

***Board of Trustees
Meeting***

May 11, 2020

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto Community College District will meet at 5:30 p.m., Monday, May 11, 2020, in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas. Due to health and safety concerns related to COVID-19, this workshop will be available to the public via a live-stream. At least a quorum of the Board will be present in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

Members of the public may access the live-stream of this workshop as follows:
http://sanjacintocollege.granicus.com/viewpublisher.php?view_id=1.

The open portions of this meeting will be recorded and made available to the public on the College's website.

**BOARD WORKSHOP
AGENDA**

- I. Call the Meeting to Order**
- II. Roll Call of Board Members**
- III. Adjournment to closed or executive session pursuant to Texas Government Code Section 551.071 and 551.074 of the Texas Open Meetings Act, for the following purposes:**
 - a. Legal Matters - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.
 - b. Personnel Matters - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
- IV. Reconvene in Open Meeting**
- V. Review COVID-19 Responses**
- VI. Discuss Budget Development**
- VII. Review CIP Update and Recommended Changes to 2008 Bond**
- VIII. Review of Calendar**
- IX. General Discussion of Meeting Items**
- X. Adjournment**

Additional Closed Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held

or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Section 551.087– To discuss or deliberate regarding commercial or financial information that the Board has received from a business prospect that the Board seeks or may seek to have locate, stay, or expand in or near the territory of the College and with which the Board is conducting economic development negotiations or to deliberate the offer of a financial or other incentive to such business prospect.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

Certification as to Posting or Giving of Notice

On this day, May 7, 2020, this notice was posted, in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor, on the College’s website, and is readily accessible to the public upon request.

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto Community College District will meet at 7:00 p.m. on Monday, May 11, 2020 in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas. Due to health and safety concerns related to COVID-19, this meeting will be available to the public via a live stream. At least a quorum of the Board will be present in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

Members of the public may access the live-stream of this meeting as follows:
http://sanjacintocollege.granicus.com/viewpublisher.php?view_id=1.

An electronic copy of the agenda packet is available on the College’s website as follows:
<https://www.sanjac.edu/board-meeting-agendas>.

Members of the public who desire to address the Board must comply with the following registration procedures:

A link to a public comments form is available at: www.sanjac.edu/request-speak-to-board. The form must be completed prior to 6:50 p.m. on May 11, 2020, but members of the public are encouraged to complete the form an hour prior to the start of the meeting to allow time to receive call-in information and sufficient time to join the meeting. Registered participants will be allotted five minutes to address the Board of Trustees during the “Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board” portion of the meeting. Discussion shall be addressed to the Board Chair and the entire membership of the Board. Discussion shall be limited solely to the matter indicated on the request form. Members of the Board of Trustees and/or administration may not comment or deliberate during a public comment period at the meeting except to state that the Chancellor or designee may follow-up, when appropriate.

The open portions of this meeting will be recorded and made available to the public on the College’s website.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Any questions regarding this meeting notice can be directed to Mandi Reiland, Manager of Executive Operations for the Chancellor and Board of Trustees at mandi.reiland@sjcd.edu.

**BOARD MEETING
AGENDA**

- I. Call the Meeting to Order**
- II. Roll Call of Board Members**
- III. Special Announcements and Presentations**
 - Announcement of Meeting Process Mandi Reiland
 - Faculty Senate 2019-2020 Update (Video) Lee Benjamins
- IV. Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board**

V. Informative Reports to the Board

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Financial Statements March 2020
 - b. San Jacinto College Monthly Investment Report March 2020
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program

ACTION ITEMS

- VI. Consideration of Approval of Amendment to the 2019-2020 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants**

PURCHASING REQUESTS

- VII. Consideration of Purchasing Requests**

CONSENT AGENDA

VIII. Consent Agenda

(Any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of the Board, otherwise all items will be voted on with one (1) motion.)

- A. Approval of the Minutes for the April 6, 2020 Regular Board Meeting**
- B. Approval of the Budget Transfers**
- C. Approval of Personnel Recommendations, Extra Service Agreements (ESA), 2020-2021 Faculty Contracts**
- D. Approval of the Affiliation Agreements**
- E. Approval of the Next Regularly Scheduled Meeting**

IX. Items for Discussion/Possible Action

(Items removed from the Consent Agenda or items discussed in closed session, will be considered at this time)

X. Adjournment

Closed Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 *et seq.* of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

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Brenda Hellyer, Ed.D.

San Jacinto College Financial Statements
March 2020

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Statement of Net Position
March 31,

<u>Assets</u>	<u>2020</u>	<u>2019</u>
Current assets:		
Cash and cash equivalents	\$ 110,063,467	\$ 127,381,567
Accounts receivable - taxes	3,183,068	3,606,911
Accounts receivable	10,666,460	10,417,815
Deferred charges	326,020	229,911
Inventories	356,016	359,413
Total current assets	<u>124,595,031</u>	<u>141,995,617</u>
Noncurrent assets:		
Restricted cash and cash equivalents	144,965,213	246,201,408
Capital assets, net	602,374,462	485,165,117
Total noncurrent assets	<u>747,339,675</u>	<u>731,366,525</u>
Total assets	<u>871,934,706</u>	<u>873,362,142</u>
Deferred outflows of resources:		
Deferred outflow related to pensions	25,781,981	4,631,718
Deferred outflow related to OPEB	20,497,036	2,581,254
Deferred outflow related to defeased debt	8,206,186	9,585,289
Total deferred outflows of resources	<u>54,485,203</u>	<u>16,798,261</u>
<u>Liabilities</u>		
Current liabilities:		
Accounts payable	20,532,071	15,070,563
Accrued liabilities	2,914,702	2,237,476
Accrued compensable absences and deferred compensation	2,181,388	2,259,299
Deferred revenues	592,488	679,992
Total current liabilities	<u>26,220,649</u>	<u>20,247,330</u>
Noncurrent liabilities:		
Net pension liability	49,494,145	26,598,961
Net OPEB liability	95,083,178	91,125,036
Bonds and notes payable	577,439,357	601,374,896
Total noncurrent liabilities	<u>722,016,680</u>	<u>719,098,893</u>
Total liabilities	<u>748,237,329</u>	<u>739,346,223</u>
Deferred inflows of resources -		
Deferred inflow related to pensions	6,771,550	6,007,220
Deferred inflows related to OPEB	36,803,285	20,148,183
Total deferred inflows of resources	<u>43,574,835</u>	<u>26,155,403</u>
<u>Net assets</u>		
Beginning of year	76,748,779	60,632,834
Current year addition	57,858,966	64,025,943
Total net position	<u>\$ 134,607,745</u>	<u>\$ 124,658,777</u>

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Seven Months Ended March 31, 2020

11 Unrestricted Funds

	Adjusted Budget	Actual (58.33%)	% Actual to Adjusted Budget	3/31/19	% of 8/31/19 Actual
REVENUES:					
State Appropriations	\$ 42,079,966	\$ 22,098,479	52.52	\$ 20,368,715	52.50
Local Taxes - Maintenance & Operations	72,131,000	69,426,480	96.25	67,768,336	97.25
Credit Tuition	64,986,000	56,901,496	87.56	39,600,063	90.60
Credit Fees	-	-	-	15,325,762	88.62
Credit Exemptions & Waivers	(7,100,000)	(7,356,848)	103.62	(5,966,933)	90.24
Bad Debt	(1,700,000)	(991,669)	58.33	(1,108,331)	58.33
Continuing Professional Development	4,725,185	2,870,930	60.76	3,512,360	58.36
Sales & Services	2,100,000	1,271,989	60.57	8,526,099	88.61
Investment Income	1,500,000	903,820	60.25	1,395,796	54.34
Total	<u>178,722,151</u>	<u>145,124,677</u>	<u>81.20</u>	<u>149,421,867</u>	<u>83.39</u>
EXPENDITURES:					
Instruction	65,974,658	45,364,186	68.76	43,757,270	62.98
Public Service	5,042,232	3,426,763	67.96	3,396,708	49.28
Academic Support	17,994,595	8,573,759	47.65	7,718,178	59.17
Student Services	15,833,064	8,058,905	50.90	8,080,182	56.28
Institutional Support	47,313,449	24,064,126	50.86	21,092,015	53.71
Physical Plant	22,830,904	10,551,716	46.22	9,347,203	48.67
Total	<u>174,988,902</u>	<u>100,039,455</u>	<u>57.17</u>	<u>93,391,556</u>	<u>57.56</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	3,733,249	2,389,040	-	12,698,404	-
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ 42,696,182</u>		<u>\$ 43,331,907</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Seven Months Ended March 31, 2020

Federal Restricted Funds

	Adjusted Budget	Actual (58.33%)	% Actual to Adjusted Budget	3/31/19	% of 8/31/19 Actual
REVENUES:					
Grants	\$ 47,548,074	\$ 35,594,132	74.86	\$ 34,837,598	77.30
Total	<u>47,548,074</u>	<u>35,594,132</u>	<u>74.86</u>	<u>34,837,598</u>	<u>77.30</u>
EXPENDITURES:					
Instruction	579,783	441,859	76.21	394,374	61.99
Public Service	282,113	109,597	38.85	101,150	62.84
Academic Support	6,469,800	1,320,824	20.42	2,185,896	67.85
Student Services	204,740	243,929	119.14	153,530	39.14
Institutional Support	1,467,274	510,582	34.80	466,808	52.11
Scholarships and Fellowships	38,544,364	32,967,341	85.53	31,535,840	79.30
Total	<u>47,548,074</u>	<u>35,594,132</u>	<u>74.86</u>	<u>34,837,598</u>	<u>77.30</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Seven Months Ended March 31, 2020

State Restricted Funds

	Adjusted Budget	Actual (58.33%)	% Actual to Adjusted Budget	3/31/19	% of 8/31/19 Actual
REVENUES:					
State Paid Benefits	\$ 11,032,000	\$ 6,895,966	62.51	\$ 6,873,284	58.35
Grants	3,707,823	1,914,175	51.63	2,383,455	82.25
Total	<u>14,739,823</u>	<u>8,810,141</u>	<u>59.77</u>	<u>9,256,739</u>	<u>63.07</u>
EXPENDITURES:					
Instruction	4,178,130	3,020,496	72.29	3,370,042	56.25
Public Service	169,268	188,233	111.20	225,445	55.84
Academic Support	781,904	698,506	89.33	1,030,801	61.14
Student Services	741,115	852,957	115.09	1,007,080	57.43
Institutional Support	6,605,524	2,377,922	36.00	1,756,041	65.83
Scholarships and Fellowships	2,263,882	1,672,027	73.86	1,867,330	85.85
Total	<u>14,739,823</u>	<u>8,810,141</u>	<u>59.77</u>	<u>9,256,739</u>	<u>63.07</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Seven Months Ended March 31, 2020

Local Restricted Funds

	<u>Adjusted Budget</u>	<u>Actual (58.33%)</u>	<u>% Actual to Adjusted Budget</u>	<u>3/31/19</u>	<u>% of 8/31/19 Actual</u>
REVENUES:					
Local Grants	\$ 3,022,661	\$ 1,727,865	57.16	\$ 1,774,133	78.08
Total	<u>3,022,661</u>	<u>1,727,865</u>	<u>57.16</u>	<u>1,774,133</u>	<u>78.08</u>
EXPENDITURES:					
Instruction	78,083	39,798	50.97	21,626	35.71
Public Service	217,233	93,930	43.24	97,326	66.75
Academic Support	863,396	283,381	32.82	112,196	45.40
Student Services	63,418	33,815	53.32	41,565	68.41
Institutional Support	34,039	5,962	17.52	44,732	52.18
Scholarships and Fellowships	<u>2,000,000</u>	<u>1,412,963</u>	<u>70.65</u>	<u>1,558,586</u>	<u>85.45</u>
Total	<u>3,256,169</u>	<u>1,869,849</u>	<u>57.42</u>	<u>1,876,031</u>	<u>77.39</u>
TRANSFERS AMONG FUNDS:					
Transfers In	(233,508)	(95,590)	-	(101,898)	-
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ (46,394)</u>		<u>\$ -</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Seven Months Ended March 31, 2020

27 Texas Public Education Grant

	<u>Adjusted Budget</u>	<u>Actual (58.33%)</u>	<u>% Actual to Adjusted Budget</u>	<u>3/31/19</u>	<u>% of 8/31/19 Actual</u>
REVENUES:					
Credit Tuition	\$ 2,800,000	\$ 2,650,901	94.68	\$ 1,758,480	92.03
Total	<u>2,800,000</u>	<u>2,650,901</u>	<u>94.68</u>	<u>1,758,480</u>	<u>92.03</u>
EXPENDITURES:					
Scholarships and Fellowships	<u>2,800,000</u>	<u>2,236,080</u>	<u>79.86</u>	<u>1,386,218</u>	<u>74.31</u>
Total	<u>2,800,000</u>	<u>2,236,080</u>	<u>79.86</u>	<u>1,386,218</u>	<u>74.31</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ 414,821</u>		<u>\$ 372,262</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Seven Months Ended March 31, 2020

28 Private Gifts and Donations

	<u>Adjusted Budget</u>	<u>Actual (58.33%)</u>	<u>% Actual to Adjusted Budget</u>	<u>3/31/19</u>	<u>% of 8/31/19 Actual</u>
REVENUES:					
Sales & Service	\$ -	\$ 2,415	-	\$ 2,465	-
Total	<u>-</u>	<u>2,415</u>	<u>-</u>	<u>2,465</u>	<u>-</u>
EXPENDITURES:					
Instruction	-	44,451	-	19,949	62.85
Student Services	-	-	-	705	85.35
Total	<u>-</u>	<u>44,451</u>	<u>-</u>	<u>20,654</u>	<u>63.42</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ (42,036)</u>		<u>\$ (18,189)</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Seven Months Ended March 31, 2020

Auxiliary Enterprises

	<u>Adjusted Budget</u>	<u>Actual (58.33%)</u>	<u>% Actual to Adjusted Budget</u>	<u>3/31/19</u>	<u>% of 8/31/19 Actual</u>
REVENUES:					
Auxiliary Services	3,303,400	2,205,940	66.78	2,262,893	71.15
Total	<u>3,303,400</u>	<u>2,205,940</u>	<u>66.78</u>	<u>2,262,893</u>	<u>71.15</u>
EXPENDITURES:					
Non-Instructional Labor	403,671	248,334	61.52	267,171	56.32
Benefits	100,000	231,302	231.30	234,440	58.19
Supplies	657,499	327,095	49.75	250,209	65.69
Travel	224,324	109,467	48.80	95,134	47.65
Contracted Services	384,515	163,886	42.62	157,913	57.51
Scholarships and Fellowships	1,307,727	904,923	69.20	678,718	61.49
Utilities	200	-	-	-	-
Total	<u>3,077,936</u>	<u>1,985,007</u>	<u>64.49</u>	<u>1,683,585</u>	<u>59.36</u>
TRANSFERS AMONG FUNDS:					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	<u>\$ 225,464</u>	<u>\$ 220,933</u>		<u>\$ 579,308</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Seven Months Ended March 31, 2020

95 Retirement of Indebtedness

	Adjusted Budget	Actual (58.33%)	% Actual to Adjusted Budget	3/31/19	% of 8/31/19 Actual
REVENUES					
Investment Income	\$ -	\$ 178,497	-	\$ 236,547	53.89
Local Taxes - Debt Service	<u>37,728,096</u>	<u>36,052,150</u>	<u>95.56</u>	<u>27,758,925</u>	<u>97.26</u>
Total	<u>37,728,096</u>	<u>36,230,647</u>	<u>96.03</u>	<u>27,995,472</u>	<u>96.60</u>
EXPENDITURES					
Institutional Support	<u>41,227,837</u>	<u>17,073,142</u>	<u>41.41</u>	<u>11,964,713</u>	<u>61.75</u>
Total	<u>41,227,837</u>	<u>17,073,142</u>	<u>41.41</u>	<u>11,964,713</u>	<u>61.75</u>
TRANSFERS AMONG FUNDS:					
Transfers In	(3,499,741)	(2,293,450)	-	(3,752,950)	-
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ 21,450,955</u>		<u>\$ 19,783,709</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Seven Months Ended March 31, 2020

97 Investment in Plant

	<u>Adjusted Budget</u>	<u>Actual (58.33%)</u>	<u>% Actual to Adjusted Budget</u>	<u>3/31/19</u>	<u>% of 8/31/19 Actual</u>
EXPENDITURES					
Depreciation	\$ 20,500,000	\$ 8,695,337	42.42	\$ 9,478,528	63.74
Capital Purchases	-	(296,702)	-	(611,918)	39.98
Total	<u>20,500,000</u>	<u>8,398,635</u>	<u>-</u>	<u>8,866,610</u>	<u>66.46</u>
Net Increase (Decrease) in Net Position	<u>\$ (20,500,000)</u>	<u>\$ (8,398,635)</u>		<u>\$ (8,866,610)</u>	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Seven Months Ended March 31, 2020

Consolidated -All Funds
(Not Including Capital Improvement Program)

	<u>Adjusted Budget</u>	<u>Actual (58.33%)</u>	<u>% Actual to Adjusted Budget</u>	<u>3/31/19</u>	<u>% of 8/31/19 Actual</u>
REVENUES:					
State Appropriations	\$ 53,111,966	\$ 28,994,445	54.59	\$ 27,241,999	53.86
Local Taxes - Maintenance & Operations	72,131,000	69,426,480	96.25	67,768,336	97.25
Local Taxes - Debt Service	37,728,096	36,052,150	95.56	27,758,925	97.26
Credit Tuition	67,786,000	59,552,397	87.85	41,358,543	90.66
Credit Fees	-	-	-	15,325,762	88.62
Credit Exemptions & Waivers	(7,100,000)	(7,356,848)	103.62	(5,966,933)	90.24
Bad Debt	(1,700,000)	(991,669)	58.33	(1,108,331)	58.33
Continuing Professional Development	4,725,185	2,870,930	60.76	3,512,360	58.36
Sales & Services	2,100,000	1,274,404	60.69	8,528,564	88.37
Investment Income	1,500,000	1,082,317	72.15	1,632,343	54.28
Investment Income - San Jac Tomorrow Program	-	1,563,140	-	-	-
Auxiliary Services	3,303,400	2,205,940	66.78	2,262,893	71.15
Grants	51,255,897	37,508,307	73.18	37,221,053	77.60
Local Grants	3,022,661	1,727,865	57.16	1,774,133	78.08
Total	<u>287,864,205</u>	<u>233,909,858</u>	<u>81.26</u>	<u>227,309,647</u>	<u>81.51</u>
EXPENDITURES:					
Instruction	70,810,654	48,910,790	69.07	47,563,261	62.42
Public Service	5,710,846	3,818,523	66.86	3,820,629	50.25
Academic Support	26,109,695	10,876,470	41.66	11,047,071	60.70
Student Services	16,842,337	9,189,606	54.56	9,283,062	56.04
Institutional Support	96,648,123	44,031,734	45.56	35,324,309	56.70
Physical Plant	22,830,904	10,551,716	46.22	9,347,203	48.67
Scholarships and Fellowships	45,608,246	38,288,411	83.95	36,347,974	79.65
Auxiliary Enterprises	3,077,936	1,985,007	64.49	1,683,585	59.36
Depreciation	20,500,000	8,695,337	42.42	9,478,528	63.74
Capital Purchases	-	(296,702)	-	(611,918)	39.98
Total	<u>308,138,741</u>	<u>176,050,892</u>	<u>57.13</u>	<u>163,283,704</u>	<u>62.35</u>
TRANSFERS AMONG FUNDS:					
Transfers In	(3,733,249)	(2,389,040)	-	(12,698,404)	-
Transfers Out	3,733,249	2,389,040	-	12,698,404	-
Net Increase (Decrease) in Net Position	<u>\$ (20,274,536)</u>	<u>\$ 57,858,966</u>		<u>\$ 64,025,943</u>	

Capital Improvement Program

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Seven Months Ended March 31, 2020

91 Capital Projects

	Adjusted Budget	Actual (58.33%)	3/31/19
REVENUES:			
Investment Income	\$ -	\$ 1,563,140	\$ 1,554,829
Total	-	1,563,140	1,554,829
EXPENDITURES:			
Bond Programs	-	47,949,408	35,891,700
Total	-	47,949,408	35,891,700
Net Increase (Decrease) in Net Position	\$ -	\$ (46,386,268)	\$ (34,336,871)

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes In Net Position
For the Seven Months Ended March 31, 2020

93 Generation Park Clear Lake Land Proceeds

	Adjusted Budget	Actual (58.33%)	3/31/19
REVENUES:			
Land Sale Proceeds	\$ -	\$ -	\$ -
Total	-	-	-
EXPENDITURES:			
Generation Park	-	4,880,985	-
Total	-	4,880,985	-
TRANSFERS AMONG FUNDS:			
Transfers In	-	-	(8,843,556)
Transfers Out	-	-	-
Net Increase (Decrease) in Net Position	\$ -	\$ (4,880,985)	\$ 8,843,556

San Jacinto College Financial Statements
Monthly Investment Report March 2020

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Cash, Cash Equivalents, and Investments
PORTFOLIO SUMMARY REPORT
Period Ending March 31, 2020

		<u>Fair Value</u>	<u>Book Value</u>
Beginning Value	March 1, 2020	\$ 269,957,160	\$ 269,957,160
Additions/Subtractions (Net)		(14,929,124)	(14,929,124)
Change in Fair Value*		-	-
Ending Value	March 31, 2020	<u>\$ 255,028,036</u>	<u>\$ 255,028,036</u>
Earnings for March		\$	274,483
WAM at Ending Period Date (Days)			1.00

*On investments held to term, it is the policy of San Jacinto College to hold investments to maturity thus mitigating the impact of market losses.

The investment portfolio is in compliance with the Public Funds Investment Act and the College's Investment Policy

Prepared by:



 William E. Dickerson
 Director of Accounting & Financial Services



 Teri Zamora
 Vice Chancellor of Fiscal Affairs

SB1:B57AN JACINTO COMMUNITY COLLEGE DISTRICT
INVESTMENTS
WEIGHTED AVERAGE TO MATURITY
March 31, 2020

Description	Held At	Coupon Rate	Purchase Date	Maturity	Par	Fair Value	Book Value	% of Total Portfolio	Days to Maturity	Weighted Avg. Mat
Short-Term Investments - Cash & Cash Equivalents										
Credit Cards in Transit	Heartland	N/A	N/A	04/01/20	\$	(714)	(714)	0.00%	1	0.00
JPMorgan Accounts Payable Disbursements	JPMorgan Chase Bank	N/A	N/A	04/01/20		(691,433)	(691,433)	-0.27%	1	0.00
JPMorgan Operating	JPMorgan Chase Bank	N/A	N/A	04/01/20		4,963,402	4,963,402	1.95%	1	0.02
JPMorgan Payroll	JPMorgan Chase Bank	N/A	N/A	04/01/20		(30,865)	(30,865)	-0.01%	1	0.00
JPMorgan Workmen's Comp	JPMorgan Chase Bank	N/A	N/A	04/01/20		(7,826)	(7,826)	0.00%	1	0.00
Petty Cash	Campus Business Offices	N/A	N/A	04/01/20		20,025	20,025	0.01%	1	0.00
East West MM Operating Account	East West Bank	0.980%	N/A	04/01/20		45,577,202	45,577,202	17.87%	1	0.18
Texas Citizens Bank	Texas Citizens Bank	1.040%	N/A	04/01/20		247,203	247,203	0.10%	1	0.00
LSIP Government Overnight Fund - Operating Funds	Lone Star Investment Pool	1.107%	N/A	04/01/20		2,474,319	2,474,319	0.97%	1	0.01
TexPool - Operating	TexPool	1.003%	N/A	04/01/20		215,281	215,281	0.08%	1	0.00
TexPool - PRIME - Operating	TexPool	1.335%	N/A	04/01/20		60,069,442	60,069,442	23.55%	1	0.24
Restricted - Cash & Cash Equivalents										
East West Bank MM 2015 Revenue Bond Proceeds	East West Bank	0.980%	N/A	04/01/20		192	192	0.00%	1	0.00
LSIP Government Overnight Fund - 2008 GOB Bond Proceeds	Lone Star Investment Pool	1.107%	N/A	04/01/20		3,396,370	3,396,370	1.33%	1	0.01
LSIP Government Overnight Fund - 2015 Revenue Bond Proceeds	Lone Star Investment Pool	1.107%	N/A	04/01/20		3,288,846	3,288,846	1.29%	1	0.01
LSIP Government Overnight Fund - 2016 GOB Bond Proceeds	Lone Star Investment Pool	1.107%	N/A	04/01/20		-	-	0.00%	1	0.00
LSIP Government Overnight Fund - GOB Debt Service	Lone Star Investment Pool	1.107%	N/A	04/01/20		18,773,395	18,773,395	7.36%	1	0.07
TexPool PRIME - 2019 Bond Proceeds (New 02/26/2019)	TexPool	1.335%	N/A	04/01/20		116,733,197	116,733,197	45.77%	1	0.46
Grand Total Short Term Investments and Cash & Cash Equivalents					\$	<u>255,028,036</u>	<u>255,028,036</u>	<u>100.00%</u>		<u>1.00</u>

Weighted Average to Maturity at Ending Period Date (Days)

CAFR Note 4	Weighted Average to Maturity at Ending Period Date (Days)
\$	\$
20,025	Petty cash on hand
204,950,850	Investment pools
45,824,597	Money Market
4,232,564	Bank deposits - demand deposits
-	U. S. government securities and municipal bonds
-	Accrued Earnings
<u>255,028,036</u>	<u>Total Cash and cash equivalents + investments</u>
	<u>1.00</u>

177,017,920 TexPool
27,932,930 LSIP
204,950,850

San Jacinto Community College District
INVESTMENTS and CASH & EQUIVALENTS
INVENTORY HOLDINGS REPORT
March 31, 2020

Description (Fund Code)	Held At	Maturity	Par	02/29/2020		03/31/2020		September Through		2020		2019		2019		2019		
				Ending Fair Value	Ending Book Value	Ending Fair Value	Ending Book Value	March Earnings	September Earnings	August Earnings	July Earnings	June Earnings	May Earnings	April Earnings	March Earnings	February Earnings	January Earnings	December Earnings
Short Term Investments - Maturities less than one year from date of report	Bank of America		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total Short Term Investments - Operating Funds			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Funds			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Long Term Investments - Maturities greater than one year from date of report			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total Long Term Investments - Operating Funds			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bond Proceeds Funds			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Short Term Investments - Maturities less than one year from date of report			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total Short Term Investments - Bond Funds			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bond Proceeds Funds			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Long Term Investments - Maturities greater than one year from date of report			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total Long Term Investments - Bond Funds			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total Investments			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Short-Term Investments - Unrestricted Funds			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Credit Cards in Transit			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
JPMorgan Chase Bank			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
JPMorgan Chase Bank			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
JPMorgan Chase Bank			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
JPMorgan Chase Bank			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chadborn's Comp			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Publix Cash			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total Demand Deposits			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Money Market Accounts			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
East West Bank			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Texas Citizens Bank			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total Money Market Accounts			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pool Accounts			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TeaPool			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
East West Bank			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lone Star Investment Pool			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lone Star Investment Pool			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total Pool Accounts			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total - Short Term Investments - Unrestricted Funds			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Short-Term Investments - Restricted (Bond) Funds			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Money Market Accounts			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
East West Bank			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total Money Market Accounts			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pool Accounts			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lone Star Investment Pool			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lone Star Investment Pool			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lone Star Investment Pool			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lone Star Investment Pool			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TeaPool			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total Pool Accounts			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total - Short Term Investments - Restricted (Bond) Funds			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrue Earnings			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Funds			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bond Funds			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total Accrued Earnings			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

San Jacinto Community College District
Summary of Investments

Investment Type	March 31, 2020 Fair Value	March 31, 2020 Book Value
Operating Funds		
Equity Securities		
U.S. Common Stock	\$ -	\$ -
Equity Mutual Funds	-	-
Other Equity Securities	-	-
Total Equity Securities - Operating Funds	\$ -	\$ -
Other Investments		
Real Estate	\$ -	\$ -
Annuities	-	-
Other	-	-
Total Other Investments - Operating Funds	\$ -	\$ -
Short Term Investments < 1 Year		
U.S. Government	\$ -	\$ -
U.S. Government Agency	-	-
Municipal Obligations	-	-
A1/P1 Commercial Paper	-	-
Repurchase Agreements	-	-
TexPool and TexPool Prime	60,284,723	60,284,723
Lone Star Investment Pool - Operating	2,474,319	2,474,319
Other Money Market Funds and Pools	45,824,405	45,824,405
Bank Deposits	4,252,589	4,252,589
Certificates of Deposits	-	-
Cash Held at State Treasury	-	-
Accrued Earnings	-	-
Total Short Term Investments - Operating Funds	\$ 112,836,036	\$ 112,836,036
Long Term Investments > 1 Year		
U.S. Government	\$ -	\$ -
U.S. Government Agency - Operating Funds	-	-
Other Asset-Backed Bonds	-	-
Municipal Obligations	-	-
Corporate Obligations	-	-
Bond Mutual Funds	-	-
Other Asset-Backed Bonds	-	-
Total Long Term Investments - Operating Funds	-	-
Total Investments - Operating Funds	\$ 112,836,036	\$ 112,836,036
Short Term Investments < 1 Year		
Bond Related Funds		
U.S. Government	\$ -	\$ -
U.S. Government Agency	-	-
Municipal Obligations	-	-
TexPool Prime	116,733,197	116,733,197
Lone Star Investment Pool - Bond Proceeds	25,458,611	25,458,611
Other Money Market Funds and Pools	192	192
Bank Deposits - Bond Proceeds/Debt Service	-	-
Certificates of Deposits	-	-
Accrued Earnings	-	-
Total Short Term Investments - Bond Related Funds	\$ 142,192,000	\$ 142,192,000
Long Term Investments > 1 Year		
U.S. Government Agency - Bond Funds	\$ -	\$ -
Municipal Obligations - Bond Funds	-	-
Total Long Term Investments - Bond Related Funds	\$ -	\$ -
Total Investments - Bond Funds	\$ 142,192,000	\$ 142,192,000
GRAND TOTAL INVESTMENTS - ALL FUNDS	\$ 255,028,036	\$ 255,028,036

San Jacinto College Foundation
Financial Statements

San Jacinto College Foundation

Statement of Financial Position

As of March 31, 2020

ASSETS	Current Year	Previous Year	Difference
Current Assets			
Checking/Savings			
General Fund	\$2,108,102	\$1,243,262	\$864,841
Other Funds	-	-	-
Total Checking/Savings	<u>2,108,102</u>	<u>1,243,262</u>	<u>864,841</u>
Accounts Receivable			
Other Receivables	7,500	7,500	0
Pledge Receivables	120,300	81,300	39,000
Scholarship Receivables	0	1,190	(1,190)
Special Events Receivables	52,733	7,579	45,154
Total Accounts Receivables	<u>180,533</u>	<u>97,569</u>	<u>82,964</u>
Other Current Assets			
Short Term Investments			
Goldman Sachs	10,822,417	11,161,915	(339,498)
Capital Bank CD	209,492	206,249	3,243
Prosperity Bank	209,506	205,373	4,133
Total SJC Short Term Investments	<u>11,241,415</u>	<u>11,573,538</u>	<u>(332,123)</u>
Total Current Assets	<u>13,530,051</u>	<u>12,914,369</u>	<u>615,682</u>
TOTAL ASSETS	<u>\$13,530,051</u>	<u>\$12,914,369</u>	<u>\$615,682</u>
LIABILITIES & NET ASSETS			
Liabilities			
Current Liabilities			
Accounts Payable			
Grants Payable	37,199	54,978	(17,780)
Programs Payable	86,964	33,164	53,800
Endowments Payable	132,788	91,851	40,937
Scholarship Payables	139,822	162,434	(22,612)
Student Success Payables	156,537	89,795	66,741
Total Accounts Payable	<u>553,309</u>	<u>432,222</u>	<u>121,087</u>
Total Current Liabilities	<u>553,309</u>	<u>432,222</u>	<u>121,087</u>
Total Liabilities	553,309	432,222	121,087
NET ASSETS			
Net Assets Without Donor Restrictions	3,011,781	2,107,404	904,377
Net Assets With Donor Restrictions	9,746,835	9,868,655	(121,820)
Net Assets	<u>12,758,615</u>	<u>11,976,058</u>	<u>903,644</u>
Net Income	<u>218,127</u>	<u>506,089</u>	<u>(287,962)</u>
Total Net Assets	<u>12,976,742</u>	<u>12,482,147</u>	<u>494,595</u>
TOTAL LIABILITIES & NET ASSETS	<u>\$13,530,051</u>	<u>\$12,914,369</u>	<u>\$615,682</u>

San Jacinto College Foundation

Statement of Activities

For the Period Ending March 31, 2020

	Current Year	Last Year	Effect on Net Income	Annual Budget	Remaining
Ordinary Income/Expense					
Income					
Contributions					
Grant Contributions	22,500	79,112	(56,612)	91,000	68,500
Endowments	47,883	52,291	(4,408)	201,600	153,717
Program Sponsorship	1,350,323	382,705	967,618	300,000	(1,050,323)
Scholarships	220,445	289,407	(68,962)	698,400	477,955
Total Contributions	<u>1,641,151</u>	<u>803,515</u>	<u>837,636</u>	<u>1,291,000</u>	<u>(350,151)</u>
Other Income					
Special Events	217,528	113,442	104,087	270,000	52,472
Investment Income	224,662	266,723	(42,061)	141,823	(82,839)
Realized Gain / (Loss)	(3,483)	(13,172)	9,690	62,500	65,983
Unrealized Gain / (Loss)	(841,835)	110,974	(952,809)	62,500	904,335
Total Other Income	<u>(403,127)</u>	<u>477,967</u>	<u>(881,094)</u>	<u>536,823</u>	<u>939,950</u>
Total Income	1,238,024	1,281,481	(43,457)	1,827,823	589,799
Expense					
Programs					
Scholarships Awarded	445,609	352,494	(93,115)	350,000	(95,609)
Programs Sponsored	317,131	198,741	(118,390)	580,000	262,869
Student Success Initiatives	134,972	116,617	(18,355)	150,000	15,028
Total Programs	<u>897,712</u>	<u>667,851</u>	<u>(229,860)</u>	<u>1,080,000</u>	<u>182,288</u>
Supporting Services					
Bad Debt Expense	0	0	0	2,000	2,000
Supporting Services					
Foundation Expenses	43,416	40,521	(2,895)	51,830	8,414
Fundraising Expense	72,670	61,980	(10,690)	150,000	77,330
Sponsorship Expense	6,100	5,040	(1,060)	10,000	3,900
Total Supporting Services	<u>122,186</u>	<u>107,541</u>	<u>(14,645)</u>	<u>211,830</u>	<u>89,644</u>
Total Expense	<u>1,019,898</u>	<u>775,393</u>	<u>(244,505)</u>	<u>1,293,830</u>	<u>273,932</u>
Net Ordinary Income	218,127	506,089	(287,962)	533,993	315,866
Other Income / Expenses					
Increase/Decrease in Net Position	<u>\$218,127</u>	<u>\$506,089</u>	<u>(\$287,962)</u>	<u>\$533,993</u>	<u>\$315,866</u>



Contributions Report
March 2020

Donors	Amount	Fund
Corporations	59,000	Bank of Texas, Captain Lance Miller, Gala, Golf, Tank Terminal Group
Foundations	194	
Individuals	11,975	Gala, Food Market, Jennifer Puryear Scholarship, Student Emergency Fund, Veterans Center

Total Donation 71,169

Employee Contributions	4,838	Brysch Garza Firefighter, Chancellors Cultivation Fund, Gala, Food Market, John Locke Memorial, Promise for their Future, San Jac Star, Tank Terminal Group, Veterans Center
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Total Contributions 76,007

2008 Bond Program

Report as of March 31, 2020

Project	Base Budget	Budget Adjustments	Current Budget	Program Management Fees	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Central									
Sub-total	-	-	-	-	-	-	-	-	-
North									
722919 - NC Welcome Center Reconfiguration	-	400,000	400,000	-	400,000	-	-	400,000	-
Sub-total	-	400,000	400,000	-	400,000	-	-	400,000	-
South									
723917 - SC Welcome Center Reconfiguration	-	590,574	590,574	-	590,574	519,827	31,101	39,646	93.29%
Sub-total	-	590,574	590,574	-	590,574	519,827	31,101	39,646	93.29%
District									
720100 - Program Management	-	9,605,947	9,605,947	(9,605,947)	-	-	-	-	-
726800 - Contingency	14,626,260	(14,037,333)	588,927	-	588,927	-	-	588,927	-
726907 - Wayfinding Signage	50,000	939,076	989,076	10,924	1,000,000	256,147	89,079	654,774	34.52%
726811 - A.1/A.2 Building Renovations	-	1,161,000	1,161,000	-	1,161,000	6,785	909,045	245,170	78.88%
726812 - Science Parks	-	490,000	490,000	-	490,000	1,500	4,500	484,000	1.22%
Sub-total	14,676,260	(1,841,310)	12,834,950	(9,595,023)	3,239,927	264,432	1,002,624	1,972,871	9.87%
2008 Contingency Supplemental Projects									
726916 - Dist - College Wide Scheduling Sys	-	200,000	200,000	-	200,000	-	-	200,000	-
Sub-total	-	200,000	200,000	-	200,000	-	-	200,000	-
Supplemental Projects closed									
721911 - CC OR Electric Bed	-	19,146	19,146	-	19,146	-	19,146	-	100.00%
721912 - CC Full Body Phantom	-	-	-	-	-	-	-	-	-
721913 - CC - GE Ultrasound Machine	-	45,633	45,633	-	45,633	-	45,633	-	100.00%
721914 - CC Engine Driver Welder	-	18,288	18,288	-	18,288	-	18,288	-	100.00%
721915 - CC Police Vehicles	-	121,623	121,623	-	121,623	-	121,623	-	100.00%
721916 - CC FS Passenger Van	-	78,671	78,671	-	78,671	-	78,671	-	100.00%
721917 - CC FS Pick-Up/Mini Van	-	77,729	77,729	-	77,729	-	77,729	-	100.00%
722911 - NC Library Security Gates	-	-	-	-	-	-	-	-	-
722912 - NC Cardiac Monitor	-	8,995	8,995	-	8,995	-	8,995	-	100.00%
722913 - NC Nursing Kelley	-	24,385	24,385	-	24,385	-	24,385	-	100.00%
722914 - NC Tablet/Capsule Counter	-	4,590	4,590	-	4,590	-	4,590	-	100.00%
722915 - NC Monument Room AV Update	-	20,818	20,818	-	20,818	-	20,818	-	100.00%
723915 - SC Traveler, Border, and Leg Curt	-	60,545	60,545	-	60,545	-	60,545	-	100.00%
723916 - SC SimMan 3G	-	90,568	90,568	-	90,568	-	90,568	-	100.00%
726810 - 2008 Contingency Supplemental Projects	-	-	-	-	-	-	-	-	-
726909 - Dist Network/Wireless Equipment	-	780,871	780,871	-	780,871	-	780,871	-	100.00%
726910 - Dist Juniper Switches	-	902,012	902,012	-	902,012	-	902,012	-	100.00%
726911 - Dist Enterprise Applications: ILP	-	79,965	79,965	-	79,965	-	79,965	-	100.00%
726912 - Dist MAC Computer Refresh	-	465,934	465,934	-	465,934	-	465,934	-	100.00%
726913 - Dist Dell Lease Refresh/Bond Comp	-	117,569	117,569	-	117,569	-	117,569	-	100.00%
726914 - Dist - System Admin Storage Refresh	-	139,730	139,730	-	139,730	-	139,730	-	100.00%
726915 - Dist Inv/Procure Ford Transit 250	-	63,600	63,600	-	63,600	-	63,600	-	100.00%
726917 - Dist - CPD Evolve Software	-	91,600	91,600	-	91,600	-	91,600	-	100.00%
726918 - Dist Marketing Website Devel	-	161,500	161,500	-	161,500	-	161,500	-	100.00%
726919 - Dist Marketing Printer	-	4,990	4,990	-	4,990	-	4,990	-	100.00%
726920 - Dist Marketing Computers	-	-	-	-	-	-	-	-	-
726921 - Dist - Transcripts Solution Lexmark	-	237,770	237,770	-	237,770	-	237,770	-	100.00%
Sub-total	-	3,616,532	3,616,532	-	3,616,532	-	3,616,532	-	100.00%
Projects Closed									
Sub-total	280,323,740	(2,965,796)	277,357,944	9,595,023	286,952,967	-	286,952,967	-	100.00%
TOTALS	295,000,000	-	295,000,000	-	295,000,000	784,259	291,603,224	2,612,517	99.11%

2015 Revenue Bond Program

Report as of March 31, 2020

Project	Base Budget	Budget Adjustments	Current Budget	Program Management Fees	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Generation Park									
726601 - Generation Park	-	6,787,978	6,787,978	-	6,787,978	3,051,949	3,736,029	-	100.00%
Contingency (726900)	2,408,355	(2,408,355)	-	-	-	-	-	-	-
Sub-total	2,408,355	4,379,623	6,787,978	-	6,787,978	3,051,949	3,736,029	-	100.00%
Projects Closed									
722909 - North CIT	47,591,645	(6,039,719)	41,551,926	753,966	42,305,892	-	42,305,892	-	100.00%
722916 - NC - CIT Graphics	-	40,779	40,779	-	40,779	-	40,779	-	100.00%
722917 - NC - CIT Supplemental	-	25,546	25,546	-	25,546	-	25,546	-	100.00%
722918 - NC - CIT Acoustics	-	90,855	90,855	-	90,855	-	90,855	-	100.00%
726908 - Dist Campus Purchases	-	748,950	748,950	-	748,950	-	748,950	-	100.00%
722909 - Program Manager	-	753,966	753,966	(753,966)	-	-	-	-	-
Sub-total	47,591,645	(4,379,623)	43,212,022	-	43,212,022	-	43,212,022	-	100.00%
TOTALS	50,000,000	-	50,000,000	-	50,000,000	3,051,949	46,948,051	-	100.00%

2015 Bond Program

Report as of March 31, 2020

Project	Base Budget	Budget Adjustments	Current Budget	Program Management Fees	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/Expensed
Central									
731601 - CC Petrochemical Center	52,450,000	(1,879,450)	50,570,550	2,217,080	52,787,630	1,203,869	50,617,584	966,177	98.17%
71601A - CC Petrochem Process Plant	-	7,309,913	7,309,913	320,476	7,630,389	277,746	6,393,749	958,894	87.43%
71601B - CC Petrochem Extended Site Development	-	7,612,277	7,612,277	333,732	7,946,009	564,514	5,550,068	1,831,427	76.95%
731602 - CC Welcome Center	16,600,000	1,994,364	18,594,364	600,809	19,195,173	1,356,276	17,838,898	-	100.00%
71602A - CC Welcome Center Site Development	-	2,906,100	2,906,100	93,900	3,000,000	17,579	109,371	2,873,050	4.23%
731603 - CC Class Room Building	47,155,000	8,195,219	55,350,219	1,788,440	57,138,659	2,153,440	2,597,599	52,387,620	8.31%
731604 - CC Central Data Closets	2,444,000	(75,257)	2,368,743	76,537	2,445,280	54,509	591,014	1,799,757	26.40%
731605 - CC Central Access Security	1,852,000	289,991	2,141,991	69,211	2,211,202	34,802	348,853	1,827,547	17.35%
731606 - CC Frels Renovation	1,153,000	2,985,562	4,138,562	133,723	4,272,285	60,100	3,732,050	480,134	88.76%
731607 - CC Davison Building Reno	14,970,000	(4,787,356)	10,182,644	329,015	10,511,659	6,270,486	2,514,591	1,726,582	83.57%
731608 - CC McCollum Center Reno Phase I	24,685,000	(13,253,702)	11,431,298	369,361	11,800,659	1,370,121	669,045	9,761,493	17.28%
71608A - CC McCollum Center Reno Phase II	-	10,483,421	10,483,421	338,733	10,822,154	50,736	118,939	10,652,479	1.57%
731609 - CC McCollum North Reno	2,535,000	1,214,962	3,749,962	121,166	3,871,128	18,667	89,215	3,763,246	2.79%
731610 - CC Ball Demo	1,725,000	(53,993)	1,671,008	53,993	1,725,000	49,346	61,239	1,614,414	6.41%
731611 - CC Anderson Demo	2,654,000	(81,728)	2,572,272	83,114	2,655,386	52,575	113,826	2,488,986	6.27%
731612 - CC Stadium and Track Demo	174,000	(109,325)	64,675	2,087	66,762	-	66,762	-	100.00%
731613 - CC Central DDC Network	1,160,000	356,233	1,516,233	48,992	1,565,225	454,307	572,020	538,897	65.57%
731614 - CC Central Plant Upgrades	1,160,000	68,603	1,228,603	39,698	1,268,301	3,360	1,260,310	4,631	99.63%
Sub-total	170,717,000	23,175,834	193,892,834	7,020,066	200,912,900	13,992,435	93,245,132	93,675,334	53.38%
North									
732601 - NC Cosmetology & Culinary Center	22,845,000	638,019	23,483,019	758,768	24,241,787	2,022,892	22,218,895	-	100.00%
732602 - NC North Data Closets	915,000	(28,183)	886,817	28,654	915,472	13,580	413,240	488,652	46.62%
732604 - NC Lehr Library Demo	650,000	(434,180)	215,820	6,975	222,796	-	222,795	-	100.00%
732605 - NC North Access/Security	877,000	147,246	1,024,246	33,095	1,057,341	8,880	176,762	871,699	17.56%
732606 - NC Wheeler Reno	14,300,000	198,655	14,498,655	468,471	14,967,126	8,711,127	1,412,290	4,843,709	67.64%
732607 - NC Brightwell Reno	6,628,000	2,063,151	8,691,151	280,823	8,971,974	6,404,825	947,002	1,620,148	81.94%
732608 - NC Spencer Reno	13,000,000	(2,256,095)	10,743,905	347,150	11,091,055	5,497,856	5,471,070	122,129	99.90%
732609 - NC North DDC Network	580,000	178,117	758,117	24,496	782,613	233,240	310,450	238,923	69.47%
732610 - NC Underground Utility Tunnel	11,600,000	(7,606,127)	3,993,873	129,047	4,122,920	68,817	3,931,640	122,463	97.03%
732611 - NC 24 Acres Wetlands Mitigation	2,000,000	(2,000,000)	-	-	-	-	-	-	-
732612 - NC Uvalde Expansion	5,000,000	(5,000,000)	-	-	-	-	-	-	-
732613 - NC Burleson Renovation	-	3,803,606	3,803,606	122,900	3,926,506	367,161	2,947,988	611,356	84.43%
Sub-total	78,395,000	(10,295,790)	68,099,210	2,200,379	70,299,589	23,328,377	38,052,133	8,919,079	87.31%
South									
733601 - SC Engineering & Technology Center	28,400,000	(5,795,907)	22,604,093	730,369	23,334,462	2,179,227	21,155,235	-	100.00%
733602 - SC Cosmetology Center	16,213,000	(1,147,729)	15,065,271	486,779	15,552,050	632,293	14,734,960	184,797	98.81%
733603 - SC Longenecker Reno	22,555,000	(1,960,085)	20,594,915	665,449	21,260,365	4,752,335	13,590,794	2,917,236	86.28%
733604 - SC South Data Closets	765,000	(60,442)	704,558	22,765	727,324	10,175	321,931	395,218	45.66%
733605 - SC South Primary Electrical Upgrade	5,800,000	(2,720,399)	3,079,601	99,506	3,179,107	764,818	1,968,230	446,059	85.97%
733606 - SC South Access/ Security	599,000	105,558	704,558	22,765	727,324	12,533	200,341	514,450	29.27%
733607 - SC South HW/CW Relocation	10,266,000	(6,366,876)	3,899,124	125,986	4,025,109	721,512	2,763,650	539,948	86.59%
733608 - SC South Sanitary Sewer Rehabilitation	1,160,000	1,655,581	2,815,581	90,975	2,906,556	34,585	171,192	2,700,779	7.08%
733609 - SC Fire House Expansion	5,585,000	(5,585,000)	-	-	-	-	-	-	-
733610 - SC Jones Reno	13,803,000	6,885,577	20,688,577	668,476	21,357,053	1,183,397	486,299	19,687,356	7.82%
73610A - SC Jones Central Plant Relocation	-	8,636,172	8,636,172	279,046	8,915,218	-	-	8,915,218	-
733611 - SC Bruce Student Center Reno	10,400,000	(8,225,107)	2,174,893	70,274	2,245,167	-	2,053,019	192,148	91.44%
733612 - SC HVAC Tech	312,000	2,429,828	2,741,828	88,592	2,830,420	47,293	2,718,286	64,840	97.71%
733613 - SC South DDC Network	580,000	178,117	758,117	24,496	782,613	122,150	362,545	297,919	61.93%
733614 - SC Academic Building Renovation (S-7&S-9)	-	5,355,716	5,355,716	173,050	5,528,766	589,283	4,139,015	800,468	85.52%
Sub-total	116,438,000	(6,614,996)	109,823,004	3,548,529	113,371,532	11,049,600	64,665,498	37,656,434	66.78%
Maritime									
736603 - MC Maritime Expansion	28,000,000	(27,031,300)	968,700	31,300	1,000,000	-	-	1,000,000	-
76603A - MC Maritime Fire Program Relocation	-	1,916,000	1,916,000	84,000	2,000,000	1,378,678	389,731	231,591	88.42%
Sub-total	28,000,000	(25,115,300)	2,884,700	115,300	3,000,000	1,378,678	389,731	1,231,591	58.95%
Generation Park									
726601 - Generation Park	-	6,169,133	6,169,133	199,333	6,368,466	2,500,787	527,795	3,339,884	47.56%
Sub-total	-	6,169,133	6,169,133	199,333	6,368,466	2,500,787	527,795	3,339,884	47.56%
Admin									
736602 - College Development	30,000,000	(19,544,000)	10,456,000	-	10,456,000	2,866	71,369	10,381,765	0.71%
736604 - Dist Construction Studies	283,820	174,028	457,848	-	457,848	37,358	319,596	100,894	77.96%
720100 - Program Management - AECOM	-	11,054,218	11,054,218	(10,097,018)	957,200	384,192	-	573,008	40.14%
720100 - Program Management - Other	-	2,986,589	2,986,589	(2,986,589)	-	-	-	-	-
736601 - Contingency	1,166,180	18,010,284	19,176,464	-	19,176,464	-	-	19,176,464	-
Sub-total	31,450,000	12,681,119	44,131,119	(13,083,607)	31,047,512	424,416	390,965	30,232,131	2.63%
TOTALS	425,000,000	-	425,000,000	-	425,000,000	52,674,295	197,271,252	175,054,453	58.81%

Generation Park

Report as of March 31, 2020

Project	Base Budget	Budget Adjustments	Current Budget	Program Management Fees	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Generation Park - 726601									
904605 - 2015 Revenue Bond	6,787,977	-	6,787,977	-	6,787,977	3,051,949	3,736,029	-	100.00%
929603 - Operational	8,843,556	-	8,843,556	-	8,843,556	190,193	8,575,915	77,448	99.12%
901609 - 2015 Bond	6,368,466	-	6,368,466	-	6,368,466	2,387,206	511,590	3,469,670	45.52%
901610 - Generation Park Site Infrastructure	4,000,000	-	4,000,000	-	4,000,000	3,987,325	-	12,675	99.68%
901610 - Generation Park Parking Lot	3,521,892	-	3,521,892	-	3,521,892	-	-	3,521,892	-
TOTALS	29,521,892	-	29,521,892	-	29,521,892	9,616,673	12,823,534	7,081,685	76.01%

Repair and Renovation

Report as of March 31, 2020

Project	Base Budget	Budget Adjustments	Current Budget	Program Management Fees	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Central									
F19067 - C11.1110 Surgical Sink Upgrade	-	40,000	40,000	-	40,000	33,524	-	6,476	83.81%
F20001 - CC Central Miscellaneous	-	50,000	50,000	-	50,000	13,091	18,030	18,879	62.24%
F20006 - C14.218 Pantry Market Relocation	-	23,500	23,500	-	23,500	-	13,226	10,274	56.28%
F20008 - CC Library Office Reconfiguration	-	20,000	20,000	-	20,000	502	13,146	6,352	68.24%
F20026 - CC Furniture Life Cycle Program	-	160,000	160,000	-	160,000	156,158	-	3,842	97.60%
F20033 - C11 Tier 1 Upgrade	-	20,000	20,000	-	20,000	-	-	20,000	-
F20036 - C11.1081 Conference Room Upgrade	-	20,000	20,000	-	20,000	16,522	960	2,518	87.41%
F20043 - C20 Corridor Painting	-	20,000	20,000	-	20,000	19,742	-	258	98.71%
Sub-total	-	353,500	353,500	-	353,500	239,539	45,362	68,599	80.59%
North									
F20002 - NC North Miscellaneous	-	50,000	50,000	-	50,000	4,719	-	45,281	9.44%
F20011 - N12.203/206 Call Center Renovation	-	97,000	97,000	-	97,000	93,924	2,365	711	99.27%
F20014 - NC - N1 Audio Visual System Upgrade	-	15,700	15,700	-	15,700	12,357	3,289	55	99.65%
F20027 - NC - Furniture Life Cycle Program	-	120,403	120,403	-	120,403	62,412	32,509	25,481	78.84%
F20052 - N6 Exterior Weatherproofing	-	9,100	9,100	-	9,100	9,057	-	43	99.53%
Sub-total	-	292,203	292,203	-	292,203	182,468	38,163	71,571	75.51%
South									
F18040 - S8 Roof Replacement Design	-	40,643	40,643	-	40,643	22,809	17,834	-	100.00%
F19080 - S7 Roof Replacement Design	-	10,150	10,150	-	10,150	10,150	-	-	100.00%
F20003 - SC South Miscellaneous	-	50,000	50,000	-	50,000	-	3,160	46,840	6.32%
F20005 - S9 HVAC Pipe Supports Design	-	6,300	6,300	-	6,300	1,575	4,725	-	100.00%
F20029 - SC - Furniture Life Cycle Program	-	132,000	132,000	-	132,000	131,465	-	536	99.59%
F20031 - S9.252 Walls Painted	-	7,500	7,500	-	7,500	7,358	-	142	98.11%
F20032 - S11 2nd Floor Carpet Replacement	-	28,000	28,000	-	28,000	27,353	-	647	97.69%
F20038 - S11.231 Workspace with Furniture	-	7,500	7,500	-	7,500	7,473	-	27	99.65%
Sub-total	-	282,093	282,093	-	282,093	208,183	25,719	48,191	82.92%
District									
F20004 - Admin Campus Misc.	-	50,000	50,000	-	50,000	12,062	8,008	29,930	40.14%
F20047 - Replace Recycle Receptacles District Wide	-	82,060	82,060	-	82,060	5,458	43,507	33,095	59.67%
Sub-total	-	132,060	132,060	-	132,060	17,520	51,515	63,025	52.28%
Contingency (720700)	1,070,684	(748,401)	322,283	-	322,283	-	-	322,283	-
Sub-total	1,070,684	(748,401)	322,283	-	322,283	-	-	322,283	-
Projects Closed									
F20025 - C45.1429 Mag Unit Electrical	-	8,920	8,920	-	8,920	-	8,920	-	100.00%
F20045 - C14 Chilled Water Line	-	-	-	-	-	-	-	-	-
F20013 - N7 ECHS Dining Hall Audio Visual Upgrade	-	10,953	10,953	-	10,953	-	10,953	-	100.00%
Sub-total	-	19,873	19,873	-	19,873	-	19,873	-	100.00%
TOTALS	1,070,684	331,328	1,402,012	-	1,402,012	647,710	180,633	573,669	59.08%

Action Item “VI”
Regular Board Meeting May 11, 2020
Consideration of Approval of Amendment to the 2019-2020 Budget
for Restricted Revenue and Expenses Relating to Federal and State Grants

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve an amendment to the 2019-2020 budget for restricted revenue and expenses related to grants.

BACKGROUND

Federal, state, and local grants may require amendments for receipt of newly awarded grants or changes to existing grants. These amendments should be processed in a timely manner in order to provide the access to funding to meet the objectives set forth within the grant requirements. This budget amendment request includes the additions to restricted revenues and restricted expenses as a result of new awards and changes to existing grants received during the month of April 2020.

IMPACT OF THIS ACTION

Approval of the budget amendment will allow the College’s staff to implement the programs in accordance with the requirements of funded award amounts.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Restricted revenues and restricted expenses will each be increased by \$4,475,232, so the net impact on the College budget is zero.

MONITORING AND REPORTING TIMELINE

The Office of Grants Management provides continuous monitoring of grant operations, which are included in the annual financial report to the Board of Trustees.

ATTACHMENTS

Attachment 1- Budget Amendments-05-11-20

Attachment 2- Grant Detail-05-11-20

RESOURCE PERSONNEL

Teri Zamora

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Tomoko Olson

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SAN JACINTO COLLEGE DISTRICT
Federal, State, and Local Grant Amendments
May 11, 2020

	Fund	Org.	Account	Prog.	Amount Debit (Credit)	
<u>U.S. Department of Education/Higher Education Emergency Relief Fund - CARES Act (New Grant)</u>						
Federal Grant Revenue	217801	56235	554860	110000	(4,475,232)	
Student Aid - Scholarships	217801	56235	751281	520235	4,475,232	\$ -
Net Increase (Decrease)					\$ -	

Note: Credits to revenues are increases and credits to expenses are decreases. Conversely, debits to revenue are decreases and debits to expenses are increases.

Grant Funding Summary by Agency:

U.S. Department of Education	\$ 4,475,232
	\$ 4,475,232

May 11, 2020 Board Book – Grant Amendments Detail List

U.S. Department of Education/Higher Education Emergency Relief Fund - CARES Act (New Grant)

Section 18004(c) of the CARES Act provides emergency financial aid grants, paid directly to students, for expenses related to the disruption of campus operations due to coronavirus. Eligible expenses covered include items, such as food, housing, course materials, technology, health care, and child-care expenses.

**SAN JACINTO COMMUNITY COLLEGE DISTRICT
PURCHASE RECAP
May 11, 2020**

PURCHASE REQUESTS AND CONTRACT RENEWALS

Purchase Request #1		
Contract for South Campus Domestic Water Line Upgrades (pgs. 2-3)	\$	819,568
Purchase Request #2		
Additional Funds for Science Lab Supplies and Equipment (pgs. 4-5)		750,000
Purchase Request #3		
Additional Funds for Cabling Services (pgs. 6-7)		340,000
Purchase Request #4		
Guaranteed Maximum Price for Central Campus Classroom Building (pgs. 8-9)		23,313,756
Purchase Request #5		
Contract for Financial Audit Services (pgs. 10-12)		144,000
Purchase Request #6		
Purchase Medical Simulation Equipment (pgs. 13-15)		367,200
Purchase Request #7		
Additional Funds for Maintenance, Repair and Operational Equipment and Supplies (pg. 16)		<u>625,000</u>
TOTAL OF PURCHASE REQUESTS	\$	<u><u>26,359,524</u></u>

**Purchase Request #1
Regular Board Meeting May 11, 2020
Consideration of Approval to Contract for
South Campus Domestic Water Line Upgrades**

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve a contract with A Status Construction for the South Campus domestic water line upgrades project.

BACKGROUND

In January 2019, the Board authorized the competitive sealed proposals (CSP) procurement method for the South Campus domestic water line upgrades project. Project plans and specifications developed by IDCUS, the infrastructure development consulting firm hired by the College to assist with this project, were used as part of the documentation package required for public solicitation of proposals in accordance with the Texas Government Code §2269.151. CSP #20-18 was issued on February 12, 2020 to procure services for this project. Four responses were received and evaluated by a team comprised of representatives from facilities services and the consulting firm. The evaluation and ranking of the submittals were based on criteria published in the solicitation. A Status Construction received the highest overall score.

IMPACT OF THIS ACTION

This action will provide the authority to replace degraded concrete water pipe at the South Campus with pressure rated PVC pipe. This upgrade will improve service reliability and increase the supply of water available for domestic and firefighting needs.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated expenditure for this project is \$819,568 including contingency funds and will be funded from the 2015 Bond Program.

MONITORING AND REPORTING TIMELINE

The work will commence upon execution of a contract and is expected to be completed during the 2020-2021 academic year. This project will be monitored by capital projects personnel and program management will be provided by AECOM.

ATTACHMENTS

Attachment 1 – Tabulation

RESOURCE PERSONNEL

Chuck Smith	281-998-6341	charles.smith@sjcd.edu
Randi Faust	281-998-6348	randi.faust@sjcd.edu

ATTACHMENT NO. 1

**CSP #20-06 College-Wide Access Controls
Evaluation Summary**

Criteria Descriptions	Maximum Value	A Status Construction	Bartlett Cocke General Contractors	Digg Commercial	Joslin Construction Texas, LLC.
Proposed Contract Amount	140.00	140.00	60.52	67.92	96.76
General Information, Staffing Plan, Management Plan, Schedule, Workload	100.00	82.00	93.00	81.00	80.00
History and Experience	100.00	80.50	91.00	73.50	75.50
Safety Record and Program	40.00	33.50	34.50	33.00	30.00
Financial	20.00	19.00	19.00	19.00	19.00
Total <i>(4 evaluators x 100)</i>	400.00	355.00	298.02	274.42	301.26

Final Ranking

1	A Status Construction	355.00
2	Joslin Construction Texas, LLC.	301.26
3	Bartlett Cocke General Contractors	298.02
4	Digg Commercial	274.42

**Purchase Request #2
Regular Board Meeting May 11, 2020
Consideration of Approval of Additional Funds for
Science Lab Supplies and Equipment**

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the expenditure of additional funds for the purchases of science lab supplies and equipment from multiple suppliers for the College.

BACKGROUND

The College purchases science lab supplies and equipment throughout the year to support the operational needs of the various science departments. Due to increased enrollment and in preparation for the new science labs at the Generation Park campus, additional supplies are needed to equip and maintain the labs across all campuses.

Carolina Biological has a contract through the BuyBoard cooperative contracts program, contract #573-18, to provide science lab supplies and equipment. The estimated annual expenditure is \$150,000.

Fisher Scientific has contracts through the US Communities cooperative contracts program, contract #C15-JL-12, and BuyBoard cooperative contracts program, contract #573-18. The estimated additional annual expenditure is \$100,000.

Pasco has a contract through the BuyBoard cooperative contracts program, contract #573-18, to provide science lab supplies and equipment. The estimated annual expenditure is \$300,000.

VWR International (inclusive of Ward's Natural Science and Sargent Welch) has contracts through the BuyBoard cooperative contracts program, contract #573-18, and E & I cooperative contracts program, contract #CNR-01459. The estimated annual expenditure is \$200,000.

The cooperative contracts with these suppliers permit purchases of competitively procured quality lab supplies and equipment at discounted prices and comply with the competitive procurement requirement in Texas Education Code §44.031 and are permitted through Texas Government Code §791.001(g).

IMPACT OF THIS ACTION

The approval of this request will allow the science departments to purchase consumable supplies and equipment to maintain a quality lab-learning environment for the duration of the current fiscal year.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

In August 2019, the Board approved expenditures totaling \$300,000 for these suppliers. This request will increase the total amount approved by \$750,000 to a total of \$1,050,000. Approximately one-half of the additional funds will be spent to furnish the labs at Generation Park. The remainder of the request includes annual expenditures with suppliers who were not previously taken to the Board for approval, but due to the need to procure materials for the

Purchase Request #2
Regular Board Meeting May 11, 2020
Consideration of Approval of Additional Funds for
Science Lab Supplies and Equipment

Generation Park labs, their annual spend is now expected to surpass the Board approval threshold. The expenditures will be made utilizing various operational, and grant funds during the 2019-2020 fiscal year.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

None

RESOURCE PERSONNEL

Randi Faust	281-998-6348	randi.faust@sjcd.edu
Patsy Laredo	281-998-6106	patsy.laredo@sjcd.edu

Purchase Request #3
Regular Board Meeting May 11, 2020
Consideration of Approval of Additional Funds for Cabling Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the expenditure of additional funds for the purchase of cabling services from Network Cabling Services (NCS) for the College.

BACKGROUND

NCS has provided services, products, and installation on new construction, renovations, college-wide data closets, direct digital controls network projects, and other various required installations and services. Work progression of certain projects and renovations handled by NCS has been aggressively escalated by combining phases one and two for North Campus Building 10 and phases four and five for South Campus Building 8. The start dates for these two projects were moved up to May 18, 2020 from December 20, 2020 and August 1, 2020, respectively. The College has also assigned more projects than originally anticipated during this fiscal year such as updates to video systems at the North Campus Fine Arts Theater and South Campus Building 11 banquet room.

Request for proposals #17-20 was issued in May 2017 to procure cabling services for the information technology services (ITS), construction and facilities services departments. The Board approved a contract renewal with NCS in August 2019. NCS also has a contract through the BuyBoard cooperative contracts program to provide cabling services, contract #563-18, and complies with the competitive procurement requirement in Texas Education Code §44.031 and is permitted through Texas Government Code §791.001(g).

IMPACT OF THIS ACTION

NCS has provided a high-standard of service and value to the College over the past few years. The additional funds requested will allow procurement for installation, equipment, and services to meet the needs of the Bond program schedule changes.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

In August 2019, the Board approved an expenditure of \$3,067,000 for audio visual installation and equipment as well as cabling services. This request will increase the total amount approved by \$340,000 to a total of \$3,407,000. This expenditure will be funded from the ITS, construction and facilities services departments' 2019-2020 operating budgets and 2015 Bond program.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

None

Purchase Request #3
Regular Board Meeting May 11, 2020
Consideration of Approval of Additional Funds for Cabling Services

RESOURCE PERSONNEL

Jeff Tambrella	281-998-6353	jeff.tambrella@sjcd.edu
Genevieve Scholes	281-998-6349	genevieve.scholes@sjcd.edu

**Purchase Request #4
Board Meeting May 11, 2020
Consideration of Approval of Guaranteed Maximum Price
for Central Campus Classroom Building**

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the remaining guaranteed maximum price (GMP) package(s) for demolition of the Ball and Anderson Buildings and construction of the Central Campus Classroom Building.

BACKGROUND

In October 2019, the Board approved a construction manager-at-risk (CMR) contract, CMR #20-01, with Tellepsen Builders, L.P. for the Central Campus Classroom Building. Tellepsen has provided preconstruction services including constructability and cost estimating services to the owner and the design team. In March 2020, the Board authorized the Chancellor to execute GMP Package 1 for the timber structure; mechanical, electrical, plumbing, fire safety, and conveying systems; as well as demolition and abatement of the Ball and Anderson Buildings.

Due to current impacts on supply chains related to the COVID-19 pandemic, the project team believes it is prudent to lock in contracts and delivery dates on long-lead components as their design is sufficiently complete to ensure competitive proposals. Proposals will undergo thorough review to select the best value subcontractors and compile a formal GMP(s). Any subcontracts awarded by the construction manager under this authority shall comply with Texas Government Code Chapters 2258 and 2269 regarding prevailing wage rates and the review of bids and proposals, respectively. To advance construction, limited notices to proceed for work valued up to 20 percent of the budgeted GMP packages will be issued while GMP contract documents are being negotiated and finalized.

IMPACT OF THIS ACTION

Approval of this action will approve remaining GMP packages in this project up to the budget limit. This will allow design assist, delegated design, and production activities to continue at the required pace while detailed design is completed and manufacturing lead times are increased.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The total amount of all GMP packages for this project, inclusive of the \$24,710,091 approved in March 2020 for GMP Package 1, will not exceed \$48,023,847. This value is comprised of budgeted amounts from the Central Classroom Building, Ball Demolition and Anderson Demolition project budgets, all of which will be funded from the 2015 Bond Program. The limited notices to proceed will not exceed \$9,604,770, which is 20 percent of the not to exceed amount.

MONITORING AND REPORTING TIMELINE

Completion of the project is expected in fall of 2021. This project will be monitored by capital projects personnel and program management will be provided by AECOM.

**Purchase Request #4
Board Meeting May 11, 2020
Consideration of Approval of Guaranteed Maximum Price
for Central Campus Classroom Building**

ATTACHMENTS

None

RESOURCE PERSONNEL

Chuck Smith	281-998-6341	charles.smith@sjcd.edu
Randi Faust	281-998-6348	randi.faust@sjcd.edu

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve a contract with Whitley Penn, LLP for financial audit services.

BACKGROUND

As required by state and federal laws and college policy, the financial records of the College and Foundation are independently audited on an annual basis. The independent auditors examine the financial statements prepared by the College and Foundation personnel and prepare an opinion on the fair presentation of the financial statements and whether they were prepared in accordance with generally accepted accounting principles.

Request for qualifications #20-23 was issued to procure financial audit services for the College Comprehensive Annual Financial Report (CAFR), subrecipient monitoring related to federal grants, and the San Jacinto Community College District Foundation annual audit. Six responses were received and evaluated by a team of representatives from the business office, budget control, and office of grants management departments who determined the proposal submitted by Whitley Penn, LLP will provide the best value to the College.

IMPACT OF THIS ACTION

The firm will be engaged to perform the Comprehensive Annual Financial Audit for the College, subrecipient monitoring of federal grants, and the Foundation audit, in accordance with standards prescribed in the Statements on Auditing Standards promulgated by the American Institute of Certified Public Accountants. In addition, the College audit will meet the requirements established by the Texas Higher Education Coordinating Board – Annual Financial Reporting Requirements, in accordance with auditing standards generally accepted in the United States of America, standards applicable to financial audits contained in Government Auditing Standards issued by Comptroller General of the United States, federal awards as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principals, and Audit Requirements for federal awards, and state awards as required by the State of Texas Single Audit Circular.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The fee for the three audits to be conducted during fiscal year 2019-2020 is \$144,000 with a nominal percentage increase annually thereafter. The expenditures will be funded from the business office and Foundation department's 2019-2020 operating budget and subsequent year budgets.

MONITORING AND REPORTING TIMELINE

The initial two-year award term will commence on May 12, 2020, with renewal options of three one-year terms.

Purchase Request #5
Regular Board Meeting May 11, 2020
Consideration of Approval to Contract for Financial Audit Services

ATTACHMENTS

Attachment 1 - Tabulation

RESOURCE PERSONNEL

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Genie Freeman-Scholes	281-998-6349	genevieve.scholes@sjcd.edu

ATTACHMENT NO. 1

RFQ 20-23 Financial Audit Services
Evaluation Summary

Stated Criteria	Maximum Value	College Annual Audit Services						Grants Subrecipient Monitoring Services						Foundation Annual Audit Services					
		BKD, LLP	Clifton Larson Allen, LLP (CLA)	Doeren Mayhew	McConnell & Jones, LLP	Weaver and Tidwell, LLP	Whitley Penn, LLP	BKD, LLP	Clifton Larson Allen, LLP (CLA)	Doeren Mayhew	McConnell & Jones, LLP	Weaver and Tidwell, LLP	Whitley Penn, LLP	BKD, LLP	Clifton Larson Allen, LLP (CLA)	Doeren Mayhew	McConnell & Jones, LLP	Weaver and Tidwell, LLP	Whitley Penn, LLP
Project Understanding, Approach, and Management	120	108	110	105	106	102	112	105	109	99	101	105	116	107	110	105	107	107	116
Qualifications and experience of personnel	100	85	81	88	92	88	96	82	78	84	88	88	98	85	80	93	90	88	97
Qualifications and experience of firm	80	63	62	75	65	68	74	63	61	72	63	67	75	65	61	75	73	70	74
Business Questionnaire	60	53	51	51	45	50	56	53	51	49	45	50	56	52	51	51	44	51	56
Total (90* Points x 4 Evaluators)	360	309	304	319	308	308	338	303	299	304	297	310	345	309	302	324	314	316	343

*10 points per evaluator were reserved for a presentation phase. It was determined presentations would not be required.

Rank	Vendor Name	Score
1	Whitley Penn, LLP	338
2	Doeren Mayhew	319
3	BKD, LLP	309
4 Tie	McConnell & Jones, LLP	308
4 Tie	Weaver and Tidwell, LLP	308
6	Clifton Larson Allen, LLP (CLA)	304

Rank	Vendor Name	Score
1	Whitley Penn, LLP	345
2	Weaver and Tidwell, LLP	310
3	Doeren Mayhew	304
4	BKD, LLP	303
5	Clifton Larson Allen, LLP (CLA)	299
6	McConnell & Jones, LLP	297

Rank	Vendor Name	Score
1	Whitley Penn, LLP	343
2	Doeren Mayhew	324
3	Weaver and Tidwell, LLP	316
4	McConnell & Jones, LLP	314
5	BKD, LLP	309
6	Clifton Larson Allen, LLP (CLA)	302

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the purchase of medical simulation equipment from Gaumard Scientific Co., Inc for the associate degree nursing (ADN) programs at North and Central Campuses.

BACKGROUND

The ADN programs are seeking to purchase medical simulation equipment and components for the nursing simulation labs. This equipment will provide tools for hands-on training and will allow students the opportunity to work in an innocuous, simulated environment for emergency nursing and health care training scenarios. Simulation is recognized by leading research authorities as an acceptable means for producing realistic clinical scenarios in a controlled setting necessary to maximize learning and improve patient outcomes. The College's ADN nursing programs continue to review quality clinical experiences and the incorporation of simulation activities according to regulatory guidelines to ensure meeting student learning outcomes to prepare graduates for the workforce.

Request for proposals #20-19 was issued to procure medical simulation equipment. Three responses were received and evaluated by a team comprised of representatives from the ADN nursing programs, who determined the proposal submitted by Gaumard Scientific Co., Inc would provide the best value to the College.

IMPACT OF THIS ACTION

The simulation equipment will be housed in the simulation and nursing skill labs and will be utilized to create unique training scenarios as well as simulated health care emergencies. The equipment will also provide realistic anatomy and clinical functionality for simulation-based education and will credibly test students' decision-making and clinical reasoning skills during realistic patient care training scenarios. Incorporating additional simulators in the learning environment will allow the opportunity for additional student practice while addressing clinical shortages. It will also provide ADN nursing students the opportunity to meet the required number of clinical hours on campus instead of at hospital-based locations.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The expenditure is \$367,200 and will be funded from the Nursing Shortage Reduction Program grant.

MONITORING AND REPORTING TIMELINE

The equipment is expected to be delivered and installed by August 31, 2020. Equipment installation and commissioning will be carried out by the College's ADN faculty and staff.

Purchase Request #6
Regular Board Meeting May 11, 2020
Consideration of Approval to Purchase Medical Simulation Equipment

ATTACHMENTS

Attachment 1 - Tabulation

RESOURCE PERSONNEL

Rhonda Bell	281-476-1858	rhonda.bell@sjcd.edu
Teddy Farias	281-998-6150 x7618	teddy.farias@sjcd.edu
Patsy Laredo	281-998-6106	patsy.laredo@sjcd.edu

ATTACHMENT NO. 1

**RFP 20-19 Medical Simulation Equipment
Evaluation Summary**

Stated Criteria	Maximum Value	Gaumard Scientific Co., Inc	Laerdal Medical Corporation	Realityworks
Product Meets Desired Specifications	220	217	192	17
Qualifications and Experience of Firm	40	34	36	13
Ability to Meet Delivery Schedule	80	72	74	48
Price Proposal	60	57	54	15
Total (100 x 4 Evaluators)	400	380	356	93

Final Ranking

	Vendor Name	Total Score
1	Gaumard Scientific Co., Inc	380
2	Laerdal Medical Corporation	356
3	Realityworks	93

Purchase Request #7
Regular Board Meeting May 11, 2020
Consideration of Approval of Additional Funds for Maintenance,
Repair and Operational Equipment and Supplies

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the expenditure of additional funds for the purchase of maintenance, repair and operational (MRO) equipment and supplies from Grainger for the College.

BACKGROUND

Grainger is utilized college-wide for the procurement of various MRO items including safety and janitorial supplies and equipment. Grainger has contracts through multiple cooperative contract programs to provide MRO equipment and supplies including OmniaPartners contract #R192002 and E&I contract #CNR-01496. These contracts comply with the competitive procurement requirement in Texas Education Code §44.031 and are permitted through Texas Government Code §791.001(g).

IMPACT OF THIS ACTION

The COVID-19 pandemic has put an unprecedented toll on the College as we fundamentally altered our operations to meet the needs of our community. Personal protective equipment, disinfection, social distancing, and crowd and entry control mechanisms have all been modified to meet the recommendation of the Center for Disease Control and Harris County Public Health. Grainger is a reliable source for a wide variety of equipment and supplies essential for regular day-to-day operations as well as modified operational procedures implemented in order to respond to the pandemic.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

In August 2019, the Board approved an expenditure of \$525,000 for MRO equipment and supplies. This request will increase the total amount approved by \$625,000 to a total of \$1,150,000. This expenditure will be funded from the various departments' 2019-2020 operating budgets.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

None

RESOURCE PERSONNEL

John Maslonka	281-542-2029	john.maslonka@sjcd.edu
Ali Shah	281-998-6311	ali.shah@sjcd.edu
Genevieve Freeman-Scholes	281-998-6349	genevieve.scholes@sjcd.edu

Item "A"
Regular Board Meeting May 11, 2020
Approval of the Minutes for the April 6, 2020
Regular Board Meeting

RECOMMENDATION

The Chancellor requests that the Board of Trustees approve the minutes for the April 6, 2020, Regular Board Meeting.

**San Jacinto College District
Regular Board Meeting Minutes**

April 6, 2020

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, April 6, 2020. Due to health and safety concerns related to COVID-19, this meeting was conducted by teleconference. At least a quorum of the Board participated by teleconference in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

- Board of Trustees:** Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson
- Chancellor:** Brenda Hellyer
- Others Present:** Bo Hopper
Joseph Pena
Mandi Reiland
Teri Zamora
- Call the Meeting to order:** Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:05 p.m.
- Roll Call of Board Members:** Chair Marie Flickinger conducted a roll call of the Board members:
Erica Davis Rouse
Dan Mims
John Moon, Jr.
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson
- Special Announcements, Recognitions:**
1. Mandi Reiland read an announcement regarding the meeting process.
 2. Dr. Brenda Hellyer provided an update on COVID-19.
- Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:** There were no citizens desiring to be before the Board of Trustees.

Informative Reports:

Chair Marie Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Financial Statements February 2020
 - b. San Jacinto College Monthly Investment Report February 2020
 - c. San Jacinto College Quarterly Investment Report December 2019 – February 2020
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program
- D. San Jacinto College Building Committee Minutes

Motion 10027 Consideration of Purchasing Requests

Motion was made by Larry Wilson, seconded by Dan Mims, for approval of the purchasing requests.

Purchase Request #1 Contract for Architectural Services for an Additional Parking Lot at Generation Park	\$260,000
Purchase Request #2 Contract for Engineering Services for South Campus Central Plant	575,000
Purchase Request #3 Contract for Direct Digital Control Network Upgrades, Package III	705,101
Purchase Request #4 Purchase Computers	200,000
Purchase Request #5 Renew the Contract for Casualty Insurance	270,017
Purchase Request #6 Renew the Contract for Property Insurance	2,820,984
Purchase Request #7 Renew Contracts for Asphalt and Concrete Paving and Parking Lot Striping Services	850,000
Purchase Request #8 Contract for Grant Development Services	162,000
Purchase Request #9 Contract for Budget Software Services	200,000
Purchase Request #10 Purchase Police Vehicles	<u>213,000</u>

TOTAL OF PURCHASE REQUESTS

\$6,256,102

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wheeler, Wilson

Nays: None

**Motion 10028
Consent Agenda**

Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor, to approve the consent agenda.

- A. Approval of the Minutes for the March 2, 2020 Board Workshop and Regular Board Meeting
- B. Approval of the Minutes for the February 21, 2020 Board Strategic Planning Retreat
- C. Approval of the Minutes for the March 17, 2020 Special Board Meeting
- D. Approval of the Budget Transfers
- E. Approval of Personnel Recommendations
- F. Approval of the Affiliation Agreements
- G. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wheeler, Wilson

Nays: None

**Items for
Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Meeting Adjourned at 7:26 p.m.

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve budget transfers for 2019-2020 which have been made in accordance with State accounting procedures.

BACKGROUND

Adoption of the budget by the Board of Trustees prior to September 1 of each year serves as the authorization to expend funds for the next fiscal year. The budget is adopted by functional classification (or cost elements: Instruction, Academic Support, Student Services, Institutional Support, and Operation and Maintenance of Plant) as defined by the National Association of College and University Business Officers (NACUBO). Realizing that the budget is a living document that reflects the evolving needs of the College in terms of meeting goals and objectives, occasional movement of budgeted funds between cost elements is desirable and warranted. The budget transfers under consideration represent previously authorized expenditures that are requested to be reclassified from one cost element to another cost element.

IMPACT OF THIS ACTION

Approval of the budget transfers will allow the College to more effectively utilize existing resources in fulfilling its instructional objectives.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This request is a reclassification of existing authorizations.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

Attachment 1 – Budget Transfers

RESOURCE PERSONNEL

Teri Zamora	281-998-6306	teri.zamora@sjcd.edu
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SAN JACINTO COLLEGE DISTRICT
 Budget Transfers For The May 11, 2020 Board
 Meeting Budget Transfers Related to Fiscal Year
 2019-2020

ELEMENT OF COST	DEBIT	CREDIT
INSTRUCTION	\$ 8,673	
PUBLIC SERVICE		
ACADEMIC SUPPORT		\$ 10,281
STUDENT SERVICES		
INSTITUTIONAL SUPPORT	\$ 2,456	\$ 3,544
PHYSICAL PLANT	\$ 2,696	
AUXILIARY ENTERPRISES		
	<u>\$ 13,825.33</u>	<u>\$ 13,825.33</u>

These transfers reflect adjustments of budgetary allocations between campuses and departments.

RECOMMENDATION

The administration recommends that the Board of Trustees approve the following Affiliation Agreements:

Central Campus

Department

Affiliation Entity

Medical Imaging Program

The University of Texas Medical Branch at Galveston

ADN/RN Nursing Degree Program

The University of Texas Medical Branch at Galveston

Surgical Technology Program

The University of Texas Medical Branch at Galveston

Medical Imaging Program

Gulf Coast MRI & Diagnostic

Associate Degree Nursing, and Vocational Nursing, LVN/Paramedic to RN Transition, Pharmacy Technician, Physical Therapist Assistant, Occupational Therapy Assistant, HIM and Coding, Mental Health and Medical Assisting Programs (Central, South and North Campuses)

Kindred Rehab Services LLC dba RehabCare
Kindred Hospital Rehabilitation Services

North Campus

Department

Affiliation Entity

Pharmacy Technician Program

CVS Pharmacy

Pharmacy Technician Program

Empower Pharmacy

RATIONALE

The Affiliation Agreements were reviewed by the College's external legal counsel.

FISCAL IMPLICATIONS TO THE COLLEGE

N/A

CONTACT PERSONNEL

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Item "E"
Regular Board Meeting May 11, 2020
Approval of the Next Regularly Scheduled Meeting

RECOMMENDATION

The next regularly scheduled meeting of the Board of Trustees will be Monday, June 1, 2020.