

***Board of Trustees
Meeting***

July 11, 2016

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto College Community District will meet at 5:15 p.m., Monday, July 11, 2016, in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

**BOARD WORKSHOP
AGENDA**

- I. Call the Meeting to Order**
- II. Roll Call of Board Members**
- III. Adjournment to closed or executive session pursuant to Texas Government Code Section 551.072, 551.074, & 551.076 of the Texas Open Meetings Act, for the following purposes:**
 - a. For the purpose of discussing the purchase, exchange, lease or value of real property.
 - b. For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
 - c. To consider the deployment, or specific occasions for implementation, of security personnel or devices.
- IV. Reconvene in Open Meeting**
- V. Review of 2015 Junior College Assessment Report**
- VI. Update on Budget Preparation and Upcoming Legislative Session**
- VII. Complete Conflict of Interest Forms**
- VIII. General Discussion of Meeting Items**
- IX. Review Calendar**
- X. Adjournment**

Additional Closed Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 *et seq.* of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all

purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Section 551.087– To discuss or deliberate regarding commercial or financial information that the Board has received from a business prospect that the Board seeks or may seek to have locate, stay, or expand in or near the territory of the College and with which the Board is conducting economic development negotiations or to deliberate the offer of a financial or other incentive to such business prospect.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

Certification as to Posting or Giving of Notice

On this day, July 8, 2016, this notice was posted on a bulletin board located at a place convenient to the public in the central administrative office of the San Jacinto Community College District, 4624 Fairmont Parkway, Pasadena, Texas, the College’s website, and is readily accessible to the public upon request.

Brenda Hellyer, Ed.D.

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto College Community District will meet at 7:00 p.m. on Monday, July 11, 2016, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

**BOARD MEETING
AGENDA**

- I. Call the Meeting to Order**
- II. Roll Call of Board Members**
- III. Invocation and Pledge to the Flags**
- IV. Special Announcements, Recognitions, Introductions, and Presentations**
 - Recognition of the San Jacinto College Gators for Second Place Finish at 2016 National Junior College Athletic Association World Series Allatia Harris
- V. Student Success Presentations**
 - THECB Almanac Update George González
- VI. Communications to the Board of Trustees**
- VII. Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board**
- VIII. Informative Reports to the Board**
 - A. San Jacinto College Financial Statement
 - B. San Jacinto College Foundation Financial Statement
 - C. Capital Improvement Program
 - D. San Jacinto College Building Committee Minutes

ACTION ITEMS

- IX. Consideration of Approval of Amendment to the 2015-2016 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants**
- X. Consideration of Policy IV-C-16: Extra Service Agreements – Second Reading**

PURCHASING REQUESTS

- XI. Consideration of Purchasing Requests**

CONSENT AGENDA

XII. Consent Agenda

(Any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of the Board, otherwise all items will be voted on with one (1) motion.)

- A. Approval of the Minutes for the June 6, 2016 Board Workshop and Regular Board Meeting**
- B. Approval of the Budget Transfers**
- C. Approval of Personnel Recommendations**
- D. Approval of the Affiliation Agreements**
- E. Approval of the Next Regularly Scheduled Meeting**

XIII. Items for Discussion/Possible Action

(Items removed from the Consent Agenda, will be considered at this time)

XIV. Adjournment

Closed Session Authority

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Brenda Hellyer, Ed.D.

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Statement of Net Position
May 31,

<u>Assets</u>	<u>2016</u>	<u>2015</u>
Current assets:		
Cash and cash equivalents	\$ 85,296,511	75,762,555
Investments	-	9,925,716
Accounts receivable - taxes	4,903,249	4,393,394
Accounts receivable	14,310,866	16,234,022
Deferred charges	1,597,868	1,769,492
Inventories	462,236	522,096
Total current assets	<u>106,570,730</u>	<u>108,607,275</u>
Noncurrent assets:		
Restricted cash and cash equivalents	219,888,292	53,237,028
Restricted investments	-	1,012,967
Capital assets, net	410,349,994	383,981,291
Total noncurrent assets	<u>630,238,286</u>	<u>438,231,286</u>
Total assets	<u>736,809,016</u>	<u>546,838,561</u>
Deferred outflows of resources:		
Deferred outflow related to pensions	<u>4,542,533</u>	<u>-</u>
<u>Liabilities</u>		
Current liabilities:		
Accounts payable	12,523,674	15,347,672
Accrued liabilities	3,734,956	3,580,730
Accrued compensable absences and deferred compensation	2,592,077	2,747,035
Deferred revenues	11,187,914	9,584,414
Total current liabilities	<u>30,038,621</u>	<u>31,259,851</u>
Noncurrent liabilities:		
Net pension liability	24,842,147	-
Bonds and notes payable	478,449,408	288,091,208
Total noncurrent liabilities	<u>503,291,555</u>	<u>288,091,208</u>
Total liabilities	<u>533,330,176</u>	<u>319,351,059</u>
Deferred inflows of resources -		
Deferred inflow related to pensions	<u>7,599,287</u>	<u>-</u>
<u>Net assets</u>		
Beginning of year	\$ 176,203,176	208,536,020
Current year addition	<u>24,218,910</u>	<u>18,951,482</u>
Total net position	<u>200,422,086</u> \$	<u>227,487,502</u>

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Nine Months Ended May 31, 2016

Consolidated -All Funds
(Not Including Capital Improvement Program)

	Adjusted Budget	Actual (75%)	% Actual to Adjusted Budget	5/31/15	% of 8/31/15 Actual
REVENUES:					
State Appropriations	\$ 46,094,872	\$ 33,227,516	72.09	\$ 33,478,822	72.10
Local Taxes - Maintenance & Operations	59,125,000	60,303,422	101.99	54,889,720	96.97
Local Taxes - Debt Service	22,879,299	22,195,034	97.01	25,645,624	98.20
Credit Tuition	41,169,879	40,429,179	98.20	38,680,149	98.88
Credit Fees	14,514,415	13,027,401	89.75	12,725,651	92.69
Credit Exemptions & Waivers	(2,843,954)	(3,832,300)	134.75	(3,373,441)	97.31
Bad Debt	(800,000)	(609,003)	76.13	(1,067,001)	66.69
Continuing Professional Development	6,445,000	4,875,458	75.65	4,214,967	70.46
Sales & Services	1,507,900	1,939,693	128.64	1,715,157	81.19
Investment Income	600,000	305,709	50.95	204,950	77.48
Auxiliary Services	3,590,000	2,908,075	81.00	2,841,005	75.61
Grants	68,482,604	43,060,402	62.88	44,637,017	90.17
Local Grants	2,314,772	1,619,920	69.98	1,893,521	89.51
Total	<u>263,079,787</u>	<u>219,450,506</u>	<u>83.42</u>	<u>216,486,141</u>	<u>89.95</u>
EXPENDITURES:					
Instruction	70,260,622	56,917,898	81.01	55,886,359	82.16
Public Service	5,627,762	4,624,895	82.18	3,821,041	65.51
Academic Support	29,725,517	11,612,487	39.07	10,900,907	74.68
Student Services	13,866,677	10,373,313	74.81	10,628,294	72.29
Institutional Support	68,353,398	41,351,974	60.50	44,114,236	75.61
Physical Plant	18,152,868	12,541,304	69.09	15,741,170	73.44
Scholarships and Fellowships	53,007,631	42,668,059	80.49	44,389,712	90.55
Auxiliary Enterprises	3,811,798	3,725,932	97.75	3,869,592	75.81
Depreciation	19,589,384	11,961,612	61.06	11,883,815	73.71
Capital Purchases	-	(545,878)	-	(3,700,467)	62.50
Total	<u>282,395,657</u>	<u>195,231,596</u>	<u>69.13</u>	<u>197,534,659</u>	<u>79.89</u>
TRANSFERS AMONG FUNDS:					
Transfers In	2,805,050	(3,234,879)	-	(544,283)	-
Transfers Out	(2,805,050)	3,234,879	-	544,283	-
Net Increase (Decrease) in Net Position	<u>\$ (19,315,870)</u>	<u>\$ 24,218,910</u>		<u>\$ 18,951,482</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Nine Months Ended May 31, 2016

11 Unrestricted Funds

	<u>Adjusted Budget</u>	<u>Actual (75%)</u>	<u>% Actual to Adjusted Budget</u>	<u>5/31/15</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
State Appropriations	\$ 36,486,413	\$ 26,049,699	71.40	\$ 26,557,140	71.50
Local Taxes - Maintenance & Operations	59,125,000	60,303,422	101.99	54,889,720	96.97
Credit Tuition	39,342,879	38,696,098	98.36	37,011,120	99.04
Credit Fees	14,514,415	13,027,401	89.75	12,725,651	92.69
Credit Exemptions & Waivers	(2,843,954)	(3,832,300)	134.75	(3,373,441)	97.31
Bad Debt	(800,000)	(609,003)	76.13	(1,067,001)	66.69
Continuing Professional Development	6,445,000	4,875,458	75.65	4,214,967	70.46
Sales & Services	1,507,900	1,835,349	121.72	1,649,926	81.36
Investment Income	600,000	98,826	16.47	121,815	90.74
Total	<u>154,377,653</u>	<u>140,444,950</u>	<u>90.97</u>	<u>132,729,897</u>	<u>89.73</u>
EXPENDITURES:					
Instruction	63,583,507	53,294,434	83.82	52,128,983	82.14
Public Service	4,821,632	4,155,625	86.19	3,347,291	64.69
Academic Support	13,686,071	8,904,522	65.06	8,558,943	74.22
Student Services	12,130,984	9,304,511	76.70	9,587,308	72.04
Institutional Support	38,923,696	29,125,442	74.83	27,900,602	73.15
Physical Plant	18,152,868	12,541,304	69.09	15,741,170	73.44
Total	<u>151,298,758</u>	<u>117,325,838</u>	<u>77.55</u>	<u>117,264,297</u>	<u>76.62</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	(505,378)	-	(5,427)	-
Transfers Out	2,805,050	2,723,318	-	541,085	-
Net Increase (Decrease) in Net Position	<u>\$ 273,845</u>	<u>\$ 20,901,172</u>		<u>\$ 14,929,942</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Nine Months Ended May 31, 2016

Federal Restricted Funds

	<u>Adjusted Budget</u>	<u>Actual (75%)</u>	<u>% Actual to Adjusted Budget</u>	<u>5/31/15</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
Grants	\$ 65,065,687	\$ 40,780,980	62.68	\$ 41,973,909	88.54
Total	<u>65,065,687</u>	<u>40,780,980</u>	<u>62.68</u>	<u>41,973,909</u>	<u>88.54</u>
EXPENDITURES:					
Instruction	684,857	466,334	68.09	421,624	83.36
Public Service	244,623	141,381	57.80	134,833	69.86
Academic Support	14,533,449	1,682,304	11.58	1,118,821	74.02
Student Services	423,635	257,560	60.80	203,690	120.41
Institutional Support	1,878,898	758,076	40.35	639,372	64.26
Scholarships and Fellowships	47,300,225	37,475,325	79.23	39,455,569	89.61
Total	<u>65,065,687</u>	<u>40,780,980</u>	<u>62.68</u>	<u>41,973,909</u>	<u>88.54</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Nine Months Ended May 31, 2016

State Restricted Funds

	<u>Adjusted Budget</u>	<u>Actual (75%)</u>	<u>% Actual to Adjusted Budget</u>	<u>5/31/15</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
State Paid Benefits	\$ 9,608,459	\$ 7,177,817	74.70	\$ 6,921,682	74.49
Grants	<u>3,416,917</u>	<u>2,279,422</u>	<u>66.71</u>	<u>2,663,108</u>	<u>126.85</u>
Total	<u>13,025,376</u>	<u>9,457,239</u>	<u>72.61</u>	<u>9,584,790</u>	<u>84.14</u>
EXPENDITURES:					
Instruction	5,940,142	3,077,077	51.80	3,302,067	82.40
Public Service	341,803	206,842	60.51	216,497	71.76
Academic Support	1,143,637	874,249	76.44	731,494	84.09
Student Services	1,230,866.00	764,549	62.11	770,344	66.68
Institutional Support	2,030,488	2,596,467	127.87	2,439,024	79.44
Scholarships and Fellowships	<u>2,338,440</u>	<u>1,938,055</u>	<u>82.88</u>	<u>2,125,364</u>	<u>106.95</u>
Total	<u>13,025,376</u>	<u>9,457,239</u>	<u>72.61</u>	<u>9,584,790</u>	<u>84.14</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Nine Months Ended May 31, 2016

Local Restricted Funds

	<u>Adjusted Budget</u>	<u>Actual (75%)</u>	<u>% Actual to Adjusted Budget</u>	<u>5/31/15</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
Local Grants	<u>\$ 2,314,772</u>	<u>\$ 1,619,920</u>	69.98	<u>\$ 1,893,521</u>	89.51
Total	<u>2,314,772</u>	<u>1,619,920</u>	69.98	<u>1,893,521</u>	89.51
EXPENDITURES:					
Instruction	52,116	67,970	130.42	14,632	58.97
Public Service	219,704	121,047	55.10	122,420	74.80
Academic Support	362,360	151,412	41.78	491,649	71.85
Student Services	81,192	46,693	57.51	66,952	96.06
Institutional Support	57,765	16,062	27.81	42,117	46.53
Scholarships and Fellowships	<u>1,541,966</u>	<u>1,339,383</u>	86.86	<u>1,265,501</u>	102.43
Total	<u>2,315,103</u>	<u>1,742,567</u>	75.27	<u>2,003,271</u>	88.31
TRANSFERS AMONG FUNDS:					
Transfers In	331	(143,428)	-	(111,101)	-
Transfers Out	<u>-</u>	<u>149,829</u>	<u>-</u>	<u>3,198</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ (129,048)</u>		<u>\$ (1,847)</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Nine Months Ended May 31, 2016

27 Texas Public Education Grant

	<u>Adjusted Budget</u>	<u>Actual (75%)</u>	<u>% Actual to Adjusted Budget</u>	<u>5/31/15</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
Credit Tuition	<u>\$ 1,827,000</u>	<u>\$ 1,733,081</u>	<u>94.86</u>	<u>\$ 1,669,029</u>	<u>95.49</u>
Total	<u>1,827,000</u>	<u>1,733,081</u>	<u>94.86</u>	<u>1,669,029</u>	<u>95.49</u>
EXPENDITURES:					
Scholarships and Fellowships	<u>1,827,000</u>	<u>1,915,296</u>	<u>104.83</u>	<u>1,543,278</u>	<u>87.22</u>
Total	<u>1,827,000</u>	<u>1,915,296</u>	<u>104.83</u>	<u>1,543,278</u>	<u>87.22</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	<u><u>\$ -</u></u>	<u><u>\$ (182,215)</u></u>		<u><u>\$ 125,751</u></u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Nine Months Ended May 31, 2016

28 Private Gifts and Donations

	<u>Adjusted Budget</u>	<u>Actual (75%)</u>	<u>% Actual to Adjusted Budget</u>	<u>5/31/15</u>	<u>% of 8/31/15 Actual</u>
REVENUES:					
Sales & Service	<u>\$ -</u>	<u>\$ 104,344</u>	<u>-</u>	<u>\$ 65,231</u>	<u>77.18</u>
Total	<u>-</u>	<u>104,344</u>	<u>-</u>	<u>65,231</u>	<u>77.18</u>
EXPENDITURES:					
Instruction	<u>-</u>	<u>12,083</u>	<u>-</u>	<u>19,053</u>	<u>112.88</u>
Total	<u>-</u>	<u>12,083</u>	<u>-</u>	<u>19,053</u>	<u>112.88</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ 92,261</u>		<u>\$ 46,178</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Nine Months Ended May 31, 2016

Auxiliary Enterprises

	Adjusted Budget	Actual (75%)	% Actual to Adjusted Budget	5/31/15	% of 8/31/15 Actual
REVENUES:					
Sales & Services	\$ -	\$ 62,683	-	\$ 56,933	12.66
Auxiliary Services	3,590,000	2,845,392	79.26	2,784,072	84.17
Total	3,590,000	2,908,075	81.00	2,841,005	75.61
EXPENDITURES:					
Non-Instructional Labor	895,349	687,534	76.79	931,261	71.05
Benefits	210,000	328,807	156.57	246,220	46.97
Supplies	826,440	562,214	68.03	558,200	75.37
Travel	268,681	411,615	153.20	359,024	64.25
Contracted Services	363,852	267,428	73.50	292,226	78.14
Capital Outlay	3,163	8,848	279.73	-	-
Scholarships and Fellowships	1,183,663	1,441,567	121.79	1,473,301	93.04
Utilities	60,650	17,919	29.54	9,360	72.99
Total	3,811,798	3,725,932	97.75	3,869,592	75.81
TRANSFERS AMONG FUNDS:					
Transfers In	(221,798)	(1,179,589)	-	(2,113)	-
Transfers Out	-	361,732	-	-	-
Net Increase (Decrease) in Net Position	\$ -	\$ -		\$ (1,026,474)	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Nine Months Ended May 31, 2016

95 Retirement of Indebtedness

	Adjusted Budget	Actual (75%)	% Actual to Adjusted Budget	5/31/15	% of 8/31/15 Actual
REVENUES					
Transfers In	\$ 2,583,252	\$ 1,406,484	54.45	\$ 425,642	100.00
Investment Income	-	206,883	-	83,135	63.82
Local Taxes - Debt Service	22,879,299	22,195,034	97.01	25,645,624	98.20
Total	<u>25,462,551</u>	<u>23,808,401</u>	-	<u>26,154,401</u>	<u>98.06</u>
EXPENDITURES					
Institutional Support	<u>25,462,551</u>	<u>8,855,927</u>	34.78	<u>13,093,121</u>	81.56
Total	<u>25,462,551</u>	<u>8,855,927</u>	34.78	<u>13,093,121</u>	81.56
TRANSFERS AMOUNG FUNDS:					
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ 14,952,474</u>		<u>\$ 13,061,280</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Nine Months Ended May 31, 2016

97 Investment in Plant

	<u>Adjusted Budget</u>	<u>Actual (75%)</u>	<u>% Actual to Adjusted Budget</u>	<u>5/31/15</u>	<u>% of 8/31/15 Actual</u>
EXPENDITURES					
Depreciation	\$ 19,589,384	\$ 11,961,612	61.06	\$ 11,883,815	73.71
Capital Purchases	-	(545,878)	-	(3,700,467)	62.50
Total	<u>19,589,384</u>	<u>11,415,734</u>	<u>-</u>	<u>8,183,348</u>	<u>82.17</u>
Net Increase (Decrease) in Net Position	<u>\$ (19,589,384)</u>	<u>\$(11,415,734)</u>		<u>\$ (8,183,348)</u>	

Capital Improvement Program

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Nine Months Ended May 31, 2016

91 Capital Projects

	<u>Adjusted Budget</u>	<u>Actual (75%)</u>	<u>5/31/15</u>
REVENUES:			
Investment Income	\$ -	\$ -	(895)
Total	<u>-</u>	<u>-</u>	<u>(895)</u>
EXPENDITURES:			
2008 Bond Program	<u>-</u>	<u>21,861,590</u>	<u>13,707,329</u>
Total	<u>-</u>	<u>21,861,590</u>	<u>13,707,329</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ (21,861,590)</u>	<u>\$ (13,708,224)</u>



Monthly Investment Report

May 31, 2016





A Delicate and Difficult Position

"most participants judged that if incoming data were consistent with economic growth picking up in the 2Q, labor market conditions continuing to strengthen, and inflation making progress towards the Committee's 2% objective, then it likely would be appropriate for the Committee to increase the target range for the Federal Funds rate in June"

This statement in the April minutes threw the equity and bond markets in a free-fall. The implied "threat" of a June increase in rates had the bond gods revolting. Bond futures had given only an 8% chance of a June increase and suddenly the FOMC was taking a progressively more hawkish stand on rates. The surprise had not come unexpectedly. Two outspoken voting members of the Committee (Williams and Lockhart) had broadcast the possibility with Lockhart clearly stating that a hike was on the June table. But the markets like cheap money and a strong dollar both of which could be jeopardized by a rate increase.

The talk from Committee members may also have been a warning to the markets which had reacted with extreme volatility at the last hike. The economy and the Committee need some certainty and stability and ultimately in May the futures market mindset came around to a current 30% chance of a hike. Although many traders and economists think that the better chance is July or September which would give more data on which to base the decision.

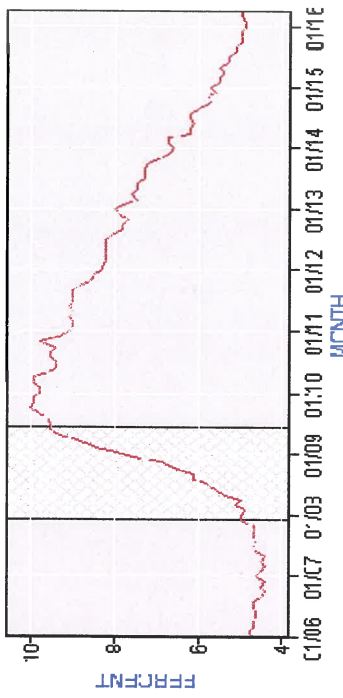
The Fed is in a delicate and difficult position and has pushed that position on to the markets. Markets and people want certainty and the data arriving daily is anything but. The conflicting data is compounded by a global situation which remains inconstant. We have as many positive signs in the economy as negative and until one side dominates the FOMC will remain reticent based on a "balance of risk".

The roller coaster ride is driven by jobs, inflation and the dollar. The side-show offered by US domestic politics and the global concerns for economic stability and rates only intensifies the situation.

Job data in May has been weak. Claims hit a 5-week high and the April data retraced the progress of the 1Q adding only 160,000 jobs and reduced the labor participation rate. Business and health services did add (65K and 44K) but retail and the federal government both cut jobs. The weak growth was balanced by several positives however. Wages and hourly earnings both rose. The 8% increase in wages looks meager but cumulatively takes us to a 2.5% hike YOY and the workweek lengthened to 34.5 hours.

Jobs have also been part of the campaign debate with Democrats arguing for a \$13-15/hr minimum wage. The impact of that is uncertain but as a given will hurt GDP as labor costs will soar.

Unemployment rate (seasonally adjusted)



Note: Cross-hatched area represents recession

Is the Balance Shifting to Positive?

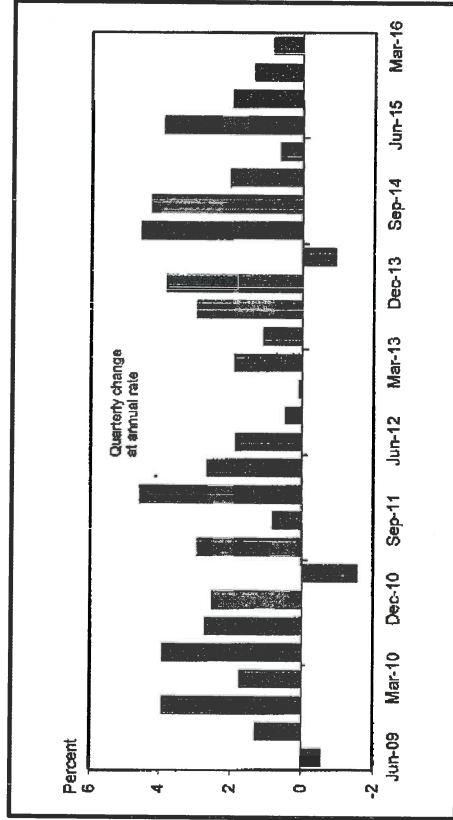
The second major factor roiling the markets has been oil as it has been for a year+. Alberta wildfires threatening refineries played a role in rising oil process, but hinged more directly on the major producers *allowing* oil to rise to save their own treasuries. An over-supply remains but oil finally reached \$50 before settling for the mid-\$40s – welcome news for Texas with talk of reopening rigs and therefore adding jobs. Such a move will also aide regional banks, which hold overdue debt from the energy sector.

Perhaps more importantly however regarding oil is its inflationary impact. The low oil prices have been a veritable *tax cut* for consumers but the increase will be a benefit more to the economy and boost inflation closer to the Committee's 2% goal. May saw an increase of 0.4% in CPI which, though small, is the biggest jump in 3 years. This will weigh heavily in rate changes.

Fortunately, the consumer has used this oil *tax break* to spend. The global uncertainty had driven her to save instead thereby spreading no benefit to the economy but in April consumer spending rose the most in 7 years! The consumer spent more this month on existing housing but less on autos and new housing. This reserve slows manufacturing's incentives to produce which is further weakened by the strong dollar. Even with that however GDP was revised up 0.8% on slightly better retail sales and residential investment.

The dollar itself did weaken slightly during the month which will aide our trade deficit situation. The Chinese yuan is officially pegged to the USD and China, with its economic challenges, wants to weaken the yuan to increase its own exports. Of course the Chinese could be weakening the yuan to prepare for a Fed rate hike also.

China reflects the global markets exactly. Emerging and developed economies are weak and struggling. Central banks continue to lower already *negative rates* to spur their markets.



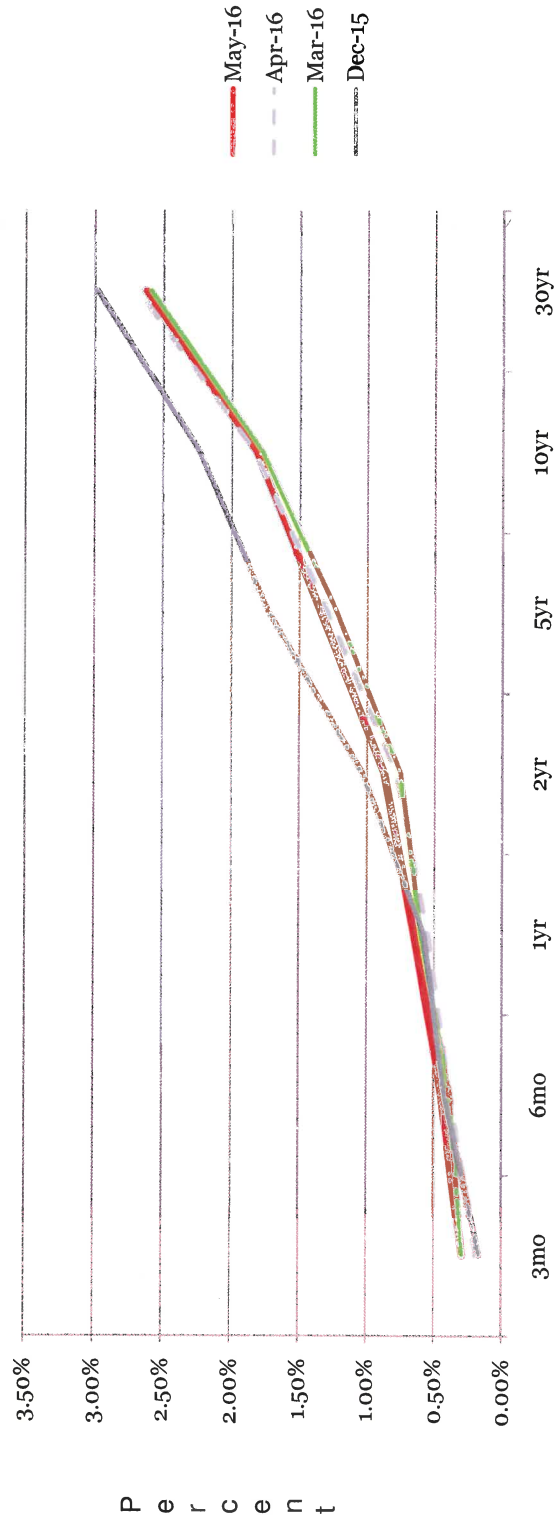
The ECB is set to buy investment grade European corporate debt, which will drive more funds to the US with its higher rates. This move at least partially weakens the Fed's hikes. More funds chasing our debt only results in lower rates (higher prices).

The exit of Britain from the EU also weighs heavily internationally. This potential *Brexit* will throw economic and currency turmoil into already rocky markets. Stability must come from all directions not simply the US which has found its feet more quickly than any other nation. Continuing disquiet in Venezuela, Puerto Rico, Brazil and the Middle East are troubling and unsettling. It makes sense therefore that the FOMC "generally judged it appropriate to leave their policy options open and maintain the flexibility to make (the rate) decision" when and if conditions warrant.



Rates

- The 2-year Treasury Note continues to be the fulcrum for the curve with little change from a month earlier.
- The shorter end is moving up in yield as investors move out the curve on some level of certainty or hunting for yield. The rates have not moved materially since October when the market clearly anticipated the Federal Reserve's move to raise short term rates in December. Now they await June or July.
- The longer end has not moved appreciably from March since oil prices have remained in a range from \$35 to \$48 a barrel. However, as rates move or stay negative around the world, the longer end of the curve has stayed stubbornly below the last two quarters of 2015. This appears to be a definite move to find value in a negative interest rate world.
- All sectors of the US curve are waiting for a clearer picture from the Fed on the timing of the next rate hike. With the Fed then waiting on mounting good news from the economy, it is a month-to-month wait-and-see situation.
- CNBC surveyed economists continue to see August as the next possible move by the FOMC which modified their expectations to only two hikes in 2016.



End of Month Rates - Full Yield Curve - Fed Funds to 30yr

General Portfolio

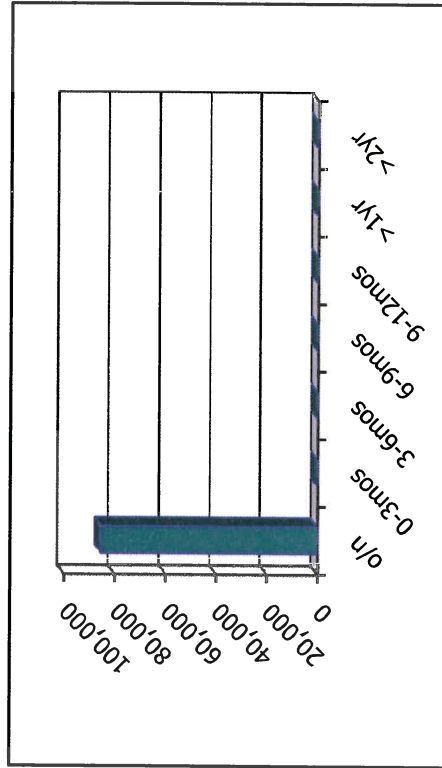
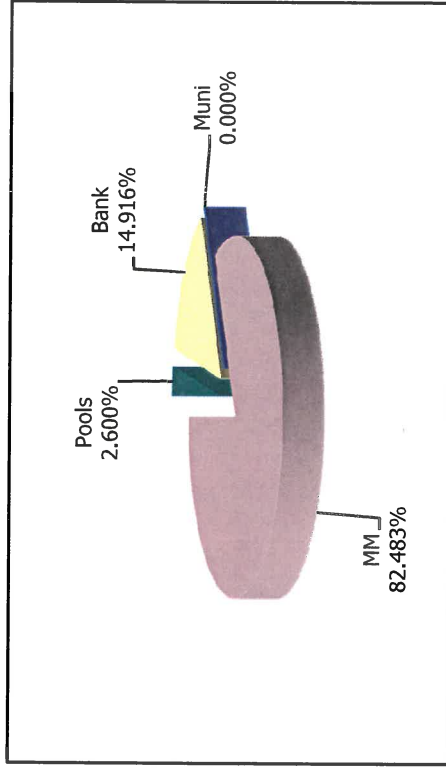
As of May 31, 2016

PATTERSON & ASSOCIATES



INVESTMENT PROFESSIONALS

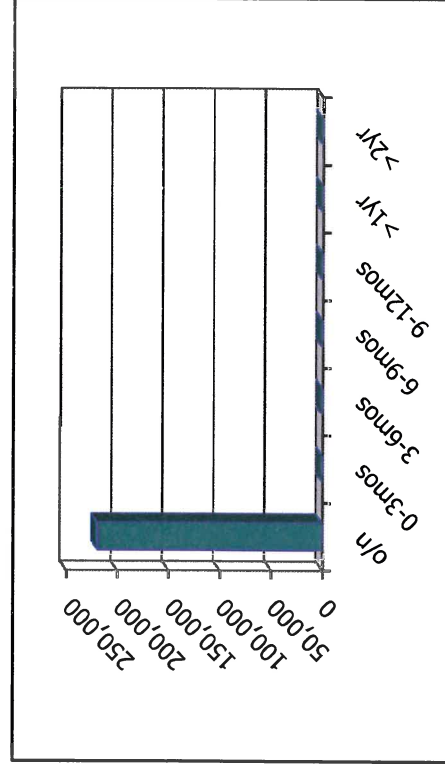
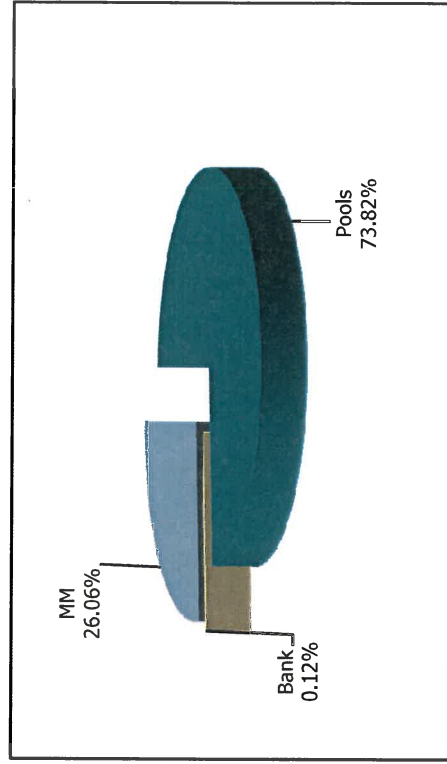
- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The very short-term rates have moved up in the last quarter offering some opportunities for diversification – especially for those with access to commercial paper. Past one year there are many more alternatives as rates creep up.
- Banks remain *uninterested* in new deposits and municipal debt has become less attractive as the supply of new muni bonds dries up. Few outperform the agencies at this point in time.
- It is still time to reduce cash balances and stretch out longer and into the two year area if possible.



Bond Portfolio

As of May 31, 2016

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- It is still time to reduce cash balances and stretch out longer and into the two year area if possible.





**San Jacinto Community College
Portfolio Management
Portfolio Summary
May 31, 2016**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Passbook/Checking Accounts	12,723,004.79	12,723,004.79	12,723,004.79	4.17	1	1	0.000
Investment Pools/Money Markets	292,461,798.23	292,461,798.23	292,461,798.23	95.83	1	1	0.311
Investments	305,184,803.02	305,184,803.02	305,184,803.02	100.00%	1	1	0.298
Total Earnings	May 31 Month Ending	Fiscal Year To Date					
Current Year	77,808.95	313,261.89					

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the San Jacinto Community College/Foundation of the position and activity within the College's and Foundation's portfolio of investments. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

[Signature]
 Vice Chancellor of Fiscal Affairs
 6/27/16



San Jacinto Community College
Summary by Type
May 31, 2016
Grouped by Fund

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Bond Funds						
Investment Pools/Money Markets	10	219,888,292.43	219,888,292.43	72.05	0.335	1
Subtotal	10	219,888,292.43	219,888,292.43	72.05	0.335	1
Fund: Consolidated Portfolio						
Passbook/Checking Accounts	9	12,723,004.79	12,723,004.79	4.17	0.000	1
Investment Pools/Money Markets	6	72,573,505.80	72,573,505.80	23.78	0.238	1
Subtotal	15	85,296,510.59	85,296,510.59	27.95	0.203	1
Total and Average	25	305,184,803.02	305,184,803.02	100.00	0.298	1



San Jacinto Community College
Fund BOND - Bond Funds
Investments by Fund
May 31, 2016

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Investment Pools/Money Markets											
708340211	10064	JPM - Debt Service	12/05/2007	270,268.05	270,268.05	270,268.05	0.080	0.078	0.080		1
XXX794	10228	East West ICS 08 Bond Proceeds	09/09/2014	9,753,688.44	9,753,688.44	9,753,688.44	0.350	0.345	0.350		1
XXX844	10229	East West ICS Debt Service	09/09/2014	12,029,353.35	12,029,353.35	12,029,353.35	0.350	0.345	0.350		1
86-72000794	10231	East West MM 08 Bond Proceeds	09/09/2014	250,074.32	250,074.32	250,074.32	0.350	0.345	0.350		1
86-72004242	10233	East West MM 15 Bond Proceeds	08/06/2015	35,011,171.30	35,011,171.30	35,011,171.30	0.350	0.345	0.350		1
86-72000844	10232	East West MM Debt Service	09/09/2014	250,074.31	250,074.31	250,074.31	0.350	0.345	0.350		1
999999999	10084	LSIP GOF - 2008 Bond Proceeds	10/03/2008	5,361,451.82	5,361,451.82	5,361,451.82	0.330	0.325	0.330		1
999999917	10234	LSIP GOF - 2015 Bond Proceeds	08/06/2015	4,080,223.86	4,080,223.86	4,080,223.86	0.330	0.325	0.330		1
999999918	10235	LSIP GOF - 2016 Bond Proceeds	04/20/2016	150,056,933.60	150,056,933.60	150,056,933.60	0.330	0.325	0.330		1
999999916	10106	LSIP GOF - Debt Service	07/30/2009	2,825,053.38	2,825,053.38	2,825,053.38	0.330	0.325	0.330		1
Subtotal and Average				219,888,292.43	219,888,292.43	219,888,292.43		0.330	0.335		1
Total Investments and Average				219,888,292.43	219,888,292.43	219,888,292.43		0.330	0.335		1

Fund GEN - Consolidated Portfolio
Investments by Fund
May 31, 2016

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Passbook/Checking Accounts											
1390012195A	10164	Bank of America - Operating	09/01/2015	9,979.98	9,979.98	9,979.98					1
9999999914	10089	Credit Cards - In Transit	09/01/2015	6,079.00	6,079.00	6,079.00					1
708340062	10086	Disbursements	09/01/2015	-320,787.59	-320,787.59	-320,787.59					1
707759296	10069	JPM - Federal Programs	09/01/2015	0.00	0.00	0.00					1
707759338	10062	JPM - Operating	09/01/2015	13,045,576.30	13,045,576.30	13,045,576.30					1
707759346	10085	Payroll Fund	09/01/2015	-34,307.02	-34,307.02	-34,307.02					1
9999999913	10088	Petty Cash	09/01/2015	20,025.00	20,025.00	20,025.00					1
707759353	10181	Student Deferred Income	09/01/2015	0.00	0.00	0.00					1
707759361	10103	JPM - Workmen's Comp	09/01/2015	-3,560.88	-3,560.88	-3,560.88					1
Subtotal and Average				12,723,004.79	12,723,004.79	12,723,004.79		0.000	0.000		1
Investment Pools/Money Markets											
XXX810	10227	East West ICS	09/09/2014	39,988,144.63	39,988,144.63	39,988,144.63	0.350	0.345	0.350		1
86-7200810	10230	East West MM	09/09/2014	250,074.31	250,074.31	250,074.31	0.350	0.345	0.350		1
9999999993	10034	LSIP GOF - Operating	09/01/2007	5,698.72	5,698.72	5,698.72	0.330	0.325	0.330		1
707759320	10035	JPM - Money Market	09/01/2007	30,002,369.61	30,002,369.61	30,002,369.61	0.080	0.078	0.080		1
9999999996	10038	TCB - Money Market	09/26/2007	114,482.75	114,482.75	114,482.75	0.350	0.345	0.350		1
9999999991	10032	TexPool	09/01/2007	2,212,735.78	2,212,735.78	2,212,735.78	0.340	0.335	0.339		1
Subtotal and Average				72,573,505.80	72,573,505.80	72,573,505.80		0.235	0.238		1
Total Investments and Average				85,296,510.59	85,296,510.59	85,296,510.59		0.200	0.203		1



San Jacinto Community College
Interest Earnings
Sorted by Fund - Fund
May 1, 2016 - May 31, 2016
Yield on Beginning Book Value

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current/Annualized Rate	Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Bond Funds												
708340211	10064	BOND	RRP	270,268.05	82,994.51	270,268.05		0.080	0.158	11.15	0.00	11.15
999999999	10084	BOND	RRP	5,361,451.82	767,339.23	5,361,451.82		0.330	1.287	838.44	0.00	838.44
999999916	10106	BOND	RRP	2,825,053.38	2,823,953.55	2,825,053.38		0.330	0.332	796.16	0.00	796.16
XXX794	10228	BOND	RRP	9,753,688.44	14,754,243.33	9,753,688.44		0.350	0.296	3,713.44	0.00	3,713.44
XXX844	10229	BOND	RRP	12,029,353.35	12,021,416.45	12,029,353.35		0.350	0.350	3,574.73	0.00	3,574.73
86-72000794	10231	BOND	RRP	250,074.32	250,071.92	250,074.32		0.350	0.350	74.32	0.00	74.32
86-72000844	10232	BOND	RRP	250,074.31	250,071.92	250,074.31		0.350	0.350	74.31	0.00	74.31
86-72004242	10233	BOND	RRP	35,011,171.30	40,011,507.14	35,011,171.30		0.350	0.329	11,171.30	0.00	11,171.30
999999917	10234	BOND	RRP	4,080,223.86	1,080,548.23	4,080,223.86		0.330	0.795	729.50	0.00	729.50
999999918	10235	BOND	RRP	150,056,933.60	150,014,767.84	150,056,933.60		0.330	0.331	42,165.76	0.00	42,165.76
	Subtotal			219,888,292.43	222,056,914.12	219,888,292.43			0.335	63,149.11	0.00	63,149.11
Fund: Consolidated Portfolio												
999999991	10032	GEN	RRP	2,212,735.78	568.88	2,212,735.78		0.340	612.408	295.89	0.00	295.89
999999996	10038	GEN	RRP	114,482.75	114,447.63	114,482.75		0.350	0.361	35.12	0.00	35.12
707759320	10035	GEN	RRP	30,002,369.61	36,002,352.10	30,002,369.61		0.080	0.077	2,369.61	0.00	2,369.61
707759338	10062	GEN	PA1	13,045,576.30	15,718,158.76	13,045,576.30				0.01	0.00	0.01
999999993	10034	GEN	RRP	5,698.72	5,225.87	5,698.72		0.330	0.360	1.60	0.00	1.60
XXX810	10227	GEN	RRP	39,988,144.63	39,964,707.27	39,988,144.63		0.350	0.350	11,883.30	0.00	11,883.30
86-7200810	10230	GEN	RRP	250,074.31	250,071.92	250,074.31		0.350	0.350	74.31	0.00	74.31
	Subtotal			85,619,082.10	92,055,532.43	85,619,082.10			0.188	14,659.84	0.00	14,659.84
	Total			305,507,374.53	314,112,446.55	305,507,374.53			0.292	77,808.95	0.00	77,808.95



Quarterly Investment Report

February 29, 2016 – May 31, 2016



A Delicate and Difficult Position

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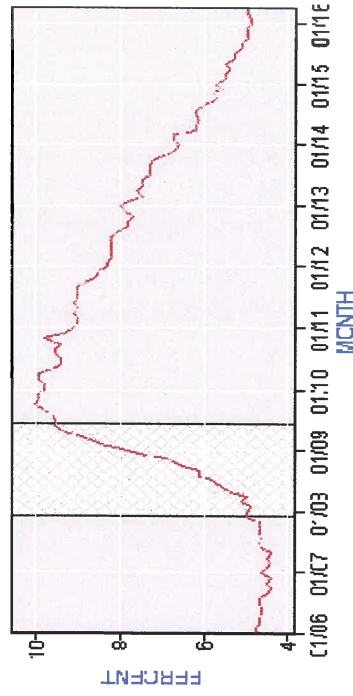
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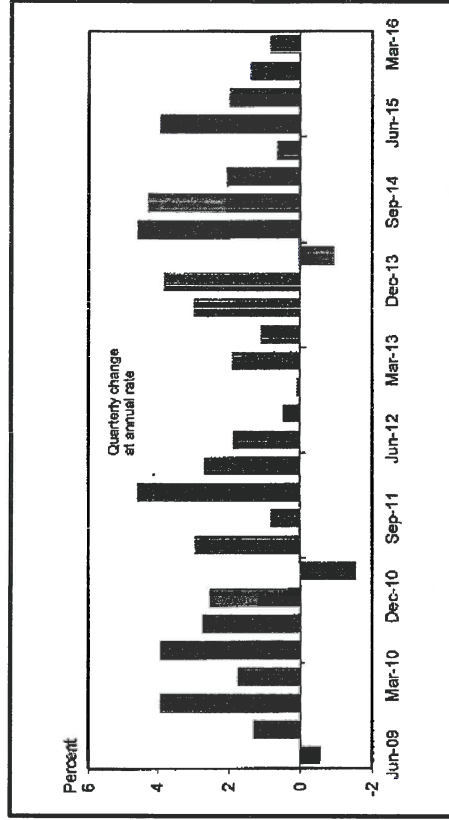
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China reflects the global markets exactly. Emerging and developed economies are weak and struggling. Central banks continue to lower already *negative rates* to spur their markets.

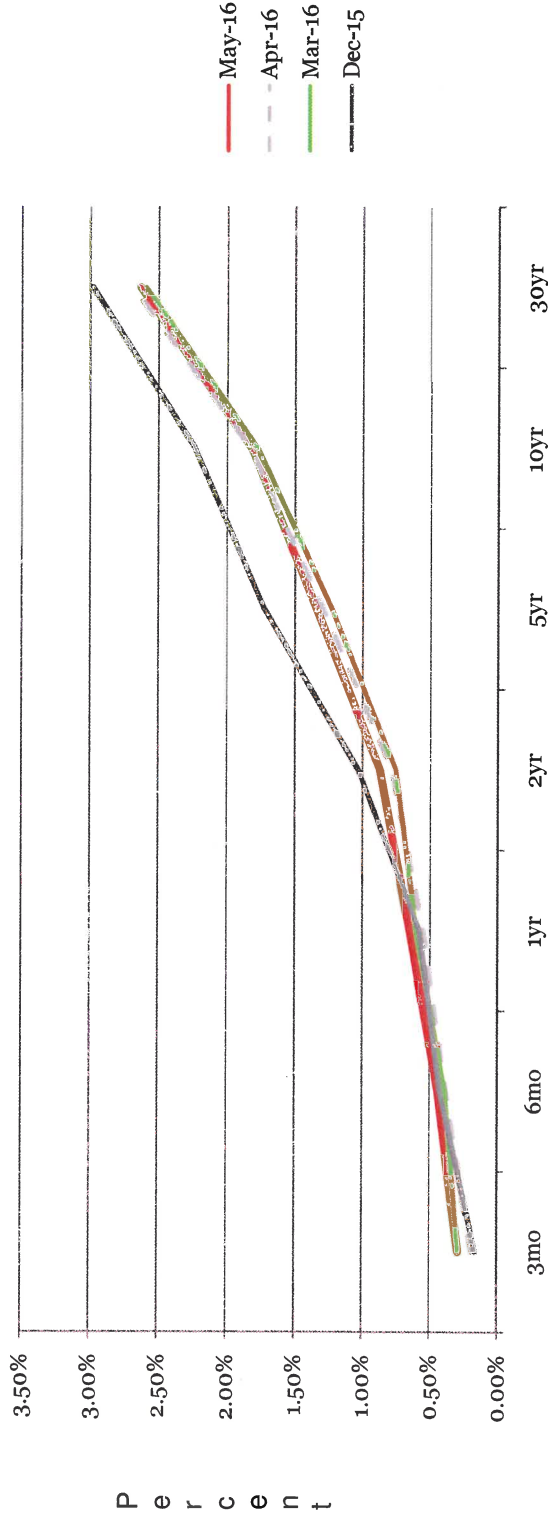


The ECB is set to buy investment grade European corporate debt, which will drive more funds to the US with its higher rates. This move at least partially weakens the Fed's hikes. More funds chasing our debt only results in lower rates (higher prices).

The exit of Britain from the EU also weighs heavily internationally. This potential *Brexit* will throw economic and currency turmoil into already rocky markets. Stability must come from all directions not simply the US which has found its feet more quickly than any other nation. Continuing disquiet in Venezuela, Puerto Rico, Brazil and the Middle East are troubling and unsettling. It makes sense therefore that the FOMC "generally judged it appropriate to leave their policy options open and maintain the flexibility to make (the rate) decision" when and if conditions warrant.

Rates

- The 2-year Treasury Note continues to be the fulcrum for the curve with little change from a month earlier.
- The shorter end is moving up in yield as investors move out the curve on some level of certainty or hunting for yield. The rates have not moved materially since October when the market clearly anticipated the Federal Reserve's move to raise short term rates in December. Now they await June or July.
- The longer end has not moved appreciably from March since oil prices have remained in a range from \$35 to \$48 a barrel. However, as rates move or stay negative around the world, the longer end of the curve has stayed stubbornly below the last two quarters of 2015. This appears to be a definite move to find value in a negative interest rate world.
- All sectors of the US curve are waiting for a clearer picture from the Fed on the timing of the next rate hike. With the Fed then waiting on mounting good news from the economy, it is a month-to-month wait-and-see situation.
- CNBC surveyed economists continue to see August as the next possible move by the FOMC which modified their expectations to only two hikes in 2016.



End of Month Rates - Full Yield Curve - Fed Funds to 30yr

San Jacinto College District
 Quarterly Investment Report
 February 29, 2016 – May 31, 2016

Portfolio Summary Management Report

<p>Portfolio as of 02/29/16: Beginning Book Value \$ 175,989,471 Beginning Market Value \$ 175,989,471</p> <p>WAM at Beginning Period Date¹ 1 day <i>(Increase in market value is due to seasonal cash inflows)</i></p>	<p>Portfolio as of 05/31/16: Ending Book Value \$ 305,184,803 Ending Market Value \$ 305,184,803 Investment Income for the period \$ 164,204 Unrealized Gain/Loss \$ 0 WAM at Ending Period Date¹ 1 day</p> <p>Change in Market Value² \$ 129,195,332</p>
<p>Average Yield to Maturity for period 0.285 % Average Yield 180-Day Treasury Bill for period 0.420 %</p>	

Chancellor 6/27/16

 Vice Chancellor of Fiscal Affairs
 San Jacinto College District

Bill Dickerson 6/28/16

 Bill Dickerson, Accounting and Financial Services
 San Jacinto College District

Linda T. Patterson

 Linda T. Patterson, Investment Advisor, SJCD
 Patterson & Associates

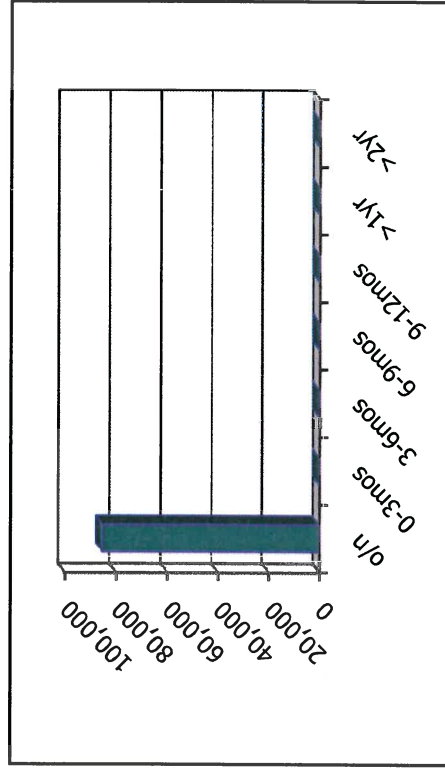
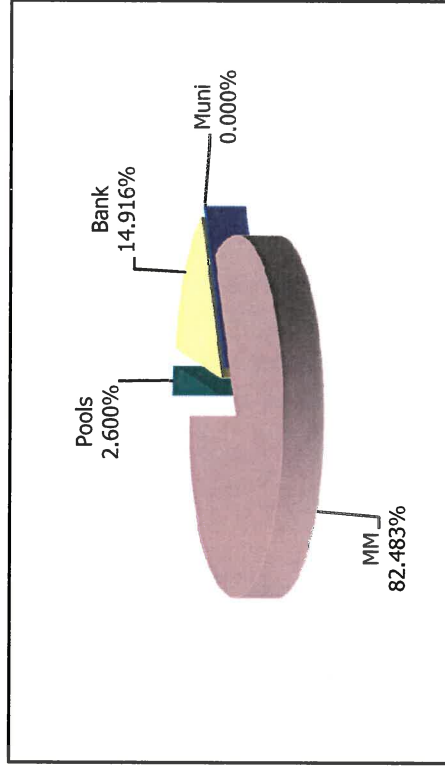
¹ WAM – weighted average maturity

² “Change in Market Value” is required data, but will primarily reflect the receipt and expenditure of the College’s funds from month to month. Patterson & Associates has assisted in the preparation of this consolidated investment report, with additional input provided by the College District.

General Portfolio

As of May 31, 2016

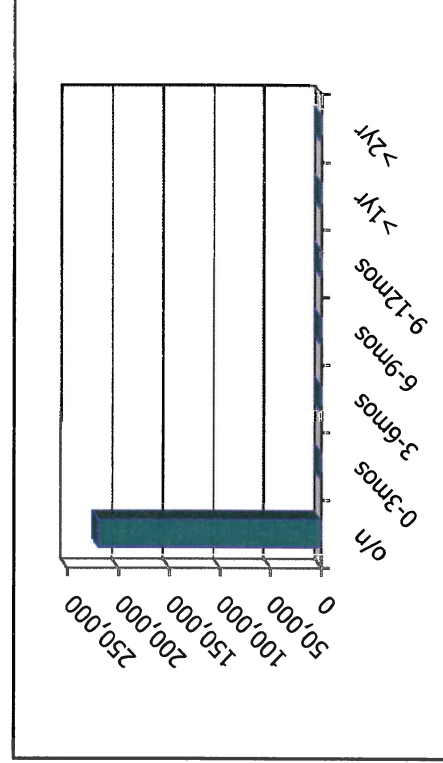
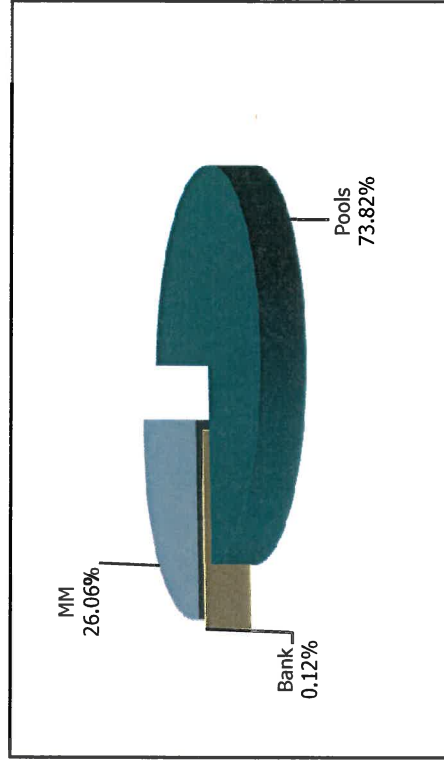
- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The very short-term rates have moved up in the last quarter offering some opportunities for diversification – especially for those with access to commercial paper. Past one year there are many more alternatives as rates creep up.
- Banks remain *uninterested* in new deposits and municipal debt has become less attractive as the supply of new muni bonds dries up. Few outperform the agencies at this point in time.
- It is still time to reduce cash balances and stretch out longer and into the two year area if possible.



Bond Portfolio

As of May 31, 2016

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The very short-term rates have moved up in the last quarter offering some opportunities for diversification – especially for those with access to commercial paper. Past one year there are many more alternatives as rates creep up.
- Banks remain *uninterested* in new deposits and municipal debt has become less attractive as the supply of new muni bonds dries up. Few outperform the agencies at this point in time.
- It is still time to reduce cash balances and stretch out longer and into the two year area if possible.





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 901 S. MoPac
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 Austin, TX 78746

San Jacinto Community College
 Portfolio Management
 Portfolio Summary
 May 31, 2016

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Passbook/Checking Accounts	12,723,004.79	12,723,004.79	12,723,004.79	4.17	1	1	0.000
Investment Pools/Money Markets	292,461,798.23	292,461,798.23	292,461,798.23	95.83	1	1	0.311
Investments	305,184,803.02	305,184,803.02	305,184,803.02	100.00%	1	1	0.298

Total Earnings	May 31	Month Ending	Fiscal Year To Date
Current Year	77,808.95		313,261.89

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the San Jacinto Community College/Foundation of the position and activity within the College's and Foundation's portfolio of investments. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

C. K. [Signature]
 Vice Chancellor of Fiscal Affairs



San Jacinto Community College
Summary by Type
May 31, 2016
Grouped by Fund

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Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Bond Funds						
Investment Pools/Money Markets	10	219,888,292.43	219,888,292.43	72.05	0.335	1
Subtotal	10	219,888,292.43	219,888,292.43	72.05	0.335	1
Fund: Consolidated Portfolio						
Passbook/Checking Accounts	9	12,723,004.79	12,723,004.79	4.17	0.000	1
Investment Pools/Money Markets	6	72,573,505.80	72,573,505.80	23.78	0.238	1
Subtotal	15	85,296,510.59	85,296,510.59	27.95	0.203	1
Total and Average	25	305,184,803.02	305,184,803.02	100.00	0.298	1

San Jacinto Community College
Fund BOND - Bond Funds
Investments by Fund
May 31, 2016

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CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Investment Pools/Money Markets											
708340211	10064	JPM - Debt Service	12/05/2007	270,268.05	270,268.05	270,268.05	0.080	0.078	0.080		1
XXX794	10228	East West ICS 08 Bond Proceeds	09/09/2014	9,753,688.44	9,753,688.44	9,753,688.44	0.350	0.345	0.350		1
XXX844	10229	East West ICS Debt Service	09/09/2014	12,029,353.35	12,029,353.35	12,029,353.35	0.350	0.345	0.350		1
86-72000794	10231	East West MM 08 Bond Proceeds	09/09/2014	250,074.32	250,074.32	250,074.32	0.350	0.345	0.350		1
86-72004242	10233	East West MM 15 Bond Proceeds	08/06/2015	35,011,171.30	35,011,171.30	35,011,171.30	0.350	0.345	0.350		1
86-72000844	10232	East West MM Debt Service	09/09/2014	250,074.31	250,074.31	250,074.31	0.350	0.345	0.350		1
999999999	10084	LSIP GOF - 2008 Bond Proceeds	10/03/2008	5,361,451.82	5,361,451.82	5,361,451.82	0.330	0.325	0.330		1
999999917	10234	LSIP GOF - 2015 Bond Proceeds	08/06/2015	4,080,223.86	4,080,223.86	4,080,223.86	0.330	0.325	0.330		1
999999918	10235	LSIP GOF - 2016 Bond Proceeds	04/20/2016	150,056,933.60	150,056,933.60	150,056,933.60	0.330	0.325	0.330		1
999999916	10106	LSIP GOF - Debt Service	07/30/2009	2,825,053.38	2,825,053.38	2,825,053.38	0.330	0.325	0.330		1
Subtotal and Average				219,888,292.43	219,888,292.43	219,888,292.43	0.330	0.330	0.335		1
Total Investments and Average				219,888,292.43	219,888,292.43	219,888,292.43	0.330	0.330	0.335		1

Fund GEN - Consolidated Portfolio
Investments by Fund
May 31, 2016

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Passbook/Checking Accounts											
1390012195A	10164	Bank of America - Operating	09/01/2015	9,979.98	9,979.98	9,979.98					1
9999999914	10089	Credit Cards - In Transit	09/01/2015	6,079.00	6,079.00	6,079.00					1
708340062	10086	Disbursements	09/01/2015	-320,787.59	-320,787.59	-320,787.59					1
707759296	10069	JPM - Federal Programs	09/01/2015	0.00	0.00	0.00					1
707759338	10062	JPM - Operating	09/01/2015	13,045,576.30	13,045,576.30	13,045,576.30					1
707759346	10085	Payroll Fund	09/01/2015	-34,307.02	-34,307.02	-34,307.02					1
9999999913	10088	Petty Cash	09/01/2015	20,025.00	20,025.00	20,025.00					1
707759353	10181	Student Deferred Income	09/01/2015	0.00	0.00	0.00					1
707759361	10103	JPM - Workmen's Comp	09/01/2015	-3,560.88	-3,560.88	-3,560.88					1
				Subtotal and Average	12,723,004.79	12,723,004.79		0.000	0.000		1
Investment Pools/Money Markets											
XXX810	10227	East West ICS	09/09/2014	39,988,144.63	39,988,144.63	39,988,144.63	0.350	0.345	0.350		1
86-7200810	10230	East West MM	09/09/2014	250,074.31	250,074.31	250,074.31	0.350	0.345	0.350		1
9999999993	10034	LSIP GOF - Operating	09/01/2007	5,698.72	5,698.72	5,698.72	0.330	0.325	0.330		1
707759320	10035	JPM - Money Market	09/01/2007	30,002,369.61	30,002,369.61	30,002,369.61	0.080	0.078	0.080		1
9999999996	10038	TCB - Money Market	09/26/2007	114,482.75	114,482.75	114,482.75	0.350	0.345	0.350		1
9999999991	10032	TexPool	09/01/2007	2,212,735.78	2,212,735.78	2,212,735.78	0.340	0.335	0.339		1
				Subtotal and Average	72,573,505.80	72,573,505.80		0.235	0.238		1
				Total Investments and Average	85,296,510.59	85,296,510.59		0.200	0.203		1



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**San Jacinto Community College
 Cash Reconciliation Report
 For the Period March 1, 2016 - May 31, 2016
 Grouped by Fund**

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
Consolidated Portfolio											
03/01/2016	10216	GEN	Interest	442331YP3	625,000.00	HOTX 0.6M 0.79% Mat. 03/01/2016	03/01/2016	0.00	2,459.38	0.00	2,459.38
03/01/2016	10216	GEN	Maturity	442331YP3	625,000.00	HOTX 0.6M 0.79% Mat. 03/01/2016	03/01/2016	0.00	0.00	625,000.00	625,000.00
						Subtotal		0.00	2,459.38	625,000.00	627,459.38
						Total		0.00	2,459.38	625,000.00	627,459.38



San Jacinto Community College
Purchases Report
Sorted by Fund - Fund
March 1, 2016 - May 31, 2016

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CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
Bond Funds													
9999999918	10235	BOND	RRP	LSIP16	150,000,000.00	04/20/2016	/ - Monthly	150,000,000.00		0.330		0.330	150,056,933.60
				Subtotal	150,000,000.00			150,000,000.00	0.00				150,056,933.60
				Total Purchases	150,000,000.00			150,000,000.00	0.00				150,056,933.60



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San Jacinto Community College
Maturity Report
Sorted by Maturity Date

Amounts due during March 1, 2016 - May 31, 2016

CUSIP	Investment #	Fund	Sec. Type	Issuer	Par Value	Maturity Date	Purchase Date	Rate at Maturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
442331YP3	10216	GEN	MC1	HOTX	625,000.00	03/01/2016	05/16/2013	0.787	625,000.00	2,459.38	627,459.38	2,459.38
Total Maturities					625,000.00				625,000.00	2,459.38	627,459.38	2,459.38

San Jacinto Community College
Interest Earnings
Sorted by Fund - Fund
March 1, 2016 - May 31, 2016
Yield on Beginning Book Value

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CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current/Annualized Rate	Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Bond Funds												
708340211	10064	BOND	RRP	270,268.05	3,430,075.57	270,268.05		0.080	0.008	72.58	0.00	72.58
999999999	10084	BOND	RRP	5,361,451.82	2,908,588.02	5,361,451.82		0.330	0.242	1,777.21	0.00	1,777.21
999999916	10106	BOND	RRP	2,825,053.38	2,083.67	2,825,053.38		0.330	204.802	1,075.62	0.00	1,075.62
XXX794	10228	BOND	RRP	9,753,688.44	14,997,771.82	9,753,688.44		0.350	0.328	12,415.04	0.00	12,415.04
XXX844	10229	BOND	RRP	12,029,353.35	8,808,690.33	12,029,353.35		0.350	0.430	9,558.13	0.00	9,558.13
86-72000794	10231	BOND	RRP	250,074.32	6,399.42	250,074.32		0.350	9.257	149.32	0.00	149.32
86-72000844	10232	BOND	RRP	250,074.31	22,149.92	250,074.31		0.350	19.818	1,106.44	0.00	1,106.44
86-72004242	10233	BOND	RRP	35,011,171.30	40,011,123.40	35,011,171.30		0.350	0.343	34,568.90	0.00	34,568.90
999999917	10234	BOND	RRP	4,080,223.86	3,515,311.34	4,080,223.86		0.330	0.239	2,117.81	0.00	2,117.81
999999918	10235	BOND	RRP	150,056,933.60	0.00	150,056,933.60		0.330	0.330	56,933.60	0.00	56,933.60
Subtotal				219,888,292.43	73,702,193.49	219,888,292.43			0.334	119,774.65	0.00	119,774.65
Fund: Consolidated Portfolio												
999999991	10032	GEN	RRP	2,212,735.78	6,814,979.09	2,212,735.78		0.340	0.081	1,386.30	0.00	1,386.30
999999996	10038	GEN	RRP	114,482.75	114,381.81	114,482.75		0.350	0.350	100.94	0.00	100.94
707759320	10035	GEN	RRP	30,002,369.61	38,002,415.57	30,002,369.61		0.080	0.078	7,470.18	0.00	7,470.18
707759338	10062	GEN	PA1	13,045,576.30	17,038,925.87	13,045,576.30				0.01	0.00	0.01
999999993	10034	GEN	RRP	5,698.72	3,133.11	5,698.72		0.330	0.531	4.19	0.00	4.19
XXX810	10227	GEN	RRP	39,988,144.63	40,023,257.53	39,988,144.63		0.350	0.350	35,273.82	0.00	35,273.82
86-7200810	10230	GEN	RRP	250,074.31	144,998.16	250,074.31		0.350	0.529	193.43	0.00	193.43
Subtotal				85,619,082.10	102,142,091.14	85,619,082.10			0.173	44,428.87	0.00	44,428.87
Total				305,507,374.53	175,844,284.63	305,507,374.53			0.267	164,203.52	0.00	164,203.52



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**San Jacinto Community College
 Texas Compliance Change in Val Report
 Sorted by Fund
 March 1, 2016 - May 31, 2016**

Inv #	Issuer	Fund	YTM	Purch Date	Interest Accrual	Beginning Book Value	Purchases/ Additions	Redemptions	Change in Value	Ending Book Value
Cusip	Par Value			Mat Date	Interest Received	Beginning Market Value				Ending Market Value
Fund: Bond Funds										
10064	DS	BOND		12/05/2007	72.58	3,430,075.57	3,087,207.48	6,247,015.00	-3,159,807.52	270,268.05
708340211	270,268.05	0.080		/ /	72.58	3,430,075.57	3,087,207.48	6,247,015.00	-3,159,807.52	270,268.05
10084	LSIP08	BOND		10/03/2008	1,777.21	2,908,588.02	5,001,777.21	2,548,913.41	2,452,863.80	5,361,451.82
999999999	5,361,451.82	0.330		/ /	1,777.21	2,908,588.02	5,001,777.21	2,548,913.41	2,452,863.80	5,361,451.82
10106	LSIPDS	BOND		07/30/2009	1,075.62	2,083.67	2,837,737.55	14,767.84	2,822,969.71	2,825,053.38
999999916	2,825,053.38	0.330		/ /	1,075.62	2,083.67	2,837,737.55	14,767.84	2,822,969.71	2,825,053.38
10228	EWIC08	BOND		09/09/2014	12,415.04	14,997,771.82	12,418.12	5,256,501.50	-5,244,083.38	9,753,688.44
XXX794	9,753,688.44	0.350		/ /	12,415.04	14,997,771.82	12,418.12	5,256,501.50	-5,244,083.38	9,753,688.44
10229	EWICDS	BOND		09/09/2014	9,558.13	8,808,690.33	3,220,688.02	25.00	3,220,663.02	12,029,353.35
XXX844	12,029,353.35	0.350		/ /	9,558.13	8,808,690.33	3,220,688.02	25.00	3,220,663.02	12,029,353.35
10231	EWM08	BOND		09/09/2014	149.32	6,399.42	5,256,650.82	5,012,975.92	243,674.90	250,074.32
86-72000794	250,074.32	0.350		/ /	149.32	6,399.42	5,256,650.82	5,012,975.92	243,674.90	250,074.32
10232	EWM0DS	BOND		09/09/2014	1,106.44	22,149.92	3,439,079.28	3,211,154.89	227,924.39	250,074.31
86-72000844	250,074.31	0.350		/ /	1,106.44	22,149.92	3,439,079.28	3,211,154.89	227,924.39	250,074.31
10233	EWM015	BOND		08/06/2015	34,568.90	40,011,123.40	34,568.90	5,034,521.00	-4,999,952.10	35,011,171.30
86-72004242	35,011,171.30	0.350		/ /	34,568.90	40,011,123.40	34,568.90	5,034,521.00	-4,999,952.10	35,011,171.30
10234	LSIP15	BOND		08/06/2015	2,117.81	3,515,311.34	5,002,117.81	4,437,205.29	564,912.52	4,080,223.86
999999917	4,080,223.86	0.330		/ /	2,117.81	3,515,311.34	5,002,117.81	4,437,205.29	564,912.52	4,080,223.86
10235	LSIP16	BOND		04/20/2016	56,933.60	0.00	150,071,701.44	14,767.84	150,056,933.60	150,056,933.60
999999918	150,056,933.60	0.330		/ /	56,933.60	0.00	150,071,701.44	14,767.84	150,056,933.60	150,056,933.60
Sub Totals For: Fund: Bond Funds						73,702,193.49	177,963,946.63	31,777,847.69	146,186,098.94	219,888,292.43
						73,702,193.49	177,963,946.63	31,777,847.69	146,186,098.94	219,888,292.43

San Jacinto Community College
Texas Compliance Change in Val Report
March 1, 2016 - May 31, 2016

Inv #	Issuer	Fund	Purch Date	Interest Accrued	Beginning Book Value	Beginning Market Value	Purchases/ Additions	Redemptions	Change in Value	Ending Book Value	Ending Market Value
Cusip	Par Value	YTM	Mat Date	Interest Received	Book Value	Market Value				Book Value	Market Value
Fund: Consolidated Portfol											
10032	TXPOOL	GEN	09/01/2007	1,386.30	6,814,979.09	6,814,979.09	12,435,756.69	17,038,000.00	-4,602,243.31	2,212,735.78	2,212,735.78
999999991	2,212,735.78	0.339	/ /	1,386.30	6,814,979.09	6,814,979.09	12,435,756.69	17,038,000.00	-4,602,243.31	2,212,735.78	2,212,735.78
10034	LSIP	GEN	09/01/2007	4.19	3,133.11	3,133.11	2,565.61	0.00	2,565.61	5,698.72	5,698.72
999999993	5,698.72	0.330	/ /	4.19	3,133.11	3,133.11	2,565.61	0.00	2,565.61	5,698.72	5,698.72
10062	OPER	GEN	09/01/2015	0.01	17,038,925.87	17,038,925.87	0.00	3,993,349.57	-3,993,349.57	13,045,576.30	13,045,576.30
707759338	13,045,576.30	0.000	/ /	0.00	17,038,925.87	17,038,925.87	0.00	3,993,349.57	-3,993,349.57	13,045,576.30	13,045,576.30
10038	TXCIT	GEN	09/26/2007	100.94	114,381.81	114,381.81	100.94	0.00	100.94	114,482.75	114,482.75
999999996	114,482.75	0.350	/ /	100.94	114,381.81	114,381.81	100.94	0.00	100.94	114,482.75	114,482.75
10069	FPRO	GEN	09/01/2015	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
707759296	0.00	0.000	/ /	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10085	PAY	GEN	09/01/2015	0.00	-91,403.80	-91,403.80	57,096.78	0.00	57,096.78	-34,307.02	-34,307.02
707759346	-34,307.02	0.000	/ /	0.00	-91,403.80	-91,403.80	57,096.78	0.00	57,096.78	-34,307.02	-34,307.02
10086	DIS	GEN	09/01/2015	0.00	-385,586.40	-385,586.40	274,806.11	210,007.30	64,798.81	-320,787.59	-320,787.59
708340062	-320,787.59	0.000	/ /	0.00	-385,586.40	-385,586.40	274,806.11	210,007.30	64,798.81	-320,787.59	-320,787.59
10088	PC	GEN	09/01/2015	0.00	18,675.00	18,675.00	1,670.00	320.00	1,350.00	20,025.00	20,025.00
9999999913	20,025.00	0.000	/ /	0.00	18,675.00	18,675.00	1,670.00	320.00	1,350.00	20,025.00	20,025.00
10089	CC	GEN	09/01/2015	0.00	-26,889.95	-26,889.95	146,696.72	113,727.77	32,968.95	6,079.00	6,079.00
9999999914	6,079.00	0.000	/ /	0.00	-26,889.95	-26,889.95	146,696.72	113,727.77	32,968.95	6,079.00	6,079.00
10035	MM	GEN	09/01/2007	7,470.18	38,002,415.57	38,002,415.57	6,005,054.61	14,005,100.57	-8,000,045.96	30,002,369.61	30,002,369.61
707759320	30,002,369.61	0.080	/ /	7,470.18	38,002,415.57	38,002,415.57	6,005,054.61	14,005,100.57	-8,000,045.96	30,002,369.61	30,002,369.61
10164	BAOP	GEN	09/01/2015	0.00	6,757.59	6,757.59	658,777.63	655,555.24	3,222.39	9,979.98	9,979.98
1390012195A	9,979.98	0.000	/ /	0.00	6,757.59	6,757.59	658,777.63	655,555.24	3,222.39	9,979.98	9,979.98
10181	SDI	GEN	09/01/2015	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
707759353	0.00	0.000	/ /	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

San Jacinto Community College
Texas Compliance Change in Val Report
March 1, 2016 - May 31, 2016

Inv #	Cusip	Issuer	Fund	YTM	Purch Date	Interest Received	Interest Accrued	Beginning Book Value	Beginning Market Value	Purchases/ Additions	Redemptions	Change in Value	Ending Book Value	Ending Market Value
	10103	WC	GEN	0.000	09/01/2015	0.00	0.00	-1,366.33	-1,366.33	2,105.04	4,299.59	-2,194.55	-3,560.88	-3,560.88
	707759361				/ /	0.00	0.00	-1,366.33	-1,366.33	2,105.04	4,299.59	-2,194.55	-3,560.88	-3,560.88
	10227	EWBICS	GEN	0.350	09/09/2014	35,273.82	35,273.82	40,023,257.53	40,023,257.53	58,790.54	93,903.44	-35,112.90	39,988,144.63	39,988,144.63
	XXX810				/ /	35,273.82	35,273.82	40,023,257.53	40,023,257.53	58,790.54	93,903.44	-35,112.90	39,988,144.63	39,988,144.63
	10230	EWBMM	GEN	0.350	09/09/2014	193.43	193.43	144,998.16	144,998.16	128,617.87	23,541.72	105,076.15	250,074.31	250,074.31
	86-7200810				/ /	193.43	193.43	144,998.16	144,998.16	128,617.87	23,541.72	105,076.15	250,074.31	250,074.31
	10216	HOTX	GEN	0.000	05/16/2013	0.00	0.00	625,000.00	625,000.00	0.00	625,000.00	-625,000.00	0.00	0.00
	442331YP3				03/01/2016	2,459.38	2,459.38	625,000.00	625,000.00	0.00	625,000.00	-625,000.00	0.00	0.00
Sub Totals For: Fund: Consolidated Portfolio														
									102,287,277.25	19,772,038.54	36,762,805.20	-16,990,766.66	85,296,510.59	
Report Grand Totals:									175,989,470.74	197,735,985.17	68,540,652.89	129,195,332.28	305,184,803.02	
									175,989,470.74	197,735,985.17	68,540,652.89	129,195,332.28	305,184,803.02	

San Jacinto College Foundation
Statement of Financial Position
As of May 31, 2016

ASSETS

Current Assets

Checking/Savings	
General Fund	\$ 1,265,571
Other Funds	<u> -</u>
Total Checking/Savings	<u>1,265,571</u>

Accounts Receivable

Interest Income Receivable	
Other Receivable	
Pledges Receivable	254,200
Special Events Receivables	<u>69,535</u>
Total Accounts Receivable	<u>323,735</u>

Other Current Assets

Short Term Investments

CDARS Texas Citizen Bank	686,423
The Dreyfus Family of Funds	988,439
Franklin Templeton Investments	2,465,368
Santander Bank Accrued Earning	502
Santander Bank, NA	138,052
Vanguard	26,289
Voya Investment Management	1,212,235
Crocket National Bank	248,199
Capital Bank CD	201,834
Prosperity Bank	<u>201,179</u>
Total SJC Short Term Investments	<u>6,168,520</u>

Total Current Assets	<u>7,757,826</u>
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Other Assets

Bank of America Bonds	<u>2,998,863</u>
Total Other Assets	<u>2,998,863</u>

TOTAL ASSETS **\$ 10,756,690**

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

Event Payable	635
Grants Payable	147,184
Programs Payable	33,164
Endowments Payable	54,581
Scholarship Payables	91,457
Student Success Payables	<u>33,595</u>
Total Accounts Payable	<u>360,617</u>

Total Current Liabilities	<u>360,617</u>
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Total Liabilities	<u>360,617</u>
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Equity

Net Assets	9,490,833
Net Income	<u>905,240</u>
Total Equity	<u>10,396,073</u>

TOTAL LIABILITIES & EQUITY **\$ 10,756,690**

San Jacinto College Foundation
Statement of Activities
For the Period Ending May 31, 2016

	<u>2016</u>	<u>2015</u>	<u>Change</u>
Ordinary Income/Expense			
Income			
Contributions			
Grant Contributions	\$ 111,500	\$ 160,231	\$ (48,731)
Permanently Restricted	225,035	181,121	43,914
Program Sponsorship	681,002	73,165	607,837
Unrestricted Foundation	6,975	0	6,975
Temporarily Restricted	104,232	692,668	(588,436)
Total Contributions	<u>1,128,745</u>	<u>1,107,184</u>	<u>21,561</u>
Other Income			
Special Events	431,139	158,267	272,873
Investment Incomes	288,639	268,283	20,357
Realized Gain / (Loss)	(51,663)	0	(51,663)
Unrealized Gain / (Loss)	156,609	(122,285)	278,893
Total Other Income	<u>824,724</u>	<u>304,265</u>	<u>520,460</u>
Total Income	1,953,469	1,411,449	542,020
Expense			
Programs			
Scholarships Awarded	256,712	301,190	44,478
Grants Awarded	169,302	130,867	(38,435)
Programs Sponsored	389,882	16,230	(373,653)
Student Success Initiatives	35,277	122,832	87,555
Total Programs	<u>851,173</u>	<u>571,118</u>	<u>280,055</u>
Supporting Services			
Management and General	11,437	31,697	20,260
Fundraising	181,047	127,519	(53,528)
Sponsorship Expense	4,572	8,300	3,728
Total Supporting Services	<u>197,056</u>	<u>167,516</u>	<u>280,055</u>
Total Expense	<u>1,048,229</u>	<u>738,634</u>	<u>309,595</u>
Net Ordinary Income	905,240	672,815	232,425
Other Income / Expenses	-	-	-
Net Other Income	<u>\$ 905,240</u>	<u>\$ 672,815</u>	<u>\$ 232,425</u>


SAN JACINTO
COLLEGE
 FOUNDATION
 May 1, 2016 - May 31, 2016

Contributions

Donors

Amount

Fund

Corporations	23,763	Energy Venture, Gala, I-Cut Cosmetology, North Baseball Program
Foundations	8,200	Energy Venture, Gala
Individuals	27,260	Foundation Memorial Fund, Gala, Jennifer Puryear Scholarship
Total Donation	<u><u>\$59,223</u></u>	

Employee Contributions

Various

8,770 Barbara Trncak Memorial, Gala, Jennifer Puryear Scholarship,
John B. "Jack" Niday Memorial, North Baseball Program

Total Employee Contributions

\$8,770

Total Contributions

\$67,993

Construction Projects

As of May 31, 2016

Project	Base Budget	Budget Adjustments	Current Budget	Executed Change Orders	Encumbered Funds	FY13-15 Expenditures	FY16 Expenditures	Total Expenditures	Moved to Construction in Process	Remaining Balance	Percent of Budget Encumbered/ Expensed
Capital Projects											
F15088 - NC Baseball BP Facility (cash donations)	39,600	229,166	268,766	-	90,743	420	174,602	175,022	175,022	3,001	98.88%
Sub-total	39,600	229,166	268,766	-	90,743	420	174,602	175,022	175,022	3,001	98.88%
Repair and Renovation											
F16055 - CC C31 Electrical Outlets	5,955	-	5,955	-	5,955	-	-	-	-	-	100.00%
F16056 - CC Evergreen VI Central Campus	97,936	4,273	102,209	-	92,789	-	9,420	9,420	-	-	100.00%
F15058 - NC N8.122/126 Wall Removal	9,593	-	9,593	-	9,293	-	300	300	-	-	100.00%
F15076 - NC Admin Suite N-7.228	55,839	-	55,839	-	1,431	28,937	25,471	54,408	-	-	100.00%
F16039 - NC Baseball Field Bldg Roof	2,725	41,454	44,179	-	44,179	-	-	-	-	-	100.00%
F16057 - NC Life Cycle Furniture VI	48,607	-	48,607	-	5,308	-	43,299	43,299	-	-	100.00%
F16072 - NC Door Jamb Column Refinish	10,400	-	10,400	-	-	-	-	-	-	10,400	-
F15068 - SC Multi Purpose Gallery	7,910	73,972	81,882	-	12,542	3,955	65,385	69,340	-	-	100.00%
F16018 - SC S Press Box	4,500	-	4,500	-	1,515	-	2,985	2,985	-	-	100.00%
F16025 - SC Renovate S8.2002	23,828	-	23,828	-	16,210	-	7,618	7,618	-	-	100.00%
F16027 - SC Renovate S7.222	6,820	-	6,820	-	4,256	-	2,564	2,564	-	-	100.00%
F16028 - SC Renovate S8.2122	5,260	-	5,260	-	4,830	-	430	430	-	-	100.00%
F16043 - SC FFE S8.2006	3,747	-	3,747	-	3,747	-	-	-	-	-	100.00%
F16044 - SC FFE S8.2008	3,563	-	3,563	-	3,563	-	-	-	-	-	100.00%
F16045 - SC FFE S8.2010	11,618	-	11,618	-	11,618	-	-	-	-	-	100.00%
F16046 - SC Tier 1 S8.2022	11,173	-	11,173	-	10,858	-	315	315	-	-	100.00%
F16048 - SC Occup Therapy Prog S1.231	4,176	-	4,176	-	1,676	-	-	-	-	2,500	40.13%
F16049 - SC Occup Therapy Prog S1.212	3,130	-	3,130	-	630	-	-	-	-	2,500	20.13%
F16058 - SC Copy Room Renovation S10.215	4,663	-	4,663	-	4,663	-	-	-	-	-	100.00%
F15071 - Dist Generation Park Analysis Update	9,170	8,700	17,870	-	8,700	7,115	2,055	9,170	-	-	100.00%
F15096 - Dist Office-CIO	42,410	2,060	44,470	-	412	-	37,144	37,144	-	6,914	84.45%
F15098 - Dist Admin West Bldg Parking Lot P2	6,000	106,025	112,025	-	106,020	3,000	3,005	6,005	-	-	100.00%
F16023 - Dist Audit Sound Attenuation	7,679	11,291	18,970	-	-	-	18,970	18,970	-	-	100.00%
F16030 - Dist Marketing A1.210	109,444	1,705	111,149	-	1,710	-	108,171	108,171	-	1,268	98.86%
F16040 - Dist Campus Roof Survey	13,095	-	13,095	-	13,095	-	-	-	-	-	100.00%
F16059 - Dist SBDC RR Remodel	1,650	-	1,650	-	1,500	-	1,500	1,500	-	-	100.00%
F16062 - Dist Sound Masking A1.212	2,308	-	2,308	-	2,308	-	-	-	-	-	100.00%
F16073 - Dist A1 & A2 Window Film and Tinting	12,705	-	12,705	-	-	-	-	-	-	12,705	-
721101 - CC Misc	3,122	-	3,122	-	2,897	225	-	225	-	-	100.00%
F16001 - CC - Other Projects	5,000	1,272	6,272	-	1,272	-	4,007	4,007	-	993	84.17%
F16002 - NC - Other Projects	5,000	5,000	10,000	-	1,709	-	4,971	4,971	-	3,320	66.80%
F16003 - SC - Other Projects	5,000	2,500	7,500	-	2,596	-	3,852	3,852	-	1,052	85.97%
F16004 - 6 Dist - Other Projects	20,000	12,140	32,140	-	7,998	-	15,284	15,284	-	8,858	72.44%
Sub-total	564,026	270,392	834,418	-	383,930	43,232	356,746	399,978	-	50,510	93.95%
Completed Projects											
F15003 - CC Misc	10,000	(4,678)	5,322	-	-	2,947	2,375	5,322	-	-	100.00%
F15072 - CC Frels Dividing Wall 355-361	9,700	31,493	41,193	-	-	34,748	6,445	41,193	-	-	100.00%
F15073 - CC Hallway Lamp Replacement	9,762	20,062	29,824	-	-	29,824	-	29,824	-	-	100.00%
F15083 - CC Bldg 30 Electrical Upgrades	34,847	-	34,847	-	-	-	34,847	34,847	-	-	100.00%
F16013 - CC Ballroom Fans C14.264	43,013	(23,426)	19,587	-	-	-	19,587	19,587	-	-	100.00%
F16016 - CC Business Center C14.204	35,427	1,608	37,035	-	-	-	37,035	37,035	-	-	100.00%
F16022 - CC Student Center Shades	7,569	(3,628)	3,941	-	-	-	3,941	3,941	-	-	100.00%
F16024 - CC Dormitory Fire Alarm Devices	4,911	-	4,911	-	-	-	4,911	4,911	-	-	100.01%
F16034 - CC Central Ballroom Storage	3,481	-	3,481	-	-	-	3,481	3,481	-	-	100.01%
F16037 - CC C3.150/152 Renovation	350	-	350	-	-	-	350	350	-	-	100.00%
F16050 - CC IT Relocation C1.116-117	12,596	-	12,596	-	-	-	12,596	12,596	-	-	100.00%
F15079 - NC Utilities Tunnel Condition	25,270	-	25,270	-	-	6,680	18,590	25,270	-	-	100.00%
F15097 - NC Energy Savings Project	43,226	(841)	42,385	-	-	42,289	96	42,385	-	-	100.00%
F16007 - NC N-1 Lamp Replacement	56,040	-	56,040	-	-	-	56,040	56,040	-	-	100.00%
F16014 - NC N10.161 & 137 Reno	16,166	-	16,166	-	-	-	16,166	16,166	-	-	100.00%
F16026 - SC Renovate S8.1097	19,265	-	19,265	-	-	-	19,265	19,265	-	-	100.00%
F16036 - SC Wastewater Study	6,000	(19)	5,981	-	-	-	5,981	5,981	-	-	100.00%
F13042 - Dist Admin Campus Master Plan	1,730,000	2,629,585	4,359,585	-	-	4,357,350	2,235	4,359,585	4,359,585	-	100.00%
F15074 - Dist Building Envelop Standard	9,800	-	9,800	-	-	4,900	4,900	9,800	-	-	100.00%
F15086 - Dist Admin West Lights	104,716	3,940	108,656	-	-	27,164	81,492	108,656	-	-	100.00%
F15092 - Dist A1- 211 Workstation	9,600	(171)	9,429	-	-	2,807	6,622	9,429	-	-	100.00%
F15093 - Dist SBDC Office Renovation	6,265	154	6,419	-	-	5,858	561	6,419	-	-	99.99%
F16032 - Dist ITS RFS	8,074	-	8,074	-	-	-	8,074	8,074	-	-	100.00%
F16038 - Dist A1.200B Renovation	7,032	-	7,032	-	-	-	7,032	7,032	-	-	100.00%
F16047 - Dist Marketing Furniture	9,345	-	9,345	-	-	-	9,345	9,345	-	-	100.00%
F16061 - Dist Demo Bldg Simulator Classrooms	20,549	-	20,549	-	-	-	20,549	20,549	-	-	100.00%
F16063 - Dist - Conference Table for A2.110	2,500	-	2,500	-	-	-	2,500	2,500	-	-	100.00%
Sub-total	2,245,504	2,654,079	4,899,583	-	-	4,514,567	385,016	4,899,583	4,359,585	-	100.00%
TOTALS	2,849,130	3,153,637	6,002,767	-	474,673	4,558,219	916,364	5,474,583	4,534,607	53,511	52 99.11%

2008 Capital Improvement Program

As of May 31, 2016

Project	Base Budget	Budget Adjustments	Current Budget	Executed Change Orders	Encumbered Funds	YTD Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expended
Central								
1203 - CC Anders Gym	10,398,474	(9,210,501)	1,187,973	-	-	109,723	1,078,250	9.24%
1102 - CC In-Fill	47,572	1,197,962	1,245,534	-	5,181	1,196,079	44,275	96.45%
1909 - CC Petrochem/Vo Tech Building	-	2,169,015	2,169,015	-	1,547,718	387,797	233,500	89.23%
Sub-total	10,446,046	(5,843,523)	4,602,523	-	1,552,899	1,693,599	1,356,025	70.54%
North								
2201 - NC Lehr Library	2,022,600	12,026,576	14,049,176	-	270,115	13,162,524	616,537	95.61%
2202 - NC Nichols Gym	4,949,996	(4,381,454)	568,542	-	-	18,617	549,925	3.27%
2102 - NC In-Fill	23,086	903,178	926,264	-	1,804	858,896	65,564	92.92%
2612 - NC Plant Chiller	14,225	-	14,225	-	11,725	-	2,500	82.43%
2601 - NC Baseball Batting and Pitching	475,965	76,566	552,531	-	439,004	29,348	84,179	84.76%
Sub-total	7,485,872	8,624,866	16,110,738	-	722,647	14,069,386	1,318,705	91.81%
South								
3202 - SC Smallwood Gym	6,919,331	(6,350,774)	568,557	-	-	18,557	550,000	3.26%
3102 - SC In-Fill	23,086	1,324,393	1,347,479	-	6,069	970,387	371,024	72.47%
3601 - SC Softball Press Box	26,500	18,500	45,000	-	25,048	-	19,952	55.66%
Sub-total	6,968,917	(5,007,880)	1,961,037	-	31,116	988,944	940,976	52.02%
District								
1828/2814/3817 - D DDC Network	2,190,750	494,572	2,685,322	-	26,405	2,506,789	152,128	94.33%
6601 - Generation Park	200,000	-	200,000	-	-	198,344	1,656	99.17%
6803 - Maritime Training Facility	18,000,000	8,433,236	26,433,236	-	212,696	25,547,786	672,755	97.45%
Program Management- 720100	-	1,202,954	1,202,954	-	99,423	508,620	594,912	50.55%
Contingency -726800	18,771,212	(10,517,844)	8,253,368	-	-	-	8,253,368	-
Sub-total	39,161,962	(387,082)	38,774,880	-	338,523	28,761,538	9,674,818	75.05%
Completed Projects								
1001 - CC Primary Service Retrofit	2,774,950	1,695,228	4,470,178	-	-	4,470,178	-	100.00%
1109 - CC Maintenance & Police Bldg	3,560,360	2,702,048	6,262,408	-	-	6,262,408	-	100.00%
1202 - CC Davis Library	8,418,096	(155,756)	8,262,340	-	-	8,262,340	-	100.00%
1217 - CC Transportation Center Buildout	-	1,039,383	1,039,383	-	-	1,039,383	-	100.00%
1301 - CC Building 31 Renovation	-	497,887	497,887	-	-	497,887	-	100.00%
1817 - CC Transportation Center	17,333,267	2,998,752	20,332,019	(137,768)	-	20,332,019	-	100.00%
1818 - CC Industrial Tech Buildings	7,758,416	(3,727,679)	4,030,737	-	-	4,030,737	-	100.00%
1820 - CC Paving & Drainage	10,490,274	(913,895)	9,576,379	(207,575)	-	9,576,379	-	100.00%
1821 - CC Allied Health Addition	10,568,880	1,189,925	11,758,805	296,549	-	11,758,805	-	100.00%
1908 - CC Science Building	35,752,627	(148,641)	35,603,986	-	-	35,603,986	-	100.00%
2401 - NC Outdoor Lighting	13,472	785	14,257	-	-	14,257	-	100.00%
2402 - NC MET Infrastructure N Library	851,510	(792,067)	59,443	-	-	59,443	-	100.00%
2901 - NC Paving & Drainage	3,142,449	(435,395)	2,707,054	(15,714)	-	2,707,054	-	100.00%
2903 - NC Student Success Center	11,093,580	801,084	11,894,664	(499,063)	-	11,894,664	-	100.00%
2906 - NC Science & Allied Health	42,240,000	(6,014,982)	36,225,018	-	-	36,225,018	-	100.00%
3201 - SC Parker Williams Library	2,449,600	369,372	2,818,972	-	-	2,818,972	-	100.00%
3401 - SC Traffic Signal Relocation	75,988	(25,773)	50,215	-	-	50,215	-	100.00%
3402 - SC Water and Electrical Upgrade	29,305	(5,044)	24,261	-	-	24,261	-	100.00%
3903 - SC Student Success Center	8,220,000	2,074,228	10,294,228	109,650	-	10,294,228	-	100.00%
3905/3911 - SC Paving & Drainage	2,747,068	7,891,993	10,639,061	-	-	10,639,061	-	100.00%
3906 - SC Mechanical Upgrades	1,252,855	(558,604)	694,251	(19,524)	-	694,251	-	100.00%
3907 - SC MEP Infrastructure	4,381,500	283,388	4,664,888	-	-	4,664,888	-	100.00%
*3908 - SC Primary Service at New Site	809,625	(809,625)	-	-	-	-	-	-
3909 - SC Science & Allied Health	53,868,525	(6,251,379)	47,617,145	-	-	47,617,145	-	100.00%
6003 - D Graphics	900,000	724,824	1,624,824	-	-	1,624,824	-	100.00%
6902 - D Campus Mechanical Upgrades	1,869,857	518,564	2,388,421	(3,767)	-	2,388,421	-	100.00%
6007 - D Furniture Consultant	335,000	(335,000)	-	-	-	-	-	-
Sub-total	230,937,204	2,613,620	233,550,823	(477,212)	-	233,550,823	-	100.00%
TOTALS	295,000,000	-	295,000,000	(477,212)	2,645,186	279,064,291	13,290,524	95.49%

*Funds reallocated to other projects.

Fiscal Year 2008 CIP Expenditure	136,403
Fiscal Year 2009 CIP Expenditure	3,442,083
Fiscal Year 2010 CIP Expenditure	24,831,811
Fiscal Year 2011 CIP Expenditure	64,513,921
Fiscal Year 2012 CIP Expenditure	89,492,069
Fiscal Year 2013 CIP Expenditure	41,378,480
Fiscal Year 2014 CIP Expenditure	17,693,910
Fiscal Year 2015 CIP Expenditure	26,723,926
Fiscal Year 2016 CIP Expenditure	10,851,688
Total CIP Expenditure	279,064,291

2015 Revenue Bond

As of May 31, 2016

Project	Base Budget	Budget Adjustments	Current Budget	Executed Change Orders	Encumbered Funds	YTD Expenditures	Remaining Balance	Percent of Budget Encumbered/Expensed
North - CIT								
North CIT - 904605-722909	47,591,645	-	47,591,645	-	25,174,136	11,823,844	10,593,665	77.74%
Contingency (726900)	2,408,355	-	2,408,355	-	-	-	2,408,355	-
Sub-total	50,000,000	-	50,000,000	-	25,174,136	11,823,844	13,002,020	74.00%

**2008 Bond Program
Master Schedule**

ID	Task Name	Start	Finish	2008			2009			2010			2011			2012			2013			2014			2015			2016			2017			2018
				Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4
1	Central Campus	Wed 6/4/08	Fri 3/9/18																															
2	1820 - Paving & Drainage	Mon 12/1/08	Tue 11/1/11																															
8	1817 - Transportation Center	Wed 6/4/08	Thu 7/26/12																															
15	1818 - Industrial Technology II	Mon 2/1/10	Fri 6/7/13																															
25	1109 - Maintenance/Police	Mon 6/6/11	Fri 10/10/14																															
39	1301 - Building 31	Mon 6/6/11	Fri 6/6/14																															
53	1821 - Allied Health	Sun 3/1/09	Wed 10/31/12																															
67	1908 - Science Building	Wed 7/1/09	Fri 6/20/14																															
84	1001 - Primary Service Retrofit	Mon 10/18/10	Fri 6/26/15																															
94	1202 - Davis Library	Mon 1/9/12	Mon 4/20/15																															
108	1203 - Anders Gym	Mon 9/21/15	Fri 3/9/18																															
121	North Campus	Sun 6/1/08	Fri 5/11/18																															
122	2901 - Pavement & Drainage	Sun 6/1/08	Tue 1/25/11																															
128	2903 - Student Success Center	Mon 2/2/09	Fri 1/4/13																															
142	2906 - Science & Allied Health	Wed 7/1/09	Mon 12/2/13																															
156	2201 - Lehr Library	Mon 6/3/13	Fri 11/25/16																															
170	2202 - Nichols Gym	Mon 9/21/15	Fri 5/11/18																															
184	South Campus	Thu 1/1/09	Fri 5/11/18																															
185	3903 - Student Success Center	Mon 2/2/09	Fri 3/1/13																															
199	3905 - Paving & Drainage	Sun 3/1/09	Fri 4/19/13																															
212	3906 - Mechanical Upgrades	Thu 1/1/09	Wed 10/26/11																															
218	3907 - MEP Infrastructure	Mon 3/1/10	Thu 5/2/13																															
224	3909 - Science & Allied Health	Mon 6/29/09	Thu 6/5/14																															
238	3201 - Parker Williams Library	Mon 1/9/12	Mon 3/2/15																															
252	3202 - Smallwood Gym	Mon 9/21/15	Fri 5/11/18																															
266	District	Fri 8/1/08	Mon 8/22/16																															
267	Graphics	Mon 11/30/09	Fri 12/16/11																															
271	DDC Network	Thu 1/1/09	Fri 11/21/14																															
274	6902 - Campus Mechanical Upgrades	Fri 8/1/08	Fri 6/10/11																															
280	6803 - Maritime Center	Mon 10/12/09	Mon 8/22/16																															

SAN JACINTO COLLEGE DISTRICT
Building Committee Meeting
June 21, 2016

Members Present: Marie Flickinger, Dan Mims, Brad Hance

Members Absent: Keith Sinor

Others Trustees Present: None

Others Present: James Braswell, Jim Daniels (AECOM), Ken English (AECOM), Randi Faust, Jessica Garcia, Allatia Harris, Mike Harris, Brenda Hellyer, Bryan Jones, Ann Kokx-Templet, Chet Lewis, Larry Logsdon, Jerrel Wade

- I. The meeting was called to order at 4:00 p.m. by committee chair, Marie Flickinger.
- II. Roll Call of Committee Members by Marie Flickinger
 - a. Dan Mims, present.
 - b. Brad Hance, present.
 - c. Keith Sinor, absent.
 - d. Other Trustees present: None.
- III. Approval of Minutes from the May 24, 2016 Building Committee Meeting
 - a. Marie Flickinger presented the minutes of the May 24, 2016, Building Committee meeting. The minutes were approved as presented. A motion was made by Brad Hance to accept the minutes as presented, seconded by Dan Mims.
- IV. Recommended Projects and Delivery Methods which will provide the best value to the College
 - a. Approval of 2015 Bond Architectural Programming Services
 - i. The College received and reviewed the proposals from six consultants, and they were evaluated by a team consisting of College leadership and staff who determined Facility Programming is the most highly qualified firm to provide programming services for the College.
 - ii. Architectural programming is the first step in the design process and is the most critical component in assuring accurate and efficient design development.
 - iii. The committee members that worked on the programming are Jerrel Wade, Jim Braswell, Larry Logsdon, Teri Crawford, Bryan Jones, and Bill Dowell. The process of evaluation and ranking used in this instance is similar to those used in other consultant evaluations, and the College is ready to move forward to the next steps of the 2015 Bond Program.
 - b. Approval to Contract for Renovation of North Campus Central Plant
 - i. This action requests consideration of approval of a contract with C-AIR-S Mechanical, Inc. to purchase and install a new chiller system for the North Campus. The new 800-ton refrigeration chiller system will replace the existing 650-ton chiller system that is 23 years old. The new, proposed system will operate 13 percent more efficiently than the existing chiller. The chiller proposed for replacement supplies the main campus buildings.
 - ii. The estimated budget for this project was \$1.4 million, and it came in higher at \$1,576,000. The expenditure is funded by program contingency in the 2008 Bond

capital improvement program.

- c. Approval of 2015 Bond Program Management Services
 - i. This action requests consideration of acceptance of a contract with AECOM Technical Services, Inc. for program management services for the 2015 Bond Program. Bryan introduced Ken English and Jim Daniels with AECOM.
 - ii. This recommendation and the selection process was presented at the Board Workshop on June 6, 2016. The estimated program management cost is 3.13 percent of the bond program budget. The fee is based upon a 5-year schedule. The evaluation results and a preliminary program schedule were reviewed. The report titled San Jacinto College 2016 Option B, which illustrated the activity of each campus during the program management phase, was reviewed. An additional report with more details of the staffing levels was reviewed.
 - iii. The College is still evaluating possible onsite locations for AECOM offices. One consideration is the pro shop and old dorm facility. Dr. Braswell will be working with Mr. Lewis and Mr. Jones on the preliminary plans on options to consider for possible on-site locations for the AECOM offices.
 - iv. Ken English thanked the Board for allowing his team to work on this project. Mrs. Flickinger expressed her concern that San Jacinto College be a top priority. Mr. English confirmed that San Jacinto College will be AECOM's top priority and he will be assigned 100 percent to the College's work.
 - v. Jim Daniels introduced himself, and is in charge of the national business for AECOM related to education, which includes community colleges and universities across the country. Mr. Daniels assured the group that San Jacinto College is a priority.

V. Reports (Reviewed and in the packet)

- a. Construction Projects-Operating Funds
 - i. Updating the construction report to show what projects have been substantially completed but have not been closed.
- b. Capital Improvement Program
 - i. Funds (\$1,576,000) will be transferred from contingency to the North Campus Plant Chiller project. Bryan will be working on closing out completed projects on this report.
 - ii. On the report, the funds for the North Campus Plant Chiller are for preliminary development and scope of work, and is not included in the \$1,576,000.
- c. North Campus Center for Industrial Technology
- d. 2008 Bond Program - Master Schedule

VI. Project Updates

- a. Project 1909 – Petrochemical, Energy, & Technology Center
 - i. The team is working on the Central Campus Site Master plan and will have that ready for Dr. Hellyer by July 15, 2016. The teams have completed surveys, and discussions and are now working on the site proposals.
 - ii. The glycol unit is the most complicated piece of the project. The industry and College teams are working to assess the requirements of curriculum and industry needs, and tying these to the design features of the proposed glycol unit. At the

last meeting the team made good progress, and Dow Chemical is helping facilitate the design development.

- b. Project 2201- North Library
 - i. Closing out a punch list and warranty items. There are some sound issues in the study rooms and offices; we are adding insulation and making slight modifications to the air conditioning to resolve.
 - c. Project 2601 - North Baseball Field
 - i. We expect substantial completion July 15, 2016. A remaining item we are working is flooring, and it is coming along well.
 - d. Project 2909 - North Campus Center for Industrial Technology
 - i. Completed the tilt wall, roof structure, floor, and roof decking.
 - ii. We are receiving one delivery a day of large steel truss structural members. These require further assembly before being placed in the building.
 - e. Project 6803 - Maritime Technology and Training Center
 - i. We have met with Texas Department of Transportation and have a plan to move forward with the driveway.
 - ii. We have met with Tellepsen to work on finalizing the change order process.
- VII. 2015 Bond Program
- a. Discussed above.
- VIII. Facilities Measures & Reports
- a. Quality Assurance metrics are included in materials distributed.
- IX. Adjournment – The meeting was adjourned at 4:31 p.m.

Action Item "IX"
Regular Board Meeting July 11, 2016
Consideration of Approval of Amendment to the 2015-2016 Budget
for Restricted Revenue and Expenses Relating to Federal and State Grants

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve an amendment to the 2015-2016 budget for restricted revenue and expenses related to grants.

BACKGROUND

Federal, state, and local grants may require amendments for receipt of newly awarded grants or changes to existing grants. These amendments should be processed in a timely manner in order to provide the access to funding to meet the objectives set forth within the grant requirements. This budget amendment request includes the additions to restricted revenues and restricted expenses as a result of new awards and changes to existing grants received during the month of June 2016.

IMPACT OF THIS ACTION

Approval of the budget amendment will allow the College's staff to implement the programs in accordance with the requirements of funded award amounts.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Restricted revenues and restricted expenses will each be increased by \$112,403, so the net impact on the College budget is zero.

MONITORING AND REPORTING TIMELINE

The Office of Grants Management provides continuous monitoring of grant operations, which are included in the annual financial report to the Board of Trustees.

ATTACHMENTS

Attachment 1- Budget Amendments-07-11-16

Attachment 2- Grant Detail-07-11-16

RESOURCE PERSONNEL

Chet Lewis

281-998-6306

chet.lewis@sjcd.edu

Michael Lee Moore

281-998-6162

michael.moore@sjcd.edu

SAN JACINTO COLLEGE DISTRICT
Federal, State, and Local Grant Amendments
July 11, 2016

	Fund	Org.	Account	Prog.	Amount Debit (Credit)
<u>Achieving the Dream/Austin Community College - Open Educational Resources (OER)</u>					
<u> Degree Initiative (New Grant)</u>					
Local Grant Revenue	570019	56700	554300	110000	(74,676)
Extra Service Agreements	570019	56700	614200	460911	46,830
Benefits	570019	56700	650000	460911	5,151
Travel	570019	56700	721000	460911	7,705
Contracted Svs - Professional Development	570019	56700	731120	460911	5,250
Indirect Costs	570019	56700	731500	620909	9,740
					\$ -
 <u>Robert Woods Johnson Foundation/University of Texas Health Science Center - Summer</u>					
<u> Medical & Dental Education Program (SMDEP) (Year 7 - Additional Funds)</u>					
Local Grant Revenue	577008	56700	554300	110000	(37,727)
Instructional - Overloads	577008	56700	621300	460913	22,796
Extra Service Agreement	577008	56700	614200	460913	3,000
Benefits	577008	56700	650000	460913	8,254
Operating Supplies- Consumable	577008	56700	711410	460913	1,200
Non-Conf Travel-Mileage/Tolls/Fuel	577008	56700	721110	460913	1,026
Indirect Costs	577008	56700	731500	620909	1,451
					-
Net Increase (Decrease)					\$ -

Note: Credits to revenues are increases and credits to expenses are decreases.
Conversely, debits to revenue are decreases and debits to expenses are increases.

New Grant and Additional Funding Summary by Agency:

Achieving the Dream Foundation	\$ 74,676
Robert Woods Johnson Foundation	37,727
	\$ 112,403

July 11, 2016 Board Book – Grant Amendments Detail List

Achieving the Dream/Austin Community College - Open Educational Resources Degree Initiative (New Grant)

San Jacinto College will partner with Austin, Alamo, and El Paso Community Colleges on this project. All colleges participating in this consortium are members of the Achieving the Dream Network. The objective of the partnership is to develop Open Educational Resources (OER) for several degree programs. Each institution has some level of experience with OER in various programs, and each will contribute the development of open resource course materials for each course within selected degree programs. Each school will also share the materials with other members of the consortium. This cooperative effort will allow the group to share ideas and experiences as they produce class materials that are much less expensive and more accessible to all students.

Robert Woods Johnson Foundation/University of Texas Health Science Center – Summer Medical & Dental Education Program (SMDEP) (Year 7 - Additional Funds)

The Robert Wood Johnson Foundation SMDEP seeks talented and motivated students from a variety of backgrounds, including those who are underrepresented or underserved, who are interested in pursuing a career in dentistry or medicine. The mission of SMDEP is to enhance student knowledge, skills, and attitudes, thereby, making them more competitive and improve their chances of becoming successful applicants to a medical or dental school of their choice.

Action Item “X”
Regular Board Meeting July 11, 2016

Consideration of Policy IV-C-16: Extra Service Agreements – Second Reading

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees consider revisions to the Policy IV-C-16, Policy on Extra Service Agreements (ESA). The recommended policy adoption is to ensure that the policies reflect the recommendations of the ESA taskforce, current legal requirements, as well as the philosophy and values of the College. Procedures do not require Board approval but are included to explain how policies are implemented into practice.

BACKGROUND

Occasionally, a full-time employee is required to complete non-teaching extra assignments outside the scope of the employee’s normal responsibilities. In such situations, the Board of Trustees authorizes the use of Extra Service Agreements (ESA). The entire process for administering ESAs needed to be updated to reflect efficient and streamlined processes and to ensure internal controls are met.

IMPACT OF THIS ACTION

These revisions will create a clear and concise policy and procedures that focus on extra service agreements.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

None anticipated.

MONITORING AND REPORTING TIMELINE

The policies were circulated from April 28, 2016 through May 10, 2016, to the College community for comments and concerns according to the policies workflow process. Five comments were received. The policy was not modified based on review from the College community, but the associated procedures had one additional modification.

ATTACHMENTS

- Attachment 1 – Summary of Policy and Guideline Changes
- Attachment 2 – Current Policy
- Attachment 3 – Proposed Policy
- Attachment 4 – Current Procedures
- Attachment 5 – Proposed Procedures

RESOURCE PERSONNEL

Stephen Trncak 281-998-6100 stephen.trncak@sjcd.edu

SUMMARY OF POLICY & PROCEDURE CHANGES

IV-C-16 Policy Concerning Extra Service Agreements

- Added statement clarifying that Extra Service Agreement “must be within the fiscal year.”
- Added statement “Approved Extra Service Agreements will be ratified by the Board at the next scheduled meeting following approval.”

Procedure 4-6 Extra Service Agreements

- Contains procedural paragraphs of Policy IV-C-16 with updated language and terminology to reflect current practice:
 - Adjusted statement to say “Extra Service Agreements up to \$5,000 may be initiated by the respective Strategic Leadership Team (SLT) member and must be approved by the Chancellor or Deputy Chancellor & President prior to the performance of any work towards the project.”
 - Removed “Extra service agreements initiated between a Vice Chancellor and a campus employee must be undertaken with the cooperation by signature of the campus President.”
 - Added “Extra Service Agreements up to \$5,000 will be ratified by the Board of Trustees at the next scheduled meeting following approval. Any Extra Service Agreement above \$5,000 must be approved by the Chancellor or Deputy Chancellor & President and the Board of Trustees prior to the performance of any work towards the project.”
 - Removed “A district committee composed of the three Vice Presidents of Instruction, the Vice Chancellor of Instructional Programs and Services and the Vice Chancellor of Human Resources.”
 - Removed first three bullets:
 - Extra-service agreements must be in Human Resources with all required signatures one week prior to the regular meeting of the Board of Trustees at which approval is sought.
 - Extra-service agreements for administrators and professional non-faculty will be the exception.
 - All extra service agreements initiated on a campus must have the signature and approval of the President.
 - Updated bullet statement regarding development or revision of academic and/or technical courses to read
 - Because curriculum development is included in the regular duties of full-time faculty, extra service agreements will not be offered to full-time faculty for the development or the revision of academic and/or technical courses including distance learning courses, except in unique circumstances and with written approval from the Deputy Chancellor and President.
 - Added two bullets:
 - Extra Service Agreements must be approved by, in this order, the Human Resources department, the authorizing budget authority for the expenditure and the employee’s supervisor prior to extending the offer to the employee.
 - Extra Service Agreements funded in whole or part by a grant must be approved by the Office of Grant Management and the Vice-Chancellor, Fiscal Affairs.
 - Updated bullet statement for approved form to be in Human Resources two weeks prior to the regular Board of Trustees meeting at which ratification is sought.

Attachment 1

- Updated information in paragraph regarding pay to read
 - “Pay for Extra Service Agreements should be for the scope of a project, not paid hourly. However, the total amount paid should be based on rates in accordance with the compensation schedules approved by the Board of Trustees for all employees.”

**SAN JACINTO COLLEGE
BOARD OF TRUSTEES POLICIES**

HUMAN RESOURCES

IV-C-16 Policy Concerning Extra Service Agreements

Occasionally, a full-time employee is needed to complete a non-teaching extra assignment outside the scope of the employee's normal responsibilities. In such a situation, by way of general consensus of the Chancellor and by way of this Board approved policy, the Board of Trustees of San Jacinto College District authorizes usage of the Extra Service Agreement. This agreement calls for additional pay when the assignment is outside the scope of the individual's regular duties and work schedule, with allowances in the work schedule not to affect the normal duties of the employee.

Procedures related to this policy will be overseen and revised as necessary by the Human Resources Office of the District. All agreements must remain in compliance with personnel guidelines and applicable federal or state law.

The designated term of an Extra Service Agreement shall not exceed one year. Application for approval of work done under an Extra Service Agreement must be made early enough so as to acquire all necessary approving signatures as well as Board approval before activity or service begins. In no case will extra pay be given retroactively as this could be deemed a violation of state law. {Article III, Section 53 of the Texas Constitution; Attorney General Opinion # MW-68 (1979); and Attorney General Opinion # JM-1113 (1989)}

This policy may be amended by the approval of the Board of Trustees of San Jacinto College District with the recommendation of the District Human Resources Office.

Policy #:	IV-C-16
Policy Name:	Policy Concerning Extra Service Agreements
Pages:	1
Adopted Date:	May 4, 1998
Revision/Reviewed Date:	February 5, 2008
Effective Date:	May 4, 1998 and February 5, 2008
Associated Procedure:	4-6

**SAN JACINTO COLLEGE
BOARD OF TRUSTEES POLICIES**

HUMAN RESOURCES

IV-C-16 Policy Concerning Extra Service Agreements

Policy IV-C-16: Policy Concerning Extra Service Agreements

Occasionally, a full-time employee is needed to complete a non-teaching extra assignment outside the scope of the employee's normal responsibilities. In such a situation, by way of general consensus of the Chancellor and by way of this Board approved policy, the Board of Trustees of San Jacinto College District authorizes usage of the Extra Service Agreement. This agreement calls for additional pay when the assignment is outside the scope of the individual's regular duties and work schedule, with allowances in the work schedule not to affect the normal duties of the employee.

Procedures related to this policy will be overseen and revised as necessary by the Human Resources Office of the District. All agreements must remain in compliance with personnel guidelines and applicable federal or state law.

The designated term of an Extra Service Agreement shall not exceed one year and must be within the fiscal year. Application for approval of work done under an Extra Service Agreement must be made early enough so as to acquire all necessary approvals before activity or service begins. Approved Extra Service Agreements will be ratified by the Board at the next scheduled meeting following approval. In no case will extra pay be given retroactively as this could be deemed a violation of state law. {Article III, Section 53 of the Texas Constitution; Attorney General Opinion # MW-68 (1979); and Attorney General Opinion # JM1113 (1989)}

This policy may be amended by the approval of the Board of Trustees of San Jacinto College District with the recommendation of the District Human Resources Office.

Policy #:	IV-C-16
Policy Name:	Policy Concerning Extra Service Agreements
Pages:	1
Adopted Date:	May 4, 1998
Revision/Reviewed Date:	January 19, 2016
Effective Date:	May 4, 1998, February 5, 2008, July 12, 2016
Associated Procedure:	4-6

SAN JACINTO COLLEGE**Procedure****HUMAN RESOURCES****4-6 Extra Service Agreements**

Extra-service agreements may be developed between the administration and exempt employees for special projects when such assignments are accomplished outside the scope of the individual's regular duties and work schedule. Extra-service agreements are developed between faculty and a President or Vice Chancellor and must be approved by the Board of Trustees prior to the performance of any work towards the project. Extra-service agreements initiated between a Vice Chancellor and a campus employee must be undertaken with the cooperation by signature of the campus President.

A district committee composed of the three Vice Presidents of Instruction, the Vice Chancellor of Instructional Programs and Services and the Vice Chancellor of Human Resources will review all extraservice agreements to ensure consistent application of guidelines.

The following guidelines will be used by the administration in consideration of extra-service agreements:

- Extra-service agreements must be in Human Resources with all required signatures one week prior to the regular meeting of the Board of Trustees at which approval is sought.
- Extra-service agreements for administrators and professional non-faculty will be the exception.
- All extra service agreements initiated on a campus must have the signature and approval of the President.
- Extra-service agreements may be considered only for assignments that are clearly outside the individual's job description.
- By way of example, extra-service agreements may be offered for the development of new technical AAS degree programs, but will not be offered for the revision of existing technical AAS degree programs.
- Extra-service agreements will not be offered for the development or the revision of academic and/or technical courses including distance learning courses.

Recommended pay rates for work performed under an extra-service agreement must be in accordance with the rates and salary schedules approved by the Board of Trustees for all employees. In general, compensation for extra-service funded by the college will abide by the following criteria:

- For specialized responsibilities, with required specific professional expertise, the rate will be the overload lecture rate in effect at the time of approval.
- For all other projects the rate will be the overload lab rate in effect at the time of approval.

(Re: Policy IV-C-16; Board of Trustees Policy Manual)

Procedure #:	4-6
Procedure Name:	Extra Service Agreements
Pages:	1
Adopted Date:	
Revision/Reviewed Date:	
Effective Date:	
Associated Policy:	IV-C-16

SAN JACINTO COLLEGE

Procedure

HUMAN RESOURCES

4-6 Extra Service Agreements

Procedure 4-6: Extra Service Agreements

Extra Service Agreements may be developed between the administration and exempt employees for special projects, typically when such assignments are accomplished outside the scope of the individual's regular duties and work schedule. Extra Service Agreements up to \$5,000 may be initiated by a Strategic Leadership Team (SLT) member and must be approved by the Chancellor or Deputy Chancellor & President prior to the performance of any work towards the project. Extra Service Agreements up to \$5,000 will be ratified by the Board of Trustees at the next scheduled meeting following approval. Any Extra Service Agreement above \$5,000 must be approved by the Chancellor or Deputy Chancellor & President and the Board of Trustees prior to the performance of any work towards the project. An Extra Service Agreement will not be initiated for a payment less than \$300.

The Strategic Leadership Team will review all Extra Service Agreements to ensure consistent application of procedures. The following procedures will be used by the administration in consideration of Extra Service Agreements:

- Extra Service Agreements may be considered only for assignments that are outside the scope of the individual's normal responsibilities.
- Projects or assignments that are considered eligible for compensation through an Extra Service Agreement would not be designated as College Service in the scope of the job requirements.
- Projects or assignments that relate to the scope of the employee's normal responsibilities as determined by leadership are not eligible for compensation through an Extra Service Agreement.
- By way of example, Extra Service Agreements may be offered for the development of new technical AAS degree programs, but will not be offered for the revision of existing technical AAS degree programs.
- Because curriculum development is included in the regular duties of full-time faculty, extra service agreements will not be offered to full-time faculty for the development or the revision of academic and/or technical courses including distance learning courses, except in unique circumstances and with written approval from the Deputy Chancellor and President.
- Extra Service Agreements must be approved by, in this order, the Human Resources department, the authorizing budget authority for the expenditure, and the employee's supervisor prior to extending the offer to the employee.
- Extra Service Agreements funded in whole or part by a grant must be approved by the Office of Grant Management and the Vice-Chancellor, Fiscal Affairs.
- All Extra Service Agreements initiated on a campus must have the signature and approval of a SLT member.

- Extra Service Agreements must be in Human Resources with all required approval signatures two weeks prior to the regular meeting of the Board of Trustees at which ratification is sought.

Pay for Extra Service Agreements should be for the scope of a project, not paid hourly. However, the total amount paid should be based on rates in accordance with the compensation schedules approved by the Board of Trustees for all employees. In general, faculty compensation for extra-service funded by the College will abide by the following criteria:

- For specialized responsibilities, with required specific professional expertise, the rate will be the overload lecture rate in effect at the time of approval.
- For all other projects the rate will be the overload lab rate in effect at the time of approval.

Procedure #:	4-6
Procedure Name:	Extra Service Agreements
Pages:	1
Adopted Date:	
Revision/Reviewed Date:	January 19, 2016
Effective Date:	July 12, 2016
Associated Policy:	IV-C-16

**SAN JACINTO COMMUNITY COLLEGE DISTRICT
PURCHASE RECAP
JULY 11, 2016**

I. EQUIPMENT, SUPPLIES & SERVICES BIDS

CSP #16-11		
Renovation of the North Campus Central Plant (pgs. 2-4)	\$	1,576,000
RFQ #16-12		
Architectural Programming Services (pgs. 5-7)		-
RFQ #16-14		
2015 Bond Program Manager (pgs. 8-10)		-
RFP #16-22		
Student Athletic Accident Insurance (pgs. 11-13)		122,277
RFP #16-23		
Supplemental Insurance (pgs. 14-15)		-
		<hr/>
TOTAL OF ALL RFQs		1,698,277

**II. PURCHASE REQUESTS,
SOLE SOURCE VENDORS,
COOPERATIVES, AND CONTRACT RENEWALS**

Purchase Request #1 -		
Additional Funds for Traditional and Digital Media Buy (pgs. 16)	\$	250,000
Purchase Request #2 -		
Renew Agent for Contract and Policies for Flood Insurance (pgs. 17-20)		183,996
Purchase Request #3 -		
Marketing Consulting Services (pgs. 21-22)		83,569
Purchase Request #4 -		
Additional Funds for Purchase of IT Equipment and Equipment and Supplies (pgs. 23-24)		75,000
		<hr/>
TOTAL OF PURCHASE REQUESTS		592,565

GRAND TOTAL:	\$	2,290,842
		<hr/> <hr/>

Consideration of Approval to Contract for Renovation of the North Campus Central Plant

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends the Board of Trustees approve a contract with C-AIR-S Mechanical, Inc. for the North Campus Central Plant Renovation Project.

BACKGROUND

This request will provide for the procurement and installation of a new 800-ton refrigeration chiller system and associated pumps, piping and control systems for the central plant located at North Campus. The existing chiller is a 650-ton system that is 23 years old. Typically, commercial refrigeration systems have a 20 year life span. With the critical nature of this chiller to HVAC operations at the North Campus, consideration must be given to averting a failure of the chiller as this machine approaches end of useful life.

Energy efficiency of large chilling systems is also a major consideration. The proposed new chiller system's efficiency is a substantial improvement compared to the existing unit. The previous system provided 1.52 tons refrigeration/kilowatt. The new, proposed system will provide 1.72 tons refrigeration/kilowatt. This represents an estimated 13 percent improvement in efficiency.

Detailed specifications and project plans were developed by ACR Engineering and were used as part of the documentation package required for public solicitation of construction proposals utilizing the CSP procurement method in accordance with the Texas Government Code, Section 2269.151.

A request for competitive sealed proposals, Project Number 16-11, was issued to procure renovation services for this project. Five responses were received and evaluated by a team consisting of Facility Services employees, ACR Engineering, and Rizzo and Associates personnel. The evaluation team determined the proposal submitted by C-AIR-S would provide the best value to the College.

IMPACT OF THIS ACTION

A failure of the existing 650-ton refrigeration chiller would cause significant impact to teaching conditions at the North Campus, as there is minimal reserve chilling capacity currently installed. Additionally, energy efficiency of a new chiller system will result in reduced operating cost of the unit.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated expenditure is not to exceed \$1,576,000, pending final contract negotiations. This expenditure is funded by the 2008 Bond capital improvement contingency account.

Consideration of Approval to Contract for Renovation of the North Campus Central Plant

MONITORING AND REPORTING TIMELINE

All work is scheduled to be completed in one hundred ten (110) calendar days from the Notice to Proceed.

ATTACHMENTS

Attachment 1 - Tabulation

RESOURCE PERSONNEL

Bryan Jones	281-998-6343	bryan.jones@sjcd.edu
David Laws	281-476-1846	david.laws@sjcd.edu
Ann Kokx-Templet	281-998-6103	ann.kokx-templet@sjcd.edu

Project Name North Campus Central Plant Renovation
Project Number CSP 16-11
Number of Evaluators 3

Stated Criteria	Criteria Explanation	Total Points Available	C-AIR-S	Entech	Gowan	Gurry Mechanical	R.E.C.
Proposed amount of the base proposal	Proposed Construction Contract Amount (Base Proposal). Lower amount equates to higher score.	25.0	22.1	25.0	19.3	23.5	20.1
Proposed length of construction time	Proposed contract construction time expressed in calendar days.	10.0	9.6	8.8	7.4	10.0	9.8
Reputation of Contractor based on references	References from project Owners and Architect/Engineers. Positive comments equate to a higher score.	5.0	5.0	5.0	4.3	4.0	4.7
Contractor's experience and quality of performance on previous projects	Contractor's relevant and recent successful experience as a Prime Contractor for the San Jacinto College District or other Higher Education institutions with projects of similar size, scope, complexity and value. Document the ability to manage Sub-Contractor's and sequence work. Positive experiences equate to a higher score.	15.0	13.3	10.0	10.0	13.3	13.3
Contractor ability to provide Quality Assurance and Sub-Contractor's previous performance with Primary Contractor	Subcontractors' relevant and recent successful experience with the Primary Contractor on projects of similar size, scope, complexity and value. Include a written narrative of the Primary Contractor's ability to provide Quality Assurance.	8.0	6.0	4.3	5.0	6.3	6.0
Safety record	Quality of Contractor's written Safety and Drug/Alcohol Policy. Contractor's current workmen's Compensation Modifier. Number of Lost Time Incidents during the past five years and the associated total number of lost days. Number of Occupational Safety and Health Administration citations received during the past five years. Positive policies, lower modifier, lower numbers of incidents and lost days, and lower number of citations equate to higher score.	5.0	3.3	3.8	3.7	3.0	3.3
Work plan	Quality of the written narrative and clarity of the Contractors Work Plan showing organization and coordination of staff, sequencing of activities, and management of the Work. Include office, staging, and lay-down areas and provide a demonstration of Contractors sensitivity to ongoing college operations and ability to accommodate the Campus schedules. Demonstrated quality, clarity, and sensitivity to equate to a higher score.	14.0	11.3	9.3	5.3	12.3	8.0
Project personnel	Qualifications of the proposed project personnel to be assigned to the project. Greater qualifications and level of commitment equate to a higher score.	10.0	9.3	7.3	7.7	9.3	9.7
Financial stability	Demonstrated evidence of the firm's ability to provide payment and performance bonds for this project. More favorable financial records equate to a higher score.	8.0	8.0	4.7	8.0	2.0	4.7
		100.0	88.0	78.3	70.7	83.8	79.6
Total Points Received							

Final Ranking

Vendor Name	Total Score
C-AIR-S Mechanical, Inc.	88.0
Gurry Mechanical	83.8
R.E.C. Industries	79.6
Entech	78.3
Gowan	70.7

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve the selection of Facility Programming and Consulting (Facility Programming) to provide architectural programming services related to the 2015 Bond Program projects.

BACKGROUND

The 2015 Bond program was approved by voters in November 2015. The program provides \$425 million to update infrastructure, security and technology, renovate existing facilities, and construct new buildings across all campuses. The process itself defines the scope, interrelationship, and adjacency space requirements for the components of an architectural design. Architectural programming is the first step in the design process and is the most critical component in assuring accurate and efficient design development.

A request for qualifications (RFQ), Project Number 16-12, was issued to procure architectural programming services. Six responses were received and evaluated by a team consisting of College leadership and staff who determined Facility Programming is the most highly qualified firm to provide programming services for the College.

IMPACT OF THIS ACTION

Approval of this request will authorize the commencement of engagement and fee negotiations with the firm for defined projects. The firm will be tasked with working with end-user departments to design buildings and instructional space to meet today's programmatic needs as well as adaptability for the changing needs of higher education learning.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

As each new project is started, a separate contract will be negotiated with Facility Programming and will be brought forth to the Board for approval as required. Expenditures for architectural programming services will be funded through the specified 2015 Bond project account.

MONITORING AND REPORTING TIMELINE

The award term for these services will be for approximately five to eight years which is concurrent with the 2015 Bond Program.

ATTACHMENTS

Attachment 1 - Tabulation

RFQ 16-12
Regular Board Meeting July 11, 2016
Consideration of Approval of Architectural Programming Services

RESOURCE PERSONNEL

Bryan Jones	281-998-6343	bryan.jones@sjcd.edu
Bill Dowell	281-998-6122	william.dowell@sjcd.edu
Ann Kokx-Templet	281-998-6103	ann.kokx-templet@sjcd.edu

Project Name Architectural Programming Services
 Project Number 16-12
 Number of Evaluators 6

Stated Criteria	Criteria Explanation	Total Points Available	Broaddus Planning, LLC	Collaborate Architects	Facility Programming and Consulting	Hellmuth Obata + Kassabaum (HOK)	Llewelyn-Davies Sahni (L-DS)	Page Southerland Page (Page)
Academic Institution Experience	Firm's experience with academic institutions, institutions of higher education, and San Jacinto College	30	19.17	16.83	29.50	18.83	19.33	24.67
Firm's Reputation and Quality of Services	Firm's breadth and depth of experience, references, and reputation	30	24.83	24.00	29.17	21.33	22.83	24.00
Project Approach	Firm's approach and capability to providing requested services and commitment to collaborate management style.	15	10.67	10.25	13.67	12.33	10.33	12.83
Proposed Team Structure and Experience	Firm's proposed team's experience	25	18.33	16.67	24.00	18.67	16.83	19.67
			73.00	67.75	96.34	71.16	69.32	81.17
			Total Points Received					

Final Ranking

Vendor Name	Total Score
Facility Programming and Consulting	96.34
Page	81.17
Broaddus Planning	73.00
HOK	71.16
L-DS	69.32
Collaborate Architects	67.75

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends the Board of Trustees approve a contract with AECOM Technical Services, Inc. for program management services for the 2015 Bond program.

BACKGROUND

The 2015 Bond program was approved by voters in November 2015. The program provides \$425 million to update infrastructure, security and technology, renovate existing facilities, and construct new buildings across all campuses. Due to the magnitude of the program, scheduling requirements, and the significant resources needed for program and project management, it was determined an outside firm with significant industry experience and available capacity should be engaged to oversee the process. This will allow for completion of projects concurrently and completion of the overall program in the shortest time possible with minimal overlap in services.

A request for qualifications (RFQ), Project Number 16-14, was issued to receive qualification statements from interested firms. The College received responses from eight firms. The evaluation process was dual-phased; written qualifications statements were reviewed by a team consisting of administrators and staff personnel followed by the eight firms making an oral presentation to the evaluation committee as well. Final rankings were established after compiling the scores from both phases.

IMPACT OF THIS ACTION

Approval of this request will allow the College to commence activity for the 2015 Bond program projects as expeditiously as possible while preserving the resources of College personnel to oversee daily operations and non-bond projects.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The program management fee for the services, including fixed costs and labor costs combined, are estimated to be 3.13 percent of the program budget projects assigned to bond program manager with an expected program duration of 60 months. Expenditures for program management services will be funded through the specified 2015 Bond project account.

MONITORING AND REPORTING TIMELINE

The award term for these services will be for approximately five years which is concurrent with the 2015 Bond Program.

ATTACHMENTS

RFQ #16-14
Regular Board Meeting July 11, 2016
Consideration of Approval of 2015 Bond Program Manager

Attachment 1 - Ranking

RESOURCE PERSONNEL

Bryan Jones	281-998-6343	bryan.jones@sjcd.edu
Ann Kokx-Templet	281-998-6103	ann.kokx-templet@sjcd.edu

**RFQ #16-14 2015 Bond Program Manager Services
EVALUATION RESULTS**

QUALIFICATIONS SUMMARY

	Vendors	Score	Weight	Final RFQ Score
1	AECOM	89.138	70%	62.396
2	Broaddus & Associates	82.629	70%	57.840
3	Heery	84.242	70%	58.969
4	Hill International	79.542	70%	55.679
5	Jacobs	89.792	70%	62.854
6	JLL	88.983	70%	62.288
7	Project Control	81.242	70%	56.869
8	Rizzo & Associates	77.383	70%	54.168

PRESENTATION SUMMARY

	Vendors	Score	Weight	Final Presentation Score
1	AECOM	82.000	30%	24.600
2	Broaddus & Associates	73.000	30%	21.900
3	Heery	74.800	30%	22.440
4	Hill International	77.600	30%	23.280
5	Jacobs	79.200	30%	23.760
6	JLL	81.000	30%	24.300
7	Project Control	63.200	30%	18.960
8	Rizzo & Associates	76.000	30%	22.800

FINAL SCORES

	Vendors	Score
1	AECOM	86.996
2	Broaddus & Associates	79.740
3	Heery	81.409
4	Hill International	78.959
5	Jacobs	86.614
6	JLL	86.588
7	Project Control	75.829
8	Rizzo & Associates	76.968

FINAL RANKING

	Vendors	Score
1	AECOM	86.996
2	Jacobs	86.614
3	JLL	86.588
4	Heery	81.409
5	Broaddus & Associates	79.740
6	Hill International	78.959
7	Rizzo & Associates	76.968
8	Project Control	75.829

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends the Board of Trustees approve a contract to purchase student athletic accident insurance through insurance/brokerage firm, Dissinger Reed.

BACKGROUND

The College issued a request for proposals (RFP), Project Number 16-22, for student athletic insurance coverage. Three proposals were received. A team consisting of representatives from the Safety, Health, Environment and Risk Management and Athletic departments, along with an insurance consultant from McGriff, Seibels and Williams of Texas, Inc., reviewed the submittals and determined the proposal submitted by Dissinger Reed would provide the best overall value to the College.

Dissinger Reed will serve as the agent with AG Administrators, Inc. as the third party claims administrator. QBE Specialty Insurance Company will provide the student athletic accident insurance policy. This annual coverage provides athletic accident insurance for all students participating on the College's six athletic teams. This policy will serve as the students' primary athletic accident insurance when private medical insurance does not exist. It will also provide secondary or excess coverage when a student has personal medical insurance and will pay for services not covered by the athlete's personal policy and for charges in excess of the usual and customary fees allowed by the athlete's primary insurance.

IMPACT OF THIS ACTION

Purchase of this policy will continue the insurance coverage currently available for athletic-related injuries of student athletes, student managers and student trainers on all three campuses. The new policy will include the same coverages as the expiring policy with 100 percent coverage of usual and customary charges with a \$100 deductible per claim and a \$25,000 limit per injury. Claims in excess of \$25,000 will continue to be covered through the Catastrophic Athletic Insurance policy provided through the National Junior College Athletic Association underwritten by the Mutual of Omaha Insurance Company.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The annual premium for the policy is \$122,277. This expenditure is funded by the Safety, Health, Environment and Risk Management department's 2015-2016 operating budget and subsequent year budgets, subject to Board approval.

MONITORING AND REPORTING TIMELINE

The initial award term will be for one (1) year, ending July 31, 2017, with renewal options of two (2) one-year time periods.

ATTACHMENTS

Attachment 1 - Tabulation

RESOURCE PERSONNEL

Chet Lewis	281-998-6307	chet.lewis@sjcd.edu
Ginger Lambert	281-998-6183	ginger.lambert@sjcd.edu
Charity Simpson	281-998-6328	charity.simpson@sjcd.edu

Project Name Student Athletic Accident Insurance
Project Number 16-22
Number of Evaluators 3

Stated Criteria	Criteria Explanation	Total Points Available	Dissinger Reed	AMA & Associates	Student Assurance Services
Insurance Company Qualifications	Company's ability to meet minimum qualifications regarding licensing, rating, claims handling, reporting.	25	23.75	16.67	17.50
Insurance Agent Qualifications	Agency's ability to meet minimum qualifications regarding claims handling, reporting, communication.	20	19.00	14.00	15.00
Qualifications and Experience of Firm	Firm's references, experience, and reputation	20	19.33	12.00	13.33
Additional Requirements	Insurance markets, sample policies, schedule of coverage.	5	4.83	3.83	4.25
Price Proposal	Lower costs equate to a higher score.	30	28.00	20.00	25.20
		100	94.91	66.50	75.28
			Total Points Received		

Final Ranking

Vendor Name	Total Score
Dissinger Reed	94.91
Student Assurance Services	75.28
AMA & Associates	66.50

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends the Board of Trustees approve the option to offer supplemental insurance to employees from Combined Insurance Company of America.

BACKGROUND

Supplemental plans currently offered for College employees do not include long term care. This option was previously offered, approximately, ten years ago until the company who provided the coverage discontinued the option. College employees continue to inquire about a long term care option during annual enrollment.

A request for proposals, Project Number 16-23, was issued to procure supplemental insurance. Six (6) responses were received and evaluated by a team consisting of Human Resources staff who determined the proposal submitted by Combined Insurance Company of America would provide the best value to College employees.

IMPACT OF THIS ACTION

Awarding this supplemental plan provides an additional option for employees to select from the variety of supplemental plans currently available. Coverage for long term care, Parkinson's or Alzheimer's disease is not offered by many supplemental insurance providers and is currently not an option to College employees. The plan through Combined Insurance Company provides long term care as well as coverage for Parkinson's and Alzheimer's diseases for employees and their covered family members.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This plan has no impact on the College budget. This is a supplemental insurance plan that is paid by the employees through payroll deduction, if selected by the employee.

MONITORING AND REPORTING TIMELINE

There is no term contract and the College has the right to discontinue offering the plan at any time. The College will evaluate services and employee demand annually, and at its sole discretion, determine whether to continue to offer the supplemental insurance option to College employees.

ATTACHMENTS

Attachment 1 - Tabulation

RESOURCE PERSONNEL

Sandra Ramirez	281-991-2648	Sandra.Ramirez@sjcd.edu
Vickie Del Bello	281-998-6357	Vickie.DelBello@sjcd.edu
Genie Freeman-Scholes	281-998-6349	Genevieve.Scholes@sjcd.edu

Project Name Supplemental Insurance
Project Number RFP 16-23
Number of Evaluators 3

Stated Criteria	Criteria Explanation	Total Points Available	Combined Insurance Company of America	Colonial Life & Accident Insurance Company	LifeSecure / Endesco Insurance Company	Gallagher Benefit Services	AFLAC	Humana / Belinda Jackson
Insurance Company Qualifications	Provide documentation as proof that firm meets all requirements outlined in Attachment 3, Scope of Services 1.A (such as licensed to do business in Texas, A.M. Best's policyholder rating of at least A, and information booklets, supplies and claims handling services.)	60	60	60	60	60	60	60
Price Proposal	Provide price proposals indicating insurance pricing based on salary, age, or a combination of both. Provide price breakdowns based on company's model.	60	60	46	58	46	60	53
Insurance Agent Qualifications	Provide documentation as proof that firm meets all requirements outlined in Attachment 3, Scope of Services 1.B (such as maintain full-time office, properly staffed with qualified personnel, attend College Fairs, furnish Errors & Omissions coverage, periodic service calls, and 60 days notice of increase in renewal premiums).	60	60	19	56	19	48	57
Qualifications and Experience of Firm	Provide description of firm, it's history, size, past/present contracts, and references.	60	60	50	45	50	60	59
Special Requirements	Include complete sample policies including all endorsements.	60	60	21	29	21	33	32
		300	300	196	248	196	261	261
Total Points Received								

Final Ranking

Vendor Name	Total Score
Combined Insurance Company of America	300
AFLAC	261
Humana / Belinda Jackson	261
LifeSecure / Endesco Insurance Company	248
Colonial Life & Accident Insurance Company	196
Gallagher Benefit Services	196

Consideration of Approval to Increase Funding for Traditional and Digital Media Buy

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve additional funds for traditional and digital media buys with Steel Branding during July and August 2016.

BACKGROUND

Steel Branding provides digital and traditional media buying campaigns that target the online community of San Jacinto College students and potential students by utilizing both digital and traditional media sources to provide awareness of San Jacinto College. The digital sources include search engine optimization, ad word purchasing, sponsored links on Google and Bing search engines, social media advertising, and digital banner advertising. Traditional media buying creates brand awareness of San Jacinto College and drives website engagement.

A request for proposals (RFP), Project Number 15-19 was issued to solicit responses from qualified firms to provide services for digital advertising and search engine optimization, and Steel Branding was awarded the contract. In addition, as a result of RFP 14-15, Steel Branding was awarded a contract to provide media buying services in radio and television markets to increase brand awareness of San Jacinto College.

IMPACT OF THIS ACTION

The Fall 2016 enrollment is a base year to calculate formula funding and additional advertising is desired to increase interaction with potential students to enroll in the fall semester at San Jacinto College. After approval, Steel Branding will be allotted extra funding of \$250,000 from the Marketing, Public Relations and Government Affairs Budget to purchase digital advertising opportunities for San Jacinto College. We will also increase our presence on radio and television for the period of mid-July through August 31, 2016.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board approved \$500,000 each for both digital advertising services and marketing services in August 2015. If approved, the estimated additional expenditure for this request is \$250,000. This expenditure will be funded from the fiscal year 2016 Marketing, Public Relations and Government Affairs budget.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

None

RESOURCE PERSONNEL

Teri Crawford	281-998-6152	teri.crawford@sjcd.edu
Ann Kokx-Templet	281-998-6103	ann.kokx-templet@sjcd.edu

Consideration of Approval to Renew Agent Contract and Policies for Flood Insurance

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve the renewal of flood insurance policies from Rick Tinker Insurance for College buildings and respective contents.

BACKGROUND

All flood insurance policies are issued through the National Flood Insurance Program (NFIP), which standardizes the premium rates charged by agencies for flood insurance coverage. The College has historically purchased insurance through NFIP to supplement the flood insurance coverage included in our property insurance policy due to the higher deductibles associated with our property insurance policy. The additional insurance is also designed to offset the escalating costs of repairing damage caused by floods to buildings and their contents.

A request for qualifications, Project Number 15-12, was issued in April 2015 to solicit responses from qualified agencies to provide a risk assessment and issue flood insurance policies for the College. The Board approved the original contract with Rick Tinker Insurance on July 6, 2015.

IMPACT OF THIS ACTION

Approval of this request will authorize Rick Tinker Insurance to continue to provide risk assessment services the risk assessment required to adequately assess the College's properties related to the potential flood risk and present recommendations for appropriate coverage levels. College representatives will review the proposals to determine which level of coverage will provide the best overall value to the College. Unlike other types of property insurance policies, flood insurance policies are issued on an individual building basis which provides greater flexibility in maximizing cost avoidance relative to the assessed risk for each building.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure for this coverage is \$183,996. This rate includes the addition of the Maritime Training Facility (M1) as well as the new Library Building (N14). It also represents a four percent (4%) increase over the previous year's premiums due primarily to Federal Emergency Management Agency fees.

MONITORING AND REPORTING TIMELINE

This renewal will exercise the second of five one-year renewal options available.

ATTACHMENTS

Attachment 1 – Policy Renewal Summary Sheet

Purchase Request #2
Regular Board Meeting July 11, 2016

Consideration of Approval to Renew Agent Contract and Policies for Flood Insurance

RESOURCE PERSONNEL

Chet Lewis	281-998-6306	chet.lewis@sjcd.edu
Ginger Lambert	281-998-6183	ginger.lambert@sjcd.edu
Ann Kokx-Templet	281-998-6103	ann.kokx-templet@sjcd.edu

FLOOD INSURANCE INVOICE FOR SAN JACINTO COLLEGE DISTRICT										
Payable to: FARMERS INSURANCE C/O Rick Tinker Insurance and Financial Services					2016-2017 TOTAL AMOUNT DUE					
										\$183,996.00
	BUILDING	FLOOD BUILDING LIMIT	BUILDING DEDUCTIBLE	FLOOD CONTENTS LIMIT	CONTENTS DEDUCTIBLE	FLOOD PREMIUM	POLICY/ QUOTE NUMBER	DATE		
DISTRICT OFFICE										
D1	Thomas Sewell Dist Admin (A1)	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-04286356	08.19.2016		
D2	Administration Annex Bldg (A2)	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-05279494	08.19.2016		
D3	Maritime Bldg (Old) CPD Facility	0.00	0.00	500,000.00	1,000.00	2,501.00	87-04665845	08.19.2016		
D4	Maritime Training Facility (New) (M1)	500,000.00	1,250.00	500,000.00	1,250.00	1,848.00	87-05759408	04.29.2017		
D5	La Porte College Center	0.00	0.00	50,000.00	1,000.00	660.00	87-05279500	08.19.2016		
D6	Small Business Assist Center (DP)	0.00	0.00	50,000.00	1,000.00	660.00	87-05434418	08.29.2016		
D7	Small Business Assist Center (Peartland)	0.00	0.00	50,000.00	1,000.00	660.00	87-05434412	08.30.2016		
	TOTAL DISTRICT	1,500,000.00		2,150,000.00		12,975.00				
CENTRAL CAMPUS										
ACADEMIC/ADMINISTRATION COMPLEX										
C1	Interactive Learning Center	500,000.00	1,250.00	500,000.00	1,250.00	5,393.00	87-02819919	08.19.2016		
C2	McCollum West Wing 2A1 + Common	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-02819850	08.19.2016		
C3	McCollum Administration 2A	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-02819849	08.19.2016		
C3a	McCollum North Wing 2A3 + Common	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-02819856	08.19.2016		
C4	McCollum East Wing 2A2 + Common	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-02819854	08.19.2016		
C5	Music Building	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-02819917	08.19.2016		
C6	Education Lab School	500,000.00	1,250.00	250,000.00	1,250.00	2,705.00	87-04665828	08.19.2016		
HEALTH SCIENCES										
C11	Health Sciences	500,000.00	1,250.00	250,000.00	1,250.00	2,705.00	87-02819907	08.19.2016		
C11a	Allied Health Addition	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-05434413	08.30.2016		
C12/13	Slocomb Fine Arts Bldg	500,000.00	1,250.00	100,000.00	1,250.00	3,375.00	87-02819859	08.19.2016		
C14	Newton Student Center	250,000.00	1,250.00	100,000.00	1,250.00	1,799.00	87-02819862	08.19.2016		
TECHNICAL COMPLEX										
C15	Davison Technical 2E2	250,000.00	1,250.00	100,000.00	1,250.00	1,799.00	87-02819871	08.19.2016		
C16	Ball Technical 2E + Common	250,000.00	1,250.00	250,000.00	1,250.00	2,258.00	87-02819866	08.19.2016		
C17	Anderson Technical 2E1 + Common	250,000.00	1,250.00	100,000.00	1,250.00	1,799.00	87-02819868	08.19.2016		
C18	Anders Gym 2F	500,000.00	1,250.00	100,000.00	1,250.00	2,246.00	87-02819873	08.19.2016		
SCIENCE COMPLEX										
C19	Science Building	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-05028873	08.19.2016		
C20	Frels Science Building	250,000.00	1,250.00	250,000.00	1,250.00	2,258.00	87-02819877	08.19.2016		
C21	Lee Davis Library	500,000.00	1,250.00	250,000.00	1,250.00	2,705.00	87-02819864	08.19.2016		
C26	Transportation Center	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-05279501	08.19.2016		
C30	Non Destructive Testing	250,000.00	1,250.00	250,000.00	1,250.00	2,258.00	87-02819886	08.19.2016		
C31	Technical Building	250,000.00	1,250.00	250,000.00	1,250.00	2,258.00	87-02819887	08.19.2016		
C32	Vocational Building	250,000.00	1,250.00	250,000.00	1,250.00	2,258.00	87-02819889	08.19.2016		
C34 NEW	Police and Maintenance Facility	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-05276108	08.19.2016		
C42	Delta/Pro Shop/Storage	250,000.00	1,250.00	50,000.00	1,250.00	1,631.00	87-04286365	08.19.2016		
CM3	Mechanical Building	500,000.00	1,250.00	50,000.00	1,250.00	2,078.00	87-04286363	08.19.2016		
	TOTAL CENTRAL					69,432.00				
NORTH CAMPUS										
N1	Fine Arts - Music	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-02819958	08.19.2016		
N2	Interactive Learning Center	500,000.00	1,250.00	500,000.00	1,250.00	5,393.00	87-02819959	08.19.2016		
ACADEMIC/ADMINISTRATION										
N6	Welcome Center	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-05434414	08.30.2016		
N7	Burleson Classroom Bldg 3A2 + Common	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-02819929	08.19.2016		
N8	Spencer Admin Bldg.	500,000.00	1,250.00	500,000.00	1,250.00	5,393.00	87-02819925	08.19.2016		
N9	Brightwell Technical Bldg 3A1 + Common	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-02819928	08.19.2016		

	BUILDING	FLOOD BUILDING LIMIT	BUILDING DEDUCTIBLE	FLOOD CONTENTS LIMIT	CONTENTS DEDUCTIBLE	FLOOD PREMIUM	POLICY/ QUOTE NUMBER	DATE
N10	Wheeler Occ/Tech Bldg	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-02819932	08.19.2016
N11	Childcare Center	500,000.00	1,250.00	250,000.00	1,250.00	2,705.00	87-04665817	08.19.2016
N12	Slovacek Student Center	500,000.00	1,250.00	500,000.00	1,250.00	5,393.00	87-02819933	08.19.2016
N13	Lehr Library	500,000.00	1,250.00	50,000.00	1,250.00	3,061.00	87-02819941	08.19.2016
N14	Library (New)	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	10905084	07.01.2016
N16	Nichols Phys Ed Building	250,000.00	1,250.00	250,000.00	1,250.00	2,258.00	87-04286369	08.19.2016
N17	Allied Health/Science	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-05434415	08.30.2016
N18	Industrial Tech - Diesel/Auto Collision	250,000.00	1,250.00	250,000.00	1,250.00	2,258.00	87-02819947	08.19.2016
N19	Industrial Tech - Welding	100,000.00	1,250.00	100,000.00	1,250.00	1,334.00	87-02819951	08.19.2016
N20	Industrial Tech - Craft/Trades	100,000.00	1,250.00	100,000.00	1,250.00	1,334.00	87-04286375	08.19.2016
NM1	Maintenance Building	100,000.00	1,250.00	100,000.00	1,250.00	1,334.00	87-04286373	08.19.2016
NM2	Mechanical Building	500,000.00	1,250.00	50,000.00	1,250.00	3,061.00	87-04286367	08.19.2016
NM3	Vehicle Storage	100,000.00	1,250.00	50,000.00	1,250.00	1,165.00	87-04286376	08.19.2016
	TOTAL NORTH					57,950.00		
	SOUTH CAMPUS							
S1	Allied Health/ Science	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-05279502	08.19.2016
	ACADEMIC/ADMIN COMPLEX							
S6	Welcome Center	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-05279504	08.19.2016
S7	Longenecker North Wing + Common	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-02819978	08.19.2016
S8	Academic Hall	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-02819977	08.19.2016
S9	Longenecker South Wing + Common	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-02819981	08.19.2016
S10	Parker Williams Library	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-02820002	08.19.2016
S11	Bruce Student Center Bldg	250,000.00	1,250.00	250,000.00	1,250.00	2,258.00	87-02819997	08.19.2016
S12	Interactive Learning Center	500,000.00	1,250.00	500,000.00	1,250.00	5,393.00	87-02820008	08.19.2016
S13	Jones Vocational/Technical Bldg	250,000.00	1,250.00	250,000.00	1,250.00	2,258.00	87-02819989	08.19.2016
S14	Auto-Body & Paint Shop Tec Ed Bldg	100,000.00	1,000.00	50,000.00	1,000.00	1,165.00	87-04286379	08.19.2016
S15	Fine Arts	500,000.00	1,250.00	500,000.00	1,250.00	3,323.00	87-02820005	08.19.2016
S21	Smallwood Physical Education Bldg	250,000.00	1,250.00	250,000.00	1,250.00	2,258.00	87-04286434	08.19.2016
S22	Children's Center Auction Storage	500,000.00	1,250.00	250,000.00	1,250.00	2,705.00	87-05279513	08.19.2016
S23	Industrial Technology Center	50,000.00	1,000.00	50,000.00	1,000.00	929.00	87-05279506	08.19.2016
SM1	Maintenance Building	100,000.00	1,000.00	100,000.00	1,000.00	1,334.00	87-04286380	08.19.2016
SM2	New Mechanical Building	500,000.00	1,250.00	50,000.00	1,250.00	2,078.00	87-04286378	08.19.2016
	TOTAL SOUTH					43,639.00		
	GRAND TOTAL					\$183,996.00		

Consideration of Approval to Purchase Gartner for Marketing Consulting Services

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve a consulting agreement with Gartner for Marketer Services for the Marketing, Public Relations and Government Affairs department.

BACKGROUND

The San Jacinto College Marketing, Public Relations and Government Affairs (“Marketing”) department is engaging in a year-long planning tactic to develop a comprehensive multi-channel integrated marketing plan. The Marketing department would like to fully integrate all San Jacinto College marketing and public relations strategies to market to students in our community. To do this, the Marketing team will hold multiple discovery and strategy planning meetings throughout the College over the next year. The department plans to engage the services of Gartner for Marketers for the purpose of gathering research and strategic guidance as the plan is developed.

Gartner for Marketers will support San Jacinto College with the following key initiatives:

- Marketing’s Annual Planning and Strategy – provide objective and credible quantitative support for the Marketing budget to help benchmark and plan the right mix of traditional and digital marketing activities across College departments.
- Maturity Assessment and Prioritization of Spending – leveraging Gartner for Marketers resources and analysts to help define our current digital capabilities as well as where growth will deliver the greatest return on investment.
- Vendor Sourcing – provide objective guidance in short-listing software and technology solutions. Through this objective guidance, the College will mitigate risk, save time and make data-driven decisions.
- Third Party Relationships – assist in measuring and optimizing our current partnership with Steel Branding to ensure the College is getting the best return for the investment the College is making. Marketing will address the right metrics to review and ensure that Steel Branding is effective in meeting those metrics. If not, Gartner for Marketers will help to evaluate our needs to design a RFP to structure new relationships to benefit San Jacinto College. Gartner analysts can help us with strategy, evaluation, selection, and ongoing management of our relationships with digital agencies or third party firms for content creation, design, etc.
- Measurement and Best Practices – identify how best to measure Marketing’s initiatives, align resources, and report results internally and across departments.
- Emerging Technologies and Trends – use Gartner for Marketers as a sounding board of which emerging trends and technologies can be leveraged as a competitive differentiator versus a distraction. Gartner for Marketers can assist in defending and finding quick guidance on whether or not something is right for San Jacinto College and our enrollment and brand awareness goals.

Purchase Request # 3
Regular Board Meeting July 11, 2016

Consideration of Approval to Purchase Gartner for Marketing Consulting Services

- After conducting extensive research, provide template and best practice guidance in developing a comprehensive integrated marketing plan for San Jacinto College.

Gartner for Marketers has a contract through the Department of Information Resources cooperative contracts program to provide Marketing Leaders Team software subscription services, Contract Number DIR-TSO-2531, and complies with the competitive procurement requirement in Section 44.031 of the Texas Education Code and is permitted through Section 791.011(g) of the Texas Government Code.

IMPACT OF THIS ACTION

San Jacinto College has been executing marketing and public relations strategies for several years. This partnership with Gartner for Marketers will help Marketing assess how well they are executing on those strategies and where improvements can be made in the short term. It will also help the Marketing department define an integrated marketing plan with strategies to build on what they are doing well and move them to the next level in marketing and advertising the College.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The total estimated expenditure for this 14-month contract is \$83,569. This includes \$11,938 for July and August 2016 out of the fiscal year 2015-2016 Marketing operating budget and \$71,631 from the fiscal year 2016-2017 Marketing budget. The Marketing office is requesting to begin with the planning phase before faculty return in the fall so the department is ready to begin work when the fall semester begins.

MONITORING AND REPORTING TIMELINE

The Marketing department will work internally and across College departments to gather current status data. The department will then work with Gartner for Marketers to review and evaluate best practices, the current status of the Marketing department, and the third-party vendors Marketing are currently using to promote San Jacinto College.

ATTACHMENTS

None

RESOURCE PERSONNEL

Teri Crawford	281-998-6151	teri.crawford@sjcd.edu
Ann Kokx-Temple	281-998-6103	ann.kokx-temple@sjcd.edu

Purchase Request #4
Regular Board Meeting July 11, 2016

Consideration of Approval of Additional Funds to Purchase IT Products

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends the Board of Trustees approve the expenditure of additional funds for the purchase of IT equipment and supplies from PCM Gov., Inc. for College-wide use.

BACKGROUND

As part of budgeted technology equipment replacements for the current fiscal year, primarily audio/video (AV) products, the ITS department needs to procure new equipment for classroom, conference, and instructional spaces. The majority of items include replacement projectors, storage products, and replacement bulbs which are near or at the end of their useful life expectancy. Request for quotations were issued to numerous IT peripheral vendors and PCM Gov., Inc. offered the best overall value to the College.

PCM Gov., Inc. has a contract through the Buy Board cooperative contracts program enabling them to provide hardware, software, networking equipment, storage, peripherals and supplies, Contract Numbers 482-15 and 498-15 to cooperative members. Use of these cooperative contracts comply with the competitive procurement requirement in Section 44.031 of the Texas Education Code and is permitted through Section 791.001(g) of the Texas Government Code.

IMPACT OF THIS ACTION

PCM Gov., Inc. offers products that are used in various classrooms and conference rooms College-wide to help maintain and replace components of the presentation and audio/visual systems as well as the Citrix licensing maintenance renewal. Citrix licensing was previously offered through another vendor but will now be procured through PCM Gov.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

In February 2016, the Board approved an expenditure of \$50,000 for the purchase of IT equipment and supplies. This request would increase the total amount approved by \$75,000 to a total of \$125,000. This expenditure will be funded by the 2015-2016 operating budgets of various departments.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

None

Purchase Request #4
Regular Board Meeting July 11, 2016
Consideration of Approval of Additional Funds to Purchase IT Products

RESOURCE PERSONNEL

Rob Stanicic	281-669-4023	Rob.Stanicic@sjcd.edu
Jeff Tambrella	281-998-6306	Jeff.Tambrella@sjcd.edu
Genie Freeman-Scholes	281-998-6349	Genevieve.Scholes@sjcd.edu

Item "A"
Regular Board Meeting July 11, 2016
Approval of the Minutes for the June 6, 2016
Board Workshop and Regular Board Meeting

RECOMMENDATION

The Chancellor requests that the Board of Trustees approve the minutes for the June 6, 2016, Board Workshop and Regular Board Meeting.

**San Jacinto College District Board Workshop
June 6, 2016
District Administration Building, Suite 201**

MINUTES

	Board Workshop Attendees:	Board Members: Marie Flickinger, Brad Hance, Dan Mims, John Moon, Jr., Keith Sinor, Dr. Ruede Wheeler, Larry Wilson Chancellor: Brenda Hellyer Others: Allen Bourque, John Hopkins, Chet Lewis, Arturo Michel, Mandi Reiland, Rob Stanicic, Steve Trncak, Ben Wells
	Agenda Item:	Discussion/Information
I.	Call the Meeting to Order	Workshop began at 5:01 p.m.
II.	Roll Call of Board Members	Board Members: Dan Mims, Marie Flickinger, Brad Hance, John Moon, Jr., Keith Sinor, Dr. Ruede Wheeler, Larry Wilson
III.	Adjournment to closed or executive session pursuant to Texas Government Code Section 551.071, 551.072, 551.074, 551.076, & 551.087 of the Texas Open Meetings Act	Adjourned to closed session at 5:02 p.m. a. For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law. Arturo Michel, John Hopkins, Ben Wells, Rob Stanicic, Allen Bourque, Chet Lewis, Steve Trncak, and Mandi Reiland were present for Item A of the executive session. b. To consider the potential future adoption of tax abatement guidelines and criteria and tax abatement agreement regarding ship channel industries. Arturo Michel, Chet Lewis, Steve Trncak, and Mandi Reiland were present for Item B of the executive session. c. For the purpose of discussing the purchase, exchange, lease or value of real property. Chet Lewis, Steve Trncak, and Mandi Reiland were present for Item C of the executive session. d. For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee. Steve Trncak and Mandi Reiland were present for Item D of the executive session.

		<p>e. To consider the deployment, or specific occasions for implementation, of security personnel or devices. Item E of the executive session was tabled.</p>
IV.	Reconvene in Open Meeting	<p>Reconvened in open meeting at 6:06 p.m.</p>
V.	Discuss Proposed Fee Structure for Architectural Services	<p>Steve Trncak, Chet Lewis, and Mandi Reiland were present for this portion of the agenda. A representative with Jacobs Project Management attended as a citizen.</p> <p>The action item on the agenda recommends the Board of Trustees approve the pool of architects for 2015 Bond Projects and grant the administration the authority to rank, select, and enter into negotiations with the most highly qualified firm(s) on a per project basis for the 2015 Bond Program new construction, renovation, and infrastructure projects.</p> <p>Brenda Hellyer explained that the Board book that was distributed contained a draft version of the rate structure. She gave an overview of the updated attachment for the action item that will be voted on at the Board Meeting.</p> <p><u>New construction and substantial new construction</u></p> <ul style="list-style-type: none"> • Over \$15 million – 6.0% • \$10 million - \$15 million – 6.25% • \$3 million - \$10 million – 6.5% • \$500,000 - \$3 million – 7.0% • \$500,000 - Negotiable <p><u>Renovations</u></p> <ul style="list-style-type: none"> • Over \$3 million – 7.0% • \$500,000 - \$3 million – 7.5% • Over \$500,000 – Negotiable <p>These represent rates that cannot be exceeded or maximums.</p> <p>Marie Flickinger asked what projects the College has that will fall within these ranges.</p> <p>Brenda explained that the category of new construction and substantial new construction would include:</p> <ul style="list-style-type: none"> • New classroom building replacing Frels – total project costs \$47 million

		<ul style="list-style-type: none"> • Davison building renovation – total project costs \$15 million • McCollum building renovation – total project costs \$24.7 million • Brightwell building renovation – total project costs \$6.6 million <p>Brenda noted that architectural fees are calculated based on construction costs not total project costs.</p> <p>Larry Wilson asked about the rate structure. He remembered the Board agreeing to set up the rates so that the College would save money on the fees. He asked why we would use standard rates if the College is trying to save money.</p> <p>Brenda explained that if the College had used this type of rate structure in the 2008 Bond, the savings would have been approximately \$1 million.</p> <p>Marie asked how much of the savings were on the 7 percent fee. Chet explained that it was not substantial. The rate is determined by if the project is classified as renovation, new construction, or substantial new construction. Some renovation projects can actually be classified as substantial new construction because of the amount of renovation needed.</p> <p>Dr. Wheeler asked how many architects the College plans on utilizing for the 2015 Bond.</p> <p>Brenda explained that there are seven that are included in the action item tonight to be approved by the Board as the pool of architects. She does not know for sure the actual number to be utilized, because they have to agree to the approved rates. The anticipated amount of architects is five.</p> <p>Brenda explained that this pool of architects is only for 2015 Bond Program projects. The plan is to have an additional request for qualifications (RFQ) to approve a pool of architects to work on the smaller projects.</p> <p>Larry inquired as to why the architects would not agree to these rates.</p> <p>Brenda explained that the recommended architect pool needs to be approved, and the College’s fee structure needs to be approved (two separate action items). Rates have not been discussed with the architectural firms yet. This will be done after the Board approves the rates and pool. The firms may not agree to our rates if they see the market paying higher.</p>
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		<p>Keith Sinor asked if the College has flexibility in the selection of the architects per project.</p> <p>Brenda explained that the College does have flexibility. We will select architects based on a qualification process by project.</p> <p>Chet explained that in negotiations you can say that you cannot exceed the percentages. State law also dictates our process. After an architect is selected, the College then can begin negotiations with the architects.</p> <p>Brenda referenced an article from Houston Business Journal regarding the largest architectural firms in the Houston area. All of the architects that are in the recommended pool were ranked in the list in the article.</p>
<p>VI.</p>	<p>Discuss Status of Request for Qualifications for Program Management</p>	<p>Steve Trncak, Chet Lewis, and Mandi Reiland were present for this portion of the agenda. A representative with Jacobs Project Management attended as a citizen.</p> <p>Brenda explained that the College went through an RFQ process for program managers for the 2015 Bond Program. This is a request for qualifications for program managers. There was a very specific list of qualifications that were involved in this process. This summary of qualifications was weighted at 70 percent of the total score of the evaluation. The required presentation was weighted at 30 percent. Eight firms responded to the RFQ.</p> <p>Brenda explained the handout that was distributed to the Board. The handout shows the top three firms rated were AECOM, Jacobs, and JLL. References were checked, and based on that, the final evaluation order was changed to – AECOM, JLL, and then Jacobs.</p> <p>Based on the RFQ process, after receiving the qualifications and selecting a project manager based on the evaluations, the College can then begin discussing pricing. AECOM was contacted for pricing. Included in the packet was the summary page which contains the company profile and qualifications of personnel.</p> <p>Brenda explained the preliminary negotiations of pricing options that were discussed with AECOM. The College staff, in consultation with AECOM, recommends option B on the pricing handout which is as follows.</p>

		<p>Schedule: August 2016 – July 2021 Total Staff Hours: 74,452 Total Project Expense: \$9,167,140 Percent of Project: 3.13%</p> <p>The options were reviewed internally, and it was agreed that this is the best option for the College. Brenda explained that our challenge will be meeting this time line internally.</p> <p>Brenda explained that an additional staff member needs to be added in Bryan Jones’ area. There have been discussions on what skills this person would need to have. This person would be charged to the Bond. There may need to be additional staff in the accounting and/or purchasing department charged to the Bond. Chet and Brenda are still analyzing the needs.</p> <p>Marie asked why the timeframe is the same for Option a, b, and c. She asked why it would not go faster with more staff. Brenda explained that the options are based on more resources from AECOM, and under all scenarios a lot of this would depend on the College. We need to ask ourselves if our teams can handle this timeline.</p> <p>The current rate is at 2.73 percent. Brenda wanted to make sure the Board understands that the current program manager is doing a very good job. As the group reviewed all the factors, sustainability was an issue with our current program manager.</p> <p>Brenda explained that AECOM needs a location on campus for offices. We are going to look at onsite space for the program manager.</p> <p>Brad Hance asked who the committee members were that evaluated the RFQ and if they were qualified to make decisions on program managers.</p> <p>Brenda explained that the committee consisted of six people and then five participated in the interviews. The majority were out of the Facilities services area, Steve Trncak, Vice Chancellor of Human Resources, and Ann Kokx-Templett, Director of Contracts & Purchasing served on the committee. Jerusha Kasch participated in the RFQ review but was unable to be involved in the interviews due to a death in the family. Brenda felt that they were all qualified.</p>
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		<p>Dan Mims reiterated that we appreciate the work that our current program manager has done for us, and it has been great, but the concern is the sustainability of the company.</p> <p>Brad asked if AECOM will care about us like a smaller company would. Marie said this is also a concern of hers. Dan said that these companies do not get to be that way by not taking care of their customers. A larger firm can bring other experience to the table. Dr. Wheeler said that a large company has a lot more resources to draw on.</p> <p>Brenda asked the Board for direction. The plan is to bring a recommendation for approval at the July Board meeting. The Board is comfortable moving forward.</p>
VII.	General Discussion of Meeting Items	<p>Brenda Hellyer gave an overview of summer enrollment.</p> <p>Enrollment for summer is up 5.4 percent for unduplicated headcount, and contact hours are up 6.1 percent. Central Campus is down slightly, North Campus is up 16 percent, and South is up 9.5 percent. We are analyzing every area and utilizing the great reports we have to better understand the increase.</p>
VIII.	Calendar	Brenda reviewed the Board calendar.
IX.	Adjournment	Workshop adjourned at 6:53 p.m.

**San Jacinto College District
Board Meeting Minutes**

June 6, 2016

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, June 6, 2016, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Marie Flickinger
Brad Hance
Dan Mims, Chair
John Moon, Jr., Secretary
Keith Sinor, Assistant Secretary
Dr. Ruede Wheeler
Larry Wilson, Vice Chair

Chancellor: Brenda Hellyer

Others Present:

Robert Aguilar	Melissa Hernandez	Bill Raffetto
Wilfred Alequin-Perez	Sarah Holden	Brian Reddy
Joshua Banks	Sallie Kay Janes	Shelley Rinehart
Dean Barnes	Brenda Jones	Nakilah Robinson
Rhonda Bell	Michael Kane	Gabe Rodriguez
Rick Bocock	Ruth Keenan	Naomi Rosales
Allen Bourque	Tami Kelly	Amanda Rose
Martha Braswell	Katlin Kerl	Jeffrey Ryan
James Braswell	Ann Kokx-Templett	Kelly Saenz
Paul Busselberg	Eric Late	Debbie Smith
Daniel Byars	Erin Lewis	Danny Snooks
Michelle Callaway	Chet Lewis	Rob Stanicic
Pam Campbell	Larry Logsdon	Mike Sullivan
Janet Cowey	Marco Lozano	Janice Sullivan
Teri Crawford	Elizabeth McKinley	Ann Tate
Francesca D'Agostaro	Kevin McKisson	Steve Trncak
Danielle Damian	Karla Melgar	Kelly Waterman
Suzanna DeBlanc	Kerry Mix	Renee Westbrook
Jesus DeLeon	Kevin Morris	Mickie Westbrook
Bill Dowell	Lambrini Nicopoulos	B.J. Westbrook
Amanda Fenwick	Alexander Okwonna	Van Wigginton
Tyree Hampton	John Painter	Laurel Williamson
Joseph Hebert	Bill Palko	Ashley Zapata
Jamie Henk	Jeff Parks	Craig Zimmerman
Rachel Hernandez	Madeline Pool	Joanna Zimmermann

Call the Meeting to order: Chair Dan Mims called the regular meeting of the Board of Trustees to order at 7:00 p.m.

Roll Call of Board Members: Marie Flickinger
Brad Hance
John Moon, Jr.
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson

Invocation and Pledges to the Flags: The invocation was given by Dr. Sallie Kay Janes. The pledges to the American flag and the Texas flag were led by Keith Sinor.

Special Announcements, Recognitions, and Presentations:

1. Dan Mims thanked Mike Sullivan, Harris County Tax Assessor Collector, for attending the Board meeting.
2. Ruth Keenan recognized Dr. B.J. Westbrook for his \$100,000 donation. His contributions established a Westbrook Family Endowment and enabled the College to purchase a teaching organ. Also in attendance for Dr. Westbrook's recognition were his daughters Mickie Westbrook and Renee Ydelle, Kelly Waterman, District Director in the office of Congressman Babin, and friends John Painter and Bill Palko. Mrs. Keenan also recognized Rick Bocoock, who built and installed the organ, and the San Jacinto College team who were involved in the process. Kelly Waterman presented Dr. Westbrook with a certificate of special congressional recognition.
3. Dr. Laurel Williamson recognized Elizabeth McKinley for Five Years of Service with Phi Theta Kappa as an Advisor of the Alpha Gamma Zeta Chapter.
4. Dr. Laurel Williamson recognized Dr. Brenda Jones for being awarded the Phi Theta Kappa 2016 Hall of Honor for Chief Executive Officers & the 2016 Shirley B. Gordon Award of Distinction.
5. Joanna Zimmermann and Daniel Byers recognized the Student Government Association for their participation in the Texas Junior College Student Government Association Annual State Meeting. The students recognized were Madeline Pool, Tyree Hampton, and Wilfred Alequin-Perez. The advisors recognized were Amanda Rose and Erin Lewis.
6. Dr. Brenda Jones recognized Kelly Saenz and the softball team for their successful season.

Student Success Presentations: 1. Michelle Callaway gave an update on spring certified headcount and FTIC Fall-to-Spring persistence rates.

Communications to the Board: 1. A thank you was sent to the Board from Lori Barbay, for the plant sent in memory of her sister-in-law.

**Hearing of Such
Citizens or
Groups of
Citizens Desiring
to be Heard
Before the Board:**

There were no citizens desiring to be heard before the Board.

**Informative
Reports:**

Dan Mims indicated such reports were in the board documents.

**Motion 9714
Consideration of
Approval of
Amendment to
the 2015-2016
Budget for
Restricted
Revenue and
Expenses Relating
to Federal and
State Grants**

Motion was made by Larry Wilson, seconded by Brad Hance, for Approval of Amendment to the 2015-2016 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

**Consideration of
Policy IV-C-16:
Extra Service
Agreements –
Second Reading**

Chair Dan Mims tabled Item X - Consideration of Policy IV-C-16: Extra Service Agreements – Second Reading. It is anticipated that this item will be considered for a vote at the next regularly scheduled Board Meeting on July 11, 2016.

No vote taken.

**Motion 9715
Consideration of
Approval of a
Release &
Settlement
Agreement
Between AT&T
and San Jacinto
Community
College District**

Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor, for Approval of a Release & Settlement Agreement Between AT&T and San Jacinto Community College District.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

**Motion 9716
Consideration of
Approval of Bond
Architect Pool**

Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, for Approval of Bond Architect Pool.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

**Motion 9717
Consideration of
Approval of
Contract Rates
for Architectural
Services**

Chair Dan Mims explained that the rate structure that was discussed in the workshop was at each Board members place and were the rates that were being approved on this action item.

Motion was made by John Moon, Jr., seconded by Keith Sinor, for Approval of Contract Rates for Architectural Services.

Motion Carried.

Yeas: Flickinger, Hance, Mims, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

**Motion 9718
Consideration of
Purchasing
Requests**

Motion was made by John Moon, Jr., seconded by Keith Sinor, for approval of the purchasing requests.

Purchase Request #1 - Additional Funds for Internship Staffing Services	\$650,000
Purchase Request #2 - IT Equipment for North Campus Center for Industrial Technology	615,000
Purchase Request #3 - Architectural Programming Services	301,400
Purchase Request #4 - Hampden Equipment	294,972
Purchase Request #5 - Change Order to Construction Contract for Maritime Technology and Training Center	250,000
Purchase Request #6 - Method of Procurement for North Campus Library Demolition	-
TOTAL OF PURCHASE REQUESTS	\$2,111,372

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

Motion 9719
Consent Agenda Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, to approve the consent agenda.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

Adjournment: Meeting Adjourned at 7:39 p.m.

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve budget transfers for 2015-2016 which have been made in accordance with State accounting procedures.

BACKGROUND

Adoption of the budget by the Board of Trustees in August of each year serves as the authorization to expend funds for the next fiscal year. The budget is adopted by functional classification (or cost elements: Instruction, Academic Support, Student Services, Institutional Support, and Operation and Maintenance of Plant) as defined by the National Association of College and University Business Officers (NACUBO). Realizing that the budget is a viable document that reflects the evolving needs of the College in terms of meeting goals and objectives, occasional movement of budgeted funds between cost elements is desirable and warranted. The budget transfers under consideration represent previously authorized expenditures that are requested to be reclassified from one cost element to another cost element.

IMPACT OF THIS ACTION

Approval of the budget transfers will allow the College to more effectively utilize existing resources in fulfilling its instructional objectives.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This request is a reclassification of existing authorizations.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

Attachment 1 – Budget Transfers

RESOURCE PERSONNEL

Chet Lewis	281-998-6306	chet.lewis@sjcd.edu
Mini Izaguirre	281-998-6347	mini.izaguirre@sjcd.edu

SAN JACINTO COLLEGE DISTRICT
 Budget Transfers For The July 11, 2016 Board Meeting
 Budget Transfers Related to Fiscal Year 2015 - 16

DISTRICT	ELEMENT OF COST	DEBIT	CREDIT
	INSTRUCTION	-	183,000
	PUBLIC SERVICE	183,000	-
	ACADEMIC SUPPORT	28,590	25,750
	STUDENT SERVICES	750	750
	INSTITUTIONAL SUPPORT	15,348	38,819
	PHYSICAL PLANT	2,077	-
	AUXILIARY ENTERPRISES	-	-
CENTRAL	INSTRUCTION	131,474	850
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	794	128,896
	STUDENT SERVICES	-	-
	INSTITUTIONAL SUPPORT	-	-
	PHYSICAL PLANT	-	-
	AUXILIARY ENTERPRISES	-	-
NORTH	INSTRUCTION	12,353	1,365
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	4,756	8,920
	STUDENT SERVICES	-	3,908
	INSTITUTIONAL SUPPORT	-	-
	PHYSICAL PLANT	-	-
	AUXILIARY ENTERPRISES	-	-
SOUTH	INSTRUCTION	101,493	4,745
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	3,699	86,520
	STUDENT SERVICES	-	810
	INSTITUTIONAL SUPPORT	-	-
	PHYSICAL PLANT	-	-
	AUXILIARY ENTERPRISES	-	-
		484,334	484,334

RECOMMENDATION

Recommend Board approval of the following Affiliation Agreements:

Central Campus

Department

Surgical Technology Program

Medical Imaging Program

Affiliation Entity

Shriners Hospitals for Children

Houston Methodist St. John Hospital

South Campus

Department

Physical Therapy Assistant Program

Physical Therapist Assistant Program

Pharmacy Tech Program
(South and North Campuses)

Affiliation Entity

The University of Texas Medical
Branch at Galveston

Hope Rehab League City

Northside Pharmacy

North Campus

Department

Health Information Management

Medical Assisting

Health Information Management

Mental Health

Health Information Management

Affiliation Entity

Baptist Hospital Southeast, Tx

Texas Children’s Pediatrics

The Methodist Hospital/St. John

Santa Maria Hostel Org

Altus Infusion

RATIONALE

The Affiliation Agreements were reviewed by the College’s external legal counsel.

FISCAL IMPLICATIONS TO THE COLLEGE

N/A

CONTACT PERSONNEL

Daniel J. Snooks, Attorney

Laurel Williamson

281-998-6184

laurel.williamson@sjcd.edu

Item “E”
Regular Board Meeting July 11, 2016
Approval of the Next Regularly Scheduled Meeting

RECOMMENDATION

The next regularly scheduled meeting of the Board of Trustees will be Monday, August 15, 2016.