

**San Jacinto College District
Regular Board Meeting Minutes**

January 28, 2019

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, January 28, 2019, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims, Vice Chair
John Moon, Jr.
Keith Sinor, Secretary
Dr. Ruede Wheeler (absent)
Larry Wilson

Chancellor: Brenda Hellyer

Others Present:	Deborah Anderson	Audra Herrera	Danny Snooks
	Asiah Angelle	Mini Izaguirre	Rob Stanicic
	Cornellia Angelle	Sallie Kay Janes	Andrea Vasquez
	Michael Angelle Jr.	Robert Jeter, III	Van Wigginton
	Amy Arrowood	Brenda Jones	Laurel Williamson
	Rhonda Bell	Tami Kelly	Tameka Wooten
	Lee Benjamins	Ann Kokx-Templet	Michelle Ybarra
	Michelle Callaway	Jeff McGee	Teri Zamora
	Pam Campbell	Kevin McKisson	Joanna Zimmermann
	Janet Cowey	Lamar McWaine	
	Teri Crawford	Derrick Mitchell	
	Suzanne DeBlanc	Kevin Morris	
	William Dickerson	Alexander Okwonna	
	Dianne Duron	Ida Petrie	
	Teddy Farias	Bill Raffetto	
	Amanda Fenwick	JR Ragaisis	
	Scott Gernander	Sandra Ramirez	
	George González	Laria Redjimi	
	Rebecca Goosen	Mandi Reiland	
	Jim Griffin	Shelley Rinehart	
	Allatia Harris	Martha Robertson	
	Joseph Hebert	Brandon A. Smith	
	Rosie Helms	Debbie Smith	

Call the Meeting to order: Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:04 p.m.

Roll Call of Board Members: Erica Davis Rouse
Dan Mims
John Moon, Jr.
Keith Sinor
Larry Wilson

Absent: Dr. Ruede Wheeler

Invocation and Pledges to the Flags: The invocation was given by Dr. Brenda Jones. The pledges to the American flag and the Texas flag were led by Larry Wilson.

Special Announcements, Recognitions, Introductions, and Presentations:

1. Dr. Laurel Williamson recognized the 2018-2019 Excellence Award and Minnie Piper Recipients:
 - Minnie Piper Nominee and Faculty Excellence Award Recipient: Jeffrey McGee, Department Chair, Fine Arts, South Campus
 - Faculty Excellence Award Recipient: Dr. Radia Redjimi, Professor, Physics, South Campus
 - Faculty Excellence Award Recipient: Cornellia Angelle, Program Director, Cosmetology, North Campus
 - Staff Excellence Award Recipient: Michelle Ybarra, Sr. Administrative Assistant, Compliance and Judicial Affairs, District
 - Staff Excellence Award Recipient: Deborah Anderson, Sr. Administrative Assistant, Automotive Technology FAST, Central Campus
 - Staff Excellence Award Recipient: Ida Petrie, Executive Assistant, CPET, Central Campus
 - Administrator Excellence Award Recipient: Amy Arrowood, Director, Maritime Credit Program, Maritime Campus

Student Success Presentations:

1. Teri Crawford provided an overview of the economic value of San Jacinto College.
2. Dr. Laurel Williamson, Dr. Rebecca Goosen, and Dr. Lamar McWaine presented on diverse student populations.
3. George González presented an update on the KPI Dashboard – Favorable Outcomes.

Communications to the Board:

1. A thank you was sent to the Board from Robert Thomas for the plant sent in memory of his wife, Johanna Thomas.
2. A thank you was sent to the Board from Sally Sanchez and Tilly Slaten for the plant sent in memory of their mother.
3. A thank you was sent to the Board from Randy Boeding for the plant sent in memory of his father.
4. A copy of the Opportunity News was distributed to the Board.
5. Announcement – San Jacinto College was named 2018 Business of the Year by the North Channel Area Chamber of Commerce.

Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board: Robert Jeter, III requested to be heard before the Board of Trustees.

Informative Reports: Chair Marie Flickinger indicated such reports were in the Board documents and online.

- A. San Jacinto College Financial Statements
- B. San Jacinto College Foundation Financial Statements
 - 1. November 2018
 - 2. Financial Audit – June 30, 2018 and 2017
- C. Capital Improvement Program
- D. San Jacinto College Building Committee Minutes
- E. San Jacinto College Finance Committee Minutes

Motion 9932 Consideration of Approval of Amendment to the 2018-2019 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants Motion was made by Keith Sinor, seconded by Larry Wilson, for approval of Amendment to the 2018-2019 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wilson
Nays: None

Motion 9933 Consideration of Approval of Policy III.3001.D, Debt Management – Second Reading Motion was made by John Moon, Jr., seconded by Dan Mims, for of Approval of Policy III.3001.D, Debt Management – Second Reading

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wilson
Nays: None

Motion 9934 Consideration of Approval of Policy IV.4000.A, Educational Advancement Incentive for Full-Time Staff and Administrators – Second Reading Motion was made by John Moon, Jr., seconded by Erica Davis Rouse, for Approval of Policy IV.4000.A, Educational Advancement Incentive for Full-Time Staff and Administrators – Second Reading.

Motion Carried.

Incentive for Full-Time Staff and Administrators – Second Reading

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wilson
Nays: None

Motion 9935 Consideration of Approval of Policy III.3005.A College Mail – Second Reading

Motion was made Larry Wilson, seconded by Erica Davis Rouse, for Approval Consideration of Approval of Policy III.3005.A College Mail – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wilson
Nays: None

Motion 9936 Consideration of Approval of Financing Team and Related Expenditures

Motion was made by John Moon, Jr., seconded by Erica Davis Rouse for Approval of Financing Team and Related Expenditures.

Teri Zamora provided an overview of the financing team and related expenditures.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wilson
Nays: None

Motion 9937 Consideration of Approval to Adopt an Order Authorizing the Issuance of San Jacinto Community College District Limited Tax General Obligation Building and/or Refunding Bonds; Setting Certain Parameters for the Bonds; Authorizing the Vice Chancellor

Motion was made by Keith Sinor, seconded by John Moon, Jr., for Approval to Adopt an Order Authorizing the Issuance of San Jacinto Community College District Limited Tax General Obligation Building and/or Refunding Bonds; Setting Certain Parameters for the Bonds; Authorizing the Vice Chancellor of Fiscal Affairs to Approve the Amount, the Interest Rate, Price, including the Terms thereof and Certain Other Procedure and Provisions Related Thereto.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wilson
Nays: None

**of Fiscal Affairs
to Approve the
Amount, the
Interest Rate,
Price, including
the Terms
thereof and
Certain Other
Procedure and
Provisions
Related Thereto**

**Consideration of
Approval of
Spaceport
training MOA
with City of
Houston** This item was tabled until further notice.

**Motion 9938
Consideration of
Approval to
Authorize
Resolution to
Order a General
Election and
Execution of
Such Order to
Hold Trustee
Election** Motion was made by Larry Wilson, seconded by Dan Mims for Approval to Authorize Resolution to Order a General Election and Execution of Such Order to Hold Trustee Election.
Motion Carried.
Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wilson
Nays: None

**Motion 9939
Consideration of
Approval of
2019-2020
Academic
Calendar** Motion was made by Dan Mims, seconded by Erica Davis Rouse, for Approval of 2019-2020 Academic Calendar.
Motion Carried.
Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wilson
Nays: None

**Motion 9940
Consideration of
Purchasing
Requests** Motion was made by Dan Mims, seconded by Keith Sinor, for approval of the purchasing requests.

IFP 19-09
Contract for Steel Supplies \$60,000

Purchase Request #1

Contract Amendment for 2015 Bond Program Management Services	2,234,081
Purchase Request #2 Purchase Audio Visual Equipment and Services	1,200,000
Purchase Request #3 Purchase Audio Visual Equipment and Services (CPET)	80,000
Purchase Request #4 Purchase Data Network Equipment	50,735
Purchase Request #5 Method of Procurement for South Campus Utilities Upgrades	-
Purchase Request #6 Contract for Engineering Services for South Campus Utilities Upgrades	900,000
Purchase Request #7 Funding for Job Order Contracting	150,000
Purchase Request #8 Additional Funds for Oracle Software Licenses	100,000
Purchase Request #9 Renew the Contract for Apprenticeship Training Services	193,721
Purchase Request #10 Renew the Contract for Lean Six Sigma and Project Management Training Services	100,000
Purchase Request #11 Purchase Drug and Background Screenings	100,000
Purchase Request #12 Renew the Contract for Plumbing Services	165,000
Purchase Request #13 Purchase Training Program Services with COM and ACC	185,000
Purchase Request #14 Contract for Electricity	3,000,000
Purchase Request #15 Amend Contract for Construction Services for the Central Campus Petrochemical Process Training Unit	539,593
Purchase Request #16	

Amend Contract for Engineering Services for the Central Campus Petrochemical Process Training Unit	<u>118,932</u>
TOTAL OF PURCHASE REQUESTS	\$9,177,062

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wilson
Nays: None

**Motion 9941
Consent Agenda**

Motion was made by Erica Davis Rouse, seconded by Keith Sinor, to approve the consent agenda.

- A. Approval of the Minutes for the December 3, 2018 Board Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wilson
Nays: None

**Items for
Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Meeting Adjourned at 7:57 p.m.