

**San Jacinto College District
Regular Board Meeting Minutes**

December 3, 2018

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, December 3, 2018, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims, Vice Chair
John Moon, Jr.
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson (absent)

Chancellor: Brenda Hellyer

Others Present:

Joshua Banks	Robert Jeter, III	Danny Snooks
Rhonda Bell	Brenda Jones	Rob Stanicic
Lee Benjamins	Bryan Jones	Ann Tate
Michelle Callaway	Tami Kelly	Steve Trncak
Pam Campbell	Ann Kokx-Templet	Eddie Weller
Cristina Cardenás	Tanya Madrigal	Van Wigginton
Janet Cowey	Ryan Martinets	Laurel Williamson
Suzanne DeBlanc	DeRhonda McWaine	Joanna Zimmermann
Joanie DeForest	Kevin Morris	
Anita Dewease	Lorenzo Najera	
William Dickerson	Alexander Okwonna	
Dianne Duron	Rosalyn Parker	
Teddy Farias	Elissa Posway	
Amanda Fenwick	Bill Raffetto	
Scott Gernander	JR Ragaisis	
George González	Sandra Ramirez	
Rebecca Goosen	Mandi Reiland	
Jim Griffin	Martha Robertson	
Rosie Helms	Thomas Schoebein	
Bo Hopper	Shawn Silman	
Clare Iannelli	Kelly Simons	
Mini Izaguirre	Brandon Smith	
Sallie Kay Janes	Debbie Smith	

Call the Meeting to order: Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:03 p.m.

Roll Call of Board Members:	Erica Davis Rouse Dan Mims John Moon, Jr. Keith Sinor Dr. Ruede Wheeler
Absent:	Larry Wilson
Invocation and Pledges to the Flags:	The invocation was given by Dr. Alexander Okwonna. The pledges to the American flag and the Texas flag were led by Dan Mims.
Special Announcements, Recognitions, Introductions, and Presentations:	<ol style="list-style-type: none"> 1. Dr. Laurel Williamson recognized Dr. Eddie Weller for receiving the Rob Brandolini Award. 2. Dr. Laurel Williamson and Ann Tate recognized San Jacinto College for receiving an award for Exemplary Work in Mathematics Education. 3. The presentation on the Economic Value of San Jacinto College was tabled.
Student Success Presentations:	Michelle Callaway presented an update on the KPI Dashboard – Headcount Fall 2018.
Communications to the Board:	<ol style="list-style-type: none"> 1. A thank you was sent to the Board from Renee Hendrix for the plant sent in memory of her grandfather. 2. A copy of the Opportunity News was distributed to the Board. 3. Dr. Brenda Hellyer thanked Steve Trncak for his years of service to the College.
Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:	Robert Jeter, III requested to be heard before the Board of Trustees.
Informative Reports:	<p>Chair Marie Flickinger indicated such reports were in the Board documents and online.</p> <ol style="list-style-type: none"> A. San Jacinto College Financial Statements B. San Jacinto College Foundation Financial Statements C. Capital Improvement Program D. San Jacinto College Building Committee Minutes

Motion 9925
Consideration of
Approval of
Amendment to
the 2018-2019
Budget for
Restricted
Revenue and
Expenses
Relating to
Federal and
State Grants

Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor, for approval of Amendment to the 2018-2019 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler
Nays: None

Motion 9926
Consideration of
Approval of
Policy
IV.4001.A,
Compensation –
Second Reading

Motion was made by Dan Mims, seconded by Erica Davis Rouse, for of Approval of Policy IV.4001.A, Compensation – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler
Nays: None

Motion 9927
Consideration of
Acceptance of
the 2017-2018
Comprehensive
Annual
Financial Report

Motion was made by Keith Sinor, seconded by John Moon, Jr., for Acceptance of the 2017-2018 Comprehensive Annual Financial Report.

Teri Zamora provided a summary of this item.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler
Nays: None

Motion 9928
Consideration of
Approval of the
Awarding of a
Posthumous
Degree

Motion was made Dr. Ruede Wheeler, seconded by John Moon, Jr., for Approval of the Awarding of a Posthumous Degree.

Brenda Hellyer provided a summary of this item.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler
Nays: None

Consideration of Approval of Policy #, Debt Management – First Reading (Informational Only) Informational Item on Policy #, Debt Management – First Reading (Informational Only).
No vote required.

Consideration of Approval of Policy #, Educational Advancement Incentive for Full-Time Staff and Administrators – First Reading (Informational Only) Information Item on Policy #, Educational Advancement Incentive for Full-Time Staff and Administrators – First Reading (Informational Only).
No vote required.

Consideration of Approval of Policy #, College Mail – First Reading (Informational Only) Informational Item on Policy #, College Mail – First Reading (Informational Only).
No vote required.

Motion 9929 Consideration of Approval of Bachelor of Science in Nursing (BSN) Program Motion was made Dr. Ruede Wheeler, seconded by Dan Mims, for Approval of Bachelor of Science in Nursing (BSN) Program.
Brenda Hellyer provided a summary of this item.
Motion Carried.
Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler
Nays: None

Motion 9930 Consideration of Purchasing Requests Motion was made by John Moon, Jr., seconded by Erica Davis Rouse, for approval of the purchasing requests.
CMR #19-08
Contract for Construction Manager at Risk for Generation Park Academic Building \$1,189,960

IFB #19-06 Purchase Data Network Equipment for Central Campus Center for Petrochemical, Energy, and Technology	273,815
IFB #19-01 Contract for Video Surveillance System Equipment and Services	326,500
Purchase Request #1 Contract for Survey for Generation Park Academic Building	77,230
Purchase Request #2 Purchase Furniture for 2015 Bond Projects	14,720,632
Purchase Request #3 Contract for College Administration Building Renovations Phase II	551,000
Purchase Request #4 Method of Procurement for Construction of the South Campus Science Park	-
Purchase Request #5 Method of Procurement for Acoustic Improvements at Central Transportation Center	-
Purchase Request #6 Renew Contracts for Temporary Personnel Services	500,000
Purchase Request #7 Purchase Pediatric Simulators	168,000
Purchase Request #8 Contract to Purchase Natural Gas	115,000
Purchase Request #9 Additional Funds for Wi-Fi Hotspot Devices	84,000
Purchase Request #10 Purchase Graduation Event License	<u>70,200</u>
TOTAL OF PURCHASE REQUESTS	\$18,076,337

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler

Nays: None

Motion 9931 Motion was made by John Moon, Jr., seconded by Keith Sinor, to approve the
Consent Agenda consent agenda.

- A. Approval of the Minutes for the November 5, 2018 Board Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, 2018-2019 Part-Time Hourly Rate Schedule, 2018 Educational Advancement Incentive
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler

Nays: None

**Items for Discussion/
Possible Action** There were no additional items discussed.

Adjournment: Meeting Adjourned at 7:36 p.m.