1,415,789</u>	<u>80.01</u>
Total	<u>1,827,000</u>	<u>1,583,434</u>	<u>86.67</u>	<u>1,415,789</u>	<u>80.01</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	<u><u>\$ -</u></u>	<u><u>\$ (104,530)</u></u>		<u><u>\$ 17,832</u></u>	

San Jacinto Community College District  
Statement of Revenues, Expenditures and Changes In Net Position  
For the Six Months Ended February 29, 2016

28 Private Gifts and Donations

	Adjusted Budget	Actual (50%)	% Actual to Adjusted Budget	Prior Year Actual 2/28/15	% of 8/31/15 Actual
REVENUES:					
Sales & Service	\$ -	\$ 65,283	-	\$ 44,856	53.08
Total	-	65,283	-	44,856	53.08
EXPENDITURES:					
Instruction	-	14,180	-	10,747	63.67
Total	-	14,180	-	10,747	63.67
Net Increase (Decrease) in Net Position	\$ -	\$ 51,103		\$ 34,109	

San Jacinto Community College District  
Statement of Revenues, Expenditures and Changes In Net Position  
For the Six Months Ended February 29, 2016

Auxiliary Enterprises

	Adjusted Budget	Actual (50%)	% Actual to Adjusted Budget	Prior Year Actual 2/28/15	% of 8/31/15 Actual
<b>REVENUES:</b>					
Sales & Services	\$ -	\$ 32,113	-	\$ 24,044	5.35
Auxiliary Services	<u>3,590,000</u>	<u>2,141,268</u>	<u>59.65</u>	<u>2,013,107</u>	<u>60.86</u>
Total	<u>3,590,000</u>	<u>2,173,381</u>	<u>60.54</u>	<u>2,037,151</u>	<u>54.22</u>
<b>EXPENDITURES:</b>					
Non-Instructional Labor	902,211	446,645	49.51	626,736	47.82
Benefits	210,000	207,392	98.76	162,602	31.02
Supplies	806,984	412,960	51.17	418,788	56.55
Travel	264,988	219,419	82.80	206,164	36.90
Contracted Services	383,015	180,304	47.07	182,399	48.77
Scholarships and Fellowships	1,183,950	1,120,687	94.66	1,113,410	70.31
Utilities	<u>60,650</u>	<u>14,804</u>	<u>24.41</u>	<u>8,320</u>	<u>64.88</u>
Total	<u>3,811,798</u>	<u>2,602,211</u>	<u>68.27</u>	<u>2,718,419</u>	<u>53.25</u>
<b>TRANSFERS AMONG FUNDS:</b>					
Transfers In	(221,798)	(790,562)	-	-	-
Transfers Out	<u>-</u>	<u>361,732</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ -</u>		<u>\$ (681,268)</u>	

San Jacinto Community College District  
Statement of Revenues, Expenditures and Changes In Net Position  
For the Six Months Ended February 29, 2016

95 Retirement of Indebtedness

	Adjusted Budget	Actual (50%)	% Actual to Adjusted Budget	Prior Year Actual 2/28/15	% of 8/31/15 Actual
REVENUES					
Transfers In	\$2,583,252	\$ 1,406,484	-	\$ 425,642	-
Investment Income	-	87,159	-	55,162	42.34
Local Taxes - Debt Service	22,879,299	21,334,435	93.25	24,392,239	93.40
Total	<u>25,462,551</u>	<u>22,828,078</u>	<u>-</u>	<u>24,873,043</u>	<u>93.26</u>
EXPENDITURES					
Institutional Support	<u>25,462,551</u>	<u>8,342,119</u>	<u>32.76</u>	<u>9,857,460</u>	<u>61.41</u>
Total	<u>25,462,551</u>	<u>8,342,119</u>	<u>32.76</u>	<u>9,857,460</u>	<u>61.41</u>
TRANSFERS AMOUNG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ 14,485,959</u>		<u>\$ 15,015,583</u>	



San Jacinto Community College District  
Statement of Revenues, Expenditures and Changes In Net Position  
For the Six Months Ended February 29, 2016

97 Investment in Plant

	<u>Adjusted Budget</u>	<u>Actual (50%)</u>	<u>% Actual to Adjusted Budget</u>	<u>Prior Year Actual 2/28/15</u>	<u>% of 8/31/15 Actual</u>
<b>EXPENDITURES</b>					
Depreciation	\$ 19,589,384	\$ 8,000,555	-	\$ 7,918,402	49.12
Capital Purchases	-	(468,380)	-	(1,671,565)	28.23
Total	<u>19,589,384</u>	<u>7,532,175</u>	<u>-</u>	<u>6,246,837</u>	<u>62.72</u>
Net Increase (Decrease) in Net Position	<u>\$ 19,589,384</u>	<u>\$ (7,532,175)</u>		<u>\$ (6,246,837)</u>	

# Capital Improvement Program

San Jacinto Community College District  
Statement of Revenues, Expenditures and Changes In Net Position  
For the Six Months Ended February 29, 2016

91 Capital Projects	<u>Adjusted Budget</u>	<u>Actual (50%)</u>	<u>Prior Year Actual 2/28/15</u>
REVENUES:			
Investment Income	\$ -	\$ -	(770)
Total	<u>-</u>	<u>-</u>	<u>(770)</u>
EXPENDITURES:			
2008 Bond Program	<u>-</u>	<u>14,370,653</u>	<u>8,537,854</u>
Total	<u>-</u>	<u>14,370,653</u>	<u>8,537,854</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ (14,370,653)</u>	<u>\$ (8,538,624)</u>

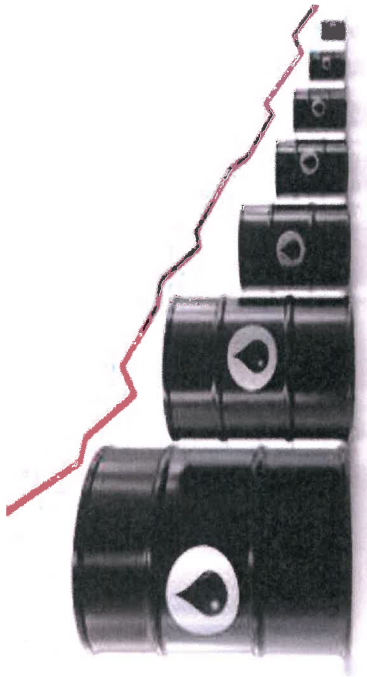


## Monthly Investment Report

February 29, 2016



# Oil is Driving the Bus

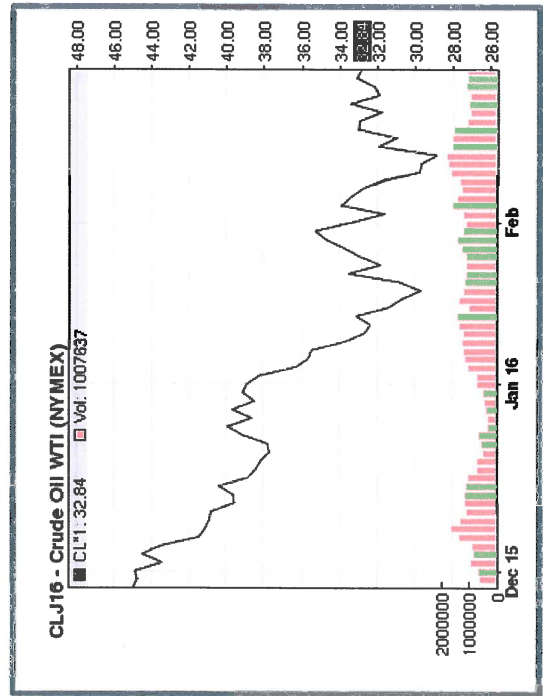


- It is difficult if not impossible to point to a single reason for the tremendous volatility in and concern about in the world's markets which dominated the market mayhem during the month. However it is clear that oil is controlling the stock market and by extension the bond market.

- The market is having difficulty finding a balance. Every day brings as the Cleveland President stated "oil prices cannot continue to decline indefinitely, nor can the dollar continue to appreciate forever." However, it is that ever fluctuating balance between growth and inflation, with only gradual growth, that is weighing heavily. Consumers want some comfort level but with continuing talk of global recession, housing slowdowns, recession talk plus an ongoing election carnival, it is difficult to stay optimistic.

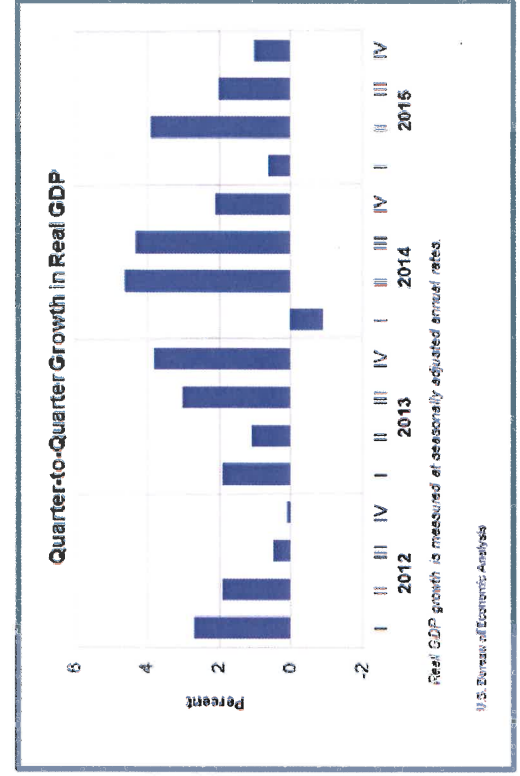
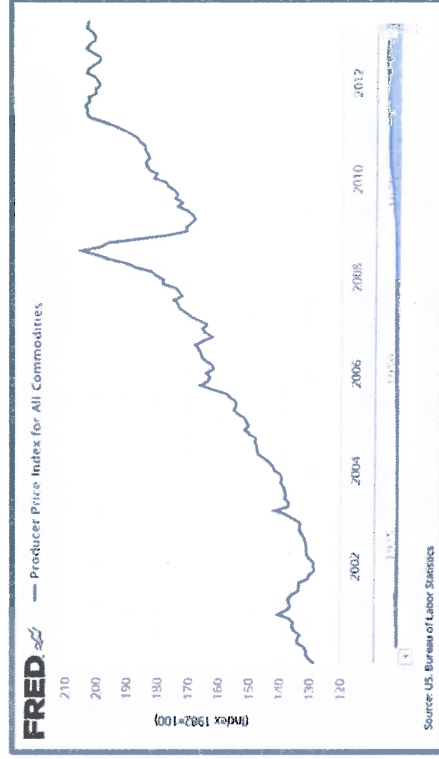
- The puzzle is falling to the Fed as one of the only remaining major central banks keeping rates positive. Although there are tools in the toolkit to address a deteriorating macro outlook, their deployment is getting more difficult. This month's FOMC minutes focused on volatility caused by concerns of oil, China, financial conditions and the dollar's strength. The Fed will remain data dependent and very cautious and seems to be increasingly dovish.

- Major headwinds to further easing however are globally spiraling disinflation and long term impacts of low rates which could lead to financial instability, lowered productivity in unproductive sectors and a lower impetus for realistic fiscal reform.



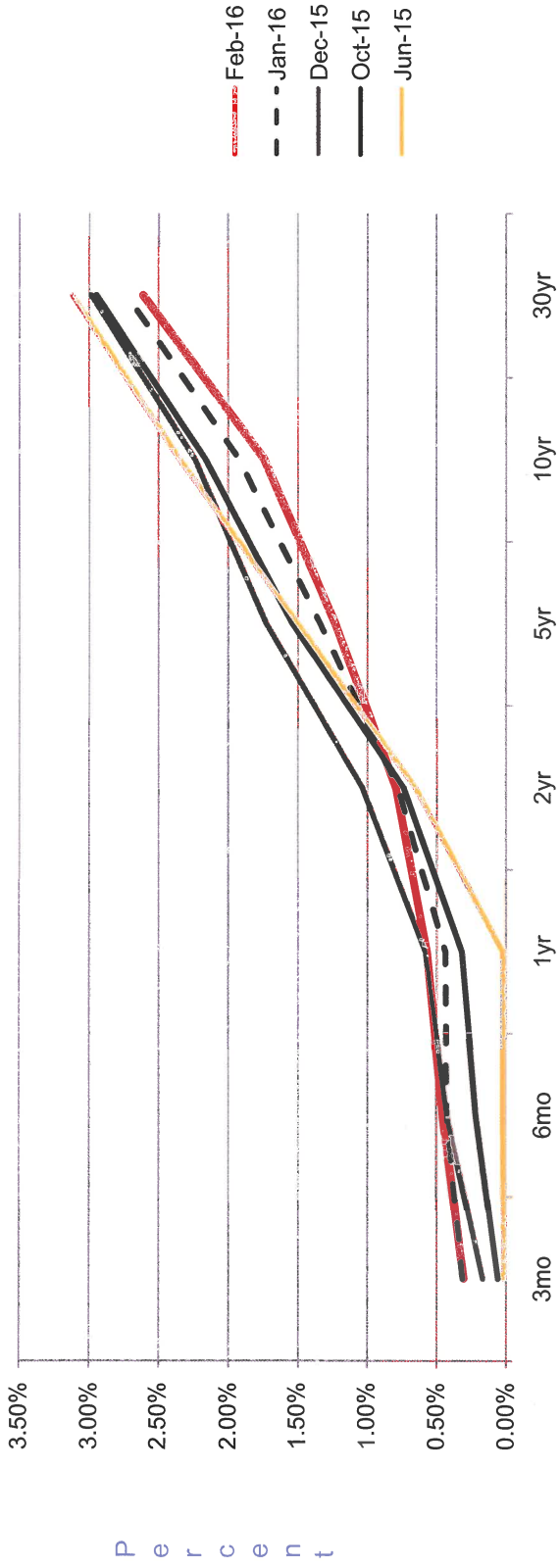
# There are Bright Spots

- An old market saying is that the stock market has called *nine* of the last *five* recessions – and hopefully it is true again this time around. The market is roiling because of global issues but here at home there is moderate.
- On the plus side: existing home sales rose to its second highest pace since 2007 and actual closings moved up to an annualized rate of 5.47 million. This helped home prices to rise and inventory to fall which will eventually help the construction sector.
- Inflation remains a mystery. The market's embedded inflation expectation (measured by the TIPS bonds) is the lowest since 2008. Clearly due to the collapse in oil and commodities the market is perceiving very low risk. However, both core consumer price and producer price inflation have been accelerating. Should the commodity and manufacturing (with trade) industries soon stabilize, inflation could quickly get abundant attention. And since we are at 'full employment' (at 4.9%) and a recession is avoided, economic growth will worsen the core inflation trends putting low rates out of sync with a quickening economy.



# Rates

- The 2-year Treasury Note is definitely the fulcrum of the curve. Shorter rates are rising and longer rates are decreasing leading to a potential flattening of the curve.
- Clear moves are shown when the markets anticipated rate hikes from the Fed (September and December) but current challenges are keeping the longer end down. A rate hike in the spring could pop that long end up very quickly.
- Short term rates continue to move up as cash has little appeal and out to the 2-year affords safety with some pickup in rates.
- With every other major nation and central bank lowering their rates the US markets remain relatively high in rates along with the relative safety it affords investors. The volatility has also pulled funds out of the stock markets into the relative calm of bonds.

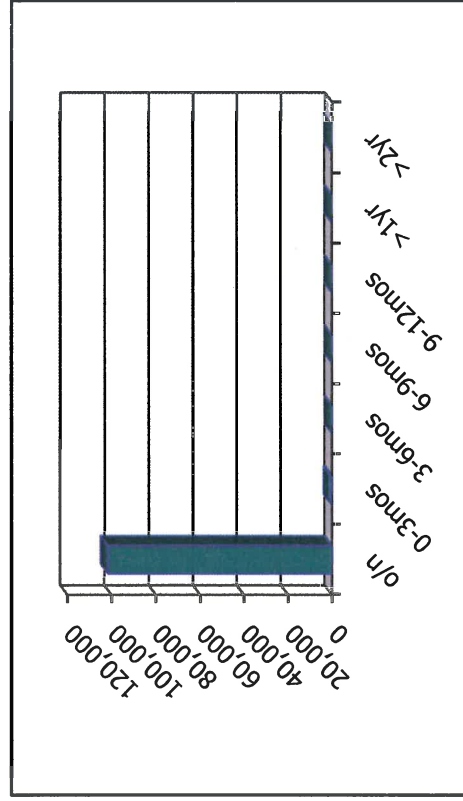
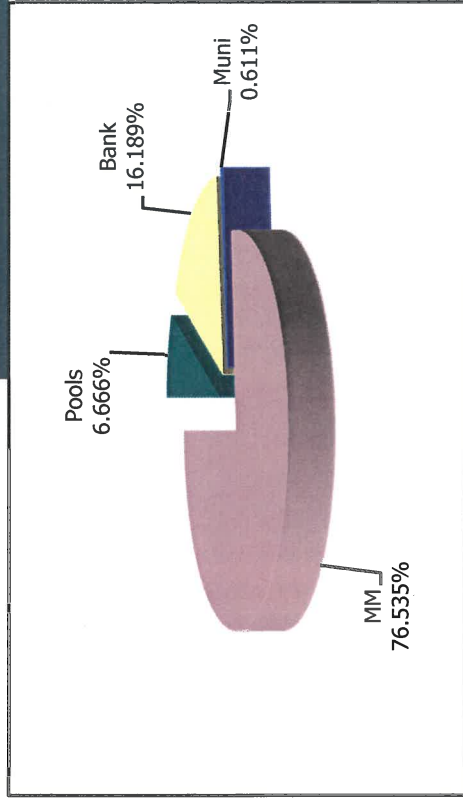


End of Month Rates - Full Yield Curve - Fed Funds to 30yr

# General Portfolio San Jacinto College

As of February 29, 2016

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The extremely low short-term rates make diversification difficult but rate movements will allow for better use of securities which can help us build ladders of stability for the portfolio.
- Banks remain *uninterested* in new deposits and municipal debt will become less attractive as rates rise and the supply of new bonds dries up.
- It is time to reduce cash balances and stretch out into the two year area. Going too long will continue to have risks if rates rise more quickly than expected but cash, though improved, must be reduced.
- The non-cash portion of your portfolio is yielding 0.787%.

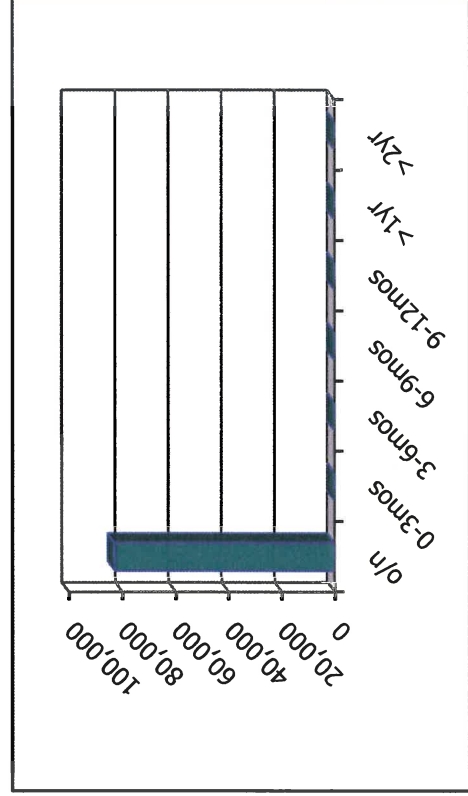
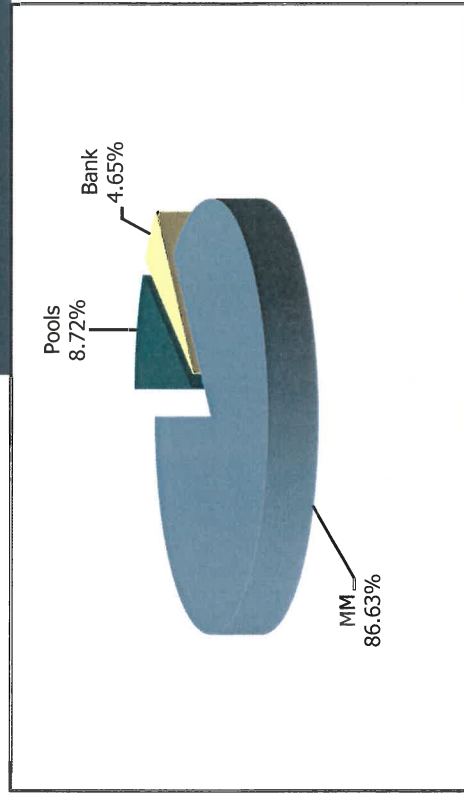




# Bond Portfolio

As of February 29, 2016

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The extremely low short-term rates make diversification difficult but rate movements will allow for better use of securities which can help us build ladders of stability for the portfolio.
- Banks remain *uninterested* in new deposits and municipal debt will become less attractive as rates rise and the supply of new bonds dries up.
- It is time to reduce cash balances and stretch out into the two year area. Going too long will continue to have risks if rates rise more quickly than expected but cash, though improved, must be reduced.





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**San Jacinto Community College  
 Portfolio Management  
 Portfolio Summary  
 February 29, 2016**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Passbook/Checking Accounts	16,559,111.98	16,559,111.98	16,559,111.98	9.41	1	1	0.000
Municipal Bonds	625,000.00	625,000.00	625,000.00	0.36	1,020	0	0.787
Investment Pools/Money Markets	158,805,358.76	158,805,358.76	158,805,358.76	90.24	1	1	0.276
<b>Investments</b>	<b>175,989,470.74</b>	<b>175,989,470.74</b>	<b>175,989,470.74</b>	<b>100.00%</b>	<b>5</b>	<b>1</b>	<b>0.252</b>
<b>Total Earnings</b>	<b>February 29 Month Ending</b>	<b>Fiscal Year To Date</b>					
Current Year	35,793.92	149,058.37					

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the San Jacinto Community College/Foundation of the position and activity within the College's and Foundation's portfolio of investments. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

*CHS*  
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 Vice Chancellor of Fiscal Affairs



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**San Jacinto Community College**  
**Summary by Type**  
**February 29, 2016**  
**Grouped by Fund**

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
<b>Fund: Bond Funds</b>						
Investment Pools/Money Markets	9	73,702,193.49	73,702,193.49	41.88	0.334	1
<b>Subtotal</b>	<b>9</b>	<b>73,702,193.49</b>	<b>73,702,193.49</b>	<b>41.88</b>	<b>0.334</b>	<b>1</b>
<b>Fund: Consolidated Portfolio</b>						
Municipal Bonds	1	625,000.00	625,000.00	0.36	0.787	0
Investment Pools/Money Markets	6	85,103,165.27	85,103,165.27	48.36	0.226	1
Passbook/Checking Accounts	9	16,559,111.98	16,559,111.98	9.41	0.000	1
<b>Subtotal</b>	<b>16</b>	<b>102,287,277.25</b>	<b>102,287,277.25</b>	<b>58.13</b>	<b>0.192</b>	<b>1</b>
<b>Total and Average</b>	<b>25</b>	<b>175,989,470.74</b>	<b>175,989,470.74</b>	<b>100.00</b>	<b>0.252</b>	<b>1</b>



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**San Jacinto Community College**  
**Fund BOND - Bond Funds**  
**Investments by Fund**  
**February 29, 2016**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
<b>Investment Pools/Money Markets</b>											
708340211	10064	JPM - Debt Service	12/05/2007	3,430,075.57	3,430,075.57	3,430,075.57	0.080	0.078	0.080		1
XXX794	10228	East West ICS 08 Bond Proceeds	09/09/2014	14,997,771.82	14,997,771.82	14,997,771.82	0.350	0.345	0.350		1
XXX844	10229	East West ICS Debt Service	09/09/2014	8,808,690.33	8,808,690.33	8,808,690.33	0.350	0.345	0.350		1
86-72000794	10231	East West MM 08 Bond Proceeds	09/09/2014	6,399.42	6,399.42	6,399.42	0.350	0.345	0.350		1
86-72004242	10233	East West MM 15 Bond Proceeds	08/06/2015	40,011,123.40	40,011,123.40	40,011,123.40	0.350	0.345	0.350		1
86-72000844	10232	East West MM Debt Service	09/09/2014	22,149.92	22,149.92	22,149.92	0.350	0.345	0.350		1
999999999	10084	LSIP GOF - 2008 Bond Proceeds	10/03/2008	2,908,588.02	2,908,588.02	2,908,588.02	0.310	0.305	0.310		1
999999917	10234	LSIP GOF - 2015 Bond Proceeds	08/06/2015	3,515,311.34	3,515,311.34	3,515,311.34	0.310	0.305	0.310		1
999999916	10106	LSIP GOF - Debt Service	07/30/2009	2,083.67	2,083.67	2,083.67	0.310	0.305	0.310		1
<b>Subtotal and Average</b>				<b>73,702,193.49</b>	<b>73,702,193.49</b>	<b>73,702,193.49</b>		<b>0.329</b>	<b>0.334</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>73,702,193.49</b>	<b>73,702,193.49</b>	<b>73,702,193.49</b>		<b>0.329</b>	<b>0.334</b>		<b>1</b>

**Fund GEN - Consolidated Portfolio**  
**Investments by Fund**  
**February 29, 2016**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
<b>Passbook/Checking Accounts</b>											
1390012195A	10164	Bank of America - Operating	09/01/2015	6,757.59	6,757.59	6,757.59					1
9999999914	10089	Credit Cards - In Transit	09/01/2015	-26,889.95	-26,889.95	-26,889.95					1
708340062	10086	Disbursements	09/01/2015	-385,586.40	-385,586.40	-385,586.40					1
707759296	10069	JPM - Federal Programs	09/01/2015	0.00	0.00	0.00					1
707759338	10062	JPM - Operating	09/01/2015	17,038,925.87	17,038,925.87	17,038,925.87					1
707759346	10085	Payroll Fund	09/01/2015	-91,403.80	-91,403.80	-91,403.80					1
9999999913	10088	Petty Cash	09/01/2015	18,675.00	18,675.00	18,675.00					1
707759353	10181	Student Deferred Income	09/01/2015	0.00	0.00	0.00					1
707759361	10103	JPM - Workmen's Comp	09/01/2015	-1,366.33	-1,366.33	-1,366.33					1
		<b>Subtotal and Average</b>		<b>16,559,111.98</b>	<b>16,559,111.98</b>	<b>16,559,111.98</b>		<b>0.000</b>	<b>0.000</b>		<b>1</b>
<b>Municipal Bonds</b>											
442331YP3	10216	Houston TX	05/16/2013	625,000.00	625,000.00	625,000.00	0.787	0.776	0.787	03/01/2016	0
		<b>Subtotal and Average</b>		<b>625,000.00</b>	<b>625,000.00</b>	<b>625,000.00</b>		<b>0.776</b>	<b>0.787</b>		<b>0</b>
<b>Investment Pools/Money Markets</b>											
XXX810	10227	East West ICS	09/09/2014	40,023,257.53	40,023,257.53	40,023,257.53	0.350	0.345	0.350		1
86-7200810	10230	East West MM	09/09/2014	144,998.16	144,998.16	144,998.16	0.350	0.345	0.350		1
9999999993	10034	LSIP GOF - Operating	09/01/2007	3,133.11	3,133.11	3,133.11	0.310	0.305	0.310		1
707759320	10035	JPM - Money Market	09/01/2007	38,002,415.57	38,002,415.57	38,002,415.57	0.080	0.078	0.080		1
9999999996	10038	TCB - Money Market	09/26/2007	114,381.81	114,381.81	114,381.81	0.350	0.345	0.350		1
9999999991	10032	TexPool	09/01/2007	6,814,979.09	6,814,979.09	6,814,979.09	0.301	0.296	0.301		1
		<b>Subtotal and Average</b>		<b>85,103,165.27</b>	<b>85,103,165.27</b>	<b>85,103,165.27</b>		<b>0.222</b>	<b>0.226</b>		<b>1</b>
		<b>Total Investments and Average</b>		<b>102,287,277.25</b>	<b>102,287,277.25</b>	<b>102,287,277.25</b>		<b>0.190</b>	<b>0.192</b>		<b>0</b>



**San Jacinto Community College  
Cash Reconciliation Report  
For the Period February 1, 2016 - February 29, 2016  
Grouped by Fund**

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Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
<b>Consolidated Portfolio</b>											
02/01/2016	10217	GEN	Interest	796311CJ5	1,000,000.00	SATXU 1.0M 3.00% Mat. 02/01/2016	02/01/2016	0.00	15,000.00	0.00	15,000.00
02/01/2016	10217	GEN	Maturity	796311CJ5	1,000,000.00	SATXU 1.0M 3.00% Mat. 02/01/2016	02/01/2016	0.00	0.00	1,000,000.00	1,000,000.00
02/15/2016	10218	GEN	Interest	248866WC5	1,770,000.00	DENTX 1.8M 4.00% Mat. 02/15/2016	02/15/2016	0.00	35,400.00	0.00	35,400.00
02/15/2016	10218	GEN	Maturity	248866WC5	1,770,000.00	DENTX 1.8M 4.00% Mat. 02/15/2016	02/15/2016	0.00	0.00	1,770,000.00	1,770,000.00
<b>Subtotal</b>								<b>0.00</b>	<b>50,400.00</b>	<b>2,770,000.00</b>	<b>2,820,400.00</b>
<b>Total</b>								<b>0.00</b>	<b>50,400.00</b>	<b>2,770,000.00</b>	<b>2,820,400.00</b>



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**San Jacinto Community College  
 Maturity Report  
 Sorted by Maturity Date**

Amounts due during February 1, 2016 - February 29, 2016

CUSIP	Investment #	Fund	Sec. Type	Issuer	Par Value	Maturity Date	Purchase Date	Rate at Maturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
796311CJ5	10217	GEN	MC1	SATXU	1,000,000.00	02/01/2016	05/16/2013	3.000	1,000,000.00	15,000.00	1,015,000.00	15,000.00
248866WC5	10218	GEN	MC1	DENTX	1,770,000.00	02/15/2016	06/04/2013	4.000	1,770,000.00	35,400.00	1,805,400.00	35,400.00
<b>Total Maturities</b>					<b>2,770,000.00</b>				<b>2,770,000.00</b>	<b>50,400.00</b>	<b>2,820,400.00</b>	<b>50,400.00</b>

**San Jacinto Community College**  
**Interest Earnings**  
**Sorted by Fund - Fund**  
**February 1, 2016 - February 29, 2016**  
**Yield on Average Book Value**

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Annualized Rate	Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
<b>Fund: Bond Funds</b>												
708340211	10064	BOND	RRP	3,430,075.57	9,708,381.50	5,478,348.74		0.080	0.093	406.32	0.00	406.32
999999999	10084	BOND	RRP	2,908,588.02	4,208,006.15	3,917,907.83		0.310	0.307	955.32	0.00	955.32
999999999	10106	BOND	RRP	2,083.67	1,691.59	2,056.18		0.310	0.306	0.50	0.00	0.50
XXX794	10228	BOND	RRP	14,997,771.82	14,993,602.42	14,993,746.19		0.350	0.350	4,169.40	0.00	4,169.40
XXX844	10229	BOND	RRP	8,808,690.33	8,806,241.48	8,806,325.92		0.350	0.350	2,448.85	0.00	2,448.85
86-72000794	10231	BOND	RRP	6,399.42	9,842.68	6,635.24		0.350	0.349	1.84	0.00	1.84
86-72000844	10232	BOND	RRP	22,149.92	18,698.73	21,906.45		0.350	0.350	6.09	0.00	6.09
86-72004242	10233	BOND	RRP	40,011,123.40	40,008,164.69	40,000,946.65		0.350	0.350	11,123.40	0.00	11,123.40
9999999917	10234	BOND	RRP	3,515,311.34	5,041,910.74	4,810,881.90		0.310	0.307	1,173.11	0.00	1,173.11
<b>Subtotal</b>				<b>73,702,193.49</b>	<b>82,796,539.98</b>	<b>78,038,755.10</b>			<b>0.327</b>	<b>20,284.83</b>	<b>0.00</b>	<b>20,284.83</b>
<b>Fund: Consolidated Portfolio</b>												
999999991	10032	GEN	RRP	6,814,979.09	440,788.80	4,283,358.46		0.301	0.307	1,046.47	0.00	1,046.47
999999996	10038	GEN	RRP	114,381.81	114,347.82	114,348.99		0.350	0.374	33.99	0.00	33.99
707759320	10035	GEN	RRP	38,002,415.57	18,000,498.06	18,690,219.35		0.080	0.163	2,415.57	0.00	2,415.57
999999993	10034	GEN	RRP	3,133.11	2,643.79	3,081.84		0.310	0.306	0.75	0.00	0.75
442331YP3	10216	GEN	MC1	625,000.00	625,000.00	625,000.00	03/01/2016	0.787	0.825	409.90	0.00	409.90
248866WC5	10218	GEN	MC1	0.00	1,772,317.73	855,002.25	02/15/2016	4.000	0.641	2,753.33	-2,317.73	435.60
XXX810	10227	GEN	RRP	40,023,257.53	40,012,130.88	40,012,514.56		0.350	0.350	11,126.65	0.00	11,126.65
86-7200810	10230	GEN	RRP	144,998.16	136,793.31	144,396.30		0.350	0.350	40.16	0.00	40.16
<b>Subtotal</b>				<b>85,728,165.27</b>	<b>61,104,520.39</b>	<b>64,727,921.76</b>			<b>0.302</b>	<b>17,826.82</b>	<b>-2,317.73</b>	<b>15,509.09</b>
<b>Total</b>				<b>159,430,358.76</b>	<b>143,901,060.37</b>	<b>142,766,676.87</b>			<b>0.316</b>	<b>38,111.65</b>	<b>-2,317.73</b>	<b>35,793.92</b>





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**San Jacinto Community College**  
**Amortization Schedule**  
**February 1, 2016 - February 29, 2016**  
**Sorted By Fund - Fund**

Investment #	Fund	Maturity Date	Beginning Par Value	Purchase Principal	Original Premium or Discount	Ending Book Value	Amounts Amortized And Unamortized As of 02/01/2016	Amount Amortized This Period	Amt Amortized Through 02/29/2016	Amount Unamortized Through 02/29/2016
10218	GEN	02/15/2016	1,770,000.00	1,930,751.40	160,751.40	0.00	-158,433.67	-2,317.73	-160,751.40	0.00
	Denton TX		4,000				2,317.73			
10217	GEN	02/01/2016	1,000,000.00	1,066,600.00	66,600.00	0.00	-66,600.00	0.00	-66,600.00	0.00
	San Antonio TX Drain Utility		3,000				0.00			
	<b>Subtotal</b>			<b>2,997,351.40</b>	<b>227,351.40</b>	<b>0.00</b>	<b>-225,033.67</b>	<b>-2,317.73</b>	<b>-227,351.40</b>	<b>0.00</b>
	<b>Total</b>			<b>2,997,351.40</b>	<b>227,351.40</b>	<b>0.00</b>	<b>-225,033.67</b>	<b>-2,317.73</b>	<b>-227,351.40</b>	<b>0.00</b>



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**San Jacinto Community College  
 Projected Cashflow Report  
 Sorted by Monthly  
 For the Period March 1, 2016 - September 30, 2016**

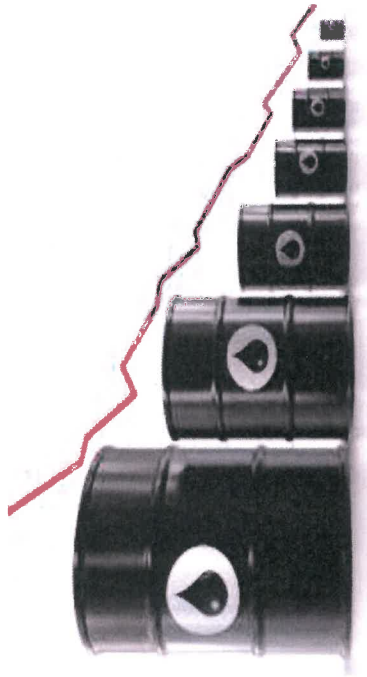
Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
<b>March 2016</b>										
03/01/2016	10216	GEN	442331YP3	Maturity	Houston TX	625,000.00	625,000.00	625,000.00	2,459.38	627,459.38
					<b>Total for March 2016</b>	<b>625,000.00</b>	<b>625,000.00</b>	<b>625,000.00</b>	<b>2,459.38</b>	<b>627,459.38</b>
					<b>GRAND TOTALS:</b>	<b>625,000.00</b>	<b>625,000.00</b>	<b>625,000.00</b>	<b>2,459.38</b>	<b>627,459.38</b>



**Quarterly Investment Report**  
**November 30, 2015 – February 29, 2016**



# Oil is Driving the Bus

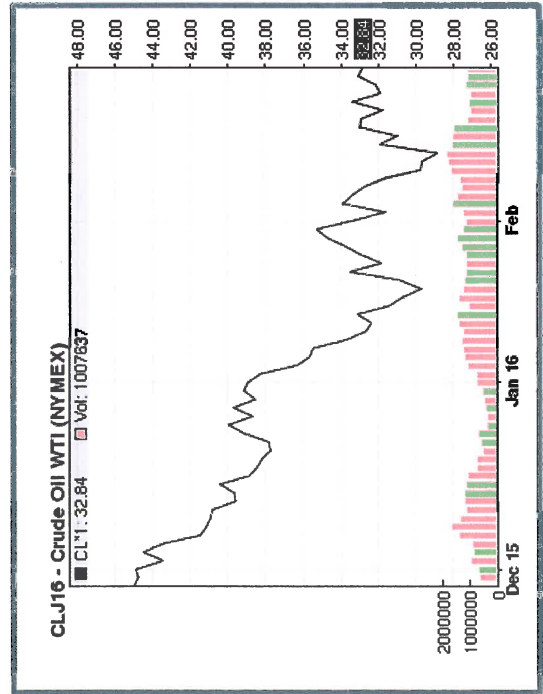


- It is difficult if not impossible to point to a single reason for the tremendous volatility in and concern about in the world's markets which dominated the market mayhem during the month. However it is clear that oil is controlling the stock market and by extension the bond market.

- The market is having difficulty finding a balance. Every day brings as the Cleveland President stated "oil prices cannot continue to decline indefinitely, nor can the dollar continue to appreciate forever." However, it is that ever fluctuating balance between growth and inflation, with only gradual growth, that is weighing heavily. Consumers want some comfort level but with continuing talk of global recession, housing slowdowns, recession talk plus an ongoing election carnival, it is difficult to stay optimistic.

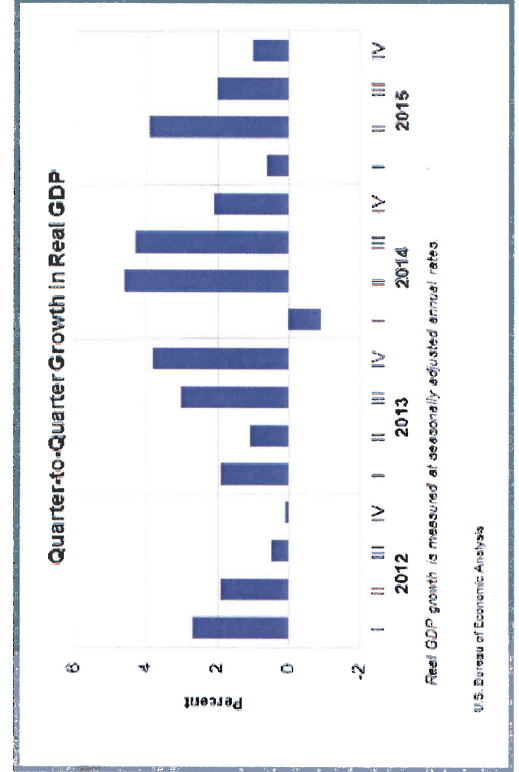
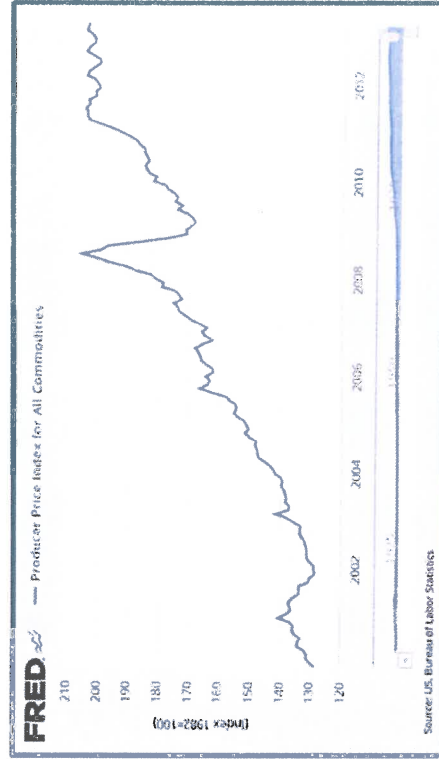
- The puzzle is falling to the Fed as one of the only remaining major central banks keeping rates positive. Although there are tools in the toolkit to address a deteriorating macro outlook, their deployment is getting more difficult. This month's FOMC minutes focused on volatility caused by concerns of oil, China, financial conditions and the dollar's strength. The Fed will remain data dependent and very cautious and seems to be increasingly dovish.

- Major headwinds to further easing however are globally spiraling disinflation and long term impacts of low rates which could lead to financial instability, lowered productivity in unproductive sectors and a lower impetus for realistic fiscal reform.



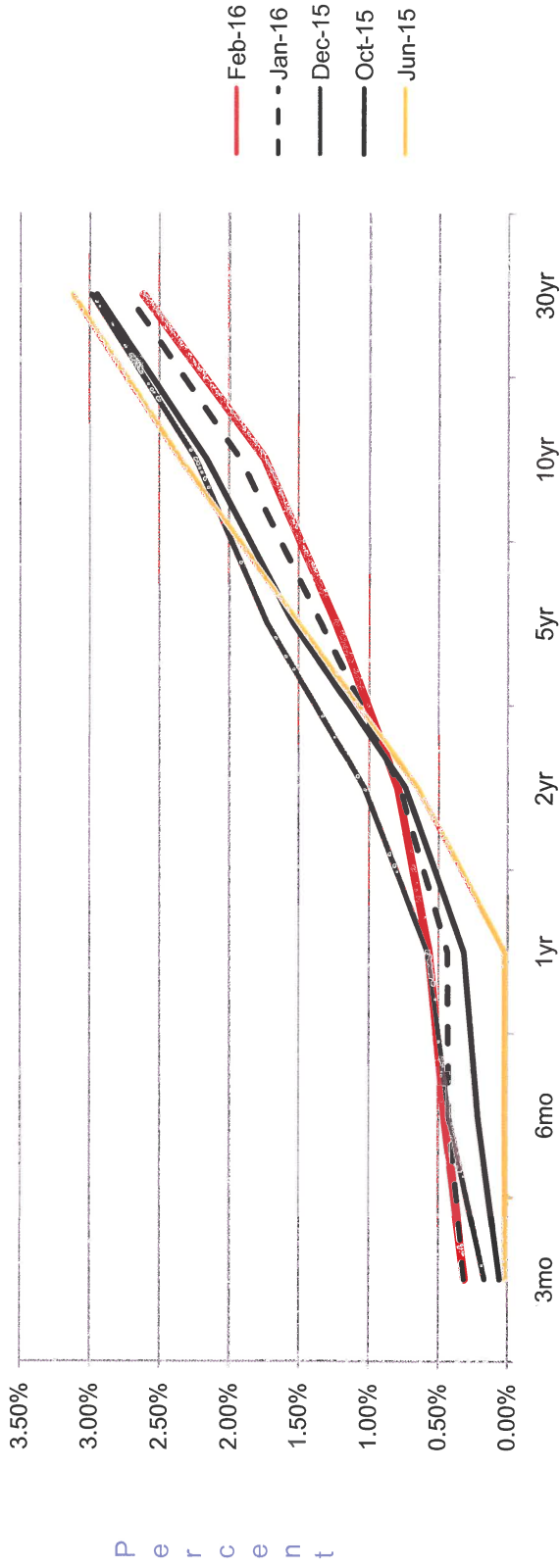
# There are Bright Spots

- An old market saying is that the stock market has called *nine* of the last *five* recessions – and hopefully it is true again this time around. The market is roiling because of global issues but here at home there is moderate.
- On the plus side: existing home sales rose to its second highest pace since 2007 and actual closings moved up to an annualized rate of 5.47 million. This helped home prices to rise and inventory to fall which will eventually help the construction sector.
- Inflation remains a mystery. The market's embedded inflation expectation (measured by the TIPS bonds) is the lowest since 2008. Clearly due to the collapse in oil and commodities the market is perceiving very low risk. However, both core consumer price and producer price inflation have been accelerating. Should the commodity and manufacturing (with trade) industries soon stabilize, inflation could quickly get abundant attention. And since we are at 'full employment' (at 4.9%) and a recession is avoided, economic growth will worsen the core inflation trends putting low rates out of sync with a quickening economy.
- Of course there are countering forces which creates a general inability to raise people's confidence. The confidence gauge fell this month which could be from the number of people reporting jobs as "plentiful" dropped. This of course could mean that the job market is tightening. Only a continuing stream of improving news will change that dynamic.



# Rates

- The 2-year Treasury Note is definitely the fulcrum of the curve. Shorter rates are rising and longer rates are decreasing leading to a potential flattening of the curve.
- Clear moves are shown when the markets anticipated rate hikes from the Fed (September and December) but current challenges are keeping the longer end down. A rate hike in the spring could pop that long end up very quickly.
- Short term rates continue to move up as cash has little appeal and out to the 2-year affords safety with some pickup in rates.
- With every other major nation and central bank lowering their rates the US markets remain relatively high in rates along with the relative safety it affords investors. The volatility has also pulled funds out of the stock markets into the relative calm of bonds.

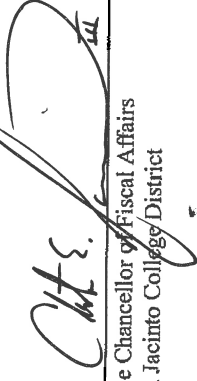


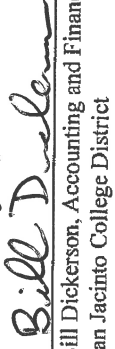
End of Month Rates - Full Yield Curve - Fed Funds to 30yr

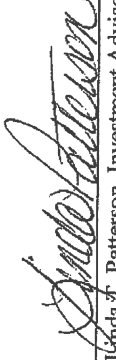
*San Jacinto College District*  
 Quarterly Investment Report  
 November 30, 2015 – February 29, 2016

**Portfolio Summary Management Report**

<p><b>Portfolio as of 11/30/15:</b>          Beginning Book Value           \$ 140,312,083          Beginning Market Value       \$ 140,314,335</p> <p>WAM at Beginning Period Date<sup>1</sup>       3 days</p> <p><i>(Increase in market value is due to seasonal cash inflows)</i></p> <p style="text-align: right;">Average Yield to Maturity for period   0.228%          Average Yield 180-Day Treasury Bill for period 0.460%</p>	<p><b>Portfolio as of 02/29/16:</b>          Ending Book Value               \$ 175,989,471          Ending Market Value             \$ 175,989,471          Investment Income for the period   \$ 81,968          Unrealized Gain/Loss             \$ 0          WAM at Ending Period Date<sup>1</sup>       1 day</p> <p style="text-align: right;">Change in Market Value<sup>2</sup>           \$ 35,675,136</p>
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 Catherine L. Dyer  
 Vice Chancellor of Fiscal Affairs  
 San Jacinto College District

  
 Bill Dickerson  
 Bill Dickerson, Accounting and Financial Services  
 San Jacinto College District

  
 Linda T. Patterson, Investment Advisor, SJCD  
 Patterson & Associates

<sup>1</sup> WAM – weighted average maturity

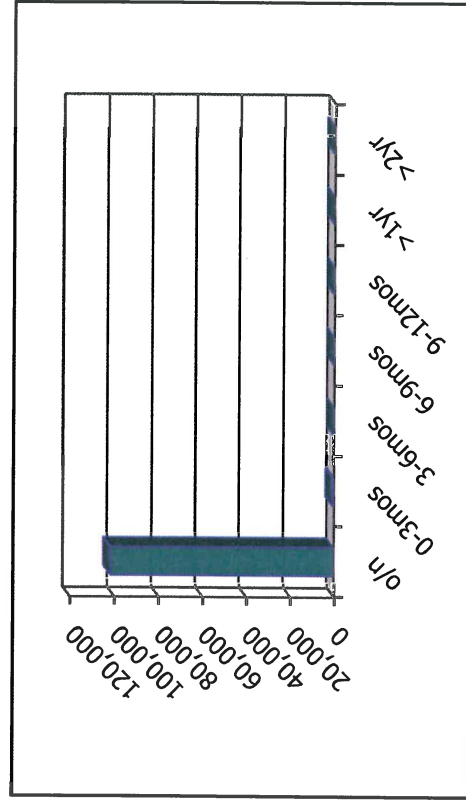
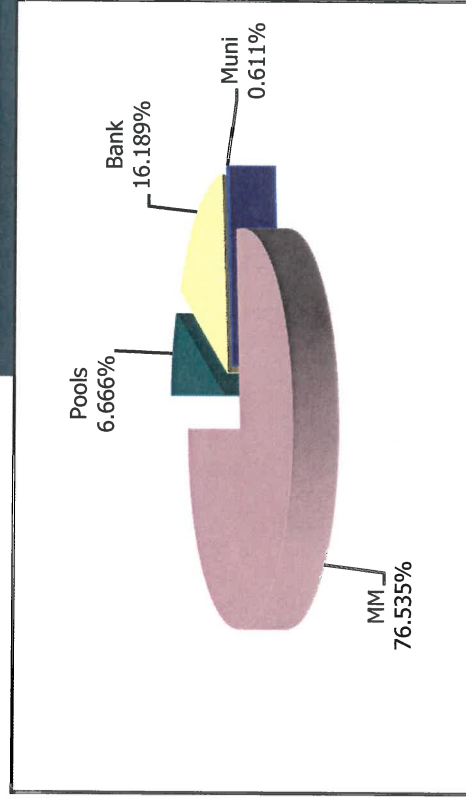
<sup>2</sup> “Change in Market Value” is required data, but will primarily reflect the receipt and expenditure of the College’s funds from month to month. Patterson & Associates has assisted in the preparation of this consolidated investment report, with additional input provided by the College District.



# General Portfolio San Jacinto College

As of February 29, 2016

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The extremely low short-term rates make diversification difficult but rate movements will allow for better use of securities which can help us build ladders of stability for the portfolio.
- Banks remain *uninterested* in new deposits and municipal debt will become less attractive as rates rise and the supply of new bonds dries up.
- It is time to reduce cash balances and stretch out into the two year area. Going too long will continue to have risks if rates rise more quickly than expected but cash, though improved, must be reduced.
- The non-cash portion of your portfolio is yielding 0.787%.



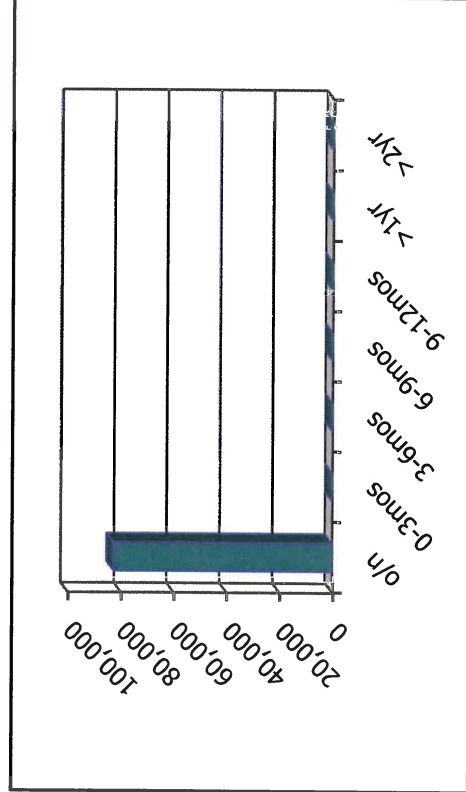
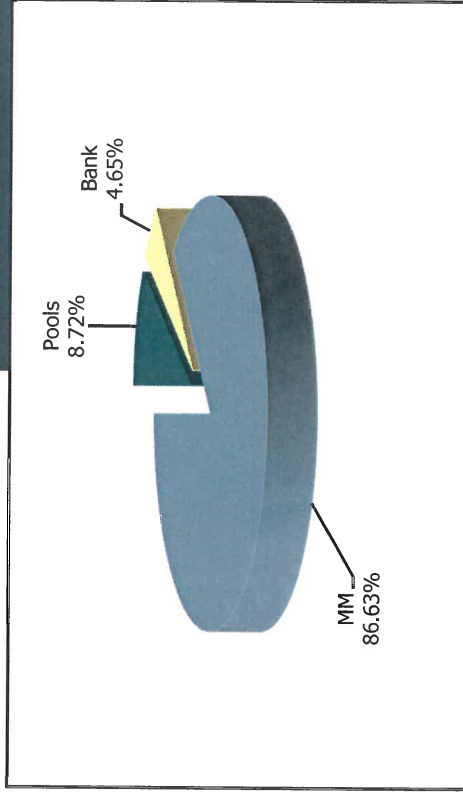


# Bond Portfolio

As of February 29, 2016



- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The extremely low short-term rates make diversification difficult but rate movements will allow for better use of securities which can help us build ladders of stability for the portfolio.
- Banks remain *uninterested* in new deposits and municipal debt will become less attractive as rates rise and the supply of new bonds dries up.
- It is time to reduce cash balances and stretch out into the two year area. Going too long will continue to have risks if rates rise more quickly than expected but cash, though improved, must be reduced.





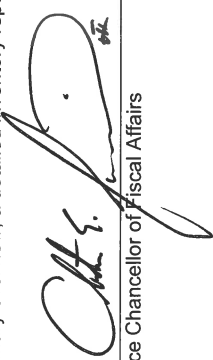
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**San Jacinto Community College  
 Portfolio Management  
 Portfolio Summary  
 February 29, 2016**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Passbook/Checking Accounts	16,559,111.98	16,559,111.98	16,559,111.98	9.41	1	1	0.000
Municipal Bonds	625,000.00	625,000.00	625,000.00	0.36	1,020	0	0.787
Investment Pools/Money Markets	158,805,358.76	158,805,358.76	158,805,358.76	90.24	1	1	0.276
<b>Investments</b>	<b>175,989,470.74</b>	<b>175,989,470.74</b>	<b>175,989,470.74</b>	<b>100.00%</b>	<b>5</b>	<b>1</b>	<b>0.252</b>

Total Earnings	February 29 Month Ending	Fiscal Year To Date
Current Year	35,793.92	149,058.37

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the San Jacinto Community College/Foundation of the position and activity within the College's and Foundation's portfolio of investments. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

  
 -, Vice Chancellor of Fiscal Affairs



**San Jacinto Community College**  
**Summary by Type**  
**February 29, 2016**  
**Grouped by Fund**

Patterson & Associates  
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 Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
<b>Fund: Bond Funds</b>						
Investment Pools/Money Markets	9	73,702,193.49	73,702,193.49	41.88	0.334	1
<b>Subtotal</b>	<b>9</b>	<b>73,702,193.49</b>	<b>73,702,193.49</b>	<b>41.88</b>	<b>0.334</b>	<b>1</b>
<b>Fund: Consolidated Portfolio</b>						
Municipal Bonds	1	625,000.00	625,000.00	0.36	0.787	0
Investment Pools/Money Markets	6	85,103,165.27	85,103,165.27	48.36	0.226	1
Passbook/Checking Accounts	9	16,559,111.98	16,559,111.98	9.41	0.000	1
<b>Subtotal</b>	<b>16</b>	<b>102,287,277.25</b>	<b>102,287,277.25</b>	<b>58.13</b>	<b>0.192</b>	<b>1</b>
<b>Total and Average</b>	<b>25</b>	<b>175,989,470.74</b>	<b>175,989,470.74</b>	<b>100.00</b>	<b>0.252</b>	<b>1</b>

**San Jacinto Community College  
Fund BOND - Bond Funds  
Investments by Fund  
February 29, 2016**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
<b>Investment Pools/Money Markets</b>											
708340211	10064	JPM - Debt Service	12/05/2007	3,430,075.57	3,430,075.57	3,430,075.57	0.080	0.078	0.080		1
XXX794	10228	East West ICS 08 Bond Proceeds	09/09/2014	14,997,771.82	14,997,771.82	14,997,771.82	0.350	0.345	0.350		1
XXX844	10229	East West ICS Debt Service	09/09/2014	8,808,690.33	8,808,690.33	8,808,690.33	0.350	0.345	0.350		1
86-72000794	10231	East West MM 08 Bond Proceeds	09/09/2014	6,399.42	6,399.42	6,399.42	0.350	0.345	0.350		1
86-72004242	10233	East West MM 15 Bond Proceeds	08/06/2015	40,011,123.40	40,011,123.40	40,011,123.40	0.350	0.345	0.350		1
86-72000844	10232	East West MM Debt Service	09/09/2014	22,149.92	22,149.92	22,149.92	0.350	0.345	0.350		1
999999999	10084	LSIP GOF - 2008 Bond Proceeds	10/03/2008	2,908,588.02	2,908,588.02	2,908,588.02	0.310	0.305	0.310		1
999999917	10234	LSIP GOF - 2015 Bond Proceeds	08/06/2015	3,515,311.34	3,515,311.34	3,515,311.34	0.310	0.305	0.310		1
999999916	10106	LSIP GOF - Debt Service	07/30/2009	2,083.67	2,083.67	2,083.67	0.310	0.305	0.310		1
<b>Subtotal and Average</b>				<b>73,702,193.49</b>	<b>73,702,193.49</b>	<b>73,702,193.49</b>	<b>0.329</b>	<b>0.329</b>	<b>0.334</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>73,702,193.49</b>	<b>73,702,193.49</b>	<b>73,702,193.49</b>	<b>0.329</b>	<b>0.329</b>	<b>0.334</b>		<b>1</b>

**Fund GEN - Consolidated Portfolio**  
**Investments by Fund**  
**February 29, 2016**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
<b>Passbook/Checking Accounts</b>											
1390012195A	10164	Bank of America - Operating	09/01/2015	6,757.59	6,757.59	6,757.59					1
9999999914	10089	Credit Cards - In Transit	09/01/2015	-26,889.95	-26,889.95	-26,889.95					1
708340062	10086	Disbursements	09/01/2015	-385,586.40	-385,586.40	-385,586.40					1
707759296	10069	JPM - Federal Programs	09/01/2015	0.00	0.00	0.00					1
707759338	10062	JPM - Operating	09/01/2015	17,038,925.87	17,038,925.87	17,038,925.87					1
707759346	10085	Payroll Fund	09/01/2015	-91,403.80	-91,403.80	-91,403.80					1
9999999913	10088	Petty Cash	09/01/2015	18,675.00	18,675.00	18,675.00					1
707759353	10181	Student Deferred Income	09/01/2015	0.00	0.00	0.00					1
707759361	10103	JPM - Workmen's Comp	09/01/2015	-1,366.33	-1,366.33	-1,366.33					1
<b>Subtotal and Average</b>				<b>16,559,111.98</b>	<b>16,559,111.98</b>	<b>16,559,111.98</b>		<b>0.000</b>	<b>0.000</b>		<b>1</b>
<b>Municipal Bonds</b>											
442331YP3	10216	Houston TX	05/16/2013	625,000.00	625,000.00	625,000.00	0.787	0.776	0.787	03/01/2016	0
<b>Subtotal and Average</b>				<b>625,000.00</b>	<b>625,000.00</b>	<b>625,000.00</b>		<b>0.776</b>	<b>0.787</b>		<b>0</b>
<b>Investment Pools/Money Markets</b>											
XXX810	10227	East West ICS	09/09/2014	40,023,257.53	40,023,257.53	40,023,257.53	0.350	0.345	0.350		1
86-7200810	10230	East West MM	09/09/2014	144,998.16	144,998.16	144,998.16	0.350	0.345	0.350		1
999999993	10034	LSJP GOF - Operating	09/01/2007	3,133.11	3,133.11	3,133.11	0.310	0.305	0.310		1
707759320	10035	JPM - Money Market	09/01/2007	38,002,415.57	38,002,415.57	38,002,415.57	0.080	0.078	0.080		1
999999996	10038	TCB - Money Market	09/26/2007	114,381.81	114,381.81	114,381.81	0.350	0.345	0.350		1
999999991	10032	TexPool	09/01/2007	6,814,979.09	6,814,979.09	6,814,979.09	0.301	0.296	0.301		1
<b>Subtotal and Average</b>				<b>85,103,165.27</b>	<b>85,103,165.27</b>	<b>85,103,165.27</b>		<b>0.222</b>	<b>0.226</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>102,287,277.25</b>	<b>102,287,277.25</b>	<b>102,287,277.25</b>		<b>0.190</b>	<b>0.192</b>		<b>0</b>



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**San Jacinto Community College  
 Cash Reconciliation Report  
 For the Period December 1, 2015 - February 29, 2016  
 Grouped by Fund**

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
<b>Consolidated Portfolio</b>											
02/01/2016	10217	GEN	Interest	796311CJ5	1,000,000.00	SATXU 1.0M 3.00% Mat. 02/01/201602/01/2016		0.00	15,000.00	0.00	15,000.00
02/01/2016	10217	GEN	Maturity	796311CJ5	1,000,000.00	SATXU 1.0M 3.00% Mat. 02/01/201602/01/2016		0.00	0.00	1,000,000.00	1,000,000.00
02/15/2016	10218	GEN	Interest	248866WC5	1,770,000.00	DENTX 1.8M 4.00% Mat. 02/15/201602/15/2016		0.00	35,400.00	0.00	35,400.00
02/15/2016	10218	GEN	Maturity	248866WC5	1,770,000.00	DENTX 1.8M 4.00% Mat. 02/15/201602/15/2016		0.00	0.00	1,770,000.00	1,770,000.00
					<b>Subtotal</b>			<b>0.00</b>	<b>50,400.00</b>	<b>2,770,000.00</b>	<b>2,820,400.00</b>
					<b>Total</b>			<b>0.00</b>	<b>50,400.00</b>	<b>2,770,000.00</b>	<b>2,820,400.00</b>



**San Jacinto Community College  
Maturity Report  
Sorted by Maturity Date**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746

Amounts due during December 1, 2015 - February 29, 2016

CUSIP	Investment #	Fund	Sec. Type	Issuer	Par Value	Maturity Date	Purchase Date	Rate at Maturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
796311CJ5	10217	GEN	MC1	SATXU	1,000,000.00	02/01/2016	05/16/2013	3.000	1,000,000.00	15,000.00	1,015,000.00	15,000.00
248866WC5	10218	GEN	MC1	DENTX	1,770,000.00	02/15/2016	06/04/2013	4.000	1,770,000.00	35,400.00	1,805,400.00	35,400.00
<b>Total Maturities</b>					<b>2,770,000.00</b>				<b>2,770,000.00</b>	<b>50,400.00</b>	<b>2,820,400.00</b>	<b>50,400.00</b>

**San Jacinto Community College**  
**Interest Earnings**  
**Sorted by Fund - Fund**  
**December 1, 2015 - February 29, 2016**  
**Yield on Average Book Value**

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 Suite 195  
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CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Annualized Rate	Yield	Interest Earned	Adjusted Interest Earnings	
											Amortization/ Accretion	Adjusted Interest Earnings
<b>Fund: Bond Funds</b>												
708340211	10064	BOND	RRP	3,430,075.57	101,230.15	3,290,656.52		0.080	0.075	615.34	0.00	615.34
999999999	10084	BOND	RRP	2,908,588.02	2,938,615.03	2,547,911.08		0.310	0.257	1,635.68	0.00	1,635.68
999999916	10106	BOND	RRP	2,083.67	1,121.98	1,693.40		0.310	0.261	1.10	0.00	1.10
XXX794	10228	BOND	RRP	14,997,771.82	19,986,792.20	18,067,237.65		0.350	0.244	10,979.62	0.00	10,979.62
XXX844	10229	BOND	RRP	8,808,690.33	8,804,735.59	8,804,735.59		0.350	0.253	5,547.87	0.00	5,547.87
86-72000794	10231	BOND	RRP	6,399.42	16,495.11	65,199.15		0.350	0.206	33.46	0.00	33.46
86-72000844	10232	BOND	RRP	22,149.92	12,008.74	18,264.60		0.350	0.264	12.03	0.00	12.03
86-72004242	10233	BOND	RRP	40,011,123.40	45,007,397.37	43,133,189.55		0.350	0.250	26,932.07	0.00	26,932.07
999999917	10234	BOND	RRP	3,515,311.34	3,249,100.67	3,104,106.47		0.310	0.260	2,010.85	0.00	2,010.85
			<b>Subtotal</b>	<b>73,702,193.49</b>	<b>80,115,903.71</b>	<b>79,032,994.00</b>			<b>0.242</b>	<b>47,768.02</b>	<b>0.00</b>	<b>47,768.02</b>
<b>Fund: Consolidated Portfolio</b>												
999999991	10032	GEN	RRP	6,814,979.09	82,521.69	1,553,249.05		0.301	0.299	1,159.66	0.00	1,159.66
999999996	10038	GEN	RRP	114,381.81	114,282.06	114,316.38		0.350	0.350	99.75	0.00	99.75
707759320	10035	GEN	RRP	38,002,415.57	16,000,446.08	13,780,580.65		0.080	0.093	3,209.66	0.00	3,209.66
999999993	10034	GEN	RRP	3,133.11	2,033.31	2,646.70		0.310	0.258	1.70	0.00	1.70
442331YP3	10216	GEN	MC1	625,000.00	625,000.00	625,000.00	03/01/2016	0.787	0.789	1,229.69	0.00	1,229.69
796311CJ5	10217	GEN	MC1	0.00	1,004,098.46	682,669.82	02/01/2016	3.000	0.530	5,000.00	-4,098.46	901.54
248866WC5	10218	GEN	MC1	0.00	1,782,250.88	1,483,261.09	02/15/2016	4.000	0.623	14,553.33	-12,250.88	2,302.45
XXX810	10227	GEN	RRP	40,023,257.53	39,998,049.49	40,005,288.31		0.350	0.253	25,208.04	0.00	25,208.04
86-7200810	10230	GEN	RRP	144,998.16	121,704.89	135,922.12		0.350	0.257	87.23	0.00	87.23
			<b>Subtotal</b>	<b>85,728,165.27</b>	<b>59,730,386.86</b>	<b>58,382,934.12</b>			<b>0.235</b>	<b>50,549.06</b>	<b>-16,349.34</b>	<b>34,199.72</b>
			<b>Total</b>	<b>159,430,358.76</b>	<b>139,846,290.57</b>	<b>137,415,928.12</b>			<b>0.239</b>	<b>98,317.08</b>	<b>-16,349.34</b>	<b>81,967.74</b>





Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746

**San Jacinto Community College  
 Amortization Schedule  
 December 1, 2015 - February 29, 2016  
 Sorted By Fund - Fund**

Investment #	Issuer	Fund	Maturity Date	Beginning Par Value	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	Amounts Amortized And Unamortized As of 12/01/2015	Amount Amortized This Period	Amt Amortized Through 02/29/2016	Amount Unamortized Through 02/29/2016
<b>Consolidated Portfolio</b>													
10218	Denton TX	GEN	02/15/2016	1,770,000.00		4.000	1,930,751.40	160,751.40	0.00	-148,500.52 12,250.88	-12,250.88	-160,751.40	0.00
10217	San Antonio TX Drain Utility	GEN	02/01/2016	1,000,000.00		3.000	1,066,600.00	66,600.00	0.00	-62,501.54 4,098.46	-4,098.46	-66,600.00	0.00
			<b>Subtotal</b>				<b>2,997,351.40</b>	<b>227,351.40</b>	<b>0.00</b>	<b>-211,002.06</b> <b>16,349.34</b>	<b>-16,349.34</b>	<b>-227,351.40</b>	<b>0.00</b>
			<b>Total</b>				<b>2,997,351.40</b>	<b>227,351.40</b>	<b>0.00</b>	<b>-211,002.06</b> <b>16,349.34</b>	<b>-16,349.34</b>	<b>-227,351.40</b>	<b>0.00</b>



**San Jacinto Community College  
Projected Cashflow Report  
Sorted by Monthly**

**For the Period March 1, 2016 - September 30, 2016**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
03/01/2016	10216	GEN	442331YP3	Maturity	Houston TX	625,000.00	625,000.00	625,000.00	2,459.38	627,459.38
<b>Total for March 2016</b>						<b>625,000.00</b>	<b>625,000.00</b>	<b>625,000.00</b>	<b>2,459.38</b>	<b>627,459.38</b>
<b>GRAND TOTALS:</b>						<b>625,000.00</b>	<b>625,000.00</b>	<b>625,000.00</b>	<b>2,459.38</b>	<b>627,459.38</b>



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**San Jacinto Community College  
 Texas Compliance Change in Val Report  
 Sorted by Fund  
 December 1, 2015 - February 29, 2016**

Inv #	Issuer	Fund	Purch Date	Interest Accrued	Beginning Book Value	Purchases/ Additions	Redemptions	Change in Value	Ending Book Value
Cusip	Par Value	YTM	Mat Date	Interest Received	Market Value				Market Value
<b>Fund: Bond Funds</b>									
10064	DS	BOND	12/05/2007	615.34	101,230.15	20,395,077.80	17,066,232.38	3,328,845.42	3,430,075.57
708340211	3,430,075.57	0.080	/ /	615.34	101,230.15	20,395,077.80	17,066,232.38	3,328,845.42	3,430,075.57
10084	LSIP08	BOND	10/03/2008	1,635.68	2,938,615.03	5,001,635.68	5,031,662.69	-30,027.01	2,908,588.02
999999999	2,908,588.02	0.310	/ /	1,635.68	2,938,615.03	5,001,635.68	5,031,662.69	-30,027.01	2,908,588.02
10106	LSIPDS	BOND	07/30/2009	1.10	1,121.98	961.69	0.00	961.69	2,083.67
9999999916	2,083.67	0.310	/ /	1.10	1,121.98	961.69	0.00	961.69	2,083.67
10228	EWIC08	BOND	09/09/2014	10,979.62	19,986,792.20	10,979.62	5,000,000.00	-4,989,020.38	14,997,771.82
XX794	14,997,771.82	0.350	/ /	10,979.62	19,986,792.20	10,979.62	5,000,000.00	-4,989,020.38	14,997,771.82
10229	EWICDS	BOND	09/09/2014	5,547.87	8,803,142.46	5,547.87	0.00	5,547.87	8,808,690.33
XX844	8,808,690.33	0.350	/ /	5,547.87	8,803,142.46	5,547.87	0.00	5,547.87	8,808,690.33
10231	EWM08	BOND	09/09/2014	33.46	16,495.11	5,000,033.46	5,010,129.15	-10,095.69	6,399.42
86-72000794	6,399.42	0.350	/ /	33.46	16,495.11	5,000,033.46	5,010,129.15	-10,095.69	6,399.42
10232	EWMDS	BOND	09/09/2014	12.03	12,008.74	10,141.18	0.00	10,141.18	22,149.92
86-72000844	22,149.92	0.350	/ /	12.03	12,008.74	10,141.18	0.00	10,141.18	22,149.92
10233	EWM15	BOND	08/06/2015	26,932.07	45,007,397.37	26,932.07	5,023,206.04	-4,996,273.97	40,011,123.40
86-72004242	40,011,123.40	0.350	/ /	26,932.07	45,007,397.37	26,932.07	5,023,206.04	-4,996,273.97	40,011,123.40
10234	LSIP15	BOND	08/06/2015	2,010.85	3,249,100.67	5,002,010.85	4,735,800.18	266,210.67	3,515,311.34
9999999917	3,515,311.34	0.310	/ /	2,010.85	3,249,100.67	5,002,010.85	4,735,800.18	266,210.67	3,515,311.34
<b>Sub Totals For: Fund: Bond Funds</b>									
				47,768.02	80,115,903.71	35,453,320.22	41,867,030.44	-6,413,710.22	73,702,193.49
				47,768.02	80,115,903.71	35,453,320.22	41,867,030.44	-6,413,710.22	73,702,193.49

**Fund: Consolidated Portfolio**

Portfolio SJCC

San Jacinto Community College  
Texas Compliance Change in Val Report  
December 1, 2015 - February 29, 2016

Inv #	Cusip	Issuer	Fund	YTM	Purch Date	Interest Accrued	Beginning Book Value	Beginning Market Value	Purchases/ Additions	Redemptions	Change in Value	Ending Book Value	Ending Market Value
	10032	TXPOOL	GEN	0.301	09/01/2007	1,159.66	82,521.69	82,521.69	13,817,457.40	7,085,000.00	6,732,457.40	6,814,979.09	6,814,979.09
	999999991				/ /	1,159.66	82,521.69	82,521.69	13,817,457.40	7,085,000.00	6,732,457.40	6,814,979.09	6,814,979.09
	10034	LSIP	GEN	0.310	09/01/2007	1.70	2,033.31	2,033.31	1,099.80	0.00	1,099.80	3,133.11	3,133.11
	999999993				/ /	1.70	2,033.31	2,033.31	1,099.80	0.00	1,099.80	3,133.11	3,133.11
	10062	OPER	GEN	0.000	09/01/2015	0.00	716,411.34	716,411.34	16,322,514.53	0.00	16,322,514.53	17,038,925.87	17,038,925.87
	707759338				/ /	0.00	716,411.34	716,411.34	16,322,514.53	0.00	16,322,514.53	17,038,925.87	17,038,925.87
	10038	TXCIT	GEN	0.350	09/26/2007	99.75	114,282.06	114,282.06	99.75	0.00	99.75	114,381.81	114,381.81
	999999996				/ /	99.75	114,282.06	114,282.06	99.75	0.00	99.75	114,381.81	114,381.81
	10069	FPRO	GEN	0.000	09/01/2015	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	707759296				/ /	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	10085	PAY	GEN	0.000	09/01/2015	0.00	-50,511.03	-50,511.03	18,889.42	59,782.19	-40,892.77	-91,403.80	-91,403.80
	707759346				/ /	0.00	-50,511.03	-50,511.03	18,889.42	59,782.19	-40,892.77	-91,403.80	-91,403.80
	10086	DIS	GEN	0.000	09/01/2015	0.00	-235,090.99	-235,090.99	411,222.03	561,717.44	-150,495.41	-385,586.40	-385,586.40
	708340062				/ /	0.00	-235,090.99	-235,090.99	411,222.03	561,717.44	-150,495.41	-385,586.40	-385,586.40
	10088	PC	GEN	0.000	09/01/2015	0.00	19,525.00	19,525.00	500.00	1,350.00	-850.00	18,675.00	18,675.00
	9999999913				/ /	0.00	19,525.00	19,525.00	500.00	1,350.00	-850.00	18,675.00	18,675.00
	10089	CC	GEN	0.000	09/01/2015	0.00	11,271.62	11,271.62	37,441.22	75,602.79	-38,161.57	-26,889.95	-26,889.95
	9999999914				/ /	0.00	11,271.62	11,271.62	37,441.22	75,602.79	-38,161.57	-26,889.95	-26,889.95
	10035	MM	GEN	0.080	09/01/2007	3,209.66	16,000,446.08	16,000,446.08	32,002,415.57	10,000,446.08	22,001,969.49	38,002,415.57	38,002,415.57
	707759320				/ /	3,209.66	16,000,446.08	16,000,446.08	32,002,415.57	10,000,446.08	22,001,969.49	38,002,415.57	38,002,415.57
	10164	BAOP	GEN	0.000	09/01/2015	0.00	7,027.34	7,027.34	3,170,864.27	3,171,134.02	-269.75	6,757.59	6,757.59
	1390012195A				/ /	0.00	7,027.34	7,027.34	3,170,864.27	3,171,134.02	-269.75	6,757.59	6,757.59
	10181	SDI	GEN	0.000	09/01/2015	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	707759353				/ /	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	10103	WC	GEN	0.000	09/01/2015	0.00	-2,841.12	-2,841.12	3,118.46	1,643.67	1,474.79	-1,366.33	-1,366.33
	707759361				/ /	0.00	-2,841.12	-2,841.12	3,118.46	1,643.67	1,474.79	-1,366.33	-1,366.33

San Jacinto Community College  
Texas Compliance Change in Val Report  
December 1, 2015 - February 29, 2016

Inv #	Issuer	Fund	Purch Date	Interest Accrued	Beginning Book Value	Purchases/ Additions	Redemptions	Change in Value	Ending Book Value
Cusip	Par Value	YTM	Mat Date	Interest Received	Market Value				Market Value
10227	EWBICS	GEN	09/09/2014	25,208.04	39,998,049.49	25,208.04	0.00	25,208.04	40,023,257.53
XXX810	40,023,257.53	0.350	/ /	25,208.04	39,998,049.49	25,208.04	0.00	25,208.04	40,023,257.53
10230	EWBMM	GEN	09/09/2014	87.23	121,704.89	23,293.27	0.00	23,293.27	144,998.16
86-7200810	144,998.16	0.350	/ /	87.23	121,704.89	23,293.27	0.00	23,293.27	144,998.16
10217	SATXU	GEN	05/16/2013	5,000.00	1,004,098.46	0.00	1,000,000.00	-1,004,098.46	0.00
796311CJ5	0.00	0.000	02/01/2016	15,000.00	1,004,620.00	0.00	1,000,000.00	-1,004,620.00	0.00
10218	DENTX	GEN	06/04/2013	14,553.33	1,782,250.88	0.00	1,770,000.00	-1,782,250.88	0.00
248866WC5	0.00	0.000	02/15/2016	35,400.00	1,783,381.20	0.00	1,770,000.00	-1,783,381.20	0.00
10216	HOTX	GEN	05/16/2013	1,229.69	625,000.00	0.00	0.00	0.00	625,000.00
442331YP3	625,000.00	0.787	03/01/2016	0.00	625,600.00	0.00	0.00	-600.00	625,000.00
<b>Sub Totals For: Fund: Consolidated Portfolio</b>									
				50,549.06	60,196,179.02	65,834,123.76	23,726,676.19	42,091,098.23	102,287,277.25
				80,166.04	60,198,430.88	65,834,123.76	23,726,676.19	42,088,846.37	102,287,277.25
<b>Report Grand Totals:</b>									
				98,317.08	140,312,082.73	101,287,443.98	65,593,706.63	35,677,388.01	175,989,470.74
				127,934.06	140,314,334.59	101,287,443.98	65,593,706.63	35,675,136.15	175,989,470.74

San Jacinto College Foundation  
Statement of Financial Position  
As of February 29, 2016

ASSETS

Current Assets

Checking/Savings

General Fund \$ 1,427,066

Other Funds -

Total Checking/Savings 1,427,066

Accounts Receivable

Interest Income Receivable 53

Other Receivables 25

Pledge Receivables 304,400

Special Events Receivables 9,205

Total Accounts Receivable 313,683

Other Current Assets

SJC Short Term Investments 5,609,497

Total Other Current Assets 7,350,246

Other Assets

SJC Long Term Investments 3,007,656

Total Other Assets 3,007,656

Total Assets 10,357,903

TOTAL ASSETS \$ 10,357,903

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

Event Payable 635

Grants Payable 203,453

Programs Payable 58,182

Endowments Payable 111,318

Scholarships Payable 184,369

Student Success Payables 42,030

Total Accounts Payable 599,987

Total Current Liabilities 599,987

Total Liabilities 599,987

Equity

Net Assets 9,490,833

Net Income 267,083

Total Equity 9,757,916

TOTAL LIABILITIES & EQUITY \$ 10,357,903

San Jacinto College Foundation  
Statement of Activities  
For the Period Ending February 29,

	<u>2016</u>	<u>2015</u>	<u>Change</u>
Ordinary Income/Expense			
Income			
Contributions			
Grant Contributions	\$ 91,500	\$ 128,460	\$ (36,960)
Permanently Restricted	221,525	177,853	43,672
Program Sponsorship	640,408	59,600	580,808
Unrestricted	6,975	-	6,975
Temporarily Restricted	118,911	349,656	(230,745)
Total Contributions	<u>1,079,319</u>	<u>715,569</u>	<u>363,750</u>
Other Income			
Special Events	158,302	152,383	5,919
Investment Income - Other	262,332	214,722	47,610
Realized Gain (Loss)	(51,663)	-	(51,663)
Unrealized Gain (Loss)	(194,960)	(23,221)	(171,739)
Total Other Income	<u>174,011</u>	<u>343,884</u>	<u>(169,873)</u>
Total Income	1,253,330	1,059,453	193,877
Expense			
Programs			
Scholarships Awarded	308,004	333,009	(25,005)
Grants Awarded	175,797	135,983	39,814
Programs Sponsored	338,731	11,300	327,431
Student Success Initiatives	34,465	122,832	(88,367)
Total Programs	<u>856,997</u>	<u>603,124</u>	<u>253,873</u>
Supporting Services			
Management and General	7,632	13,819	(6,187)
Fundraising	119,948	116,591	3,357
Sponsorship Expense	1,670	3,700	(2,030)
Total Supporting Services	<u>129,250</u>	<u>134,110</u>	<u>(4,860)</u>
Total Expense	<u>986,247</u>	<u>737,234</u>	<u>249,013</u>
Net Ordinary Income	267,083	322,219	(55,136)
Other Income/Expense	-	-	-
Net Income	<u>\$ 267,083</u>	<u>\$ 322,219</u>	<u>\$ (55,136)</u>



February 1, 2016 - February 29, 2016

Contributions		
<b>Donors</b>	<b>Amount</b>	<b>Fund</b>
Corporations	4,538	Programs, Scholarships
Foundations	103,191	EHCMA, Programs
Individuals	15,912	Alumni Fund, Gala 2016, Programs, Scholarships
<b>Total Donor Contributions</b>	<b><u>\$ 123,641</u></b>	
<b>Employee</b>		
Various	950	Golf 2016, Promise, Scholarships
<b>Total Employee Contributions</b>	<b><u>\$ 950</u></b>	
<b>Total Contributions</b>	<b><u>\$ 124,591</u></b>	



## Construction Projects

As of February 29, 2016

Project	Base Budget	Budget Adjustments	Current Budget	Executed Change Orders	Encumbered Funds	FY13-15 Expenditures	FY16 Expenditures	Total Expenditures	Moved to Construction in Process	Remaining Balance	Percent of Budget Encumbered/ Expensed
<b>Capital Projects</b>											
F15088 - NC Baseball BP Facility	39,600	648,639	688,239	-	653,586	420	32,330	32,750	32,750	1,903	99.72%
<b>Sub-total</b>	<b>39,600</b>	<b>648,639</b>	<b>688,239</b>	<b>-</b>	<b>653,586</b>	<b>420</b>	<b>32,330</b>	<b>32,750</b>	<b>32,750</b>	<b>1,903</b>	<b>99.72%</b>
<b>Repair and Renovation</b>											
F15073 - CC Hallway Lamp Replacement	9,762	22,300	32,062	-	176	29,824	-	29,824	-	2,062	93.57%
F16013 - CC Ballroom Fans C14.264	43,013	-	43,013	-	8,252	-	11,335	11,335	-	23,426	45.54%
F16016 - CC Business Center C14.204	35,427	1,608	37,035	-	29,884	-	7,151	7,151	-	-	100.00%
F16024 - CC Dormitory Fire Alarm Devices	4,911	-	4,911	-	4,911	-	-	-	-	-	100.00%
F16034 - CC Central Ballroom Storage	3,481	-	3,481	-	3,481	-	-	-	-	-	100.00%
F16037 - CC C3.150/152 Renovation	350	-	350	-	350	-	-	-	-	-	100.00%
F16050 - CC C1.116-117	12,596	-	12,596	-	12,596	-	-	-	-	-	100.00%
F16056 - CC Evergreen VI Central Campus	97,936	-	97,936	-	-	-	-	-	-	97,936	-
F15058 - NC N8.122/126 Wall Removal	9,593	-	9,593	-	9,293	-	300	300	-	-	100.00%
F15076 - NC Admin Suite N-7.228	55,839	-	55,839	-	1,431	28,937	25,471	54,409	-	-	100.00%
F15079 - NC Utilities Tunnel Condition	25,270	-	25,270	-	8,570	6,680	10,020	16,700	-	-	100.00%
F15097 - NC Energy Savings Project	43,226	-	43,226	-	841	42,289	96	42,385	-	-	100.00%
F16014 - NC N10.161 & 137 Reno	16,166	-	16,166	-	3,569	-	12,596	12,596	-	-	100.00%
F16039 - NC Baseball Field Bldg Roof	2,725	41,454	44,179	-	44,179	-	-	-	-	-	100.00%
F16057 - NC Life Cycle Furniture VI	48,607	-	48,607	-	-	-	-	-	-	48,607	-
F15068 - SC Multi Purpose Gallery	7,910	73,971	81,881	-	69,666	3,955	8,261	12,216	-	-	100.00%
F16018 - SC S Press Box	4,500	-	4,500	-	2,635	-	1,865	1,865	-	-	100.00%
F16025 - SC Renovate S8.2002	23,828	-	23,828	-	23,828	-	-	-	-	-	100.00%
F16026 - SC Renovate S8.1097	19,265	-	19,265	-	-	-	-	-	-	-	100.00%
F16027 - SC Renovate S7.222	6,820	-	6,820	-	6,820	-	-	-	-	-	100.00%
F16028 - SC Renovate S8.2122	5,260	-	5,260	-	5,260	-	-	-	-	-	100.00%
F16036 - SC Wastewater Study	6,000	-	6,000	-	6,000	-	-	-	-	-	100.00%
F16043 - SC FFE S8.2006	3,747	-	3,747	-	3,747	-	-	-	-	-	100.00%
F16044 - SC FFE S8.2008	3,563	-	3,563	-	3,563	-	-	-	-	-	100.00%
F16045 - SC FFE S8.2010	11,618	-	11,618	-	11,618	-	-	-	-	-	100.00%
F16046 - SC Tier 1 S8.2022	11,173	-	11,173	-	11,173	-	-	-	-	-	100.00%
F15071 - Dist Generation Park Analysis Update	9,170	8,700	17,870	-	10,755	7,115	-	7,115	-	-	100.00%
F15096 - Dist Office-CIO	42,410	2,060	44,470	-	8,998	-	28,558	28,558	-	6,913	84.45%
F15098 - Dist Admin West Bldg Parking Lot P2	6,000	77,283	83,283	-	77,277	3,000	3,005	6,005	-	-	100.00%
F16023 - Dist Audit Sound Attenuation	7,679	11,290	18,970	-	2,340	-	16,630	16,630	-	-	100.00%
F16030 - Dist Marketing A1.210	109,444	-	109,444	-	46,111	-	62,064	62,064	-	1,269	98.84%
F16032 - Dist ITS RFS	8,074	-	8,074	-	2,570	-	5,504	5,504	-	-	100.00%
F16038 - Dist A1.200B Renovation	7,032	-	7,032	-	5,112	-	1,920	1,920	-	-	100.00%
F16040 - Dist Campus Roof Survey	13,095	-	13,095	-	13,095	-	-	-	-	-	100.00%
F16047 - Dist Marketing Furniture	9,345	-	9,345	-	9,345	-	-	-	-	-	100.00%
721101 - CC Misc	3,122	-	3,122	-	2,897	225	-	225	-	-	100.00%
F16001 - CC - Other Projects	5,000	1,272	6,272	-	1,272	-	4,007	4,007	-	993	84.17%
F16002 - NC - Other Projects	5,000	-	5,000	-	2,681	-	750	750	-	1,569	68.61%
F16003 - SC - Other Projects	5,000	2,500	7,500	-	4,736	-	1,710	1,710	-	1,054	85.95%
F16004 - 6 Dist - Other Projects	20,000	7,140	27,140	-	12,134	-	6,147	6,147	-	8,859	67.36%
<b>Sub-total</b>	<b>762,957</b>	<b>249,578</b>	<b>1,012,535</b>	<b>-</b>	<b>490,431</b>	<b>122,025</b>	<b>207,391</b>	<b>329,416</b>	<b>-</b>	<b>192,688</b>	<b>80.97%</b>
<b>Completed Projects</b>											
F15003 - CC Misc	10,000	(4,678)	5,322	-	-	2,947	2,375	5,322	-	-	100.00%
F15072 - CC Frels Dividing Wall 355-361	9,700	31,493	41,193	-	-	34,748	6,445	41,193	-	-	100.00%
F15083 - CC Bldg 30 Electrical Upgrades	34,847	-	34,847	-	-	-	34,847	34,847	-	-	100.00%
F16022 - CC Student Center Shades	7,569	(3,628)	3,941	-	-	-	3,941	3,941	-	-	100.00%
F16007 - NC N-1 Lamp Replacement	56,040	-	56,040	-	-	-	56,040	56,040	-	-	100.00%
F13042 - Dist Admin Campus Master Plan	1,730,000	2,629,585	4,359,585	-	-	4,357,350	2,235	4,359,585	4,359,585	-	100.00%
F15074 - Dist Building Envelop Standard	9,800	-	9,800	-	-	4,900	4,900	9,800	-	-	100.00%
F15086 - Dist Admin West Lights	104,716	3,940	108,656	-	-	27,164	81,492	108,656	-	-	100.00%
F15092 - Dist A1- 211 Workstation	9,600	(171)	9,429	-	-	2,808	6,622	9,429	-	-	100.00%
F15093 - Dist SBDC Office Renovation	6,265	154	6,419	-	-	5,858	561	6,419	-	-	100.00%
<b>Sub-total</b>	<b>1,978,537</b>	<b>2,656,696</b>	<b>4,635,233</b>	<b>-</b>	<b>-</b>	<b>4,435,775</b>	<b>199,458</b>	<b>4,635,233</b>	<b>4,359,585</b>	<b>-</b>	<b>100.00%</b>
<b>TOTALS</b>	<b>2,781,094</b>	<b>3,554,913</b>	<b>6,336,007</b>	<b>-</b>	<b>1,144,017</b>	<b>4,558,220</b>	<b>439,179</b>	<b>4,997,399</b>	<b>4,392,335</b>	<b>194,591</b>	<b>96.93%</b>

2008 Capital Improvement Program								
As of February 29, 2016								
Project	Base Budget	Budget Adjustments	Current Budget	Executed Change Orders	Encumbered Funds	YTD Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
<b>Central</b>								
1001 - CC Primary Service Retrofit	2,774,950	1,742,468	4,517,418	-	9,844	4,470,178	37,396	99.17%
1203 - CC Anders Gym	10,398,474	(9,210,501)	1,187,973	-	-	109,723	1,078,250	9.24%
1102 - CC In-Fill	47,572	1,197,962	1,245,534	-	5,867	1,195,393	44,275	96.45%
1909- CC Petrochem/Vo Tech Building	-	2,169,015	2,169,015	-	1,896,493	39,022	233,500	89.23%
<b>Sub-total</b>	<b>13,220,996</b>	<b>(4,101,055)</b>	<b>9,119,941</b>	<b>-</b>	<b>1,912,204</b>	<b>5,814,316</b>	<b>1,393,421</b>	<b>84.72%</b>
<b>North</b>								
2201 - NC Lehr Library	2,022,600	12,026,576	14,049,176	-	1,651,515	11,726,089	671,572	95.22%
2202 - NC Nichols Gym	4,949,996	(4,381,454)	568,542	-	-	18,617	549,925	3.27%
2102 - NC In-Fill	23,086	903,178	926,264	-	1,804	858,896	65,564	92.92%
2402 - NC MET Infrastructure N Library	851,510	(786,417)	65,093	-	703	58,740	5,650	91.32%
<b>Sub-total</b>	<b>7,847,192</b>	<b>7,761,883</b>	<b>15,609,075</b>	<b>-</b>	<b>1,654,022</b>	<b>12,662,343</b>	<b>1,292,710</b>	<b>91.72%</b>
<b>South</b>								
3202 - SC Smallwood Gym	6,919,331	(6,350,774)	568,557	-	-	18,557	550,000	3.26%
3102 - SC In-Fill	23,086	1,326,047	1,349,133	-	6,069	970,387	372,677	72.38%
<b>Sub-total</b>	<b>6,942,417</b>	<b>(5,024,727)</b>	<b>1,917,690</b>	<b>-</b>	<b>6,069</b>	<b>988,944</b>	<b>922,677</b>	<b>51.89%</b>
<b>District</b>								
1828/2814/3817 - D DDC Network	2,190,750	494,572	2,685,322	-	56,137	2,477,057	152,128	94.33%
6803 - Maritime Training Facility	18,000,000	8,433,236	26,433,236	-	348,926	25,399,725	684,585	97.41%
Program Management- 720100	-	1,202,954	1,202,954	-	287,643	317,504	597,807	50.31%
Contingency	19,487,902	(10,477,322)	9,010,580	-	-	-	9,010,580	-
<b>Sub-total</b>	<b>39,678,652</b>	<b>(346,560)</b>	<b>39,332,092</b>	<b>-</b>	<b>692,707</b>	<b>28,194,286</b>	<b>10,445,099</b>	<b>73.44%</b>
<b>Completed Projects</b>								
1908 - CC Science Building	35,752,627	(148,641)	35,603,986	-	-	35,603,986	-	100.00%
1109 - CC Maintenance & Police Bldg	3,560,360	2,702,048	6,262,408	-	-	6,262,408	-	100.00%
1301 - CC Building 31 Renovation	-	497,887	497,887	-	-	497,887	-	100.00%
1817 - CC Transportation Center	17,333,267	2,998,752	20,332,019	(137,768)	-	20,332,019	-	100.00%
1820 - CC Paving & Drainage	10,490,274	(913,895)	9,576,379	(207,575)	-	9,576,379	-	100.00%
1821 - CC Allied Health Addition	10,568,880	1,189,925	11,758,805	296,549	-	11,758,805	-	100.00%
1202 - CC Davis Library	8,418,096	(155,756)	8,262,340	-	-	8,262,340	-	100.00%
1217 - CC Transportation Center Buildout	-	1,039,383	1,039,383	-	-	1,039,383	-	100.00%
1818 - CC Industrial Tech Buildings	7,758,416	(3,727,679)	4,030,737	-	-	4,030,737	-	100.00%
2401 - NC Outdoor Lighting	13,472	785	14,257	-	-	14,257	-	100.00%
2901 - NC Paving & Drainage	3,142,449	(435,395)	2,707,054	(15,714)	-	2,707,054	-	100.00%
2903 - NC Student Success Center	11,093,580	801,084	11,894,664	(499,063)	-	11,894,664	-	100.00%
2906 - NC Science & Allied Health	42,240,000	(6,014,982)	36,225,018	-	-	36,225,018	-	100.00%
3201 - SC Parker Williams Library	2,449,600	369,372	2,818,972	-	-	2,818,972	-	100.00%
3401 - SC Traffic Signal Relocation	75,988	(25,773)	50,215	-	-	50,215	-	100.00%
3402 - SC Water and Electrical Upgrade	29,305	(5,044)	24,261	-	-	24,261	-	100.00%
3903 - SC Student Success Center	8,220,000	2,074,228	10,294,228	109,650	-	10,294,228	-	100.00%
3905/3911 - SC Paving & Drainage	2,747,068	7,891,993	10,639,061	-	-	10,639,061	-	100.00%
3906 - SC Mechanical Upgrades	1,252,855	(558,604)	694,251	(19,524)	-	694,251	-	100.00%
3907 - SC MEP Infrastructure	4,381,500	283,388	4,664,888	-	-	4,664,888	-	100.00%
*3908 - SC Primary Service at New Site	809,625	(809,625)	-	-	-	-	-	-
3909 - SC Science & Allied Health	53,868,525	(6,251,379)	47,617,145	-	-	47,617,145	-	100.00%
6003 - D Graphics	900,000	724,824	1,624,824	-	-	1,624,824	-	100.00%
6902 - D Campus Mechanical Upgrades	1,869,857	518,564	2,388,421	(3,767)	-	2,388,421	-	100.00%
6007 - D Furniture Consultant	335,000	(335,000)	-	-	-	-	-	-
<b>Sub-total</b>	<b>227,310,744</b>	<b>1,710,458</b>	<b>229,021,202</b>	<b>(477,212)</b>	<b>-</b>	<b>229,021,202</b>	<b>-</b>	<b>100.00%</b>
<b>TOTALS</b>	<b>295,000,000</b>	<b>-</b>	<b>295,000,000</b>	<b>(477,212)</b>	<b>4,265,001</b>	<b>276,681,091</b>	<b>14,053,908</b>	<b>95.24%</b>
*Funds reallocated to other projects.								
	Fiscal Year 2008 CIP Expenditure	136,403						
	Fiscal Year 2009 CIP Expenditure	3,442,083						
	Fiscal Year 2010 CIP Expenditure	24,831,811						
	Fiscal Year 2011 CIP Expenditure	64,513,921						
	Fiscal Year 2012 CIP Expenditure	89,492,069						
	Fiscal Year 2013 CIP Expenditure	41,378,480						
	Fiscal Year 2014 CIP Expenditure	17,693,910						
	Fiscal Year 2015 CIP Expenditure	26,723,926						
	Fiscal Year 2016 CIP Expenditure	8,468,488						
	<b>Total CIP Expenditure</b>	<b>276,681,091</b>						

**2015 Revenue Bond**

As of February 29, 2016

Project	Base Budget	Budget Adjustments	Current Budget	Executed Change Orders	Encumbered Funds	YTD Expenditures	Remaining Balance	Percent of Budget Encumbered/Expensed
<b>North - CIT</b>								
North CIT - 904605-722909	47,591,645	-	47,591,645	-	30,202,874	6,745,600	10,643,171	77.64%
Contingency (726900)	2,408,355	-	2,408,355	-	-	-	2,408,355	-
<b>Sub-total</b>	50,000,000	-	50,000,000	-	30,202,874	6,745,600	13,051,526	73.90%

**2008 Bond Program  
Master Schedule**

ID	Task Name	2008			2009				2010				2011				2012				2013				2014				2015				2016				2017				2018	
		Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2								
1	<b>Central Campus</b>	[Blue bar spanning from Qtr 2 2008 to Qtr 2 2018]																																								
2	1820 - Paving & Drainage	[Black bar from Qtr 3 2008 to Qtr 4 2011]																																								
8	1817 - Transportation Center	[Black bar from Qtr 2 2008 to Qtr 4 2012]																																								
15	1818 - Industrial Technology II	[Black bar from Qtr 1 2010 to Qtr 4 2013]																																								
25	1109 - Maintenance/Police	[Black bar from Qtr 2 2011 to Qtr 4 2014]																																								
39	1301 - Building 31	[Black bar from Qtr 2 2011 to Qtr 4 2014]																																								
53	1821 - Allied Health	[Black bar from Qtr 1 2009 to Qtr 4 2012]																																								
67	1908 - Science Building	[Black bar from Qtr 2 2009 to Qtr 4 2014]																																								
84	1001 - Primary Service Retrofit	[Black bar from Qtr 4 2010 to Qtr 4 2015]																																								
94	1202 - Davis Library	[Black bar from Qtr 1 2012 to Qtr 4 2015]																																								
108	1203 - Anders Gym	[Purple bar from Qtr 3 2015 to Qtr 2 2018]																																								
121	<b>North Campus</b>	[Green bar spanning from Qtr 2 2008 to Qtr 2 2018]																																								
122	2901 - Pavement & Drainage	[Black bar from Qtr 2 2008 to Qtr 4 2011]																																								
128	2903 - Student Success Center	[Black bar from Qtr 1 2009 to Qtr 4 2012]																																								
142	2906 - Science & Allied Health	[Black bar from Qtr 2 2009 to Qtr 4 2013]																																								
156	2201 - Lehr Library	[Red bar from Qtr 2 2013 to Qtr 4 2016]																																								
170	2202 - Nichols Gym	[Purple bar from Qtr 3 2015 to Qtr 2 2018]																																								
184	<b>South Campus</b>	[Red bar spanning from Qtr 1 2009 to Qtr 2 2018]																																								
185	3903 - Student Success Center	[Black bar from Qtr 1 2009 to Qtr 4 2012]																																								
199	3905 - Paving & Drainage	[Black bar from Qtr 1 2009 to Qtr 4 2012]																																								
212	3906 - Mechanical Upgrades	[Black bar from Qtr 1 2009 to Qtr 4 2011]																																								
218	3907 - MEP Infrastructure	[Black bar from Qtr 1 2010 to Qtr 4 2013]																																								
224	3909 - Science & Allied Health	[Black bar from Qtr 2 2009 to Qtr 4 2014]																																								
238	3201 - Parker Williams Library	[Black bar from Qtr 1 2012 to Qtr 4 2015]																																								
252	3202 - Smallwood Gym	[Purple bar from Qtr 3 2015 to Qtr 2 2018]																																								
266	<b>District</b>	[Yellow bar spanning from Qtr 2 2008 to Qtr 4 2016]																																								
267	Graphics	[Black bar from Qtr 1 2010 to Qtr 4 2011]																																								
271	DDC Network	[Black bar from Qtr 1 2009 to Qtr 4 2014]																																								
274	6902 - Campus Mechanical Upgrades	[Black bar from Qtr 2 2008 to Qtr 4 2011]																																								
280	6803 - Maritime Center	[Black bar from Qtr 1 2009 to Qtr 4 2016]																																								

**Action Item “IX”  
Regular Board Meeting April 4, 2016  
Consideration of Approval of Amendment to the 2015-2016 Budget  
for Restricted Revenue and Expenses Relating to Federal and State Grants**

**ADMINISTRATION RECOMMENDATION/REPORT**

The Chancellor recommends that the Board of Trustees approve an amendment to the 2015-2016 budget for restricted revenue and expenses related to grants.

**BACKGROUND**

Federal, state, and local grants may require amendments for receipt of newly awarded grants or changes to existing grants. These amendments should be processed in a timely manner in order to provide the access to funding to meet the objectives set forth within the grant requirements. This budget amendment request includes the additions to restricted revenues and restricted expenses as a result of new awards and changes to existing grants received during the month of March 2016.

**IMPACT OF THIS ACTION**

Approval of the budget amendment will allow the College’s staff to implement the programs in accordance with the requirements of funded award amounts.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

Restricted revenues and restricted expenses will each be increased by \$301,809, so the net impact on the College budget is zero.

**MONITORING AND REPORTING TIMELINE**

The Office of Grants Management provides continuous monitoring of grant operations, which are included in the annual financial report to the Board of Trustees.

**ATTACHMENTS**

Attachment 1- Budget Amendments-04-04-16

Attachment 2- Grant Detail-04-04-16

**RESOURCE PERSONNEL**

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SAN JACINTO COLLEGE DISTRICT  
Federal, State, and Local Grant Amendments  
April 4, 2016

	Fund	Org.	Account	Prog.	Amount Debit (Credit)
<u>U.S. Department of Education - Upward Bound Math &amp; Science II Program (Additional Funds FY5)</u>					
Federal Grant Revenue	538412	56700	554100	110000	(262,499)
Non-Instr Labor - Staff	538412	56700	612000	460926	67,000
PT - Institutional	538412	56700	614360	460926	60,000
Benefits	538412	56700	650000	460926	24,000
Supplies	538412	56700	711000	460926	9,000
Staff Travel	538412	56700	721210	460926	3,000
Student Travel	538412	56700	721310	460926	56,400
Contracted Services	538412	56700	731340	460926	3,000
Indirect Costs	538412	56700	731500	620909	21,000
S/A Departmental Scholarships T&F	538412	56700	751009	520235	18,400
Cell Phones	538412	56700	761520	460926	699
					\$ -

<u>U.S. Department of Education / Texas Workforce Commission / Houston-Galveston Area Council – Texas Adult Education and Literacy Program (Additional Funds)</u>					
Federal Grant Revenue	538427	56700	554100	110000	(33,500)
Instructional - Adjunct	538427	56700	621100	460911	18,000
Insurance - Workman's Compensation	538427	56700	651300	460911	30
Insurance - Unemployment	538427	56700	651400	460911	50
Insurance - Medicare Tax	538427	56700	651500	460911	200
ORP - State	538427	56700	652110	460911	300
TRS - State	538427	56700	652210	460911	320
Instructional Supplies - Consumable	538427	56700	711110	460911	3,639
Lab-Comp Sup-Software/Lic/Maint Agr	538427	56700	711233	460911	8,480
Contract Svcs-Indirect Cost/Grants	538427	56700	731500	620909	2,481
					-

<u>Houston Arts Alliance - Touring Neighborhood Arts Program, Omnibus music concert program (New Grant)</u>					
Local Grant Revenue	551024	56700	554300	110000	(5,810)
Contracted Service - Outside Performance	551024	56700	731380	360931	5,810
					-

Net Increase (Decrease) \$ -

Note: Credits to revenues are increases and credits to expenses are decreases.  
Conversely, debits to revenue are decreases and debits to expenses are increases.

New Grant and Additional Funding Summary by Agency:

U.S. Department of Education	295,999
Houston Art Alliance	5,810
	\$ 301,809

April 04, 2016 Board Book – Grant Amendments Detail List

U.S. Department of Education - Upward Bound Math & Science II Program (Additional Funds Year 5)

The Upward Bound Math and Science program is designed to strengthen the math and science skills of participating students. The goal of the program is to help students recognize and develop their potential to excel in math and science and to encourage them to pursue postsecondary degrees in math and science, and ultimately careers in the math and science profession. Program services include: summer programs with intensive math and science training; year-round counseling and advisement; exposure to university faculty members who do research in mathematics and the sciences; computer training; and participant-conducted scientific research under the guidance of faculty members or graduate students, who are serving as mentors.

U.S. Department of Education / Texas Workforce Commission / Houston-Galveston Area Council – Texas Adult Education and Literacy Program (Additional Funds)

Nine service providers combined, including San Jacinto College, Texas Workforce Commission, and the Houston-Galveston Area Council, all have a successful history of providing effective adult education programs in the different areas which are effected by the grant. These areas are: Adult Basic Education, English Literature and Civics program, Corrections, Temporary Assistance for Needy Families, English as a Second Language, Adult Secondary Education, General Educational Development testing preparation, technology grants, and other literacy grants provided through local workforce funds. The partners will work together to support families and increase job-readiness through literacy, while recognizing the different hurdles individual families face. These funds will provide additional labor, instructional supplies, and software licensing.

Houston Arts Alliance - Touring Neighborhood Arts Program, Omnibus music concert program (New Grant)

The Grant will assist San Jacinto College (SJC) to present Omnibus, a new work for Wind Ensemble, chamber brass, and percussion. Omni Brass, which features music instructors from SJC, will perform as soloists in four concerts scheduled in local venues. They will perform with community high school and SJC music students. The objectives of the project are to bring a new artistic work into the community and to perform educational outreach to students, teachers, and families.

**Action Item “X”**  
**Regular Board Meeting April 4, 2016**

**Consideration of Approval of Closure of the Central Campus Golf Course**

**ADMINISTRATION RECOMMENDATION/REPORT**

The Chancellor recommends that the Board of Trustees approve the closure of the Central Campus Golf Course as of December 15, 2016.

**BACKGROUND**

San Jacinto College currently owns and operates the Central Campus Golf Course and Pro Shop which is a 9-hole golf course that is open to students and the public. The course was opened after the central campus began operations in 1962. The golf course underwent renovations in late 2000 through the middle of 2001.

Over the past years, the College has taken many steps to reduce operating costs of the golf course. However, golf play has continued to decline and does not cover operating costs. It is anticipated this trend will continue as many golf courses have struggled and even closed due to reduced play in our area, the Greater Houston region, and across the nation.

While this is a difficult decision since our course has a long history, we realize that the golf course is not part of our core educational and workforce mission. We are currently exploring the land use options to develop facilities at the central campus in order to meet expanding education and workforce needs of our students.

This item was reviewed as part of the Board Strategic Retreat which was held on March 1, 2016.

**IMPACT OF THIS ACTION**

This action would permanently discontinue the operation of the Central Campus Golf Course and Pro Shop.

The land currently used for golf course would be available for repurposing that would be reviewed in conjunction with the on-going master planning services at Central Campus.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

Over the last 10 years, the direct revenues and expenses related to the golf course have operated at deficits. The removal of the operational deficit would eliminate reallocation of funding resources required to cover losses generated by the golf course.

The golf course currently has three full-time positions and five part-time positions. The full-time employees would be offered a severance package that is commensurate with their employment service. The College will assist the employees with placement and other employment opportunities if available.

**MONITORING AND REPORTING TIMELINE**

Updates will be provided to the Board during the budgeting approval process and upon the



**Action Item "X"**  
**Regular Board Meeting April 4, 2016**  
**Consideration of Approval of Closure of the Central Campus Golf Course**

closure of the golf course.

**ATTACHMENTS**

None

**RESOURCE PERSONNEL**

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**Action Item “XI”**  
**Regular Board Meeting April 4, 2016**  
**Consideration of Approval of Increase in Tuition**  
**and Fees and an Increase in Dual Credit Exemption**

**ADMINISTRATION RECOMMENDATION/REPORT**

The Chancellor recommends that the Board of Trustees approve an increase in the semester credit hour (SCH) tuition schedule, an increase in the general service fee, and the addition of a differential fee attached to courses to be effective with the Fall 2016 semester.

**BACKGROUND**

The College has three primary sources of revenue – state appropriations, ad valorem taxes and tuition and fees. Historically the College has endeavored to maintain a balance between the revenue sources so that responsibility for funding College operations is somewhat equally shared. However, state support for college operations, as a percentage of total unrestricted revenue, has continued to decrease. Meanwhile the operational cost of delivering high quality instruction and maintaining equipment and facilities that prepare students for academic success and workforce readiness continues to increase. As the funding model for community colleges continues to shift from the state, San Jacinto College is forced to rely more heavily on tuition and fees and property taxes.

Each year the Texas Association of Community Colleges conducts a survey of the 50 community colleges in the state which collects, among other items, the tuition and fee rates for 12 Semester Credit Hours (SCH) of instruction. The Spring 2016 survey results were recently released and San Jacinto College’s relative position, when compared to the other 49 community colleges in the state, indicates that an education at San Jacinto College continues to be one of the best values state-wide. By residency classification, the survey results reflect that San Jacinto College’s tuition and fees for in-district residents is fourth lowest in the state and the lowest among the colleges in the Gulf Coast region. For the out-of-district category, San Jacinto College is the sixth lowest in state and second lowest among the colleges in the Gulf Coast region.

The low tuition and fee rates are evidence of the College’s commitment to the community it serves by providing affordable, high-quality education. But even with this commitment, the costs to deliver excellent instruction that prepares students for today’s workforce and for university transfer continue to increase. Increased tuition and course fees are recommended to offset costs necessary to retain quality faculty and staff required for maintaining equipment and technology, and operating facilities. A task force of college employees has recently studied tuition and fees within the state of Texas, with particular attention to the Gulf Coast colleges and has recommended increases to occur effective Fall 2016. The last tuition increase occurred Fall 2014.

The College primarily serves post-secondary students, but dual credit and early college high school attendance (students generating simultaneous high school and college credit for academic coursework) is an important focus. San Jacinto College is committed to this segment of the student population and currently provides an exemption of 70% to these

**Action Item "XI"**  
**Regular Board Meeting April 4, 2016**  
**Consideration of Approval of Increase in Tuition**  
**and Fees and an Increase in Dual Credit Exemption**

students or the related school district. With the proposed tuition increases, the administration recommends increasing the exemption from 70% to 75%.

**IMPACT OF THIS ACTION**

The recommended tuition increases are as follows:

- \$3 per SCH increase in the in-district tuition rate (from \$47 to \$50)
- \$6 per SCH increase in the out-of-district tuition rate (from \$89 to \$95)
- \$11 per SCH increase in the non-resident tuition rate (from \$149 to \$160)

The recommended fee changes are as follows:

- \$10 per semester increase in the general service fee (from \$140 to \$150)
- Course fees ranging from \$2 per credit hour to \$7 per credit hour

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

Based on the approximately 576,000 semester credit hours generated during the last fiscal year (Fall 2014, Spring 2015 and Summer 2015), the proposed tuition and fee increases will produce approximately \$3.8 million additional net revenue. Increasing the dual credit exemption to 75% will increase the total exemptions by approximately \$188,000. The net effect of increasing the dual credit exemptions to 75% would reduce the additional net revenue to approximately \$3.6 million. The proposed revenue increase will be generated in fiscal year 2016-2017 and will be included in the budget development process to address needs and annual goals established during the strategic planning process.

**MONITORING AND REPORTING TIMELINE**

Actual tuition and fee revenues are compared against budgeted amounts monthly and are reported to the Board of Trustees in the monthly financial reports.

**ATTACHMENTS**

Attachment 1 - Texas Association of Community Colleges (TACC) Survey

Attachment 2 - Gulf Coast College Tuition Comparison

Attachment 3 - 2016-2017 Tuition and Fee Summary

Attachment 4 - Proposed Differential Course Fees

**RESOURCE PERSONNEL**

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**Spring 2016 Tuition and Fees**  
**Texas Public Community Colleges**

Tuition and Fee Totals calculated for a student enrolled for 12 semester credit hours.

College District	In-District Resident				Out-of-District				Non-Resident			
	Tuition	Fees	Total	Total/ SCH	Tuition	Fees	Total	Total/ SCH	Tuition	Fees	Total	Total/ SCH
Alamo	873	37	910	76	2,327	37	2,364	197	4,507	37	4,544	379
Alvin	540	227	767	64	1,080	227	1,307	109	1,680	227	1,907	159
Amarillo	528	477	1,005	84	528	993	1,521	127	1,296	993	2,289	191
Angelina	768	120	888	74	1,272	120	1,392	116	1,824	120	1,944	162
Austin	804	216	1,020	85	804	2,880	3,684	307	4,320	216	4,536	378
Blinn	576	552	1,128	94	1,404	552	1,956	163	2,400	552	2,952	246
Brazosport	744	258	1,002	84	1,152	258	1,410	118	1,800	258	2,058	172
Central Texas	912		912	76	1,176		1,176	98	2,568		2,568	214
Cisco	480	696	1,176	98	480	996	1,476	123	912	996	1,908	159
Clarendon	564	648	1,212	101	564	924	1,488	124	936	924	1,860	155
Coastal Bend	840	228	1,068	89	840	972	1,812	151	840	1,152	1,992	166
College of the Mainland	540	207	747	62	1,020	207	1,227	102	1,380	207	1,587	132
Collin	384	86	470	39	852	86	938	78	1,572	86	1,658	138
Dallas	708		708	59	1,332		1,332	111	2,088		2,088	174
Del Mar	672	509	1,181	98	672	1,109	1,781	148	1,116	1,109	2,225	185
El Paso	1,008	180	1,188	99	1,008	180	1,188	99	1,836	180	2,016	168
Frank Phillips	516	719	1,235	103	816	719	1,535	128	912	719	1,631	136
Galveston	444	335	779	65	444	527	971	81	1,200	527	1,727	144
Grayson	588	336	924	77	1,044	336	1,380	115	1,596	336	1,932	161
Hill	804	157	961	80	804	457	1,261	105	1,004	457	1,461	122
Houston	372	444	816	68	1,140	540	1,680	140	1,140	738	1,878	157
Howard	954	116	1,070	89	1,452	116	1,568	131	2,108	116	2,224	185
Kilgore	408	348	756	63	408	1,200	1,608	134	1,008	1,200	2,208	184
Laredo	600	1,050	1,650	138	1,200	1,050	2,250	188	1,824	1,050	2,874	240
Lee	600	236	836	70	1,008	236	1,244	104	1,524	236	1,760	147
Lone Star	504	302	806	67	504	1,142	1,646	137	504	1,322	1,826	152
McLennan	1,272	108	1,380	115	1,488	108	1,596	133	2,172	108	2,280	190
Midland	696	288	984	82	1,296	288	1,584	132	1,776	288	2,064	172
Navarro	480	413	893	74	540	893	1,433	119	1,140	893	2,033	169
North Central Texas	600	240	840	70	1,104	312	1,416	118	2,088	312	2,400	200
Northeast Texas	432	575	1,007	84	1,140	575	1,715	143	1,709	575	2,284	190
Odessa	768	264	1,032	86	1,296	264	1,560	130	1,830	264	2,094	175
Panola	300	576	876	73	300	1,152	1,452	121	300	1,524	1,824	152
Paris	600	174	774	65	1,032	174	1,206	101	1,596	174	1,770	148
Ranger	600	455	1,055	88	1,116	455	1,571	131	1,560	455	2,015	168
San Jacinto	564	170	734	61	1,068	170	1,238	103	1,788	170	1,958	163
South Plains	348	772	1,120	93	816	772	1,588	132	1,008	772	1,780	148
South Texas	804	558	1,362	114	913	558	1,471	123	1,200	558	1,758	147
Southwest Texas	684	411	1,095	91	684	1,143	1,827	152	1,860	411	2,271	189
Tarrant	708		708	59	1,272		1,272	106	2,460		2,460	205
Temple	804	264	1,068	89	1,644	264	1,908	159	2,604	264	2,868	239
Texarkana	576	400	976	81	576	988	1,564	130	576	1,552	2,128	177
Texas Southmost	600	999	1,599	133	1,200	999	2,199	183	1,800	999	2,799	233
Trinity Valley	432	552	984	82	432	1,296	1,728	144	1,416	552	1,968	164
Tyler	360	718	1,078	90	360	1,318	1,678	140	636	1,318	1,954	163
Vernon	576	480	1,056	88	1,140	480	1,620	135	1,920	480	2,400	200
Victoria	552	504	1,056	88	552	1,068	1,620	135	1,356	504	1,860	155
Weatherford	960		960	80	1,488		1,488	124	2,112		2,112	176
Western Texas	624	324	948	79	1,044	360	1,404	117	1,488	360	1,848	154
Wharton	384	672	1,056	88	384	1,284	1,668	139	768	1,284	2,052	171
<b>State Average</b>	<b>629</b>	<b>368</b>	<b>988</b>	<b>82</b>	<b>964</b>	<b>616</b>	<b>1,580</b>	<b>132</b>	<b>1,621</b>	<b>552</b>	<b>2,173</b>	<b>181</b>

Notes:

1. All numbers rounded to the nearest dollar.
2. Total/SCH is the average tuition and fees per credit hour.

Total # of Colleges responding	50
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Attachment 2  
Gulf Coast College Tuition Comparison

**In District**

	3 SCH	6 SCH	9 SCH	12 SCH	15 SCH	formula
San Jac	\$281	\$422	\$563	\$704	\$845	47 per + 140
Lone Star	\$212	\$392	\$572	\$752	\$932	92 (first hr.) + 60 per add. hr + differential fee
Galveston	\$318	\$432	\$608	\$779	\$950	T + F (bldg.,ss,reg,gs)
COM *	\$465	\$465	\$609	\$747	\$887	195 fees 1-6, and increasing to 207 at 12 hours and 220.5 at 21
HCCS	\$209	\$411	\$614	\$816	\$1,016	67.50 per +6 (31 per hr + 36.5 per hr)
Alvin	\$317	\$467	\$617	\$767	\$917	Fees - Processing, Facilities, tech, campus, ss
Lee	\$440	\$440	\$641	\$836	\$1,031	Course fees on most courses from ENGL (6.00) to PTAC 96.00
Brazosport	\$206	\$501	\$752	\$1,002	\$1,253	\$62 plus \$18 + 3.50 per hour
Wharton	\$264	\$528	\$792	\$1,056	\$1,320	32 per hr. (T) + \$56 per hr. (F) Some lab and course fees
San Jac with inc	\$300	\$450	\$600	\$750	\$900	\$3 per SCH & \$10 per GSF increase

**Out of District**

	3 SCH	6 SCH	9 SCH	12 SCH	15 SCH	formula
Galveston	\$382	\$508	\$752	\$971	\$1,190	T + F (bldg.,ss,reg,gs) OD fee
San Jac	\$407	\$674	\$941	\$1,208	\$1,475	89 + 140
Lee	\$644	\$644	\$947	\$1,244	\$1,541	Course fees on most courses from ENGL (6.00) to PTAC 96.00
COM *	\$705	\$705	\$989	\$1,227	\$1,487	195 fees 1-6, and increasing to 207 at 12 hours and 220.5 at 21
Alvin	\$452	\$737	\$1,022	\$1,307	\$1,592	Fees - Processing, Facilities, tech, campus, ss
Brazosport	\$326	\$705	\$1,058	\$1,410	\$1,763	\$96 plus \$18 + 3.50 per hour
Lone Star	\$422	\$812	\$1,202	\$1,592	\$1,982	162 + 130 + diff
Wharton	\$417	\$834	\$1,251	\$1,668	\$2,085	\$32 per hr. (T) + 56 per hr. (F) + 51 OD per hr. Some lab and course fees
HCCS	\$425	\$843	\$1,262	\$1,680	\$2,096	139 per + 6
San Jac with inc	\$435	\$720	\$1,005	\$1,290	\$1,575	\$6 per SCH & \$10 per GSF increase

**International**

	3 SCH	6 SCH	9 SCH	12 SCH	15 SCH	Formula
COM *	\$885	\$885	\$1,239	\$1,587	\$1,937	195 fees 1-6, and increasing to 207 at 12 hours and 220.5 at 21 plus course fees
Galveston	\$634	\$906	\$1,319	\$1,727	\$2,135	T + F (bldg.,ss,reg,gs) non res. fee
Lee	\$902	\$902	\$1,334	\$1,760	\$2,186	Course fees on most courses from ENGL (6.00) to PTAC 96.00
Lone Star	\$467	\$902	\$1,337	\$1,772	\$2,207	250 + 145 + diff
HCCS	\$474	\$942	\$1,410	\$1,878	\$2,343	156 per + 6
Alvin	\$602	\$1,037	\$1,472	\$1,907	\$2,342	Fees - Processing, Facilities, tech, campus, ss
San Jac	\$587	\$1,034	\$1,481	\$1,928	\$2,375	149+140
Wharton	\$513	\$1,026	\$1,539	\$2,052	\$2,565	32 per hr. (T) + \$56 per hr. (F) + 51 OD pr hr+ 31 per hr internatl Some lab and course fees
Brazosport	\$515	\$1,029	\$1,544	\$2,058	\$2,573	\$150 plus \$18 + 3.50 per hour
San Jac with inc	\$630	\$1,110	\$1,590	\$2,070	\$2,550	\$11 per SCH & \$10 per GSF increase

COM\*

Course fees for Art, CRIJ, CDEV, Cosm, EMS clinical fees, private lessons (80 per hour)  
Welding (15.00 exam fee and \$200 lab fee)

Attachment 3

San Jacinto College  
 Proposed Tuition and Fee Changes Revenue Impacts  
 Effective Fiscal Year 2017  
 April 4, 2016

	Current FY 2016	Proposed FY 2017	Change	FY 2015	Fee Basis	Revenue
Tuition						
In-District	\$ 47	\$ 50	\$ 3	313,724	Sch	\$ 941,172
Out-District	\$ 89	\$ 95	\$ 6	235,984	Sch	1,415,904
Out-State	\$ 149	\$ 160	\$ 11	5,986	Sch	65,846
Foreign	\$ 149	\$ 160	\$ 11	13,474	Sch	148,214
Other	\$ 47	\$ 50	\$ 3	6,626	Sch	19,878
				<u>575,794</u>	Sch	<u>2,591,014</u>
General Service Fee	\$ 140	\$ 150	\$ 10	70,401	HC	704,010
Differential Course Fee	\$ -	\$2 to \$7	\$2 to \$7		Course	1,111,895
Total Proposed Fee Changes						<u>\$ 4,406,919</u>
TPEG, Exemptions and Bad Debt with 70% Dual Credit Waiver						(600,106)
Dual Credit Exemptions	70%	75%	5%		All	(188,225)
Projected Net Increase in Revenue						<u><u>\$ 3,618,588</u></u>

Note:

- Sch Semester Credit Hour
- HC Head Count
- Course Course Based Fee
- All Based on the Combined Revenue Types

Attachment 4  
Proposed Differential Course Fees

ID	Program	Differential Course Fee
1	Agriculture	2
2	Architecture and Precision Production Trades	2
3	Biology, Physical Sciences, and Science Technologies	2
4	Business management, Marketing and Administrative Services	2
5	Career Pilot	7
6	Communications	2
7	Computer and Information Sciences	3
8	Construction Trades	3
9	Consumer and Homemaking Education (includes Childcare Centers)	2
10	Engineering	5
11	Engineering Related	2
12	English Language, Literature, Philosophy, Humanities, and Interdisciplinary	2
13	Foreign Languages	-
14	Health Occupations - Dental Assisting, Medical Lab, and Associate Degree Nursing	5
15	Health Occupations - Dental Hygiene	-
16	Health Occupations - Other	5
17	Health Occupations - Respiratory Therapy	5
18	Health Occupations - Vocational Nursing	5
19	Mathematics	2
20	Mechanics and Repairers - Automotive	3
21	Mechanics and Repairers - Diesel, Aviation Mechanics, and Transportation Workers	3
22	Mechanics and Repairers - Electronics	-
23	Physical Education and Fitness	3
24	Protective Services and Public Administration	2
25	Psychology, Social Sciences, and History	-
26	Visual and Performing Arts	3
27	Multi-disciplined	-
28	Math Developmental Education	-
29	Reading/Writing Developmental Education	-
<b>Grand Total</b>		<b>70</b>

## **ADMINISTRATION RECOMMENDATION/REPORT**

The Chancellor recommends that the Board of Trustees approve modifications to the College’s incidental and lab fee schedule to be effective for the Fall 2016 semester.

### **BACKGROUND**

The proposed fee changes have been recommended and approved through the Fall 2015 curriculum process. All curriculum revisions including incidental and laboratory fees are reviewed and approved by District Curriculum Steering Committee, the Instruction and Student Services Council, and the Provosts.

New fees are either due to new course offerings or additional course requirements that necessitated establishment of new fees. Fees modifications result from either increased or reduced lab requirements, changes in accreditation requirements, or increases in certification fees charged on a headcount basis. In some cases, previously charged fees are no longer required and a recommendation is being made to remove them.

### **IMPACT OF THIS ACTION**

Adoption of the fee recommendations will establish new course fees, modify existing fees, or delete existing fees. The fees will become effective in the Fall 2016 semester.

### **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The recommended fee changes do not impact the current 2015-2016 budget. Revenue for net impact of fees changes will be included in the 2016-2017 budget. There are no staffing implications to this recommendation.

### **MONITORING AND REPORTING TIMELINE**

None

### **ATTACHMENTS**

Attachment 1 – Incidental and Lab Fees on New Courses  
Attachment 2 – Incidental and Lab Fees on Active Courses

### **RESOURCE PERSONNEL**

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Proposed Course Fees for Fall 2016									
SUBJECT	COURSE NUMBER	COURSE TITLE	Department	PROPOSED LAB AMOUNT	PROPOSED INCIDENTAL AMOUNT	EFFECTIVE TERM	RATIONALE (Ex. Correction)		
<b>ADD INCIDENTAL AND LAB FEES Effective Fall 2016 (201710)</b>									
<b>Proposed New Course Fees</b>									
<b>ADD</b>									
EMSP	2137	Emergency Procedures	Emergency Medical Tech.	24.00		201710	New course lab fee		
HART	2331	Advanced Electricity for HVAC	Air Conditioning Technology	20.00		201710	New course lab fee		
HART	2336	Air Conditioning Trouble-shooting	Air Conditioning Technology	20.00		201710	New course lab fee		
HART	2338	Air Conditioning Installation and Startup	Air Conditioning Technology	20.00		201710	New course lab fee		
HART	2357	Specialized Commercial Refrigeration	Air Conditioning Technology	20.00		201710	New course lab fee		
HART	2358	Testing, Adjusting, and Balancing HVAC Systems	Air Conditioning Technology	20.00		201710	New course lab fee		
IMED	2311	Web Portfolio Development	Computer Information Techn.	20.00		201710	New course lab fee		
MUAP	1186	Music Composition I	Music		150.00	201710	New course incidental fee		
MUAP	1187	Music Composition	Music		150.00	201710	New course incidental fee		
MUAP	1286	Music Composition	Music		300.00	201710	New course incidental fee		
MUAP	1287	Music Composition	Music		300.00	201710	New course incidental fee		
MUAP	2186	Music Composition	Music		150.00	201710	New course incidental fee		
MUAP	2187	Music Composition	Music		150.00	201710	New course incidental fee		
MUAP	2286	Music Composition	Music		300.00	201710	New course incidental fee		
OTHA	1305	Principles of Occup. Therapy	Occupational Therapist Asst	24.00		201710	New course lab fee		
OTHA	1241	Occup. Perform Birth-Adoles.	Occupational Therapist Asst	24.00		201710	New course lab fee		
OTHA	1309	Human Struct. Func in OT	Occupational Therapist Asst	24.00		201710	New course lab fee		
OTHA	1315	Therapeutic Use of Occup. I	Occupational Therapist Asst	24.00		201710	New course lab fee		
OTHA	2304	Neurology in OT	Occupational Therapist Asst	24.00		201710	New course lab fee		
OTHA	1249	Occup. Perform of Adulthood	Occupational Therapist Asst	24.00		201710	New course lab fee		
OTHA	1319	Therapeutic interventions I	Occupational Therapist Asst	24.00		201710	New course lab fee		
OTHA	2209	Mental health in OT	Occupational Therapist Asst	24.00		201710	New course lab fee		
OTHA	2302	Therapeutic Use of Occup. II	Occupational Therapist Asst	24.00		201710	New course lab fee		
OTHA	1253	Occup. Perform. For Elders	Occupational Therapist Asst	24.00		201710	New course lab fee		
OTHA	2231	Physical Function in OT	Occupational Therapist Asst	24.00		201710	New course lab fee		

Proposed Course Fees for Fall 2016									
ADD INCIDENTAL AND LAB FEES Effective Fall 2016 (201710)									
Proposed New Course Fees									
SUBJECT	COURSE NUMBER	COURSE TITLE	Department	PROPOSED LAB AMOUNT	PROPOSED INCIDENTAL AMOUNT	EFFECTIVE TERM	RATIONALE (Ex. Correction)		
PSTR	2350	Wedding Cakes	Culinary Arts	24.00		201710	New course lab fee		
PFPB	1408	Basic Pipefitting Skills	Pipefitting Technology	24.00		201710	New course lab fee. Course changed from a 3 Hr to a 4 Hr. 3 Hr course deactivated 201710.		
PFPB	1443	Pipefit Fabrication & Blueprint	Pipefitting Technology	24.00		201710	New course lab fee. Course changed from a 3 Hr to a 4 Hr. 3 Hr course deactivated 201710.		
PFPB	2432	Adv. Stds and Specs	Pipefitting Technology	24.00		201710	New course lab fee. Course changed from a 3 Hr to a 4 Hr. 3 Hr course deactivated 201710.		
PFPB	2433	Adv Fabrication & Installation	Pipefitting Technology	24.00		201710	New course lab fee. Course changed from a 3 Hr to a 4 Hr. 3 Hr course deactivated 201710.		
WLDG	1204	Oxy-Fuel Cut and Weld	Welding	24.00		201710	New Course lab fee		
WLDG	1412	Intro to Flux Cored Arc Weldg	Welding	48.00		201710	New Course lab fee		
WLDG	1413	Intro to Blueprint Reading	Welding	48.00		201710	New Course lab fee		
WLDG	1428	Intro to Shielded Metal Arc Welding	Welding	48.00		201710	New Course lab fee. Course changed from a 5 Hr to a 4 Hr. 5 Hr course deactivated 201710.		
WLDG	1430	Intro to Gas Metal Arc Welding	Welding	48.00		201710	New Course lab fee. Course changed from a 5 Hr to a 4 Hr. 5 Hr course deactivated 201710.		
WLDG	1434	Intro to Gas Tungsten Arc Weld	Welding	48.00		201710	New Course lab fee. Course changed from a 5 Hr to a 4 Hr. 5 Hr course deactivated 201710.		
WLDG	2406	Interm. Pipe Welding	Welding	48.00		201710	New Course lab fee. Course changed from a 5 Hr to a 4 Hr. 5 Hr course deactivated 201710.		
WLDG	2413	Interm. Welding Using Multi-Pr	Welding	48.00		201710	New Course lab fee. Course changed from a 5 Hr to a 4 Hr. 5 Hr course deactivated 201710.		
WLDG	2443	Adv. Shielded Metal Arc Weld.	Welding	48.00		201710	New Course lab fee. Course changed from a 5 Hr to a 4 Hr. 5 Hr course deactivated 201710.		
WLDG	2451	Adv. Gas Tungsten Arc Weldg	Welding	48.00		201710	New Course lab fee. Course changed from a 5 Hr to a 4 Hr. 5 Hr course deactivated 201710.		
WLDG	2453	Adv. Pipe Welding	Welding	48.00		201710	New Course lab fee. Course changed from a 5 Hr to a 4 Hr. 5 Hr course deactivated 201710.		

OTHER ACTIONS ON INCIDENTAL AND LAB FEES Effective Fall 2016 (201710)							
Proposed on Active Course Fees							
SUBJECT	COURSE NUMBER	COURSE TITLE	Discipline/Program	LAB AMOUNT	PROPOSED INCIDENTAL AMOUNT	EFFECTIVE TERM	RATIONALE (Ex. Correction)
<b>REVISED</b>							
EMSP	1501	Emergency Medical Technician	Emergency Medical Technology		115.00	201710	Added computer exams for a grade in the course as preparation for NREMT Cert. Exam. Currently \$70 for NREMT certification exam voucher. Increase is \$45.
IFWA	1205	Food Service Equipment	Culinary Arts	24.00		201710	Existing course, added 1 Hr Lab
DEMUR	1229	Preventative Maintenance	Diesel Technology	24.00		201710	From \$18 to \$24. Increase in cost of supplies.
DEMUR	1306	Diesel Engine I	Diesel Technology	24.00		201710	See above Rationale for DEMR courses.
DEMUR	1317	Basic Brake Systems	Diesel Technology	24.00		201710	See above Rationale for DEMR courses.
DEMUR	1405	Basic Electrical Systemd	Diesel Technology	24.00		201710	See above Rationale for DEMR courses.
DEMUR	1410	Diesel Engine Testing	Diesel Technology	24.00		201710	See above Rationale for DEMR courses.
DEMUR	1421	Power Train I	Diesel Technology	24.00		201710	See above Rationale for DEMR courses.
DEMUR	1423	HVAC Troubleshooting	Diesel Technology	24.00		201710	See above Rationale for DEMR courses.
DEMUR	1449	Diesel Engine II	Diesel Technology	24.00		201710	See above Rationale for DEMR courses.
DEMUR	2334	Adv. Diesel Tuneup Trble	Diesel Technology	24.00		201710	See above Rationale for DEMR courses.
DEMUR	2412	Diesel Engine Testing II	Diesel Technology	24.00		201710	See above Rationale for DEMR courses.
DEMUR	2432	Electronic Controls	Diesel Technology	24.00		201710	See above Rationale for DEMR courses.
LGIA	1217	Law Office Technology	Paralegal	0.00		201710	Lab fee not needed.
RNSG	1413	Foundations for Nursing Practice	Nursing (Associate Degree)		220.50	201710	From \$152.50 to \$220.50. Increased cost due to HESI product increase.
<b>DEACTIVATED</b>							
MATH	304	Pre-Algebra	College Preparatory	5.00		201710	Deactivated course, replaced by MATH 0111
WLDG	1528	Intro Shielded Metal Arc Weld	Welding	48.00		201710	Deactivated course, replaced by 4 SCH
WLDG	1530	Gas Metal Arc Wldg GMAW	Welding	48.00		201710	Deactivated course, replaced by 4 SCH
WLDG	1534	Intro GTAW	Welding	48.00		201710	Deactivated course, replaced by 4 SCH
WLDG	1535	Introduction to Pipe Welding	Welding	48.00		201710	Deactivated old course
WLDG	2506	Intermediate Pipe Welding	Welding	48.00		201710	Deactivated course, replaced by 4 SCH
WLDG	2513	Interm Wldg Using Multi-Proc	Welding	48.00		201710	Deactivated course, replaced by 4 SCH
WLDG	2543	Adv Shield Metal Arc WeldSMAW	Welding	48.00		201710	Deactivated course, replaced by 4 SCH
WLDG	2551	Adv Gas Tungs Arc GTAW Weld	Welding	48.00		201710	Deactivated course, replaced by 4 SCH



**SAN JACINTO COMMUNITY COLLEGE DISTRICT  
PURCHASE RECAP  
APRIL 4, 2016**

**I. EQUIPMENT, SUPPLIES & SERVICES BIDS**

CMR #16-21	
Contract for Contruction Manager at Risk for Central Campus Center for Petrochemical, Energy and Technology (pgs. 2 - 4)	\$ 45,000
	<hr/>
<b>TOTAL OF ALL BIDS</b>	<b>45,000</b>

**II. PURCHASE REQUESTS,  
SOLE SOURCE VENDORS,  
COOPERATIVES, AND CONTRACT RENEWALS**

Purchase Request #1 - Property Insurance (pg. 5 - 7)	\$ 1,554,058
Purchase Request #2 - Casualty Insurance (pg. 8 - 10)	125,390
Purchase Request #3 - Expenditures for Internship Positions (pgs. 11 - 12)	1,543,340
Purchase Request #4 - Utilities Interconnection Services (pg. 13)	218,000
Purchase Request #5 - Renew Contract for Snack Vending Services (pg. 14)	-
Purchase Request #6 - Change Funding Source for Baseball Training Facility at at North Campus (pg. 15)	-
	<hr/>
<b>TOTAL OF PURCHASE REQUESTS</b>	<b>3,440,788</b>

<b>GRAND TOTAL:</b>	<b>\$ 3,485,788</b>
	<hr/> <hr/>

**CMR #16-21**  
**Regular Board Meeting April 4, 2016**

**Consideration of Approval to Award Contract for Construction Manager-at-Risk for  
Central Campus Center for Petrochemical, Energy and Technology**

**ADMINISTRATION RECOMMENDATION/REPORT**

The Chancellor recommends the Board of Trustees approve a Construction Manager-at-Risk (CMR) contract with Tellepsen to construct the new Central Campus Center for Petrochemical, Energy and Technology.

**BACKGROUND**

On November 2, 2015, the Board of Trustees granted approval to use the Construction Manager-at-Risk delivery method for the petrochemical project.

A two-step solicitation process, Project Number 16-21, was utilized to procure these services in accordance with the Texas Government Code, Section 2269.251. A request for qualifications (RFQ), the first phase of the two-step process, was issued on February 9, 2016 and submittals were received from fourteen (14) firms. Evaluation and ranking of the submittals was based on criteria published in the RFQ. On February 29, 2016, the five highest-ranked firms were asked to submit a response to a Request for Proposals (RFP), the second phase of the two-step process. In addition, each firm provided an oral presentation to the evaluation committee on March 3, 2016. The five finalists were ranked using numerical assessments from each segment and Tellepsen earned the highest overall score.

**IMPACT OF THIS ACTION**

Approval of this request will designate the CMR for the new Center for Petrochemical, Energy and Technology project. The scope of work for the project will include construction of an educational facility with a mix of conference, classroom, administration, and high-bay lab/shop space. The project will also include a state-of-the-art petrochem process plant/lab adjacent to the building. The plant will provide opportunities for training in a real-life, hands-on work environment.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The total estimated construction expenditure for this project is \$39,300,356. Fixed costs for the duration of the project are, pending successful contract negotiations, not to exceed the preconstruction amount of \$45,000, an estimated monthly general conditions amount of \$100,960, and the construction management fee of 2.0% as submitted by Tellepsen in their RFP response. The project's guaranteed maximum price of construction will be developed as design and construction plans progress.

**MONITORING AND REPORTING TIMELINE**

Design and construction of the new building will require approximately twenty-five (25) months. Following detailed design and bidding, a Guaranteed Maximum Price will be

**CMR #16-21**  
**Regular Board Meeting April 4, 2016**

**Consideration of Approval to Award Contract for Construction Manager-at-Risk for  
Central Campus Center for Petrochemical, Energy and Technology**

brought to the Board for consideration. Design and construction will be monitored by the College's Facilities Services personnel.

**ATTACHMENTS**

Attachment 1 - Tabulation

**RESOURCE PERSONNEL**

Bryan Jones	281-998-6343	bryan.jones@sjcd.edu
Larry Logsdon	281-998-6120	larry.logsdon@sjcd.edu
Bill Dowell	281-998-6122	william.dowell@sjcd.edu
Randi Faust	281-998-6106	randi.faust@sjcd.edu

**CMR 16-21 Construction Manager-at-Risk for Central Campus  
Center for Petrochemical, Energy & Technology  
EVALUATION RESULTS**

**QUALIFICATIONS SCORES**

<b>Contractors</b>		<b>Score</b>
1	Austin Commercial	87.90
2	Balfour Beatty	71.33
3	EE Reed	66.07
4	Harvey Builders	74.77
5	Tellepsen	95.90

The remaining firms did not meet the minimum qualifications threshold.

6	Allco
7	Bartlett Cocke General Contractors
8	Brookstone
9	Clark Construction
10	DPR Construction
11	Hoar Construction
12	JE Dunn
13	L-Con, Inc.
14	Spawglass

**QUALIFICATIONS SUMMARY**

<b>Contractors</b>		<b>Score</b>	<b>Weight</b>	<b>Weighted Score</b>
1	Austin Commercial	87.90	40%	35.16
2	Balfour Beatty	71.33	40%	28.53
3	EE Reed	66.07	40%	26.43
4	Harvey Builders	74.77	40%	29.91
5	Tellepsen	95.90	40%	38.36

**PRICING SUMMARY**

<b>Contractors</b>		<b>Score</b>	<b>Weight</b>	<b>Weighted Score</b>
1	Austin Commercial	60.93	35%	21.33
2	Balfour Beatty	80.86	35%	28.30
3	EE Reed	86.68	35%	30.34
4	Harvey Builders	81.50	35%	28.53
5	Tellepsen	100.00	35%	35.00

**PRESENTATION SUMMARY**

<b>Contractors</b>		<b>Score</b>	<b>Weight</b>	<b>Weighted Score</b>
1	Austin Commercial	90.43	25%	22.61
2	Balfour Beatty	75.14	25%	18.79
3	EE Reed	68.29	25%	17.07
4	Harvey Builders	54.29	25%	13.57
5	Tellepsen	96.29	25%	24.07

**FINAL SCORES**

<b>Contractors</b>		<b>Score</b>
1	Tellepsen	97.43
2	Austin Commercial	79.09
3	Balfour Beatty	75.62
4	EE Reed	73.84
5	Harvey Builders	72.00



**Purchase Request #1**  
**Regular Board Meeting April 4, 2016**  
**Consideration of Approval to Purchase Property Insurance Policy**

**ADMINISTRATION RECOMMENDATION/REPORT**

The Chancellor recommends that the Board of Trustees approve the renewal of the contract for property insurance coverage from McGriff, Seibels & Williams for a two-year period beginning May 1, 2016 and ending April 30, 2018.

**BACKGROUND**

The property insurance package will continue the existing insurers for coverage of physical structures and contents for the total insurable value of \$624,770,737. A minor adjustment was made to the total insured value to accommodate for increases in the replacement value of the buildings insured as well as the addition of the Maritime facility. The annual premium for property coverage for 2016-2017 will be \$1,554,058. The premium rate of \$0.249 cents per hundred dollars of insured value signifies a decline for a fourth consecutive year. The coverage limits remain the same with a maximum 2% deductible and a named storm deductible cap of \$2.5 million.

The insurance underwriters have offered a no-obligation two-year rate guarantee with the policy renewal which extends the rate guarantee to the 2017-2018 policy year. The second year rate guarantee is cancellable by the insurer for reasons that include market changes, legislative changes, policy cancellation, non-renewal, or expiration of the rate guarantee. The College may elect to not avail itself of the rate guarantee by marketing the policy prior to renewal. Premiums for the 2017-2018 year are subject to adjustment based on fluctuations in total insurable value.

McGriff, Seibels & Williams has a contract through the The Cooperative Purchasing Network cooperative contracts program to provide risk management services, Contract Number R130801, and complies with the competitive procurement requirement in Section 44.031 of the Texas Education Code and is permitted through Section 791.011(g) of the Texas Government Code.

**IMPACT OF THIS ACTION**

The insurance renewal of this request will continue property insurance coverage for the College for the period May 1, 2016 through April 30, 2017, and represents a cost avoidance in excess of \$200,000. Approving the two-year premium rate guarantee will ease budget forecasting for the upcoming fiscal year and protect us from potential rate increases as well.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The estimated annual expenditure for this request is \$1,554,058. This expenditure will be funded by the College's 2015-2016 operating budget and subsequent year budget, subject to Board approval.

**Purchase Request #1**  
**Regular Board Meeting April 4, 2016**  
**Consideration of Approval to Purchase Property Insurance Policy**

**MONITORING AND REPORTING TIMELINE**

The new contract term shall be May 1, 2016 through April 30, 2017, with the possible extension of the rate guarantee through an additional policy year ending April 30, 2018.

**ATTACHMENTS**

Attachment 1 – Premium History 2009-2016

**RESOURCE PERSONNEL**

Chet Lewis	281-998-6306	chet.lewis@sjcd.edu
Ginger Lambert	281-998-6183	ginger.lambert@sjcd.edu
Ann Kokx-Templet	281-998-6103	ann.kokx-templet@sjcd.edu

**San Jacinto College**

**Property Insurance Premium Comparison**

Property Insurance	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>Change From</u>	
	Lexington	Lexington	Lexington	Lexington	Lexington	Lexington	Lexington	Lexington	Last Year	2009-10
Replacement Cost Values	\$ 414,494,890	\$ 414,494,890	\$ 419,014,249	\$ 476,003,624	\$ 539,803,624	\$ 592,893,173	\$ 600,704,069	\$624,770,737	4.01%	50.73%
Limit	200,000,000	100,000,000	100,000,000	100,000,000	100,000,000	100,000,000	100,000,000	100,000,000		
Limit - Wind	200,000,000	100,000,000	100,000,000	100,000,000	100,000,000	100,000,000	100,000,000	100,000,000		
Limit - Named Wind	200,000,000	100,000,000	100,000,000	100,000,000	100,000,000	100,000,000	100,000,000	100,000,000		
Limit-Flood	25,000,000	25,000,000	25,000,000	25,000,000	25,000,000	25,000,000	25,000,000	25,000,000		
Deductible-Other Than Wind	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000		
Deductible-Wind	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000		
Deductible-Named Storm	2%	2%	2%	2%	2%	2%	2%	2%		
Minimum	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000		
Maximum	2% of Values	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000		
Deductible-Flood	100,000	100,000	250,000			250,000	250,000	250,000		
Premium	<b>\$1,705,443</b>	<b>\$1,253,514</b>	<b>\$1,148,865</b>	<b>\$1,588,187</b>	<b>\$1,794,088</b>	<b>\$1,878,636</b>	<b>\$1,738,581</b>	<b>\$1,554,058</b>	-10.61%	-8.88%
Rate per \$100	\$ 0.411	\$ 0.302	\$ 0.274	\$ 0.334	\$ 0.332	\$ 0.317	\$ 0.289	\$ 0.249	-14.06%	-39.55%

**Purchase Request #2**  
**Regular Board Meeting April 4, 2016**  
**Consideration of Approval to Purchase Casualty Insurance Policy**

**ADMINISTRATION RECOMMENDATION/REPORT**

The Chancellor recommends that the Board of Trustees approve the 2016-2017 renewal of the contract for casualty insurance coverage from USI Insurance Services.

**BACKGROUND**

The College retains USI to provide liability and casualty coverage utilizing Argonaut, National Union Fire and ACE American Insurance to complete the insurance coverage.

In May 2010, the College entered into an interlocal agreement with other political subdivisions to provide and procure insurance coverages and services through the Texas Association of Public Educators pursuant to and in accordance with Chapter 791.003 of the Texas Government Code. USI will provide liability and casualty coverage through an interlocal agreement utilizing Argonaut, National Union Fire and ACE American Insurance to underwrite the insurance coverage.

Use of an interlocal agreement complies with the competitive procurement requirement in Section 44.031 of the Texas Education Code and is permitted through Section 791.011(g) of the Texas Government Code.

**IMPACT OF THIS ACTION**

Approval of the policy renewal will continue the existing liability and casualty insurance coverage for the College for the period May 1, 2016 through April 30, 2017. The 2016 premium of \$125,390 is slightly higher than the 2015 premium of \$122,822 and is due to several factors. There was a small increase in the general liability rate due to increased enrollment and claims paid and the new international coverage was added. These increases were offset by a reduction in the law enforcement liability due to a lower number of law enforcement officers which also reduced the overall umbrella liability rate.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The estimated annual expenditure for this request is \$125,390. This expenditure will be funded by the District 2015-2016 operating budget.

**MONITORING AND REPORTING TIMELINE**

The new contract term will be May 1, 2016 through April 30, 2017.

**ATTACHMENTS**

Attachment 1 – Casualty Premium History 2009-2016

**Purchase Request #2**  
**Regular Board Meeting April 4, 2016**  
**Consideration of Approval to Purchase Casualty Insurance Policy**

**RESOURCE PERSONNEL**

Chet Lewis	281-998-6306	chet.lewis@sjcd.edu
Ginger Lambert	281-998-6183	ginger.lambert@sjcd.edu
Ann Kokx-Templet	281-998-6103	ann.kokx-templet@sjcd.edu

San Jacinto College

Casualty Insurance Premium Comparison

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-2015	2015-2016	2016-2017	Change From	
									Last Year	2009-10
<b>Boiler &amp; Machinery</b>										
Limit	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000		
Deductible	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000		
Premium	Included	Included	Included	Included	Included	Included	Included	Included		
Rate										
<b>General Liability</b>										
	Travelers	Trident	Trident/Natl Union	Trident	Trident	Argonaut	Argonaut	Argonaut		
Limit	5,000,000	5,000,000	5,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000		
Molestation Limit (BI)	1,000,000	5,000,000	5,000,000							
Deductible	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000		
# Students	16,052	17,293	17,726	17,905	17,259	16,590	16,262	16,217	-0.28%	1.03%
Premium	\$73,514	\$34,582	\$30,024	\$16,809	\$16,365	\$15,731	\$15,415	\$15,526	0.72%	-78.88%
Rate	\$ 4.58	\$ 2.00	\$ 1.69	\$ 0.94	\$ 0.95	\$ 0.95	\$ 0.95	\$ 0.96	1.00%	-79.10%
<b>Law Enforcement Liability</b>										
				Trident	Trident	Argonaut	Argonaut	Argonaut		
Limit				1,000,000	1,000,000	1,000,000	1,000,000	1,000,000		
Deductible				10,000	10,000	10,000	10,000	10,000		
# Police Officers				18	31	31	40	37		
Premium				\$8,164	\$14,552	\$15,862	\$20,467	\$18,932	-7.50%	
Rate per officer				\$ 453.56	\$ 469.42	\$ 511.68	\$ 511.68	\$ 511.68	0.00%	
<b>Educators Liability</b>										
	AIG	Chartis		Natl Union (AIG)	Natl Union (AIG)	Natl Union Fire	Natl Union Fire	Natl Union Fire		
Limit	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000		
Employment Practice	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000		
Sexual Harassment	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000		
Deductible	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000		
Deductible Employment	10,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000		
# Students	16,052	17,293	17,726	17,905	17,259	16,590	16,262	16,217	-0.28%	1.03%
Premium Including Crime	\$51,476	\$30,633	\$29,108	\$30,314	\$33,629	\$36,951	\$40,458	\$42,099	4.06%	-18.22%
Rate	\$ 3.21	\$ 1.77	\$ 1.64	\$ 1.69	\$ 1.95	\$ 2.23	\$ 2.49	\$ 2.60	4.34%	-19.05%
<b>Automobile</b>										
	Travelers	Trident	Trident	Trident	Trident	Argonaut	Argonaut	Argonaut		
Limit	100/300/100	100/300/100	100/300/100	100/300/100	100/300/100	100/300/100	100/300/100	100/300/100		
Deductible-Liability	1,000	1,000	None	1,000	1,000	1,000	1,000	1,000		
Deductible-Auto Damage	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000		
# Vehicles	110	107	100	103	103	113	118	119	0.85%	8.18%
Premium	\$51,476	\$30,160	\$29,681	\$32,395	\$33,113	\$36,900	\$39,906	\$40,097	0.48%	-22.11%
Rate	\$ 467.96	\$ 281.87	\$ 296.81	\$ 314.51	\$ 321.49	\$ 326.55	\$ 338.19	\$ 336.95	-0.37%	-28.00%
<b>Excess (Umbrella) Liability</b>										
						Argonaut	Argonaut	Argonaut		
Limit				4,000,000	4,000,000	4,000,000	4,000,000	4,000,000		
Premium				\$3,896	\$5,313	\$5,554	\$6,576	\$6,236	-5.17%	
<b>Crime</b>										
	Travelers	Chartis		Natl Union (AIG)	Natl Union (AIG)	Natl Union Fire	Natl Union Fire	Natl Union Fire		
Dishonesty Limit	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000		
Money Limit	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000		
Deductible	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000		
# Students	16,052	17,293	17,726	17,905	17,259	16,590	16,262	16,217		
Premium	\$1,868	Included	Included	Included	Included	Included	Included	Included		
<b>International</b>										
								ACE American Ins.		
Occurrence								\$1,000,000		
Aggregate								\$5,000,000		
Deductible								\$10,000		
Premium								\$2,500		
<b>Total Casualty Premium</b>										
	\$178,334	\$95,375	\$88,813	\$91,578	\$102,972	\$110,998	\$122,822	\$125,390	2.09%	-29.69%
<b>Cost per student</b>										
	\$11.11	\$5.52	\$5.01	\$5.11	\$5.97	\$6.69	\$7.55	\$7.73	2.37%	-30.40%
<b>Total - Property &amp; Casualty</b>										
	1,883,777	1,348,889	1,237,678	1,679,765	1,897,060	1,989,634	1,861,403	1,679,448	-9.78%	-10.85%
<b>Cost per student</b>										
	\$117.35	\$78.00	\$69.82	\$93.82	\$109.92	\$119.93	\$114.46	\$103.56	-9.52%	-11.75%

## **ADMINISTRATION RECOMMENDATION/REPORT**

The Chancellor recommends the Board of Trustees approve expenditures to various firms to provide internship positions to support the Department of Labor (DOL) H-1B Gulf Coast Ready to Work grant.

### **BACKGROUND**

The DOL H-1B Gulf Coast Ready to Work Grant is an initiative that targets the petrochemical sector in the Gulf Coast area to provide training for positions that are in high demand for the industry and reduce the need for H-1B visa holders for employment. A group of community colleges (San Jacinto College, Lee College, Brazosport College, and College of the Mainland) has been formed to provide training to long-term unemployed/underemployed workers through this grant. Each college will offer different programs; including degree programs which can take up to two years to complete, or others are certificate programs that could be obtained in less than a year.

The areas of study that are being offered included:

- Engineering Design Graphics
- Drafting
- Non-Destructive Testing
- Mechanical Maintenance/Millwright
- Process Technology
- Computer Numerical Controller Programming
- Welding
- Pipefitting
- Instrumentation
- Electrical
- Project Management Professional
- Lean Six Sigma

Training provided through this grant would prepare individuals for careers that fall under the high-skill, high-growth jobs targeted by the Gulf Coast Workforce Board. Each college will partner with local industry employers who will offer internships or employment to students as part of this program. The goal is to link the participant and the employer through job readiness seminars and job fairs to the participants of this grant.

### **IMPACT OF THIS ACTION**

One of the grant objectives was to develop job placement strategies including paid internship training. These opportunities will allow both the participant and the employer to evaluate the suitability of the job and the robustness of the training preparation. One of the program outcomes expected is for 576 long-term unemployed participants to become employed. Employers who participate in the internship program will be reimbursed a portion of the participant's hourly salary for up to 10 weeks of work with the goal for employers to retain the interns full time.

**Purchase Request #3**  
**Regular Board Meeting April 4, 2016**  
**Consideration of Approval of Expenditures for Internship Positions**

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The total estimated expenditure for the duration of the grant is \$1,543,340. This expenditure is funded by the Department of Labor H-1B Ready to Work grant.

**MONITORING AND REPORTING TIMELINE**

The term of the grant is November 1, 2014 through October 31, 2018.

**ATTACHMENTS**

None

**RESOURCE PERSONNEL**

Nancy Pierce	281-542-2060	nancy.pierce@sjcd.edu
Cathy Rau	281-998-6112	cathy.rau@sjcd.edu
Randi Faust	281-998-6106	randi.faust@sjcd.edu



**Purchase Request #4**  
**Regular Board Meeting April 4, 2016**  
**Consideration of Approval to Purchase Utilities Connection Services**

**ADMINISTRATION RECOMMENDATION/REPORT**

The Chancellor recommends the Board of Trustees approve the purchase of initial utility service connections to the Generation Park Utility District for future buildings to be located at the campus site.

**BACKGROUND**

In May 2015, San Jacinto College acquired 56.91 acres of land in the Generation Park development for a potential future campus. The plan is to develop a campus in the northern area of the taxing district that will include academic transfer offerings, corporate and workforce training as well as a possible early college high school.

The installation of domestic water and sanitary sewer utilities to the site are required for the construction of College facilities. These utilities are supplied to the property by the Generation Park Management District. Connection or “tap” fees for both current and proposed conditions were determined using comparable usage to that of other College facility building loads.

**IMPACT OF THIS ACTION**

Conversations with the utility district engineer indicate a new rate structure will be requested by the utility district in April 2016. If approved, the cost for utility “tap” fees after the proposed rate change would increase the existing rates by over 200% above the existing rates. Entering into agreement with the Generation Park Management District, before the new rate increase is implemented, will lock in the “tap” fees within the existing rate structure.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The total estimated expenditure for this request is \$218,000, made up of fees to the utility district, engineering, and legal consultation. These services will be purchased with 2008 Bond funds.

**MONITORING AND REPORTING TIMELINE**

This initiative will be completed within one hundred-twenty (120) days.

**ATTACHMENTS**

None

**RESOURCE PERSONNEL**

Bryan Jones

281-998-6343

bryan.jones@sjcd.edu

**Purchase Request #5**  
**Regular Board Meeting April 4, 2016**

**Consideration of Approval to Renew Contract for Snack Vending Services**

**ADMINISTRATION RECOMMENDATION/REPORT**

The Chancellor recommends that the Board of Trustees approve a renewal of the contract for snack vending services from McLiff Vending and Office Coffee Service.

**BACKGROUND**

A request for proposals, Project Number 09-25, was issued in 2009 to provide snack vending services for the College. The Board approved the original five-year contract with McLiff Vending and Office Coffee in April 2009. The contract included the original five-year term with five, one-year expenses. Vending services are managed by the Auxiliary Services department and are structured as a revenue-generating service contract.

**IMPACT OF THIS ACTION**

McLiff has proven to be both a responsive and responsible vendor. They respond in a timely fashion to vending issues which occur on the campuses and consistently strive to expand their customer base, which has resulted in additional revenue generated for the College. Changing the College's snack vending provider would entail the removal and exchange of all the existing vendor-owned equipment requiring significant logistical planning on the part of college staff and probable disruptions in service to our students.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

In 2012, the Auxiliary Service department completed an analysis comparing vending machine commissions earned to the equivalent number of full time students at each college. The results amongst the six community colleges analyzed showed San Jacinto College in the top three, with the two higher-ranking colleges having more campuses, more square footage and more vending machines on campus. Based on historical data, the projected annual contract revenue or commission for 2016-2017 is \$78,000, and there is no expense to the College.

**MONITORING AND REPORTING TIMELINE**

This renewal will exercise the third of five one-year contract renewal options available. The extended contract term will be April 13, 2016 through April 12, 2017.

**ATTACHMENTS**

None

**RESOURCE PERSONNEL**

Hilda Boyce	281-991-2627	Hilda.Boyce@sjcd.edu
Genie Freeman-Scholes	281-998-6349	Genevieve.Scholes@sjcd.edu

**ADMINISTRATION RECOMMENDATION/REPORT**

The Chancellor recommends the Board of Trustees approve a change to the source of funding for a baseball training facility at North campus.

**BACKGROUND**

On February 1, 2016, the Board of Trustees granted approval to enter into a contract with Construction Masters of Houston for construction of a baseball hitting and pitching training facility at North campus. Originally, the funding source for the College portion of the facility was proposed as operating funds. At the Board Strategic Retreat, held on March 1, 2016, it was proposed by the Chancellor to change the funding source to the 2008 bond funds with an allocation from the contingency.

**IMPACT OF THIS ACTION**

Construction of the proposed baseball batting and pitching facility will allow for continued success and growth in this athletic program.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

Approval of this request will provide for use of 2008 Bond funds rather than operating funds.

**MONITORING AND REPORTING TIMELINE**

None

**ATTACHMENTS**

None

**RESOURCE PERSONNEL**

Bryan Jones	281-998-6343	bryan.jones@sjcd.edu
Bill Dowell	281-998-6122	william.dowell@sjcd.edu
Randi Faust	281-998-6106	randi.faust@sjcd.edu

**Item "A"**  
**Regular Board Meeting April 4, 2016**  
**Approval of the Minutes for the March 7, 2016**  
**Board Workshop and Regular Board Meeting**

**RECOMMENDATION**

The Chancellor requests that the Board of Trustees approve the minutes for the March 7, 2016, Board Workshop and Regular Board Meeting.

**San Jacinto College District Board Workshop  
 March 7, 2016  
 District Administration Building, Suite 201**

**MINUTES**

	<b>Board Workshop Attendees:</b>	<b>Board Members:</b> Marie Flickinger, Brad Hance, Dan Mims, John Moon, Jr., Keith Sinor, Dr. Ruede Wheeler, Larry Wilson <b>Chancellor:</b> Brenda Hellyer <b>Others:</b> Chet Lewis, Mandi Reiland, Steve Trncak
	<b>Agenda Item:</b>	<b>Discussion/Information</b>
<b>I.</b>	<b>Call the Meeting to Order</b>	<b>Workshop began at 5:48 p.m.</b>
<b>II.</b>	<b>Roll Call of Board Members</b>	<b>Board Members:</b> Dan Mims, Marie Flickinger, Brad Hance, John Moon, Jr., Keith Sinor, Dr. Ruede Wheeler, Larry Wilson
<b>III.</b>	<b>Adjournment to closed or executive session pursuant to Texas Government Code Section 551.074, of the Texas Open Meetings Act, for the following purposes: Personnel Matters</b>	Adjourned to closed session at 5:49 p.m.  Chet Lewis and Steve Trncak were present for executive session.
<b>IV.</b>	<b>Reconvene in Open Meeting</b>	Reconvened in open meeting at 6:43 p.m.

<b>V.</b>	<b>Review Bond Rating</b>	<p>Chet Lewis gave an overview of the Bond Rating. He explained that when you go out to sell bonds, the rating agency will reevaluate that your credit is still standing. Chet reported that Moody's and Standard and Poor's have reaffirmed our ratings. Moody's is continuing to rate the College as an Aa2 and Standard and Poor's is continuing to rate the College as AA with the outlook of stable.</p> <p>Brenda Hellyer explained that the releases that came out are in the Board's workshop folder.</p>
<b>VI.</b>	<b>General Discussion of Meeting Items</b>	There were no other items discussed.
<b>VII.</b>	<b>Calendar</b>	Brenda reviewed the Board calendar.
<b>VIII.</b>	<b>Adjournment</b>	<b>Workshop adjourned at 6:49 p.m.</b>

**San Jacinto College District  
Board Meeting Minutes**

**March 7, 2016**

**The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, March 7, 2016, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.**

**Board of Trustees:** Marie Flickinger  
Brad Hance  
Dan Mims, Chair  
John Moon, Jr., Secretary  
Keith Sinor, Assistant Secretary  
Dr. Ruede Wheeler  
Larry Wilson, Vice Chair

**Chancellor:** Brenda Hellyer

**Others Present:**

Amy Austin	Lisha Lacy
Richard Bailey	Chet Lewis
Joshua Banks	Kevin McKisson
Rhonda Bell	Robert Merino
Allen Bourque	Kerry Mix
James Braswell	Kevin Morris
Lester Byrd	Catherine O'Brien
Pam Campbell	Tim Peterson
Shera Carter Sackey	Christina Potts
Teri Crawford	Bill Raffetto
Amanda Fenwick	Shelley Rinehart
Bill Frazier	Shawn Silman
Rebecca Goosen	Kelly Simons
Johnathon Green	Debbie Smith
Allatia Harris	Danny Snooks
Judy Harrison	Shannon Solis
Joseph Hebert	Janice Sullivan
Clare Iannelli	Dora Trevino
Sallie Kay Janes	Steve Trncak
Brenda Jones	Jerrel Wade
Bryan Jones	Van Wigginton
Michael Kane	Laurel Williamson
Tami Kelly	Craig Zimmerman
Ann Kokx-Templet	Joanna Zimmermann

<b>Call the Meeting to order:</b>	Chair Dan Mims called the regular meeting of the Board of Trustees to order at 7:02 p.m.
<b>Roll Call of Board Members:</b>	Marie Flickinger Brad Hance John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
<b>Invocation and Pledges to the Flags:</b>	The invocation was given by Shelley Rinehart. The pledges to the American flag and the Texas flag were led by John Moon, Jr.
<b>Special Announcements, Recognitions, and Presentations:</b>	<ol style="list-style-type: none"> <li>1. Kelly Simons recognized the Honorarium Award Recipients.</li> <li>2. Dr. Williamson announced that San Jacinto College was selected as the Texas Career Preparedness Award Recipient for the ACT College and Career Readiness Campaign</li> </ol>
<b>Student Success Presentations:</b>	<ol style="list-style-type: none"> <li>1. Robert Merino provided an overview of the state of financial aid at San Jacinto College.</li> </ol>
<b>Communications to the Board:</b>	<ol style="list-style-type: none"> <li>1. A thank you was sent to the Board from Laurel Williamson, for the plant sent in memory of her Aunt.</li> <li>2. A thank you was sent to the Board from Pam Campbell, for the plant sent in memory of her step-father.</li> </ol>
<b>Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:</b>	There were no citizens desiring to be heard before the Board.
<b>Informative Reports:</b>	Dan Mims indicated such reports were in the board documents.



**Motion 9696  
Consideration of  
Approval of  
Amendment to the  
2015-2016 Budget  
for Restricted  
Revenue and  
Expenses Relating  
to Federal and State  
Grants**

Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, for Approval of Amendment to the 2015-2016 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

**Motion Carried.**

**Yeas:** Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler  
**Nays:** None

**Motion 9697  
Consideration of  
Policy IV-B-4:  
Policy on  
Communicable  
Disease – Second  
Reading**

Motion was made by Marie Flickinger, seconded by John Moon, Jr., for Approval of Policy IV-B-4: Policy on Communicable Disease – Second Reading.

**Motion Carried.**

**Yeas:** Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler  
**Nays:** None

**Motion 9698  
Consideration of  
Approval of the  
Selection of  
Underwriting Firms  
for Upcoming Bond  
Issuances**

Motion was made by Keith Sinor, seconded by Marie Flickinger, for Approval of the Selection of Underwriting Firms for Upcoming Bond Issuances.

**Motion Carried.**

**Yeas:** Flickinger, Hance, Mims, Moon, Jr., Sinor, Wilson, Wheeler  
**Nays:** None

**Motion 9699  
Consideration of  
Purchasing  
Requests**

Motion was made by Brad Hance, seconded by Dr. Ruede Wheeler, for approval of the purchasing requests.

RFP #16-06	
Contract for Plumbing Service	\$100,000
RFP #16-18	
Lean Six Sigma and Project Management Training Service	100,000
Purchase Request #1 - Programming Services for South Campus Center for Engineering and Technology	110,000
Purchase Request #2 - North Campus Library Substantial Completion	_____ -
<b>Total:</b>	<b>\$310,000</b>

**Motion Carried.**

**Yeas:** Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler

**Nays:** None

**Motion 9700  
Consent Agenda**

Motion was made by Larry Wilson, seconded by John Moon, Jr. to approve the consent agenda.

Dan Mims commented on Item A, Approval of the Minutes for the February 1, 2016, Regular Board Meeting. He explained that the Board Chair does not officially vote on items. The Chair normally votes if there is a tie or if he/she want to specifically acknowledge support on an item. Dan Mims wanted it noted in the minutes that he supports the authorization of issuance for general obligation building and/or refunding bonds. Thus for Motion 9689, the vote is documented as 7 for, 0 against.

**Motion Carried.**

**Yeas:** Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler

**Nays:** None

**Adjournment:**

Meeting Adjourned at 7:40 p.m.

## **ADMINISTRATION RECOMMENDATION/REPORT**

The Chancellor recommends that the Board of Trustees approve budget transfers for 2015-2016 which have been made in accordance with State accounting procedures.

### **BACKGROUND**

Adoption of the budget by the Board of Trustees in August of each year serves as the authorization to expend funds for the next fiscal year. The budget is adopted by functional classification (or cost elements: Instruction, Academic Support, Student Services, Institutional Support, and Operation and Maintenance of Plant) as defined by the National Association of College and University Business Officers (NACUBO). Realizing that the budget is a viable document that reflects the evolving needs of the College in terms of meeting goals and objectives, occasional movement of budgeted funds between cost elements is desirable and warranted. The budget transfers under consideration represent previously authorized expenditures that are requested to be reclassified from one cost element to another cost element.

### **IMPACT OF THIS ACTION**

Approval of the budget transfers will allow the College to more effectively utilize existing resources in fulfilling its instructional objectives.

### **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This request is a reclassification of existing authorizations.

### **MONITORING AND REPORTING TIMELINE**

None

### **ATTACHMENTS**

Attachment 1 – Budget Transfers

### **RESOURCE PERSONNEL**

Mini Izaguirre

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mini.izaguirre@sjcd.edu

SAN JACINTO COLLEGE DISTRICT  
 Budget Transfers For The April 4, 2016 Board Meeting  
 Budget Transfers Related to Fiscal Year 2015 - 16

DISTRICT	ELEMENT OF COST	DEBIT	CREDIT
	INSTRUCTION	-	-
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	850	-
	STUDENT SERVICES	-	-
	INSTITUTIONAL SUPPORT	900	401,178
	PHYSICAL PLANT	404,080	-
	AUXILIARY ENTERPRISES	-	-
CENTRAL	INSTRUCTION	328	2,000
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	3,000	5,980
	STUDENT SERVICES	-	-
	INSTITUTIONAL SUPPORT	-	-
	PHYSICAL PLANT	-	-
	AUXILIARY ENTERPRISES	-	-
NORTH	INSTRUCTION	-	-
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	-	-
	STUDENT SERVICES	-	-
	INSTITUTIONAL SUPPORT	-	-
	PHYSICAL PLANT	-	-
	AUXILIARY ENTERPRISES	-	-
SOUTH	INSTRUCTION	-	-
	PUBLIC SERVICE	-	500
	ACADEMIC SUPPORT	500	-
	STUDENT SERVICES	-	-
	INSTITUTIONAL SUPPORT	-	-
	PHYSICAL PLANT	-	-
	AUXILIARY ENTERPRISES	-	-
		<b>409,658</b>	<b>409,658</b>

**RECOMMENDATION**

Recommend Board approval of the following Affiliation Agreements:

**South Campus**

Department

Emergency Medical Technician

Affiliation Entity

Southeast Volunteer Fire Department

**North Campus**

Department

Health Information Management

Affiliation Entity

Harris County Hospital District

Health Information Management  
(Amendment to Agreement)

The Methodist Hospital

Pharmacy Tech

Harris County Hospital District

Associate Degree Nursing

Chi St. Luke's Health-Patients  
Medical Center

Associate Degree & Vocational  
Nursing

Memorial Hermann-Memorial  
Hermann Medical Center

Health Information Management/  
Cancer Data Management

South Nassau Communities Hospital  
Oceanside, New York

**RATIONALE**

The Affiliation Agreements were reviewed by the College's external legal counsel.

**FISCAL IMPLICATIONS TO THE COLLEGE**

N/A

**CONTACT PERSONNEL**

Daniel J. Snooks, Attorney  
Laurel Williamson

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laurel.williamson@sjcd.edu

**Item “E”**  
**Regular Board Meeting April 4, 2016**  
**Approval of the Next Regularly Scheduled Meeting**

**RECOMMENDATION**

The next regularly scheduled meeting of the Board of Trustees will be Monday, May 2, 2016.