

**San Jacinto College District  
Regular Board Meeting Minutes**

**August 8, 2022**

**The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, August 8, 2022, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a regular Board Meeting.**

**Board of Trustees:** Erica Davis Rouse, Assistant Secretary  
Marie Flickinger, Chair  
Dan Mims  
John Moon, Jr., Vice Chair  
Keith Sinor, Secretary  
Larry Wilson

**Absent:** Dr. Ruede Wheeler

**Chancellor:** Brenda Hellyer

**Others Present:**

Umahi Agwu	Patience Henson	Katelyn Randall
Amanda Barnett-Guidry	Bo Hopper	Mandi Reiland
Alana Barraza	Carin Hutchins	Sherilyn Reynolds
Rhonda Bell	Sallie Kay Janes	Heather Rhodes
Dana Belt	Matt Keim	Shelley Rinehart
Alexander Brunson	Aaron Knight	Blake Roberts
Robert Cage	Ann Kokx-Templett	Martha Robertson
LeAnderay Collins	Helen LaCour	Alexis Roca
Jessie Correa	Kristy McAuliffe	Marcoantonio Rodriguez
Teri Crawford	Sarah McNutt	Cainan Rodriquez
Kim DeLauro	Kevin Morris	Thomas Schoenbein
Destry Dokes	Chelsea Nakayama	Shawn Silman
Chris Duke	Sabrina Naulings	Japheth Silva
Dianne Duron	Eleonor Navarro	Danny Snooks
Teddy Farias	Emmanuel Norwood	Kenneth Tidwell
Amanda Fenwick	Faith Norwood	Marcos Villalta
Jeremy Flores	Jeanine Norwood	Isaac Villarreal
Roman Flores	Victoria Norwood	Van Wigginton
Deanna Flores	Grace Norwood	Chris Wild
Rebecca Goosen	Alexander Okwonna	Laurel Williamson
Patrick Grant	Allen Pigeon	Teri Zamora
Kevin Hale	JR Ragaisis	Joanna Zimmermann
Allatia Harris	Sandra Ramirez	

**Call the Meeting to order:** Chair Flickinger called the Regular Meeting of the Board of Trustees to order at 7:04 p.m.

**Roll Call of Board Members:**

Chair Flickinger conducted a roll call of the Board members:

Erica Davis Rouse  
Marie Flickinger  
Dan Mims  
John Moon, Jr.  
Keith Sinor  
Dr. Ruede Wheeler (absent)  
Larry Wilson

**Moment of Silence, Invocation, and Pledges to the Flags:**

The moment of silence to honor employees who passed away and the invocation were given by Sandra Ramirez. The pledges to the American flag and the Texas flag were led by Erica Davis Rouse.

**Special Announcements, Recognitions, Introductions, and Presentations:**

1. Dr. Aaron Knight and Dr. Alexander Okwonna recognized students for their success at the SkillsUSA National Competition.
2. Dr. Aaron Knight and Van Wigginton recognized the students for their success at the Phi Beta Lambda National Competition.
3. Teri Zamora introduced new San Jacinto College Police Chief, Sabrina Naulings.
4. Teri Zamora presented a Life Saving Award to Police Sergeant David Gardner.
5. Teri Crawford introduced the new Foundation Executive Director, Robert Cage.

**Communications to the Board:**

The following items were reviewed and distributed to the Board as communication items.

1. A thank you was sent to the Board by Rick Gonzalez, for the plant sent in memory of his father.
2. July Opportunity News
3. August Opportunity News
4. Summer 2022 Career Focus
5. Minority- and Women-Owned Business Enterprise Letter from and response to Commissioner Rodney Ellis

**Public Comment:**

One citizens signed up to speak before the Board:

1. Patrick Grant

**Informative Reports:**

Chair Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
  - a. San Jacinto College Financial Statements June 2022
  - b. San Jacinto College Financial Statements May 2022
  - c. San Jacinto College Monthly Investment Report June 2022
  - d. San Jacinto College Monthly Investment Report May 2022
  - e. San Jacinto College Quarterly Investment Report March-May 2022

- B. San Jacinto College Foundation Financial Statements
  - a. June 2022
  - b. May 2022
- C. Capital Improvement Program

**Motion 10207  
Consideration of  
Approval of Annual  
Review of the  
College’s Investment  
Policy and Strategy –  
Second Reading**

Motion was made by Larry Wilson, seconded by John Moon, Jr., for approval of Annual Review of the College’s Investment Policy and Strategy – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wilson  
Nays: None

**Motion 10208  
Consideration of  
Approval of the 2022-  
2023 Annual  
Priorities**

Motion was made by Dan Mims, seconded by Keith Sinor, for approval of the 2022-2023 Annual Priorities.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wilson  
Nays: None

**Motion 10209  
Consideration of  
Approval of Proposed  
Budget for 2022-2023**

Motion was made by Keith Sinor, seconded by Erica Davis Rouse, for approval of Proposed Budget for 2022-2023.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wilson  
Nays: None

**Motion 10210  
Consideration of  
Recommendation to  
Adopt a Tax Rate  
that is not in Excess of  
the Voter-Approval  
Tax Rate**

Motion was made by Dan Mims, seconded by John Moon, Jr., for adoption a Tax Rate that is not in Excess of the Voter-Approval Tax Rate.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wilson  
Nays: None

**Motion 10211  
Consideration of a  
Resolution to Adopt  
the Prevailing Wage  
Scale**

Motion was made by Larry Wilson, seconded by Keith Sinor, for approval of a Resolution to Adopt the Prevailing Wage Scale.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wilson  
Nays: None

**Motion 10212  
Consideration of  
Approval of the  
Awarding of a  
Posthumous Degree**

Motion was made by John Moon, Jr., seconded by Erica Davis Rouse, for approval of the Awarding of a Posthumous Degree.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wilson  
Nays: None

**Motion 10213  
Consideration of  
Approval of  
Memorandum of  
Understanding with  
Beta Academy for  
Dual Credit**

Motion was made by Larry Wilson, seconded by John Moon, Jr., for approval of Memorandum of Understanding with Beta Academy for Dual Credit.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wilson  
Nays: None

**Motion 10214  
Consideration of  
Approval of  
Memorandum of  
Understanding with  
Richard Milburn  
Academy for Dual  
Credit**

Motion was made by Keith Sinor, seconded by Erica Davis Rouse, for approval of Memorandum of Understanding with Richard Milburn Academy for Dual Credit.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wilson  
Nays: None

**Motion 10215  
Consideration of  
Approval of  
Memorandum of  
Understanding with  
Humble ISD for Dual  
Credit**

Motion was made by John Moon, Jr. seconded by Dan Mims, for approval of Memorandum of Understanding with Humble ISD for Dual Credit.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wilson  
Nays: None

**Motion 10216  
Consideration of  
Approval of  
Amendment to the  
2021-2022 Budget for  
Restricted Revenue  
and Expenses  
Relating to Federal  
and State Grants**

Motion was made by Erica Davis Rouse, seconded by Larry Wilson, for approval of Amendment to the 2021-2022 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wilson  
Nays: None

**Motion 10217  
Consideration of  
Approval of the 2023  
Board of Trustees  
Regularly Scheduled  
Meeting Dates**

Motion was made by Dan Mims, seconded by John Moon, Jr., for approval of the 2023 Board of Trustees Regularly Scheduled Meeting Dates.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wilson

Nays: None

**Motion 10218  
Consideration of  
Approval of Part-  
Time Rate Changes,  
Stipend and Market  
Premium Changes,  
and Reauthorization  
of the Full-time  
Salary Schedules for  
2022-2023**

Motion was made by Keith Sinor, seconded by Larry Wilson, for approval of Part-Time Rate Changes, Stipend and Market Premium Changes, and Reauthorization of the Full-time Salary Schedules for 2022-2023.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wilson

Nays: None

**Consideration of  
Approval of Policy #,  
Records Management  
– First Reading  
(Informational Item)**

Consideration of Approval of Policy #, Records Management – First Reading (Informational Item).

No vote required.

**Motion 10219  
Consideration of  
Purchasing Requests**

Motion was made by Dan Mims, seconded by Larry Wilson, for approval of the purchasing requests.

Purchase Request #1 2023 Annual Renewals	\$55,696,217
Purchase Request #2 Purchasing Cooperatives	700
Purchase Request #3 Purchase Licensing Services for Anthology Blackboard LMS	950,000
Purchase Request #4 Contract for Sign Language and Video Remote Interpreting Services	350,000
Purchase Request #5 Renew Contracts for Flood Insurance	250,000
Purchase Request #6 Contract for Software Maintenance and Support	240,171

Purchase Request #7 Purchase Portable Radios	243,000
Purchase Request #8 Additional Funds for Media Buying and Placement Services	158,000
Purchase Request #9 Contract for Financial Advisor Services	150,000
Purchase Request #10 Graduation Event License	125,000
Purchase Request #11 Contract for Website Redesign Service	500,000
Purchase Request #12 Purchase Salesforce Licences	76,000
Purchase Request #13 Approve Marketing Agreement	<u>125,000</u>
<b>TOTAL OF PURCHASE REQUESTS</b>	<b>\$58,864,088</b>

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wilson

Nays: None

**Motion 10220  
Consent Agenda**

Motion was made by Larry Wilson, seconded by Keith Sinor, to approve the consent agenda.

- A. Approval of the Minutes for the June 6, 2022, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, Extra Service Agreements, and 2022-2023 Professional Contract Recommendations
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting on August 29, 2022

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wilson

Nays: None

**Items for Discussion/  
Possible Action**      There were no additional items discussed.

**Adjournment:**              Chair Marie Flickinger adjourned the meeting at 7:55 p.m.